

# SUMMER VILLAGE OF ISLAND LAKE AGENDA

Tuesday, June 15<sup>th</sup>, 2021 at 4:30 p.m.

Via Zoom

Due to COVID restrictions, the Public may also participate via Zoom, call the  
office to arrange for same

As per Bylaw 02-2016 there will be no audio/video recordings of Meetings

|    |                                       |    |  |
|----|---------------------------------------|----|--|
| 1. | <u>Call to Order</u>                  |    |  |
| 2. | <u>Agenda</u>                         | a) | June 15 <sup>th</sup> , 2021 Regular Council Meeting   |
| 3. | <u>Minutes:</u><br>pages 1-4          | a) | May 18 <sup>th</sup> , 2021 Regular Council Minutes  |
| (  | <u>Appointments or<br/>Delegation</u> |    | N/A  |
| 5. | <u>Public Hearings</u>                |    | N/A  |
| 6. | <u>Bylaws:</u>                        |    | N/A  |
| 7. | <u>Business:</u><br>page 5-6          | a) | Culvert Replacement – 1600mm in the creek at the Harvey Robert Environmental Reserve. This project was originally quoted at \$24,000 and funding was to come from the MSP grant. Because of the increase in steel prices, we have received a new quote on May 28 <sup>th</sup> , 2021 increasing the price to \$35,254.02, an increase of over \$11,000. We can fund the remaining of the culvert project with MSI – Capital dollars if Council approves. The new quote also indicates that this project will be completed next summer. <i>(that Council approve the increased price of the culvert replacement at the Harvey Robert Environmental Reserve project utilizing Municipal Sustainability Initiative for the increase in cost of \$11,254.02)</i><br><i>(some other direction as given by Council)</i> |
|    |                                       | b) | Land Use Bylaw – Public Hearing – June 9 <sup>th</sup> , 2021 was the deadline for engagement comments to be received by the consultants working on this project and included in the “What We Heard” report to be provided to the Steering Committee and Council. As this progresses, we would like set the date for a Public Hearing for July 28 <sup>th</sup> , 2021 at 6:00 p.m. We will be utilizing the same moderator that was used for the Annual General Meeting last year. <i>(that Council set the date for the Land Use Bylaw Public Meeting for Wednesday, July 28<sup>th</sup>, 2021 beginning at 6:00 p.m. via a virtual meeting utilizing a moderator)</i>  |
|    | pages 7-13                            | c) | All-Net Connect Subscription & Hosting Agreement and Software License Agreement. The Summer Village of Island Lake participates in the All-Net Connect system through the Summer Villages of Lac Ste. Anne County East. Because of the number of municipalities participating, the cost is split 10 ways and reduces the annual cost to \$588.00 per year. Attached for execution is the All-Net Connect Subscription and Hosting Service  |

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|     |  |    |  |
|-----|--|----|--|
|     |  |    | Agreement and a copy of the Software License Agreement for your information. <i>(that Council ratify the agreement and it's execution)</i>   |
|     | page 14  | d) | The Elected Officials Education Program (EOEP) is hosting virtual offerings of Munis 101, exclusively for Summer Villages in September. Registration will open in the coming month and registration is \$275/person. Administration would like to reserve three spots for returning and/or new Council. <i>(Council approve the registration of three individuals for the virtual Elected Officials Education Program, Munis 101 in September or October 2021)</i> |
|     |  | e) |  |
|     |  | f) |  |
|     |  | g) |  |
| 8.  | <b><u>Financial</u></b>                        |    |  |
|     |  | a) | Income and Expense Statement – May 31 <sup>st</sup> , 2021   |
| 9.  | <b><u>Councillors' Reports</u></b>             |    |  |
|     |  | a) | Mayor Newton   |
|     |  | b) | Deputy Mayor Binder  |
|     |  | c) | Councillor Montague  |
| 10. | <b><u>Administration Reports</u></b>           |    | <ul style="list-style-type: none"> <li>- Waterline Update, Associated Engineering</li> <li>- Back Alley Update</li> <li>- SDAB Update</li> <li>- 43 &amp; 45 Beaver Survey</li> </ul>  |
| 11. | <b><u>Communication</u></b>                    | a) |  |
|     |  | b) |  |
| 12. | <b><u>Correspondence &amp; Information</u></b> |    |  |
|     | pages 15                                       | a) | Government of Alberta – Statement of Direct Deposit of \$538.00 for FCSS June payment.   |
|     | Pages 16-18                                    | b) | The Lifesaving Society has forwarded correspondence advising that the United Nations has adopted a Resolution on Drowning Prevention advising that July 18 – 24 <sup>th</sup> 2021 is National Drowning Prevention Week.   |

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|     |                              |    |   |
|-----|------------------------------|----|---|
|     | page 19                      | c) | Alberta Municipal Affairs May 10 <sup>th</sup> , 2021 letter advising of 2021 Municipal Sustainability funding allocations for capital funding of \$145,921 which includes \$15,599 in Basic Municipal Transportation Grant funding and operating funding of \$9,575. |
|     | pages 20-21                  | d) | AUMA Vice President and Director Angela Duncan's May 8 <sup>th</sup> , 2021 email update on activities.   |
|     | page 22                      | e) | Fortis Environment Grant Winners – May 20 <sup>th</sup> , 2021 notification that the Summer Village of Island Lake was awarded \$1,200 for the noted program. Funds were received via EFT on May 25 <sup>th</sup> , 2021.   |
|     | pages 23-27                  | f) | Office of Shannon Stubbs, M.P., shadow Minister of Public Safety and Emergency Preparedness Lakeland (Alberta) letter advising on the impact of Bill C-21, a bill that makes changes to the Criminal Code and the Firearms Act.                                       |
|     | page 28                      | g) | May 18 <sup>th</sup> , 2021 To Do List  |
|     |                              | h) |   |
| 13. | <b><u>Closed Session</u></b> |    |   |
| 14. | <b><u>Adjournment</u></b>    |    |   |

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Next Meetings: July 20<sup>th</sup>, 2021 – Council Meeting  
July 24<sup>th</sup>, 2021 – Nomination Day  
August 17<sup>th</sup>, 2021 – Council Meeting  
August 18<sup>th</sup>, 2021 – Advance Poll  
August 21<sup>st</sup>, 2021 – Election Day

SUMMER VILLAGE OF ISLAND LAKE  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, MAY 18<sup>TH</sup>, 2021  
VIA TELECONFERENCE/ZOOM

Council: Mayor Chad Newton  
Deputy Mayor Duncan Binder  
Councillor Jim Montague

Administration: Chief Administrative Officer, Wendy Wildman  
Administrative Assistant, Diane Wannamaker

Appointments: a) N/A

Public at Large: 0 in person / 2 via teleconference

|    |   |   |
|----|---|---|
| 1. | <b>CALL TO ORDER</b>                    | Mayor Newton called the meeting to order at 4:31 p.m.   |
| 2. | <b>AGENDA</b><br>21-96                  | <b>MOVED</b> by Councillor Montague that the May 18 <sup>h</sup> , 2021 Agenda be approved as presented.<br><b>CARRIED</b>  |
| 3. | <b>MINUTES</b><br>21-97<br><br>21-98    | <b>MOVED</b> by Deputy Mayor Binder that the minutes of the regular Council meeting held on April 20 <sup>th</sup> , 2021 be approved as presented.<br><b>CARRIED</b><br><br><b>MOVED</b> by Councillor Montague that the minutes of the regular Council meeting (Audited Financial Statements) held on April 29 <sup>th</sup> , 2021 be approved as presented.<br><b>CARRIED</b> |
| 4. | <b>APPOINTMENTS</b>                     | N/A   |
| 5. | <b>PUBLIC HEARING</b>                   | N/A   |
| 6. | <b>BYLAW</b><br>21-99<br><b>07-2021</b> | <b>MOVED</b> by Councillor Montague that Bylaw 07-2021, being a Bylaw to consolidate Lot 15 and Ptn. of Lot 16, Block 10, Plan 3857KS within the Summer Village of Island Lake, be given first reading.<br><b>CARRIED</b>   |

SUMMER VILLAGE OF ISLAND LAKE  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, MAY 18<sup>TH</sup>, 2021  
VIA TELECONFERENCE/ZOOM

|           |                 |   |
|-----------|-----------------|---|
|           | 21-100          | <b>MOVED</b> by Mayor Newton that Bylaw 07-2021 be given second reading.<br><br><b>CARRIED</b>  |
|           | 21-101          | <b>MOVED</b> by Councillor Montague that Bylaw 07-2021 be considered for third reading.<br><br><b>CARRIED UNANIMOUSLY</b>   |
|           | 21-102          | <b>MOVED</b> by Deputy Mayor Binder that Bylaw 07-2021 be given third and final reading.<br><br><b>CARRIED</b>  |
| <b>7.</b> | <b>BUSINESS</b> |   |
|           | 21-103          | <b>MOVED</b> by Mayor Newton that Administration contact Telford Land & Valuation Inc. to request an update to the Lakeshore Drive Alley Realignment Project.<br><br><b>CARRIED</b>   |
|           | 21-104          | <b>MOVED</b> by Mayor Newton that Council support the legal recommendation that there be no further adjournment of the SDAB hearing scheduled for May 31 <sup>st</sup> , 2021 – Appeal of Stop Order, Plan 763TR, Block 1, Lot 12, 229 Lakeshore Drive North and that the hearing proceed as scheduled; May 31, 2021 at 7:00 p.m.<br><br><b>CARRIED</b> |
|           | 21-105          | <b>MOVED</b> by Mayor Newton that the Summer Village engage Municipal Planning Services to proceed with the Preliminary Research and Engagement required to prepare an application for annexation of lands currently within Athabasca County as per their quote of December 10 <sup>th</sup> , 2020.<br><br><b>CARRIED</b>                              |
|           | 21-106          | <b>MOVED</b> by Mayor Newton that the Annual Information Meeting for the Summer Village of Island Lake be scheduled as a Zoom meeting for Tuesday, July 20 <sup>th</sup> , 6:00 pm.<br><br><b>CARRIED</b>   |
|           | 21-107          | <b>MOVED</b> by Councillor Montague that the discussion on scheduling Island Lake Days and Summer Programs be accepted for information at this time pending further COVID-19 limitations.<br><br><b>CARRIED</b>   |

SUMMER VILLAGE OF ISLAND LAKE  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, MAY 18<sup>TH</sup>, 2021  
VIA TELECONFERENCE/ZOOM

|                                   |  |
|-----------------------------------|--|
| 21-108                            | <p><b>MOVED</b> by Councillor Montague that Administration respond to the owner of properties 43 and 45 Beaver Avenue in response to the request to remove the culvert and fill in the drainage ditch in the area, advising that the Summer Village will determine the front boundary of the lots and further ascertain the drainage requirements of the area with our engineers prior to a decision.</p> <p style="text-align: right;"><b>CARRIED</b></p>     |
| 21-109                            | <p><b>MOVED</b> by Councillor Montague that Council approve the following from David Gray Enterprises Inc. for a 2021 project:</p> <p style="text-align: center;">:</p> <ul style="list-style-type: none"> <li>- "Buffalo Avenue from Lakeshore South to Intersection of Salmon (115m x 6m), base work to prepare road for asphalt surface for \$8,810.00 + GST, funding to come from grant funds"</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> |
| 21-110                            | <p><b>MOVED</b> by Mayor Newton that Council authorizes the purchase of paint for the rehabilitation of the basketball court in the amount of \$1,000.00.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| 21-111                            | <p><b>MOVED</b> by Mayor Newton that Administration forward a response to Jackie Shank confirming the legal right for access to reserve land in accordance with Interpretation Bulletin 01/06; and further include and reference Bylaw #209-05 outlining the parameters for uses, restrictions and penalties for reserve land use in the Summer Village of Island Lake.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                   |
| 21-112                            | <p><b>MOVED</b> by Councillor Montague that Council approve forwarding a letter of support and satisfaction with the Royal Canadian Mounted Police as Alberta's police force of choice to the Minister of Justice &amp; Solicitor General.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| <b>FINANCIAL REPORT</b><br>21-113 | <p><b>MOVED</b> by Mayor Newton that Council accept the Income and Expense Statement of April 30<sup>th</sup>, 2021 as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
|                                   |  |
|                                   |  |

SUMMER VILLAGE OF ISLAND LAKE  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, MAY 18<sup>TH</sup>, 2021  
VIA TELECONFERENCE/ZOOM

|     |   |   |
|-----|---|---|
| 9.  | <b>COUNCIL REPORTS</b><br>21-114                  | <b>MOVED</b> by Councillor Montague that the Council reports be accepted for information.<br><br><b>CARRIED</b>   |
| 10. | <b>ADMINISTRATION REPORTS</b><br>21-115           | <b>MOVED</b> by Mayor Newton that the Administration report be accepted for information.<br><br><b>CARRIED</b>  |
| 11. | <b>INFORMATION &amp; CORRESPONDENCE</b><br>21-116 | <b>MOVED</b> by Deputy Mayor Binder that the following correspondence be accepted for information:<br><br><ul style="list-style-type: none"><li>➤ Government of Alberta, Statement of Direct Deposit of \$538.00 for FCSS May payment and Statement of Direct Deposit of \$32,102.00 for Municipal Sustainability Grant funds</li><li>➤ Canadian Heritage – Letter of Approval of \$650 under the Celebrate Canada Funding Program</li><li>➤ To Do List – April 20<sup>th</sup>, 2021</li></ul><br><b>CARRIED</b> |
| 12. | <b>CLOSED MEETING</b>                             | N/A   |
| 13. | <b>ADJOURNMENT</b>                                | The meeting adjourned at 5:50 p.m.  |

Next meetings: June 15<sup>th</sup>, 2021  
July 20<sup>th</sup>, 2021

\_\_\_\_\_  
Mayor, Chad Newton

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman



# Quote



## Summer Village of Island Lake

May 28, 2021

### RE: 1600mm Culvert Replacement

#### Scope:

Supply equipment and material required to excavate and install an additional 1600mm culvert in the creek at the Harvey Robert Environmental Reserve. This quote includes the excavation of a new bed for the culvert, installation of 25m of new 1600mm corrugated steel pipe, backfill and compaction of material and the installation of erosion control material. The quote also includes all required cobble and gravel to prepare the road surface.

All line locating, planning and permitting associated with the project will be the responsibility of the Summer Village. Drawings and approvals are to be provided prior to the start of work.

#### Timelines:

It is anticipated that this work will be completed next summer.

#### Equipment and Costing:

| Equipment Description                                | Cost / day or hour | Estimated quantity          | Total cost         |
|--|--------------------|-----------------------------|--------------------|
| Assist with COP / DFO notifications and applications | \$2000.00          | 1 (complete)                | \$2000.00          |
| 1 – 1600mm corrugated metal pipe                     | \$741.85 / m       | 25 meters                   | \$18,546.62        |
| 3 – 1600mm couplers                                  | \$245 each         | 3                           | \$734.40           |
| W250 woven textile                                   | \$0.90 / m2        | 165 m2                      | \$148.00           |
| Silt fence   | \$55.00 / roll     | 1 roll                      | \$55.00            |
| Pit run gravel                                       | \$22.50 / yard     | 20 yards                    | \$450.00           |
| ¾ inch Road crush                                    | \$37.50 / yard     | 40 yards                    | \$1500.00          |
| Rip / Rap  | \$100.00 / yard    | 6 yards                     | \$600.00           |
| Compaction equipment                                 | \$50.00 / day      | 2 machines x 2 days         | \$200.00           |
| Excavator  | \$135.00 / hour    | 30 hours                    | \$4050.00          |
| Dump truck   | \$150.00 / hour    | 10 hours                    | \$1500.00          |
| Transit  | \$50.00 / day      | 1 day                       | \$50.00            |
| Signs / barricades                                   | \$10.00 / day      | 3 days                      | \$30.00            |
| Welder   | \$75.00 / hour     | 5 hours                     | \$375.00           |
| Grass seed   | \$65.00 / bag      | 1 bag                       | \$65.00            |
| Supervisor   | \$55.00 / hour     | 30 hours                    | \$1650.00          |
| Labor  | \$45.00 / hour     | 60 hours                    | \$2700.00          |
| Service truck  | \$200 / day        | 3 days                      | \$600.00           |
|  |                    | <b>Total Estimated Cost</b> | <b>\$35,254.02</b> |

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Thank you for the opportunity to quote.

If you have any further questions, please do not hesitate to call or email.

Thank you

Marc Overacker

Operations Manager

780-212-3687

[moveracker@stonefishrentals.com](mailto:moveracker@stonefishrentals.com)

SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST  
P.O. Box 8, Alberta Beach, AB. T0E 0A0  
780-967-0271  
ddm@kronprinzconsulting.ca

June 2<sup>nd</sup>, 2021

To the Summer Village of:

|              |              |             |                  |
|--------------|--------------|-------------|------------------|
| Nakamun Park | Silver Sands | South View  | Sunrise<br>Beach |
| Sunset Point | West Cove    | Yellowstone | Island Lake      |
| Ross Haven   | Val Quentin  |             |                  |

Dear Chief Administrative Officer,

**RE: All-Net Connect Subscription and Hosting Service**

The SVLSACE is happy to act as project lead and intermediary for your municipality in the referenced project. Your municipality is one of seven that has partnered on this project to-date.

Attached please find a general set of terms that SVLSACE has agreed to (signed copy available on request) and that governs access to and within the system. There is also an invoice for the 2021-2022 service term, which is as negotiated (\$5600.00/year, plus GST). Please note that the rate (combined fee) is higher than in 2020, but as we have more members the rate per member is lower; every additional member is incorporated at \$200.00/year extra.

In addition to these general terms, please review the following with your Council and return a signed copy of this letter acknowledging your agreement:

As a partner Summer Village, The Summer Village of Island Lake agrees to:

- i. Observe generally and expressly the provisions of the All-Net Software License Agreement made May 12, 2020 between All-Net.ca Inc. and SVLSACE (attached).
- ii. Pay an equal apportionment of the total fees for the service each year, on request within 30 days of invoicing; the total due for 2021 will be  $\$5,880.00/10 = \$588.00$ , including GST (reference invoice attached).
- iii. Provide SVLSACE with one year's notice in writing if your municipality wishes to withdraw their subscription to the All-Net Connect service. The withdrawing member will be responsible for any deactivation fees associated with their change in service and will be responsible to pay for the full current service term, regardless of time of withdrawal (i.e. if you withdraw mid-year you agree to pay for that year and will be removed from the subscription at the beginning of the next term).

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Signed:

|         |        |
|---------|--------|
| _____   | _____  |
| (Mayor) | (CAO)  |
| _____   | _____  |
| (Date)  | (Date) |

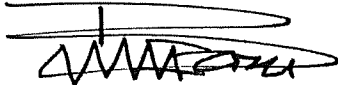
Please remit your payment of **\$588.00 (including GST)** for the 2021 year at your earliest convenience.

Payment should be sent to:

Summer Villages of Lac Ste. Anne County East  
Re: All-Net Subscription  
P.O. Box 8, Alberta Beach, AB. T0E 0A0

Thank you again for your participation in this service. If you have any questions or wish to discuss further, please let me know — 780-967-0271.

Regards,



Dwight Darren Moskalyk  
Administrator  
SVLSACE

Enclosed:     2020 All- Net Service Agreement  
                  2021 All-Net Service Invoice



## Software License Agreement

**THIS SOFTWARE LICENSE AGREEMENT** (the "Agreement") dated this 12th day of May, 2020 (the "Execution Date")

### BETWEEN:

All-Net.ca Inc.

(the "Vendor")

**OF THE FIRST PART**

And

Summer Villages of Lac Ste. Anne County East

(the "Licensee")

**OF THE SECOND PART**

### BACKGROUND:

The Vendor wishes to license computer software to the Licensee and the Licensee desires to purchase the software license under the terms and conditions stated below.

**IN CONSIDERATION OF** the provisions contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

#### License

1. Under this Agreement the Vendor grants to the Licensee a non-exclusive and non-transferable license (the "License") to use Connect by All-Net (the "Software").
2. "Software" includes the executable computer programs, the source code and any related printed, electronic and online documentation and any other files that may accompany the product.
3. Title, copyright, intellectual property rights and distribution rights of the Software remain exclusively with the Vendor. Intellectual property rights include the look and feel of the Software. This Agreement constitutes a license for use only and is not in any way a transfer of ownership rights to the Software.
4. The rights and obligations of this Agreement are personal rights granted to the Licensee only. The Licensee may not transfer or assign any of the rights or obligations granted under this Agreement to any other person or legal entity. The Licensee may not make available the Software for use by one or more third parties.
5. The Licensee may not use the Software to provide a service to a third party. Using the software to distribute messages for another party is strictly prohibited without the written consent of the vendor.

6. The Software may not be modified, reverse-engineered, or de-compiled in any manner through current or future available technologies.
7. Failure to comply with any of the terms under the License section will be considered a material breach of this Agreement.

#### **License Fee**

8. The license fee for this Agreement will consist of the original purchase price of \$5,000.00 CAD (includes the set-up and training fee and Alert Ready Integration).

The annual hosting, support and maintenance fee of \$5,000.00 CAD is payable annually and renewable June 1, 2021. The annual renewal for hosting, support and maintenance services is at the discretion of the Licensee.

#### **Limitation of Liability**

9. The Software is provided by the Vendor and accepted by the Licensee "as is". Liability of the Vendor will be limited to a maximum of the original purchase price of the Software. The Vendor will not be liable for any general, special, incidental or consequential damages including, but not limited to, loss of production, loss of profits, loss of revenue, loss of data, or any other business or economic disadvantage suffered by the Licensee arising out of the use or failure to use the Software.
10. The Vendor makes no warranty expressed or implied regarding the fitness of the Software for a particular purpose or that the Software will be suitable or appropriate for the specific requirements of the Licensee.
11. The Vendor does not warrant that use of the Software will be uninterrupted or error-free. The Licensee accepts that software in general is prone to bugs and flaws within an acceptable level as determined in the industry.
12. The Licensee accepts that communication is dependent upon multiple service providers for the complete transmission and receipt of a message and there will be instances where a message cannot be transmitted due to technical difficulties on the part of the Vendor, the Vendor service provider or the service provider of the recipient.

#### **Data Storage and Access**

13. The Licensee will retain sole ownership of all account data and will have access to their data from the program or upon request of the Vendor.

14. Software hosting will be provided in a minimum Tier III Data Centre offering redundancy in:
  - Data storage
  - Power
  - Physical Locations
  - Data linkages
15. All data and back-ups will be stored in a Canadian facility.
16. All-Net.ca staff will all adhere to company confidentiality policies and each policy will be made available to the Licensee upon request.
17. Any data provided to the Licensee from the Vendor (All-Net.ca), including phone numbers, have not been scrubbed for "do not call" lists and use of the data is at the responsibility and risk of the Licensee.
18. All data, in whole or in part, provided by All-Net.ca is for the sole use of the Licensee and cannot be distributed to, shared, or used by an external party.

#### **Warrants and Representations**

19. The Vendor warrants and represents that it is the copyright holder of the Software. The Vendor warrants and represents that granting the license to use this Software is not in violation of any other agreement, copyright or applicable statute.

#### **Acceptance**

20. All terms, conditions and obligations of this Agreement will be deemed to be accepted by the Licensee ("Acceptance") upon execution of this Agreement.

#### **User Support**

21. The Licensee will be entitled to one year of phone support available 9:00 AM to 9:00 PM Central - Weekdays, at no additional cost, for a period of 12 months from the date of Acceptance and through each twelve-month hosting, support and maintenance period as renewed by the Licensee.
22. The Licensee will be entitled to maintenance upgrades and bug fixes, at no additional cost, for a period of twelve months from the date of Acceptance and through each twelve-month hosting, support and maintenance period as renewed by the Licensee.

#### **Term**

23. The term of this Agreement will begin on Acceptance and is perpetual.

### **Termination**

24. This Agreement will be terminated and the License forfeited where the Licensee has failed to comply with any of the terms of this Agreement or is in breach of this Agreement. On termination of this Agreement for any reason, the Licensee will promptly destroy the Software or return the Software to the Vendor.

### **Force Majeure**

25. The Vendor will be free of liability to the Licensee where the Vendor is prevented from executing its obligations under this Agreement in whole or in part due to Force Majeure, such as earthquake, typhoon, flood, fire, and war or any other unforeseen and uncontrollable event where the Vendor has taken any and all appropriate action to mitigate such an event.

### **Governing Law**

26. The Parties to this Agreement submit to the jurisdiction of the courts of the Province of Manitoba for the enforcement of this Agreement or any arbitration award or decision arising from this Agreement. This Agreement will be enforced or construed according to the laws of the Province of Manitoba.

### **Miscellaneous**

27. This Agreement can only be modified in writing signed by both the Vendor and the Licensee.
28. This Agreement does not create or imply any relationship in agency or partnership between the Vendor and the Licensee.
29. Headings are inserted for the convenience of the parties only and are not to be considered when interpreting this Agreement. Words in the singular mean and include the plural and vice versa. Words in the masculine gender include the feminine gender and vice versa. Words in the neuter gender include the masculine gender and the feminine gender and vice versa.
30. If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, it is the parties' intent that such provision be reduced in scope by the court only to the extent deemed necessary by that court to render the provision reasonable and enforceable and the remainder of the provisions of this Agreement will in no way be affected, impaired or invalidated as a result.
31. This Agreement contains the entire agreement between the parties. All understandings have been included in this Agreement. Representations which may have been made by any party to this Agreement may in some way be inconsistent with this final written Agreement. All such statements are declared to be of no value in this Agreement. Only the written terms of this Agreement will bind the parties.
32. This Agreement and the terms and conditions contained in this Agreement apply to and are binding upon the Vendor's successors and assigns.

Notices

33. All notices to the parties under this Agreement are to be provided at the following addresses, or at such addresses as may be later provided in writing:

All-Net.ca Inc.  
4-350 Keewatin Street  
Winnipeg, Manitoba, Canada R2X 2R9

Summer Villages of Lac Ste. Anne County East  
Box 8  
Albert Beach, AB T0E 1V0

IN WITNESS WHEREOF the parties have duly affixed their signatures under hand and seal on this 12th day of May, 2020.

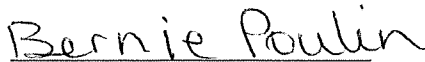
All-Net.ca Inc.

Vernon Sabeski

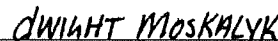


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Signature of All-Net.ca Inc.

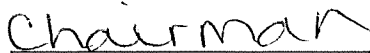
Summer Villages of Lac Ste. Anne County East



\_\_\_\_\_  
Name of Licensee's Agent



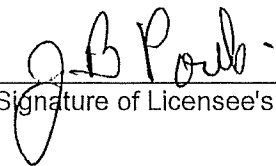
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Name of Licensee's Agent



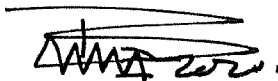
\_\_\_\_\_  
Title of Licensee's Agent



\_\_\_\_\_  
Title of Licensee's Agent



\_\_\_\_\_  
Signature of Licensee's Agent



\_\_\_\_\_  
Signature of Licensee's Agent



## **Save the date! Munis 101 for Summer Villages coming September**

As summer villages hold their elections in the summer, the Elected Officials Education Program (EOEP) is hosting virtual offerings of Munis 101 exclusively for summer villages in September. Registration will open in the coming month at a rate of \$275 per person.

The course covers the essential information councillors need to know to be effective municipal leaders and is a necessary step towards receiving a Municipal Elected Leaders Certificate (MELC).

Munis 101 is developed and delivered with the support of Municipal Affairs to help municipalities fulfill the Municipal Government Act Requirement to provide orientation following the election.

While the course is oriented for elected officials, CAOs are welcome to take the course so that they are aware what is being covered and can provide supplemental orientation on any municipal specific information.

Summer village councillors and CAOs have two options to participate:

The first offering will take place from 2:30 to 4:30pm on

- Tuesday, September 14
- Tuesday, September 21
- Tuesday, September 28
- Tuesday, October 5

The second offering will take place from 7:00 to 9:00 pm on

- Wednesday, September 22
- Wednesday, September 29
- Wednesday, October 6
- Wednesday, October 13

EOEP appreciates our ongoing collaboration with the Association of Summer Villages of Alberta (ASVA) to make learning opportunities available for summer village councillors.

|                               |  |                   |                    |
|-------------------------------|--|-------------------|--------------------|
| <b>VENDOR</b>                 |  | <b>VENDOR ID</b>  | <b>DATE ISSUED</b> |
| SUMMER VILLAGE OF ISLAND LAKE |  |                   | 03-Jun-2021        |
| <b>DEPOSITED AT BANK:</b>     |  | <b>DEPOSIT NO</b> | <b>DATE</b>        |
| <b>BRANCH:</b>                |  | 2000553597        | 03-Jun-2021        |
| <b>ACCOUNT:</b>               |  |                   |                    |
|                               |  | <b>TOTAL</b>      | <b>\$538.00</b>    |

[illegible]

JCA6547243 E D

02176

SUMMER VILLAGE OF ISLAND LAKE  
PO BOX 8  
ALBERTA BEACH, AB  
T0E 0A0



15

JCA654/243-0004351-02176-0001-0001-00-

**From:** Lifesaving Society <experts@lifesaving.org>  
**Sent:** May 28, 2021 2:54 PM  
**To:** svislandlake@wildwillowenterprises.com  
**Subject:** Proclamation Request- National Drowning Prevention Week



**LIFESAVING SOCIETY®**

*The Lifeguarding Experts*

May 28, 2021

Mayor Chad Newton  
Summer Village of Island Lake  
PO Box 8  
Alberta Beach, AB  
T0E 0A0

Dear Mayor,

We are excited to announce the United Nations has adopted a Resolution on Drowning Prevention, of which Canada was a co-sponsor and lead supporter. This Resolution will not only bring more awareness to this preventable problem, but urgency for stakeholders to act. This will include policy development, research and support for community-based drowning prevention action.

Canada faces a major problem – and a preventable one: over 400 people die every year from drowning. On behalf of the Lifesaving Society Alberta and Northwest Territories Branch, I am writing to ask that you proclaim July 18-24, 2021 as NATIONAL DROWNING PREVENTION WEEK in the Summer Village of Island Lake.

The Lifesaving Society is a national, charitable organization working to prevent drowning and reduce water-related injury through our training programs, Water Smart® public education, drowning research and aquatic safety standards. The Lifesaving Society also certifies Canada's National Lifeguards.

National Drowning Prevention Week is one of the Society's leading public education initiatives, with events taking place across the country to focus media and community attention on the drowning problem and drowning prevention. During this week, the Society urges individuals to:

- Supervise children in and around the water.
- Refrain from behaviors that may result in intoxication while participating in aquatic activities.
- Wear a lifejacket when boating.

If every Canadian followed these steps, we could greatly reduce Canada's drowning rate.

A proclamation from the Summer Village of Island Lake would give greater exposure of our lifesaving efforts to the residents of the S.V. of Island Lake. I hope you will consider our request. A template can be found here: [Proclamation Template 2021](#)

If you have any questions or would like to submit a proclamation, please contact our Drowning Prevention Coordinator at [kelsey1@lifesaving.org](mailto:kelsey1@lifesaving.org).

Sincerely,



Kelly Carter  
Chief Executive Officer



**Kelsey Lalonde**

Drowning Prevention Coordinator

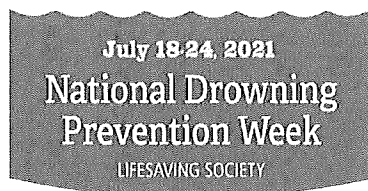
Lifesaving Society Alberta and Northwest Territories

13123-156 Street | Edmonton, AB | T5V 1V2 | Canada

Tel: 780 415 1755 | Fax: 780 427 9334

E-mail: [kelsey1@lifesaving.org](mailto:kelsey1@lifesaving.org) | Web: [www.lifesaving.org](http://www.lifesaving.org)

***Canada's Drowning Prevention Charity***



## **NATIONAL DROWNING PREVENTION WEEK PROCLAMATION 2021**

WHEREAS the mission of the Lifesaving Society Canada is to prevent drowning throughout this great country, and even one drowning in [province/territory] is one too many; and

WHEREAS most drownings are preventable in a Water Smart community, and only through Water Smart education and a healthy respect for the potential danger that any body of water may present can we genuinely enjoy the beauty and recreation opportunities offered by these bodies of water; and

WHEREAS the Lifesaving Society urges Canadians and residents of [city/municipality/province] to supervise children who are in and around the water, to refrain from drinking alcoholic beverages while participating in aquatic activities, and to always wear a lifejacket when boating; and

WHEREAS the Lifesaving Society Canada has declared July 18<sup>th</sup>-24<sup>th</sup>, 2021 National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives that could be saved this year.

THEREFORE, BE IT RESOLVED THAT, I, [Name and Title] do hereby proclaim July 18<sup>th</sup> – 24<sup>th</sup>, 2021 **NATIONAL DROWNING PREVENTION WEEK** in [city/municipality/province] and do commend its thoughtful recognition to all citizens of our [city/municipality/province].



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
Deputy Government House Leader  
MLA, Calgary-Hays*

AR105124

May 10, 2021

His Worship Chad Newton  
Mayor  
Summer Village of Island Lake  
PO Box 8  
Alberta Beach AB T0E 0A0

Dear Mayor Newton:

The COVID-19 pandemic has created major fiscal challenges for governments all around the world. In Alberta, we are also dealing with an economic downturn caused by low world energy prices. Despite these difficulties, we remain committed to supporting Alberta's communities with significant capital investments.

As part of this commitment, I am pleased to confirm that \$1.226 billion will be allocated to municipalities and Metis Settlements in 2021 under the Municipal Sustainability Initiative (MSI). This amount front-loads MSI funding, to help you transition to more sustainable funding levels over the next few years. Funding amounts from 2021-23 will average \$722 million per year. This funding will allow local governments to sustain existing projects, continue stimulating the economy, and build the infrastructure Albertans rely on.

For the Summer Village of Island Lake:

- The **2021 MSI capital allocation is \$145,921**. This includes \$130,322 in MSI capital funding and \$15,599 in Basic Municipal Transportation Grant funding.
- The **2021 MSI operating allocation \$9,575**.

MSI funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at [open.alberta.ca/publications](https://open.alberta.ca/publications).

I look forward to working together with you to help Alberta's communities get through these challenging times.

Sincerely,

Ric McIver  
Minister

cc: Wendy Wildman, Chief Administrative Officer, Summer Village of Island Lake

**From:** Angela Duncan <duncan.angela.ad@gmail.com>  
**Sent:** May 8, 2021 2:33 PM  
**To:** undisclosed-recipients:  
**Subject:** AUMA Villages West Update

Hello Villages West Mayors, Councillors, and CAOs,

I hope that everyone is doing well and staying healthy and safe. Like most, I have been keeping very busy doing regular council and AUMA work while supporting my community as we navigate the unusual times that we are in. I would like to update you on some of the work that we are doing to advocate for Alberta's municipalities.

### **Local Government Fiscal Framework (LGFF)**

As you are aware, AUMA has consistently advocated for a predictable, sustainable funding model that is enshrined in legislation. Owing to this, we were disappointed that the GoA reduced MSI funding to municipalities over three years and postponed the implementation of the LGFF. Based on a Request for Decision (RFD) submitted by the Village of Forestburg at our MLC, the AUMA will be advocating for an increase to the base LGFF funding amount, the removal of the 50% growth restriction, as well as to have LGFF implemented in the 2023/2024 fiscal year.

### **Bill 52 - Recall Act**

The province has passed the Recall Act, Bill 52, which includes recall for Municipal Elected Officials. AUMA was not consulted before the bill was tabled in the legislature. To successfully recall a mayor or councillor, a valid petition signed by eligible voters in a number that is equal to at least 40% of the municipalities population must be submitted to the CAO. If the CAO deems the petition valid, the councillor/mayor is automatically removed, without a vote.

While the thresholds for recall are too high for them to be reasonably met in many municipalities, that is not true for small communities, where in some cases fewer than 50 signatures will be needed to remove a councillor from office. The process becomes even more convoluted and confusing for Summer Villages. With so few signatures needed, I feel that this legislation has the potential to cause governance and viability issues for small communities. AUMA is advocating that the recall threshold be set at 60% for small communities, instead of 40%. We also have concerns with the CAOs role in the process. Given that the CAO is the only employee of council, we feel that having them validate a petition that would remove a sitting councillor from office is a conflict of interest. Compounding this is the fact that a CAO, if they lived in the community, could actually initiate and then validate their own petition. We are recommending that any petitions be validated by a neutral third party. We are also concerned about the financial burden that this could place on municipalities.

### **Future of Municipal Government Project**

Work is moving along nicely on our Future of Municipal Government project. In case you are not aware, the project is meant to ensure that municipalities remain in the drivers seat when it comes to any future changes to municipal government. What we do not want to see is top down solutions being imposed on Alberta's Municipalities, as we have seen in other jurisdictions. We have partnered with the University of Calgary's School of Public Policy to complete the project which will explore and assess options for government structures that will enable municipalities to build thriving communities into the future. We have chosen to partner with the School of Public Policy to keep the board from influencing the project and to ensure an unbiased approach. The project includes 2 phases of deliverables;

1. The initial deliverables are research papers on various aspects of municipal government and will be led by the School of Public Policy (SPP).
2. The results of these papers will inform the ultimate deliverable, which is a principle-based recommendations paper outlining options that will work in the Alberta context. While the School of

Public policy will play a supporting role in the final recommendations paper, AUMA and our members will lead the formulations of the recommendations.

### **Federal Gas Tax**

I am happy that the federal government will be doubling the Gas Tax that Municipalities receive this year. Much like the last time this happened, AUMA wants to make sure that villages like ours also see a true doubling of the grant and has advocated for the increase to include a doubling of the base amount. To my understanding this will be happening.

### **Household Hazardous Waste (HHW)**

With the impending closure of the Swan Hills Facility, changes have been made by Infrastructure Alberta to the HHW funding structure. Unfortunately, the changes will see costs downloaded onto municipalities and waste commissions. AUMA is working on figuring out the extent of changes and how they will impact municipalities. If you are impacted by this change, please reach out to me and we can chat about the impact that it will have for you so that I can get a better understanding on how we might advocate on this.

### **Economic Resiliency and Recovery Task Force**

This task force has completed its' mandate and submitted its' final report which has been accepted by the Board. The report includes some fantastic recommendations that the board will work on implementing, including the formation of a new standing committee focusing on municipalities and economic development. The full report can be viewed [HERE](#).

### **Upcoming Events**

- May 19 @ 9am; RhPAP is hosting Coffee with Verna Yui, President and CEO of AHS. Register at <https://www.eventbrite.ca/e/coffee-with-dr-verna-yiu-registration-148049617391>

There is so much more that I could include in here, but I will leave that for another day. As always please let give me a call, text, or email, if you want to talk more about the work that I, or the AUMA, am doing, or if you just want to chat about what is happening in your community. I truly enjoy hearing from you.

Sincerely,

**Angela Duncan**

Deputy Mayor, Alberta Beach  
Vice President & Director, AUMA  
780-868-5103  
[duncan.angela.ad@gmail.com](mailto:duncan.angela.ad@gmail.com)

### **AUMA Boards and Committees that I sit on:**

Small Communities Committee - Chair  
AMSC (Alberta Municipal Services Corporation)  
Alberta Interim Police Advisory Board  
Rural Sustainability Primary Care Task Force  
RMA Zone 3



**svislandlake@wildwillowenterprises.com**

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**From:** Bowering, Debbie <debbie.bowering@fortisalberta.com>  
**Sent:** May 20, 2021 11:54 AM  
**To:** Bowering, Debbie  
**Subject:** FortisAlberta announces Environment Grant Winners  
**Attachments:** FORTISAB\_blue-yellow\_RGB.jpg

At FortisAlberta, we believe in contributing to the well-being of the communities where our customers and employees live and work. Through our community investment program, we work to empower communities by supporting organizations that offer programs and services that align with our four focus areas: safety, education, the environment and wellness.

FortisAlberta recognizes the hardships our communities are facing. Our communities rely on us to provide them with the electricity to power their homes, but we also seek to offer support through the programs we offer. This year, we will donate more than \$100,000 to communities in our service area through our Community Naturalization and Tree Planting grant programs. Through these grants, we can support our municipal customers with their plans for environmentally friendly initiatives.

In previous years we have supported 14 communities that applied for our environment grants. This year we have awarded 20 x \$2,500 grants and an additional 50 x \$1200 grants to the recipients listed below. This means, we are able to provide all applicants with funding, totaling 70 communities within our service area.

Where possible, funds will be provided via EFT noting Environment Grant in the description. If you are not set up to receive EFTs from FortisAlberta funds will be provided by cheque, please allow 2 – 3 weeks for cheque delivery via Canada Post.

Don't forget to share photos and information about your initiative with us via [twitter](#) or [Facebook](#). We look forward to seeing how these projects benefit your community.

We have attached a copy of our logo for your use. Don't hesitate to contact us if you require any further information.

Deb

**Debbie Bowering, |** Community Investment Advisor, Corporate Communications and Marketing

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FortisAlberta | 320 17 Avenue SW, Calgary, AB T2S 2V1 | p: 403-514-4168 | c: 403-808-0422

**FORTIS  
ALBERTA**

PHOTO COURTESY OF FORTIS ALBERTA



**We are FortisAlberta.** We deliver the electricity that empowers Albertans to succeed. We keep the power on, not just because it's our job, but because we care about the people we serve. We are reliable, honest and dedicated to our work because our employees, customers and communities matter to us.

**From:** Warawa, Tina (Stubbs, Shannon - MP) <tina.warawa.725@parl.gc.ca>  
**Sent:** May 28, 2021 3:44 PM  
**To:** Undisclosed recipients:  
**Subject:** C-21 update for Municipalities  
**Attachments:** C21 Municipalities information update.docx; Kingsville C-21 Resolution.pdf

Good afternoon,

We have had several municipalities contact us asking about Bill C-21 and its impact on municipalities so we wanted to give a follow up. Please provide to your council members the copy of a letter from MP Stubbs and the example of the Kingsville resolution referenced in the letter.

Thank you

*Tina Warawa*

Executive Assistant

Office of Shannon Stubbs, M.P. | Bureau de Shannon Stubbs, députée

Shadow Minister of Public Safety and Emergency Preparedness

Lakeland (Alberta)

E: [tina.warawa.725@parl.gc.ca](mailto:tina.warawa.725@parl.gc.ca)

T: 780-657-7075

F: 780-657-7079





Shannon Stubbs, MP  
Lakeland

May 28, 2021

Mayor and Council/Reeve and Council,

On February 16, 2021 Bill C-21, a bill that makes changes to the Criminal Code and the Firearms Act, and targets law abiding firearms owners, was introduced and is being debated in the House of Commons. Conservatives constitutently call for cracking down on illegal gun smuggling, trading, gang and crime gun use, but Bill C-21 misses the mark if the aim really is to improve and protect the personal and public safety of Canadians. Bill C-21 focuses on the wrong people and groups, while also creating uncertainty and adding undo pressure on other levels of government.

Bill C-21 includes provision to allow municipalities to create handgun bylaws, which would place conditions on federal firearms licenses relating to handgun use, storage, or transportation within municipalities that have passed such bylaws.

Residents in cities and other places, with ever increasing gang shootings and violence rightfully expect their government ought to be taking action to keep them safe, but a regulation that gives municipalities the ability to pass bylaws does not do that. The municipal provision in Bill C-21 would be a bylaw on licenses, so this measure literally, specifically, and only targets Canadians who have licenses. This does nothing to stop dangerous criminals who certainly would never comply with a municipal bylaw when they do not obtain their guns legally, do not get licenses and who frankly do not care about criminal laws. What this purposed municipal bylaw section would do is lead to yet another layer of confusing, overlapping regulations and a patchwork of rules for already law-abiding Canadians within and between communities, while violations could result in two years imprisonment or permanent license revocations.

I have been hearing from municipalities concerned with being tasked by the Federal government to create these types of bylaws. They are sharing fears about economic and housing impacts by the perception that one community has higher safety standards than others, or that law-abiding firearms citizens will literally be unaware they are in violation just by crossing a municipal boundary that has different bylaws.

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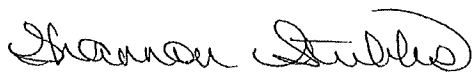
Some municipalities are saying that they do not have the expertise to create these bylaws and certainly would not have the resources to enforce such regulations. They are also concerned these bylaws potentially violate their own provinces' jurisdiction. Some provinces in opposition to the federal legislation have already passed or are proposing laws that would prohibit this type of power to shift to individual municipalities. Saskatchewan has already passed such a provincial law, and Alberta's bill received royal assent on April 29, 2021.

Due to these concerns, some municipalities have already opposed Bill C-21 and have taken the steps to pass resolutions in opposition to this potential new power that they neither requested, nor have the resources to impose and enforce.

I have attached a copy of the resolution passed by the council in Kingsville, Ontario. I encourage you to seek feedback from your rate payers, and to discuss this issue in council. You may decide to pass a similar resolution on behalf of your community. Please feel free to advise my office if you do so, and to reach out if you require any additional information on Bill C-21.

Sincerely,

Thank you

A handwritten signature in cursive script that reads "Shannon Stubbs".

Shannon Stubbs, MP  
Lakeland



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

Sub-Item 3

**SENT VIA EMAIL**

March 25, 2021

The Right Honourable Justin Trudeau, MP  
Prime Minister of Canada  
Langevin Block  
Ottawa, Ontario K1A 0A2

Prime Minister:

**RE: Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms)**

At its Regular Meeting held on March 8, 2021 Council of the Town of Kingsville passed the following Resolution:

**"205-2021**

**Moved By** Councillor Thomas Neufeld, **Seconded By** Councillor Larry Patterson

A Resolution concerning Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms), specifically Amendment 26, Section (58.01 (1-8), Conditions-by-law.

WHEREAS municipalities have never been responsible for gun control laws in Canada;

AND WHEREAS law abiding Kingsville residents who own legal handguns have already been thoroughly vetted through the CFSC, PAL and ATT applications;

AND WHEREAS illegal gun owners and smugglers do not respect postal codes;

AND WHEREAS if one municipality enacts a ban and not a neighbouring municipality, this will create a patchwork of by-laws;

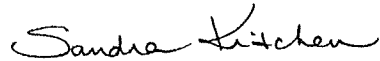
AND WHEREAS a municipal ban would be difficult to enforce and easy to get around.

NOW THEREFORE BE IT RESOLVED that The Corporation of the Town of Kingsville is OPPOSED to the adoption of any by-laws restricting the possession, storage and transportation of legally obtained handguns;

AND BE IT FURTHER RESOLVED that this resolution be forwarded to the following public officials: MP Chris Lewis-Essex, MPP Taras Natyshak-Essex, Premier of Ontario The Honourable Doug Ford, Leader of the Official Opposition Andrea Horwath, Prime Minister of Canada The Honourable Justin Trudeau, and Leader of Official Opposition The Honourable Erin O'Toole."

If you require any further information, please contact the undersigned.

Yours very truly,



Sandra Kitchen  
Deputy Clerk-Council Services  
Legislative Services Department  
skitchen@kingsville.ca

cc: Hon. Doug Ford, Premier [premier@ontario.ca](mailto:premier@ontario.ca)  
cc: Hon. Andrea Horwath, Official Leader of the Opposition [horwatha-qp@ndp.on.ca](mailto:horwatha-qp@ndp.on.ca)  
cc: Hon. Erin O'Toole, Official Leader of the Opposition [erin.otoole@parl.gc.ca](mailto:erin.otoole@parl.gc.ca)  
cc: MP Chris Lewis- Essex  
cc: MPP Taras Natyshak-Essex  
cc: Hon. Bill Blair, Minister of Public Safety and Emergency Preparedness  
cc: MP Shannon Stubbs  
cc: Mayor Aldo DiCarlo, Town of Amherstburg  
cc: Mayor Larry Snively, Town of Essex  
cc: Mayor Tom Bain, Town of Lakeshore  
cc: Mayor Marc Bondy, Town of LaSalle  
cc: Mayor Hilda MacDonald, Municipality of Leamington  
cc: Mayor Gary McNamara, Town of Tecumseh  
cc: all Municipalities in Ontario

## MAY 18<sup>TH</sup>, 2021 TO DO LIST

- File minutes when signed / place on website (April 20 & 29/21)
- ensure Bylaw 07-2021 is signed, place on website, update bylaw list **WAITING FOR SIGNATURE**
- contact Telford Land & Valuation Inc. to request an update to the Lakeshore Drive Alley Realignment Project **DONE**
- advise legal and Tony that there be no further adjournment of the SDAB Hearing for May 31/21 appeal of stop order 229 Lakeshore Drive North **DONE**
- engage Municipal Planning Services to proceed with the Preliminary Research & Engagement to proceed with annexation of lands in Athabasca County **DONE**
- prepare for Annual Information Meeting (zoom) for Tuesday, July 20 at 6:00 p.m. **ONGOING**
- respond to owner of 43 & 45 Beaver Ave that we will arrange a survey to ensure the culvert and ditch is not on municipal land and further ascertain the drainage requirements of the area with our engineers **TRIED TO ENGAGE WSP, NEED TO LOOK AT ALTERNATE AS TOO EXPENSIVE**
- advise David Gray Enterprises Inc. that Council approved road project Buffalo Ave. from Lakeshore South to intersection of Salmon to prepare the road for asphalt surface for \$8,810.00 + GST **DONE**
- forward a response to Jackie Shank confirming the legal right for access to reserve land in the Village along with Bylaw 209-05 outlining parameters of reserve use in the SV **DONE**
- draft a letter of support for RCMP and forward as appropriate **DONE**