

SUMMER VILLAGE OF ISLAND LAKE

MINUTES

For the regular meeting of the Council of the Summer Village of Island Lake, scheduled for **5:30 p.m. Wednesday, June 20, 2012**, in council chambers at 11318 – 10 Avenue NW, Edmonton, Alberta.

PRESENT:

Robert Yontz	Mayor
Chad Newton	Councillor
Jim Montague	Councillor
Anita Blais	Administrator
Gwyneth Pendrak	Auditor

1. Call to Order

The mayor called the meeting to order at 5:00 p.m.

Ms. Pendrak reviewed the 2011 audited statements and answered council's questions regarding same.

RESOL. 12-053

MOVED by councillor Montague to transfer 261,476 from restricted funds to operating to fund capital assets for the 2011 tax year.

CARRIED

2. Agenda:

RESOL. 12-054

MOVED by councillor Newton to adopt the agenda with one addition 4(b) drainage issue.

CARRIED

3. **Minutes:** May 17, 2011

RESOL. 12-055

MOVED by councillor Newton that the minutes of June 20, 2012 be adopted as drafted.

CARRIED

4. Business Arising from Minutes:

- (a) Sewer inspections: Council discussed designating Vicki Stafford to be Bylaw Officer. Duties would include inspection of sewer and wastewater systems as pertaining to Bylaw No. 03-2008 Treatment and Disposal of Sewage and to authorize her to inspect properties within the Summer Village of Island Lake for compliance with said Bylaw. This designation would authorize Ms Stafford to enter private property if necessary to determine the status of the sewer system.

RESOL. 12-056

MOVED by Mayor Yontz that the summer village contract with Vicki Stafford to fulfil the role of Bylaw Officer and to perform inspections of the non-complying properties as indicated by the previous inspections in 2010 and report to council on the status thereof.

CARRIED

- b) Drainage issue: council reviewed an email from 71 Spruce Drive with respect to the neighbor's drainage onto their property. Bylaw enforcement will look into this.

NEW BUSINESS

5. Council Reports

- (a) Local Authorities Election Act: The mayor compiled a simplified version of questions for AIM
- (b) BISL banking resolution was received for information
- (c) Lake access: Walley Peters from SRD wants to meet with all of council to review the best locations.
- (d) Living by the Water 12 people lined up for inspections University students will conduct inspection and provide report(

6. Public Works

- (a) Docks covered under 5(b)
- (b) Quote from David Gray Enterprises:
RESOL. 12-057
MOVED by councillor Montague to accept the quote. **CARRIED**
- (c) Animal Control Dog Bylaw 05-2012
RESOL. 12-058
MOVED by councillor Montague to give first reading to bylaw 05-2012. **CARRIED**
RESOL. 12-059
MOVED by councillor Newton to give second reading to bylaw 05-2012. **CARRIED**
RESOL. 12-060
MOVED by mayor Yontz to give consideration to third reading of bylaw 05-2012. **CARRIED**
RESOL. 12-061
MOVED by councillor Montague to give third reading to bylaw 05-2012. **CARRIED**
RESOL. 12-062
MOVED by councillor Newton to appoint Vicki Stafford as animal control officer. **CARRIED**
- (d) \$1,500 is required for lake access improvement for Lakeshore Drive South
RESOL. 12-063
MOVED by councillor Newton to spend \$1,500. **CARRIED**

7. Financial matters:

- (a) Financial Statement for May 31, 2012 received for information.
- (b) Accounts paid were received for information.
- (c) ATB Accounts
RESOL. 12-064
MOVED by councillor Newton to change the mailing address on the ATB accounts and to investigate other investment options. **CARRIED**

8. Development & Assessment

- (a) Land use bylaw
RESOL. 12-065
MOVED by councillor Newton to give second reading to bylaw 03-2012. **CARRIED**
RESOL. 12-066
MOVED by mayor Yontz to give third reading to bylaw 03-2012. **CARRIED**
- (b) Development Permits 12-005, 6, 7, and 8 were received for information.

- (c) Proposed subdivision: Block 13, Plan 3857 KS to divide into two lots. Administration will prepare a simple development agreement, requiring adherence to land use bylaw, septic bylaw and that proper approaches are built.
- (d) 257 Lakeshore Drive: shoreline modification permit is required. The owner will be notified to contact SRD.

9. Taxation and Administration

- (a) Administration report: email complimenting council's actions was reviewed. Franchise Agreements: administration met with Fortis (expires 2015) and AltaGas (expires 2019) last week. New franchise agreements are being drafted in consultation with AUMA. The mayor will get a quote for bringing power to the gazebo site.

- (b) Policy 01-2012: Conflict of interest.

RESOL. 12-067

MOVED by mayor Yontz to adopt policy 01-2012.

CARRIED

- (c) Northern Lights Library letter:

RESOL. 12-068

MOVED by councillor Newton to send a letter of support.

CARRIED

- (d) ISCP: The mayor and administrator presented the final version of the ISCP.

RESOL. 12-069

MOVED by councillor Montague to adopt the Intercommunity Sustainability Plan and to apply for the grant.

CARRIED

- (e) Scanning project: Administration showed council the structure of how scanned files were saved.

- (f) Municipal Affairs letter: Received for information.

- (g) Firesmart grant: A fully executed copy was received from the government

- (h) AIM prep: council discussed the agenda for the AIM. Administration will prepare and bring handouts.

10. Safety Matters

- (a) Emergency management: Administration will invite to the August or September meeting

- (b) Letter from ASH received for information.

11. Assortment of Newsletter, Bulletins etc.:


12. Date of next Meeting: Wednesday August 22, 2012

13. Adjournment:

RESOL. 12-070

MOVED by mayor Yontz that the meeting be adjourned at 8:20 p.m.

CARRIED


Robert Yontz, Mayor
A. Blais, Administrator