

SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, NOVEMBER 29, 2016
11506-16A AVENUE S.W. EDMONTON, AB

PRESENT: Council: Mayor Chad Newton
Deputy Mayor Jim Montague
Councillor Robert (Bob) Yontz

Administration: Wendy Wildman, Chief Administrative Officer
Heather Luhtala, Administration Team
Susan Dales, Administration Team

	MOVED #	
1.	CALL TO ORDER	Mayor Newton called the meeting to order at 5:34 p.m.
2.	AGENDA 16-060 (Agenda)	<p>MOVED by Councillor Yontz that the November 29, 2016 agenda be approved with the following additions:</p> <p>4 m) Resolution to the Association of Summer Village of Alberta 4 n) Beavers Discussion</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 16-061 (Minutes-Regular Meeting)	<p>MOVED by Mayor Newton that the minutes of the September 29, 2016 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	16-062 (Minutes)	<p>MOVED by Deputy Mayor Montague that the minutes of the October 19, 2016 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	BUSINESS 16-063 (Infrastructure Policy)	<p>MOVED by Mayor Newton that the discussion on the draft Inspection and Maintenance of Infrastructure Policy (#1-2016) be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
	16-064 (Bylaw 02-2016 as amended)	<p>MOVED by Mayor Newton that Bylaw 02-2016, being a bylaw to regulate the procedure and conduct of Council and Council Committee meetings be given 1st reading with the following amendment: -add to #7, "...unless appointed and approved by Council."</p> <p style="text-align: right;">CARRIED</p>

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16-065 (Bylaw 02-2016)	MOVED by Deputy Mayor Montague that Bylaw 02-2016 be given 2 nd reading. CARRIED
16-066 (Bylaw 02-2016)	MOVED by Mayor Newton that Bylaw 02-2016 be considered for 3 rd reading. CARRIED UNANIMOUSLY
16-067 (Bylaw 02-2016)	MOVED by Councillor Yontz that Bylaw 02-2016 be given 3 rd and final reading. CARRIED
16-068 (Bylaw 03-2016)	MOVED by Mayor Newton that Bylaw 03-2016, being a bylaw to appoint a Development Authority be given 1 st reading. CARRIED
16-069 (Bylaw 03-2016)	MOVED by Deputy Mayor Montague that Bylaw 03-2016 be given 2 nd reading. CARRIED
16-070 (Bylaw 03-2016)	MOVED by Mayor Newton that Bylaw 03-2016 be considered for 3 rd reading. CARRIED UNANIMOUSLY
16-071 (Bylaw 03-2016)	MOVED by Councillor Yontz that Bylaw 03-2016 be given 3 rd and final reading. CARRIED
16-072 (Bylaw 04-2016)	MOVED by Deputy Mayor Montague that Bylaw 04-2016, being a bylaw to appoint a Planning and Subdivision Authority be given 1 st reading. CARRIED
16-073 (Bylaw 04-2016)	MOVED by Mayor Newton that Bylaw 04-2016 be given 2 nd reading. CARRIED
16-074 (Bylaw 04-2016)	MOVED by Mayor Newton that Bylaw 04-2016 be considered for 3 rd reading. CARRIED UNANIMOUSLY
16-075 (Bylaw 04-2016)	MOVED by Mayor Newton that Bylaw 04-2016 be given 3 rd and final reading. CARRIED

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16-076 (Bylaw Review & Forward to Dev. Off. & Planning Services)	MOVED by Councillor Yontz that Administration review the Land Use Bylaw and the Environmental Protection Bylaw and that both documents be forwarded to the Development Officer and Planning Services. CARRIED
16-077 (Bylaw 05-2016)	MOVED by Deputy Mayor Montague that Bylaw 05-2016, being a bylaw to Establish the Position of Chief Administrative Officer be given 1 st reading. CARRIED
16-078 (Bylaw 05-2016)	MOVED by Mayor Newton that Bylaw 05-2016 be given 2 nd reading. CARRIED
16-079 (Bylaw 05-2016)	MOVED by Mayor Newton that Bylaw 05-2016 be considered for 3 rd reading. CARRIED UNANIMOUSLY
16-080 (Bylaw 05-2016)	MOVED by Mayor Newton that Bylaw 05-2016 be given 3 rd and final reading. CARRIED
16-081 (Fortis Franchise Fee)	MOVED by Mayor Newton that the annual Fortis Franchise Fee remain at 0% for 2017. CARRIED
16-082 (Gazebo Ownership & Maintenance)	MOVED by Mayor Newton that Council agree to accept full ownership and maintenance of the Gazebo and that Administration respond accordingly to the Historical Society further their email dated September 5, 2016. CARRIED
16-083 (Additional Signing Authority – Robin Murray)	MOVED by Mayor Newton that Robin Murray be authorized as a signing authority for the Summer Village of Island Lake. CARRIED
16-084 (November & December Preauthorized Tax Plan)	MOVED by Mayor Newton that Administration be authorized to average out the November and December 2016 pre-authorized monthly tax payments in the 2017 tax year payments and forward a letter to those affected property owners advising same. CARRIED

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WEDNESDAY, NOVEMBER 29, 2016
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16-085 (Corporate Creditor)	<p>MOVED by Mayor Newton that Administration set up the Summer Village of Island Lake with various banks to enable on-line bill payments for taxes providing there are no associated monthly fees or transaction fees.</p> <p style="text-align:right">CARRIED</p>
16-086 (Celebrate Canada Grant)	<p>MOVED by Mayor Newton that the 2017 Celebrate Canada Grant Application as submitted by Administration to the Department of Canadian Heritage be approved and execution of same be ratified.</p> <p style="text-align:right">CARRIED</p>
16-087 (Athabasca Regional Waste Membership)	<p>MOVED by Mayor Newton that Council accept for information the Athabasca Regional Waste email dated October 24, 2016 in regards to the Athabasca Regional Waste Membership Update.</p> <p style="text-align:right">CARRIED</p>
16-088 (Lot Line Adjustment Lots 12 & 13, Block 12, Plan 3857KS)	<p>MOVED by Mayor Newton that Council approve the lot line adjustment with respect to Lots 12 and 13, Block 12, Plan 3857KS as per the Development Officer's recommendations.</p> <p style="text-align:right">CARRIED</p>
16-089 (ASVA – Island Lake Withdrawal of Resolution)	<p>MOVED by Deputy Mayor Montague that further to the October 28, 2016 Association of Summer Villages of Alberta (ASVA) Board Meeting, Council resolves to withdraw the proposed motion to the ASVA which suggested that the ASVA request from each summer village, a contribution of \$1,000.00 to \$1,500.00 per year for the next three years to hire a consultant to work with all the summer villages to meet the new requirements under the Municipal Government Act for an Inter-municipal Framework and a Municipal Development Plan.</p> <p style="text-align:right">CARRIED</p>
16-090 (Debris along Moose Avenue)	<p>MOVED by Mayor Newton that Deputy Mayor Montague look into options to properly remove all of the debris along the area south of Moose Avenue and in consideration of Fire Smart.</p> <p style="text-align:right">CARRIED</p>


SUMMER VILLAGE OF ISLAND LAKE
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7.	FINANCIAL 16-091 (Financials)	<p>MOVED by Mayor Newton that the following financial items be accepted for information:</p> <ul style="list-style-type: none"> - Bank Statements, Bank Reconciliations, Accounts payable cheque listings for September 2016 and October 2016, - Income statement and Expense statements as of September 30, 2016 and October 31, 2016, - Year to Date Trial Balance – September 2016 and October 2016 <p style="text-align: right;">CARRIED</p>
8.	COUNCIL REPORTS 16-092 (Council Reports)	<p>MOVED by Deputy Mayor Montague that Council accept for information the verbal Council reports as presented.</p> <p style="text-align: right;">CARRIED</p>
9.	CAO REPORT 16-093 (CAO Report)	<p>MOVED by Mayor Newton that Council accept for information the verbal Chief Administrative Officer report as presented.</p> <p style="text-align: right;">CARRIED</p>
10.	INFORMATION AND CORRESPONDENCE- 16-094 (Information & Correspondence)	<p>MOVED by Councillor Yontz that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> a) Athabasca and Area Prevention of Relationship Abuse Action Committee – October 11th, 2016, letter saying thank-you for the donation of \$500.00 towards Walk a Mile in Her Shoes b) Canadian Radio-television and Telecommunication Commission – November 3rd, 2016, regarding letter to Telus dated October 25th, 2016 regarding deterioration of wireless services in the region c) ALARIE Asset Distribution – November 14, 2016 letter regarding the proposed distribution of ALARIE's assets asset out in the revised documents on November 8th and 9th, 2016. If the Summer Village has any objections to the revised proposed distribution, notification must be done in writing by mail or email before November 30th,

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	16-095 (Information & Correspondence)	2016. The Summer Village of Island Lake will not be receiving funds via this asset distribution. CARRIED MOVED by Mayor Newton that the estimated costs in administrative hours to organize the database of electronic files be built into the 2017 budget. CARRIED
11.	IN CAMERA SESSION	n/a
12.	NEXT MEETING 16-096 (Next Meeting)	MOVED by Mayor Newton that the next Regular Council Meeting be scheduled for Tuesday, January 17, 2017 at 5:30 p.m. at 11506-16A Avenue S.W. Edmonton, AB. CARRIED
13.	ADJOURNMENT	The meeting adjourned at 7:50 p.m.


Mayor, Chad Newton


Chief Administrative Officer, Wendy Wildman