

SUMMER VILLAGE OF ISLAND LAKE

AGENDA

Tuesday, March 16th, 2021 at 4:30 p.m.

Via teleconference

As per bylaw 02-2016 there will be no audio/video recordings of Council or Council Committee Meetings

1. Call to order
2. Agenda a) March 16th, 2021 Regular Council Meeting
3. Minutes: a) February 23rd, 2021 Council Minutes
 pages 1-4
4. Appointments: N/A
5. Bylaws: a) Bylaw 02-2021 – A Bylaw for the purpose of establishing the position
 pages 5-6 of designated officer (clerk of the assessment review board). Pursuant
 to Section 456 of the Municipal Government Act, the Summer Village
 must appoint a designated officer to act as clerk of the Assessment
 Review Boards having jurisdiction in the municipality. *(give 1st reading
 as is or as amended, give 2nd reading as is or as amended, give
 unanimous consent to consider 3rd reading as is or as amended, give
 3rd and final reading as is or as amended)*

 b) Bylaw 03-2021 – a Bylaw for the purpose of establishing one or more
 pages Assessment Review Boards. Section 456 of the Municipal
 7-13 Government Act requires Council to establish by bylaw a local
 Assessment Review Board and a Composite Assessment Review
 Board. Because the Act also requires Council to appoint a designated
 officer to act as the Clerk of the Assessment Review Board, a new
 Bylaw is required. We have attached the existing Bylaw 03-10 for
 reference, and this Bylaw will be rescinded upon final passing of this
 new Bylaw. *(give 1st reading as is or as amended, give 2nd reading
 as is or as amended, give unanimous consent to consider 3rd reading
 as is or as amended, give 2nd and final reading as is or as is amended)*
6. Business: a) The Summer Village of Island Lake has an agreement with Capital
 page 14 Region Assessment Services Commission for the provision of
 Assessment Review Board Services. Further to the above two
 Bylaws, Council needs to appoint the Board Member Panelists and
 Clerk of the Assessment Review Board. *(that the Summer Village of
 Island Lake approve the 2021 Capital Region Assessment Services*

SUMMER VILLAGE OF ISLAND LAKE

AGENDA

Tuesday, March 16th, 2021 at 4:30 p.m.

Via teleconference

As per bylaw 02-2016 there will be no audio/video recordings of Council or Council Committee Meetings

Commission five (5) Assessment Review Board Member Panelists as follows: Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph AND THAT Richard Barham be appointed as the Clerk of the Assessment Review Board)

pages 15-62^b

Municipal Development Plan – the Summer Village is now required to have a Municipal Development Plan in place, and this is part of our Bylaw and Policy review project. An MDP has been drafted, including open houses and surveys inviting public input. The attached “draft” version has been supplied by the project consultant and is presented for Council’s consideration. As discussed with the consultant, given the very tight timeline, notice of a public hearing has been mailed on March 4th, 2021 noting this hearing will be set on March 24th, 2021 at 4:30 p.m. The adoption process involves:

- i) give first reading
- ii) set a public hearing date
- iii) provide notice to the public
- iv) give second and third reading (as presented, or with amendments)

(that Bylaw 01-2021 being a Bylaw to adopt a Municipal Development Plan for the Summer Village of Island Lake, be given 1st reading)

(that a Public Hearing for Bylaw 01-2021, being a Bylaw to adopt a Municipal Development Plan be scheduled for Wednesday, March 24th, 2021 at 4:30 p.m. via conference call and that Public Participation options be provided by way of internet and teleconference.)

pages 63-70

- c) Safety Codes Council 2020 Annual Internal Review – the approved 2020 Annual Internal Review for the building, electrical, gas and plumbing disciplines has been forwarded with accolades for the effort put into completing the review. *(that Council accept the 2020 Safety Codes Council Annual Internal Review as presented)*

- d) #232 Lakeshore Drive – Demolition – the enforcement issue of the unsightly situation at 232 Lakeshore Drive has been ongoing for the better part of a year. A \$150 fine has been

SUMMER VILLAGE OF ISLAND LAKE

AGENDA

Tuesday, March 16th, 2021 at 4:30 p.m.

Via teleconference

As per bylaw 02-2016 there will be no audio/video recordings of Council or Council Committee Meetings

issued, however nothing has changed. The landowners have been promising to rectify this over and over and have advised that they cannot find a contractor to complete the clean up. Next step is to get a court order and arrange the clean up ourselves with costs added to the tax roll. *(Council direction required)*

Page 71

- e) Universal Shoreline Restriction – brought to the attention of Council by Deputy Mayor Binder, the Universal Shoreline Restriction is in effect in Ontario, British Columbia, Manitoba, Saskatchewan, Alberta and Nova Scotia. This restriction limits all power driven vessels operating within 30 meters of the shoreline to reduce speeds to 10km/hr. Attached is a sign indicating this restriction at a lake in BC. It has been suggested that with some revision, we could make this applicable to our municipality and post on the website, newsletter etc. *(Council direction required)*

Pages
72-73

- f) Disaster Recovery Program Changes – for Disaster Recovery Programs that occur in 2021, the Government of Alberta has set funding limits and implemented cost sharing mechanisms between the government and program applicants. As of April 1st, municipalities and Metis settlements will be on the hook for 10% of damages caused by natural disasters like floods and wildfires. The Province is also bringing in a funding cap of \$500,000 and a **one-time assistance limit per property**; although it won't be applied retroactively. Changes have also been made to the Emergency Evacuation Payments. There are suggested mitigation strategies, most common is for continued suggestion for homeowners to purchase insurance. Council may want to include some of these changes on the website or spring newsletter? *(that Administration include some information in the spring news letter and/or website; that Council accept for information)*

Pages 74-
78

- g) Tax Rate Bylaws – in 2020, because of the pandemic, Council moved the tax penalty date back from July 31st to September 30th, and penalty structure changed from 18% August 1st, to 6% October 1st, 6% November 1st, and 6% December 1st. Unchanged was the December 31st 18% penalty. What tax deadline date and penalty structure does Council wish to have for 2021? Minimum amount payable in 2020 was \$600 (same

SUMMER VILLAGE OF ISLAND LAKE

AGENDA

Tuesday, March 16th, 2021 at 4:30 p.m.

Via teleconference

As per bylaw 02-2016 there will be no audio/video recordings of Council or Council Committee Meetings

as in 2019.) We have had some discussion regarding an increase; what is Council wishing to do for 2021?
(Council direction)

- h) Draft 2021 Budget – will be reviewed at meeting time *(that Council revise the budget as discussed and bring back to the next meeting for approval.)*

i)

j)

k)

7. Financial a) Income & Expense Statement – February 28th, 2021

8. Councillors' Reports

- a) Mayor Newton
b) Deputy Mayor Binder
c) Councillor Montague

9. Administration Reports

- page 79
page 80
page 81-82
- a) Municipal Development Plan, Land Use Bylaw and Intermunicipal Development Plan – update
b) January 19th, 2021 To Do List
c) FRIAA Program Update
d) Lot 12, Block 1, Plan 763TR, #229 Lakeshore Drive North, Stop Order Appeal
e) Office of Information & Privacy Commissioner – Wasmuth
f) Stop Order Appeal, Plan 763TR, Block 1, Lot 12, 229 Lakeshore Drive North
g)

SUMMER VILLAGE OF ISLAND LAKE

AGENDA

Tuesday, March 16th, 2021 at 4:30 p.m.

Via teleconference

As per bylaw 02-2016 there will be no audio/video recordings of Council or Council Committee Meetings

10. Information and Correspondence

- Page 83 - a) Westlock County – Concerns Regarding Proposed Changes to AER
84 Directive 067 – Non-payment of levied municipal taxes by License
Holders of provincially regulated oil and gas properties

11. Closed Meeting –

12. Adjournment

Next Meeting:

Regular Council meeting: April 20, 2021
May 18, 2021
June 15, 2021

SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 23RD, 2021
VIA TELECONFERENCE

Council: Mayor Chad Newton
Deputy Mayor Duncan Binder
Councillor Jim Montague

Administration: Chief Administrative Officer, Wendy Wildman
Administrative Assistant, Diane Wannamaker

Appointments: a) N/A

Public at Large: 0 in person / 2 via teleconference

1.	CALL TO ORDER	Mayor Newton called the meeting to order at 4:30 p.m.
2.	AGENDA 21-15	MOVED by Councillor Montague that the February 23 rd , 2021 Agenda be accepted with the following addition: 6. e) Road Sanding CARRIED
3.	MINUTES 21-16	MOVED by Councillor Montague that the minutes of the regular Council meeting held on January 19 th , 2021 be approved as presented. CARRIED
4.	APPOINTMENTS	N/A
5.	BYLAWS	N/A
6.	21-17	MOVED by Mayor Newton that Council approve the following Municipal Procedures and Policies as presented and further that Policy A-HUM-COD-1, Human Resources Code of Conduct and Policy C-HUM-REC-1 Recruitment be amended and brought back to a future meeting for review: 1. C-COU-POL-1 Council & Administrative Policy Development 2. C-COU-AUTH-1 Signing or Authorization of Municipal

SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 23RD, 2021
VIA TELECONFERENCE

		<p>Documents Policy</p> <p>3. A-ADM-INF-1 Dissemination of Information to the Public</p> <p>4. A-FIN-TAX-1 Tax Recovery Fees</p> <p>5. A-ADM-TAX-2 Tax Roll Address Change</p> <p>6. A-REC-PLAY-1 Playground Equipment</p> <p>7. A-TRA-ISNP-1 Road Inspection & Maintenance Policy</p> <p>8. C-CAO-PERF-1 Chief Administrative Officer Performance Evaluation</p> <p>9. C-COU-COMM-1 Resident Communications to Individual Councillors</p> <p>10. C-COU-MTG-1 Notification of Council & Committee Meetings</p> <p>11. C-FIN-BUD-1 Expenditures not Included in Annual Budgets</p> <p>12. C-FIN-DCA-1 Disposal of Capital Assets</p> <p>13. C-FIN-PUR-1 Purchasing Policy</p> <p>14. C-FIN-RES-1 Restricted Surplus & Reserves</p> <p>15. C-FIN-TEN-1 Tendering Policy</p> <p style="text-align: right;">CARRIED</p>
	21-18	<p>MOVED by Deputy Mayor Duncan that Council authorize execution of the Mutual Aid Fire Control Plan between the Ministry of Agriculture and Forestry, Forestry Division and the Summer Village of Island Lake for the period of March 1st, 2021 to February 28th, 2023.</p> <p style="text-align: right;">CARRIED</p>
	21-19	<p>MOVED by Councillor Montague that Council appoint Jeff Dalley as Returning Officer and Rachel Ramey as Substitute Returning Officer for the 2021 Municipal Election.</p> <p style="text-align: right;">CARRIED</p>
	21-20	<p>MOVED by Mayor Newton that the Summer Village of Island Lake plan it's 2021 Nomination Day for July 24th, 2021 from 10:00 a.m. to 12:00 p.m., the Advance Poll for August 18th, 2021 from 4:00 p.m. to 8:00 p.m. and Election Day as August 21st, 2021 from 9:00 a.m. to 8:00 p.m., all to be held at the Grosmont Hall.</p> <p style="text-align: right;">CARRIED</p>
	21-21	<p>MOVED by Mayor Newton that Administration revise the budget as directed by Council and bring back to the next meeting for further review.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 23RD, 2021
VIA TELECONFERENCE

	21-22	MOVED by Mayor Newton that the discussion with regard to sanding the Village be accepted for information. CARRIED
7.	FINANCIAL REPORT 21-23	MOVED by Mayor Newton that Council accept the Income and Expense Statement of January 31 st , 2020 as presented. CARRIED
8.	COUNCIL REPORTS 21-24	MOVED by Deputy Mayor Binder that the Council reports be accepted for information. CARRIED
9.	ADMINISTRATION REPORT 21-25	MOVED by Deputy Mayor Binder that the Administration reports be accepted for information. CARRIED
9.	INFORMATION AND CORRESPONDENCE 21-25	MOVED by Mayor Newton that the following correspondence be accepted for information: a) 20DP37-04 – as built construction of one RV parking pad, 2 accessory buildings, install of a septic system connected to both an outhouse and an RV and utilization of 1 RV for occupation and storage, 227 Lakeshore Drive N b) 21DP01-04 – construction of an accessory building (33.4 sq. m) 240 Lakeshore Drive c) Government of Alberta – Statement of Direct Deposit of \$538.00 on February 2, 2021, 2020 for Feb. FCSS d) Letters from the MD of Spirit River No. 133 and Mackenzie County to the Honourable Jason Kenney with regard to the reopening of the economy moving forward from the COVID restrictions. e) Municipal Stimulus Program (MSP) Red Tape Reduction 2020 – this report is a required component of the Municipal Stimulus Program Grant Funding. f) Alberta Municipal Service Corporation insurance

SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 23RD, 2021
VIA TELECONFERENCE

		<p>reduction advisement resulting from subscriber-owned insurance pool</p> <p>g) Alberta Police Interim Advisory Board report on recommendations for 2021-22 policing priorities. This report was previously sent to Council for review.</p> <p>h) Fortis Alberta – approved FortisAlberta 2021 Distribution Rates.</p> <p style="text-align: right;">CARRIED</p>
	21-26	<p>MOVED by Councillor Montague that pursuant to section 197(2) of the Municipal Government Act, Council move into a Closed Meeting at 5:45 p.m. to discuss the following items:</p> <p>1. "Legal Matters (FOIPP Matter/Annexation Matter) – FOIPP Act Section 27"</p> <p style="text-align: right;">CARRIED</p>
	21-27	<p>The meeting recessed from 5:45 p.m. to 6:27 p.m.</p> <p>MOVED by Councillor Montague that Council move out of the Closed Meeting at 6:27 p.m.</p> <p style="text-align: right;">CARRIED</p>
10.	ADJOURNMENT	The meeting adjourned at 6:30 p.m.

Next meetings: March 16th, 2021
April 20th, 2021
May 18th, 2021
June 15th, 2021
July 20th, 2021

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

Municipal Government Act RSA 2000 Chapter M-26
Section 210, Designated Officer
Section 456, Appoint Assessment Review Board Clerk

**A BYLAW OF THE MUNICIPALITY OF ISLAND LAKE, IN THE PROVINCE OF ALBERTA,
TO ESTABLISH THE POSITION OF DESIGNATED OFFICER**

WHEREAS, pursuant to the provisions of section 210 of the *Municipal Government Act*, the Council may pass a bylaw to establish one or more positions to carry out the powers, duties, and functions of a designated officer.

AND WHEREAS, pursuant to section 456 of the *Municipal Government Act*, the council of a municipality must appoint a designated officer to act as the clerk of the assessment review boards having jurisdiction in the municipality.

NOW THEREFORE, the Council of the Summer Village of Island Lake, in the Province of Alberta, duly assembled, enacts as follows:

1. The Assessment Review Board Clerk is hereby established as a Designated Officer.
2. The Assessment Review Board Clerk is the designated officer for the purpose of the following sections of the *Municipal Government Act*:
 - i) section 456(1) – Duties of the Clerk of the Assessment Review Board
 - ii) section 461 & 462 – Assessment Complaints
 - iii) section 469(1) – Notice of Decision of the Assessment Review Board
 - iv) section 483 – Decision Admissible on Appeal
3. That as the Summer Village has an agreement with Capital Region Assessment Services Commission for the provision of Assessment Review Board services within the Summer Village, Richard Barham be appointed Assessment Review Board Clerk for the Summer Village of Island Lake.
4. THAT this Bylaw is effective on the date of the third and final reading.

Read a first time on this 16th day of March, 2021.

Read a second time on this 16th day of March, 2021.

Unanimous Consent to proceed to third reading on this 16th day of March, 2021.

Read a third and final time on this 16th day of March, 2021.

**Municipal Government Act RSA 2000 Chapter M-26
Section 210, Designated Officer
Section 456, Appoint Assessment Review Board Clerk**

Signed this 16th day of March, 2021.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

Municipal Government Act RSA 2000 Chapter M-26

Part 11 Assessment Review Boards

**BEING A BYLAW OF THE SUMMER VILLAGE OF ISLAND LAKE IN THE PROVINCE
OF ALBERTA FOR THE PURPOSE OF ESTABLISHING ONE OR MORE
ASSESSMENT REVIEW BOARDS AND THE APPOINTMENT OF AN
ASSESSMENT REVIEW BOARD CLERK**

WHEREAS Section 454 of the Municipal Government Act requires Council to establish by bylaw a Local Assessment Review Board and a Composite Assessment Review Board; and

WHEREAS Section 456 of the Municipal Government Act requires Council to appoint a designated officer to act as the Clerk of the Assessment Review Boards having jurisdiction in the Summer Village of Island Lake;

NOW THEREFORE, the Council for the Summer Village of Island Lake, in the Province of Alberta, duly assembled enacts as follows:

Definitions

1. In this Bylaw, unless the context otherwise requires, the following definitions apply;
 - a) "Assessment Review Boards" (ARB) means either the Local Assessment Review Board (LARB) or the Composite Assessment Review Board (CARB);
 - b) "Assessment Clerk" means an individual appointed pursuant to Section 456 of the Municipal Government Act who is accredited by the Municipal Government Board to act as the Clerk of Assessment Review Boards for the Summer Village of Island Lake;
 - c) "CRASC" means Capital Region Assessment Services Commission contracted by the Summer Village of Island Lake to provide a full ARB administration services;
 - d) "Composite Assessment Review Board" (CARB) means a board established pursuant to Section 454 of the Municipal Government Act to hear and make decisions on complaints referred to in Section 460.1 (2) of the Municipal Government Act;
 - e) "Council" means the duly elected Council of the Summer Village of Island Lake;
 - f) "Local Assessment Review Board" (LARB) means a board established pursuant to Section 454 of the Municipal Government Act to hear and make decisions on complaints referred to in Section 460.1 (1) of the Municipal Government Act;

Municipal Government Act RSA 2000 Chapter M-26

Part 11 Assessment Review Boards

- g) "Summer Village" means the Summer Village of Island Lake;
- h) "Municipal Government Act" means the Municipal Government Act, RSA 2000, c M-26; and
- i) "Panelist" means an individual who is accredited by the Alberta Municipal Government Board to hear Assessment Complaints and who will be appointed to the Assessment Review Boards.

Establishment of Boards

- 2. Council hereby establishes the following boards:
 - a) Local Assessment Review Board; and
 - b) Composite Assessment Review Board

Duties

- 3. The Assessment Review Boards shall carry out all duties and responsibilities as set out in the Municipal Government Act and its regulations.

Appointments of Board Members, Chair and Assessment Clerk

- 4. Annually Council will appoint the list of Panelists, the names of the Chair of the LARB and CARB and the name of the Assessment Clerk provided to the Summer Village Council by the CRASC.
- 5. All Panelists and Assessment Clerk serve at the pleasure of Council and may be removed by resolution of Council where, in the opinion of Council, removal is warranted.

Fees and Expenses

- 6. Compensation payable to CRASC for its performance including Annual fees, Hearing fees, Panelist fees and Assessment Clerk fees will be outlined in a Memorandum of Agreement between CRASC and the Summer Village.

Filing a Complaint

- 7. Upon receipt of an assessment complaint, the Summer Village shall provide to the Commission a completed Assessment Review Board Complaint form and supporting documentation in a timely manner.
- 8. A complaint must be accompanied by the appropriate fee as established by resolution of Council.

Rescind Bylaw

THAT Bylaw 03-2010, a Bylaw of the Summer Village of Island Lake to Establish one or more Assessment Review Boards is hereby rescinded with the passing of this bylaw.

Effective Date

THAT this Bylaw shall come into force and effective on the date of the third and final reading.

BYLAW NO. 03-2021

Municipal Government Act RSA 2000 Chapter M-26

Part 11 Assessment Review Boards

Read a first time on this 16th day of March, 2021.

Read a second time on this 16th day of March, 2021.

Unanimous Consent to proceed to third reading on this 16th day of March, 2021.

Read a third and final time on this 16th day of March, 2021.

Signed this 16th day of March, 2021.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

BYLAW NO 03-10

ASSESSMENT REVIEW BOARD BYLAW

WHEREAS, pursuant to part 11 of the *Municipal Government Act*, S.A.. 2000, c, M-26 Council may establish one or more Assessment Review Boards;

The council of the Summer Village of Island Lake enacts:

PART 1- PURPOSE, DEFINITIONS AND INTERPRETATION

PURPOSE

- 1) The purpose of this Bylaw is to establish Assessment Review Boards under part 11 of the *Municipal Government Act*.

DEFINITIONS

- 2) In this Bylaw, unless the context otherwise requires:

- (a) **"Authorized Substitute"** means an individual who is authorized for appointment to fill a Vacancy;
- (b) **"Board"** means an Assessment review Board;
- (c) **"Manager"** means a representative from the Capital Region Assessment Commission who has been appointed as a Designated Officer to administer the Assessment Review Boards or his delegate;
- (d) **"Chair"** means a person chosen as chair of an Assessment Review Board under section 10(1) of this Bylaw;
- (e) **"Complaint"** means a complaint under part 11 of the *Municipal Government Act*;
- (f) **"Council"** means the Council of the Summer Village of Island Lake
- (g) **"Mayor"** means the Chief elected official of the Summer Village of Island Lake;
- (h) **"Member"** means a member of a board appointed under section 6 of this Bylaw, and includes a Chair and a Presiding Officer, but does not include an Authorized Substitute, unless the Authorized Substitute is filling a Vacancy;
- (i) **"Municipal Government Act"** means the *Municipal Government Act*, S.A., 2000,c,M-26;
- (j) **"Panel"** means a panel of one member established under section 4(A) of this Bylaw
- (k) **"Presiding Officer"** means a member chosen by the members of each Board to be the presiding Officer at one or more hearings under Part 11 of the *Municipal Government Act*
- (l) **"Vacancy"** means an absence from a hearing due to

- (a) Direct or indirect interest in a matter before the Assessment Review Boards, or
- (b) And inability or refusal by a member to continue to fulfil his obligation as a member of a Board.

INTERPRETATION

- 3) The marginal notes and headings in this Bylaw are for reference purposes only.

PART 11- ASSESSMENT REVIEW BOARDS

BOARDS ESTABLISHED

- 4)
 - (a) Single person Boards are established
 - (b) Three person Boards are established

DUTIES OF BOARDS

- 5) The Boards and Panels will hear and decide complaints and related matters in accordance to Part 11 of the Municipal Government Act. S.A. 2000,c.M-26

MEMBERSHIP

- 6)
 - (a) Subject to section 7, the Manager in consultation with the municipality, may appoint up to three members from the list of individuals adopted by Council resolution to each board.
 - (b) A Member is an Authorized substitute for any Board.
 - (c) Council may by resolution appoint other individuals as Authorized Substitutes.

PANELS OF ONE

- 7)
 - (a) Every Member or Authorized Substitute is appointed to sit as a Panel to hear and decide any matter required or permitted to be heard by a Panel under relevant legislation.
 - (b) the Manager may decide which of the matters described in subsection 7(a) may be heard and decided by a Panel, and which must be decided by a Board.
 - (c) The Manager may decide which of the Members and Authorized Substitutes, if any, may sit as a Panel, and the categories of matters that may be heard and decided by any particular Panel.

TERM OF OFFICE

- 8)
 - a) Council may by resolution specify the dates of the beginning and end of the term of office of a Member or an Authorized Substitute.
 - b) Council may by resolution appoint a Member or an Authorized Substitute for more than one term.
- 9)
 - a) the Manager may appoint an Authorized Substitute from those listed in Schedule A to fill a Vacancy.
 - b) If no Authorized Substitute is available to fill a Vacancy, the Mayor may appoint an individual as an acting member of a Board,
- 10)
 - a) The members will select one member from those assigned to hear a complaint to serve as the Chair.
 - b) The Chair shall be the Presiding Officer for the hearing.

DUTIES OF PRESIDING CHAIR

11) The Presiding Officer will:

- a) ensure that hearings are conducted fairly;
- b) prepare and sign written reasons for any hearings over which the Presiding Officer presides;
- c) ensures that any dissenting opinions are prepared and signed by the member dissenting; and,
- d) review and, whenever appropriate, approve any other documents the Manager may prescribe from time to time for any hearings over which the Presiding Officer presides.

DUTIES OF THE MANAGER

12) The Manager may:

- a) act as Chair at general meetings of the Members and Authorized Substitutes;
- b) act as the primary liaison between the Members and Authorized Substitutes, the Boards, Panels and Council;
- c) prepare a report for Council on all Boards, which may include:
 - i) an evaluation of each Member and authorized Substitute who wishes to be reappointed,
 - ii) recommendations to Council for reappointment,
 - iii) an evaluation of the skills, knowledge and experience required by applicants for membership, and
 - iv) any other information or opinions requested or required by Council or a Committee of Council from time to time.

REMUNERATION AND EXPENSES

13) Council may by resolution set the level of remuneration and rate of reimbursement for expenses to be paid to Members, Panels, and Authorized Substitutes.

PART 111—— FEES

FILING FEE

- 14) (a) Council by resolution will set fees that must be paid to the municipality when the Complaint is filed.
- (b) The fee must be paid

REFUND OF FILING FEE

- 15) (a) The Municipality must refund a fee paid under section 13 as required
By the Municipal Government act
- (c) Refund a fee paid under section 14 to a complainant who withdraws a Complaint before the Manager has scheduled a hearing of the complaint

FEES FOR COPIES

- 16) A person who wishes to obtain copies of a document or an audio tape relating to Complaints must pay fees in accordance with general policies as established by Council from time to time.

PART IV-GENERAL

SOLICITOR

- 17) An independent solicitor may be appointed by the manager to advise the Boards about assessment review and related matters
- 18) All references in this Bylaw will be read with such changes in number and gender as may be appropriate according to whether the reference is to a male or female person, or a corporation or partnership

Read a first time this 31st day OF January, 2012

Read a second time this 31st day OF January, 2012

Read a third time and finally passed this 31st day OF January, 2012

Mayor

Administrator



2021 ARB Officials.

archie.grover@crasc.ca <archie.grover@crasc.ca>

Wed 2021-03-03 8:49 PM

To: aboffice@albertabeach.com <aboffice@albertabeach.com>; 'Dennis Evans' <d.evans@xplornet.com>; kvickery@barrhead.ca <kvickery@barrhead.ca>; doyarzun@countybarrhead.ab.ca <doyarzun@countybarrhead.ab.ca>; cao@betulabeach.ca <cao@betulabeach.ca>; burnsticklake@gmail.com <burnsticklake@gmail.com>; information@sofficepl.com <information@sofficepl.com>; cao@cremona.ca <cao@cremona.ca>; 'Alvin Allim' <aallim@devon.ca>; 'Therese Kleeberger' <admin@summervillageofgulllake.com>; info@itaska.ca <info@itaska.ca>; ino@silverbeach.ca <ino@silverbeach.ca>; info@sundancebeach.ca <info@sundancebeach.ca>; 'Stacey Wagner' <swagner@lsac.ca>; cao@lakeview.ca <cao@lakeview.ca>; debbie.hackman@lamontcounty.ca <debbie.hackman@lamontcounty.ca>; 'Christine Beveridge' <Christine.B@lamont.ca>; 'Gizele St. Jean' <gstjean@legal.ca>; cao@mayerthorpe.ca <cao@mayerthorpe.ca>; 'Lana Spencer' <Lana.Spencer@mdlsr.ca>
Cc: richard.barham@crasc.ca <richard.barham@crasc.ca>

Good evening to you all,

This email is to provide you with your list of ARB Officials for 2021. We only have 5 panelists this year due to the retirement of Judy Bennett. We do have some feelers out in hopes that we will be able to find a suitable candidate.

I have been having a problem with my computer so if you find a duplicate just ignore one of them, also if you received this information

before please excuse me for that. Better 2 then none.

We have some new ARB members listed here and if that is you please have your Council appoint by resolution the following as your ARB Officials for 2021.

If you have any questions or concerns with this request please do not hesitate to contact me.

Archie.

ARB Chairman – Raymond Ralph

Certified ARB Clerk – Richard Barham

Certified Panelists – Darlene Chartrand

Tina Groszko

Stewart Hennig

Richard Knowles

Raymond Ralph.

Archie Grover, Manager

Capital Region Assessment Services Commission

11810 Kingsway Avenue NW

Edmonton AB T5G 0X5

archie.grover@crasc.ca

(780) 438-2052

14

**Municipal Government Act RSA 2000 Chapter M-26
Part 17, Section 632**

**BEING A BYLAW OF THE SUMMER VILLAGE OF ISLAND LAKE TO
ADOPT A MUNICIPAL DEVELOPMENT PLAN FOR THE MUNICIPALITY**

WHEREAS the Municipal Government Act, as amended from time to time, requires each municipality to adopt a Municipal Development Plan; and

WHEREAS Section 632(1) of the Municipal Government Act requires that the Municipal Development Plan be adopted by bylaw and Section 632 (3) of the Municipal Government Act establishes the requirements of what must be contained within the Municipal Development Plan; and

WHEREAS the Municipal Development Plan has been advertised by the Summer Village of Island Lake in accordance with Section 606 of the Municipal Government Act, and the required Public Hearing has been held in accordance with Section 230 of the Municipal Government Act;

NOW THEREFORE Council for the Summer Village of Silver Sands, duly assembled, enacts the following:

1. TITLE

1.1 THAT this bylaw may be cited as the "Municipal Development Plan Bylaw."

2. ADOPTION

2.1 THAT this bylaw, including the Summer Village of Island Lake Municipal Development Plan that is hereto attached and forms part of this bylaw, is adopted.

3. SEVERABILITY

3.1 THAT each provision of this Bylaw is independent of all other provisions. If any provision of the Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable

4. COMING INTO FORCE

4.1 THAT Bylaw shall come into effect upon the third and final reading and signing of this Bylaw.

**Municipal Government Act RSA 2000 Chapter M-26
Part 17, Section 632**

READ A FIRST TIME this 16th day of March, A.D., 2021.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

READ A SECOND TIME this _____ day of _____, A.D., 2021.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

READ A THIRD TIME this _____ day of _____, A.D., 2021.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

SUMMER VILLAGE *of* ISLAND LAKE

MUNICIPAL DEVELOPMENT PLAN | 1 DECEMBER 2020

TABLE *of* CONTENTS

1. PURPOSE OF THE PLAN.....	1	6. ABOUT ISLAND LAKE.....	8	11. ADMINISTRATION.....	29
2. PLAN PRINCIPLES.....	1	7. INTERMUNICIPAL COOPERATION.....	14	12. PLAN MAPS.....	32
3. VISION AND GOALS.....	2	8. FUTURE LAND USE.....	15	APPENDIX A – INTERPRETATION.....	34
4. LEGISLATION.....	4	9. WATERSHED STEWARDSHIP.....	23		
5. RELATIONSHIP WITH OTHER PLANS.....	5	10. INFRASTRUCTURE & SERVICING.....	25		

ACKNOWLEDGEMENT *and* THANKS

STEERING COMMITTEE

DAVID KLUTHE	<i>Member-at-large</i>
TERRY KUPROWSKY	<i>Member-at-large</i>
MARC LACHAMBRE	<i>Member-at-large</i>
DARREN LAMMARE	<i>Member-at-large</i>
HAROLD WALTERS	<i>Member-at-large</i>
DUNCAN BINDER	<i>Summer Village of Island Lake Deputy Mayor</i>
MORRIS NESDOLE	<i>Athabasca Watershed Council (AWC-WPAC)</i>

PLAN AUTHORS

JANE DAUPHINEE	<i>Planner, Municipal Planning Services</i>
BRAD MACDONALD	<i>Planner, Municipal Planning Services</i>
KYLE MILLER	<i>Planner, Municipal Planning Services</i>

THANK YOU

To be completed following after all public engagement has occurred.

The Summer Village of Island Lake is located within **Treaty 6 Territory**, the traditional lands of the **Plains Cree** (ᓂᐱᐤᐃᐤᐃᐤ) and **Metis** people.

Land use planning recognizes the **interconnected nature of water systems and human culture**.

Responsible land use and resource management of lands within the Summer Village of Island Lake did not begin with this plan; Indigenous Peoples have been and continue to be stewards of the land and water.

ABOUT *the* PLAN

1. PURPOSE OF THE PLAN

The Municipal Development Plan (MDP) is a statutory plan adopted by bylaw in accordance with the provisions of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended (the MGA). The MDP functions as the principal long-range land use planning document for the Summer Village. The authority for municipal land use planning is set out in Part 17 of the MGA. Part 17 provides for the preparation and adoption of statutory plans, subdivision and development approvals, and a variety of tools through which municipalities can achieve land use planning objectives.

The MDP is intended to provide direction and guidance for the Summer Village's decision making authorities when considering specific issues relating to land use or development proposals.

The MDP is also a strategic document that provides the Summer Village with direction and guidelines on matters of social, economic and environmental importance. The MDP is intended to be read and used in a comprehensive manner. Sections and policies are closely connected to each other and should not be read in isolation.

The MDP is a highly integrated plan intended to:

- Consider community needs, values, opportunities, and constraints;
- Provide policy direction for managing growth and development;
- Provide a means for residents and adjacent municipalities to contribute to planning decisions that affect the community; and
- Align land use decision-making processes with the Summer Village's commitment to sustainable watershed planning and lake management practices.

The MDP is organized into sections. The background information within each section is intended to inform policy development, but is not meant to be interpreted as policy statements. Each section of the MDP is uniformly organized and includes goal(s), an introductory statement, objectives, and policies. Maps are included with the MDP to establish the Summer Village's desired land use pattern, and to provide information about important environmental and development features.

2. PLAN PRINCIPLES

The MDP is guided by five principles. These principles are fundamental to the creation and utilization of this document. The planning principles are derived from the Summer Village's planning obligations outlined in the MGA as well as the Provincial Land Use Policies.

PRINCIPLE 1

Land use and development will respect and maintain the local heritage and character of the community.

PRINCIPLE 2

In fulfilling planning responsibilities, the Summer Village will assess impacts on residents, the environment, and the economic viability of the municipality.

PRINCIPLE 3

Planning decisions will ensure the efficient use of land, infrastructure, and public facilities.

PRINCIPLE 4

The Summer Village will conduct planning activities in an open, consistent, and equitable manner.

PRINCIPLE 5

Successful regional collaboration and communication between neighbouring municipalities will benefit the region.

3. VISION AND GOALS

The Summer Village has identified eight planning goals. These include:

INTERMUNICIPAL COOPERATION	FUTURE LAND USE	WATERSHED STEWARDSHIP
Collaboration with neighbouring municipalities promotes compatible, cost effective and complimentary land use patterns, infrastructure, and service delivery systems within the Island Lake Watershed.	Development is well-planned and designed to mitigate environmental risk, facilitate the efficient delivery of services, and support the Summer Village's long term future.	New developments and municipal programs protect and enhance Island Lake and unique ecological features within the community.
RESIDENTIAL DEVELOPMENT AREA	COMMERCIAL DEVELOPMENT AREA	COMMUNITY & ENVIRONMENT AREA
Residential development and housing options meet the demographic and lifestyle needs of residents.	Businesses in the Summer Village of Island Lake support the needs of local resident, visitors, and the regional economy.	Lands that contain significant environmental features or are essential to the long term health of Island Lake are protected and preserved in their natural state and/or used for low-impact recreational purposes for the benefit of community residents.
INFRASTRUCTURE & SERVICING	PLAN IMPLEMENTATION	
Summer Village infrastructure is designed and maintained to efficiently meet present and future needs.	Responsible, transparent, and forward thinking governance processes guide how planning and development decisions are made.	

VISION

The Summer Village of Island Lake is committed to providing **good governance** for residents, businesses and visitors and aim to maintain a **safe and caring environment** through community partnerships to enhance economic prosperity, cultural appreciation, social equity and environmental stewardship.

AUTHORITY *of the* PLAN

4. LEGISLATION

1.1 *Municipal Government Act*

The MDP is a statutory plan adopted by bylaw in accordance with Section 632 of the *Municipal Government Act*, RSA 2000, c M-26 (the MGA). The MDP contains policies respecting:

- future land use within the municipality;
- the manner of and the proposals for future development in the municipality;
- the coordination of land use, future growth patterns and other infrastructure with adjacent municipalities;
- the provision of required transportation systems;
- the provision of municipal services and facilities;
- the provision of municipal school reserves and municipal reserves;
- subdivision and development processes, consistent with the Subdivision and Development Regulation, AR 43/2002;
- environmental matters within the municipality; and
- the protection of agricultural operations.

This MDP satisfies the requirements for MDPs established in the MGA.

4.1 *Alberta Land Stewardship Act (ALSA)*

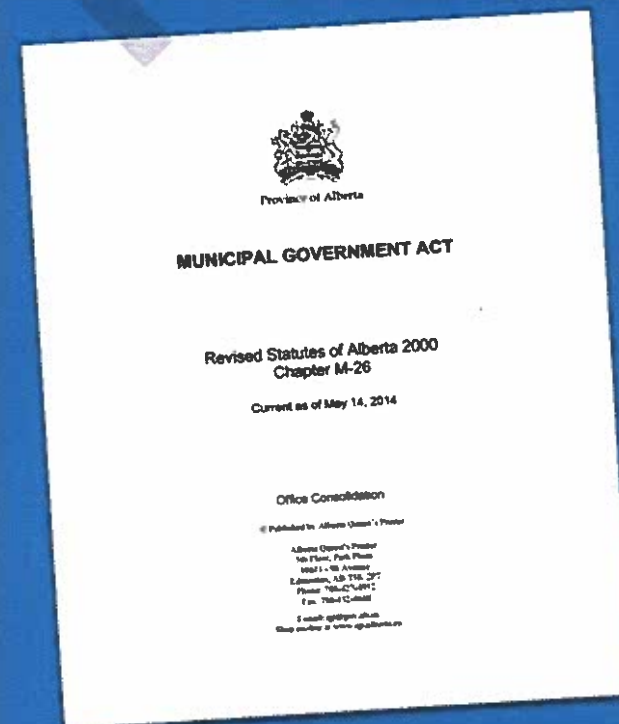
The *Alberta Land Stewardship Act*, S.A. 2009, c. 26.8, as amended (ALSA) establishes regional planning in Alberta. The ALSA outlines the requirements of regional plans and the process for implementing regional plans.

4.2 *Alberta Land Use Framework (LUF)*

The Alberta Land Use Framework (LUF) sets out an approach for managing public and private lands and natural resources to achieve Alberta's long-term economic, environmental, and social goals. The LUF establishes the Alberta government's model for regional plans and identifies three desired outcomes:

- A healthy economy supported by our land and natural resources;
- Healthy ecosystems and environment;
- People-friendly communities with ample recreational and cultural opportunities.

The MDP has been developed in a manner that adheres to the intended purpose of the regional plans, as identified in the Alberta Land Use Framework.



5. RELATIONSHIP WITH OTHER PLANS

5.1 Upper Athabasca Regional Plan

The LUF establishes seven planning regions in Alberta based on watersheds. The Summer Village is located entirely within the Upper Athabasca Regional Plan area. The Upper Athabasca Region is bordered by the Upper and Lower Peace Regions to the north, the Lower Athabasca Region to the east, and the North Saskatchewan Region to the south.

The Upper Athabasca Regional Plan (UARP) has not yet been started by the Province of Alberta and is not expected to come into effect in the next few years. The UARP will use a cumulative effects management approach, involving land and natural resources, to set policy direction for municipalities to achieve environmental, economic, and social outcomes within the Upper Athabasca Region.

Pursuant to section 13 of the ALSA, regional plans are legislative instruments. Pursuant to section 15(1) of ALSA, the regulatory details of the UARP (upon adoption) will be enforceable as law and bind the Crown, decision makers, local governments and all other persons while the remaining portions are statements of policy to inform and are not intended to have binding legal effect.

The MDP must be consistent with the UARP when it comes into effect.

5.2 Intermunicipal Collaboration Frameworks

All municipalities in Alberta are required to adopt an Intermunicipal Collaboration Framework (ICF) with each municipality they share a common border with. The purpose of an ICF is to:

- provide for the integrated and strategic planning, delivery, and funding of intermunicipal services;
- steward scarce resources efficiently in providing local services; and
- ensure municipalities contribute funding to services that benefit their residents.

The Summer Village will have an ICF with Athabasca County by April 2021. This MDP will be consistent with the servicing and strategic planning direction identified in approved ICFs.

5.3 Intermunicipal Development Plans

An Intermunicipal Development Plan (IDP) is a statutory plan prepared by two (or more) municipalities that share a common border. An IDP ensures future development concepts and land use policies for areas of mutual interest are coordinated between the two municipalities, and helps to reduce the possibility of any future land use conflicts between the municipalities by establishing processes for communication,



CITATION

The map illustrating the seven planning regions in Alberta was prepared by the Alberta Urban Municipalities Association (AUMA).

For more information, visit: www.auma.ca

referral, and dispute resolution. Intermunicipal Development Plans are a required component of all Intermunicipal Collaboration Frameworks.

The Summer Village is currently developing an IDP with Athabasca County.

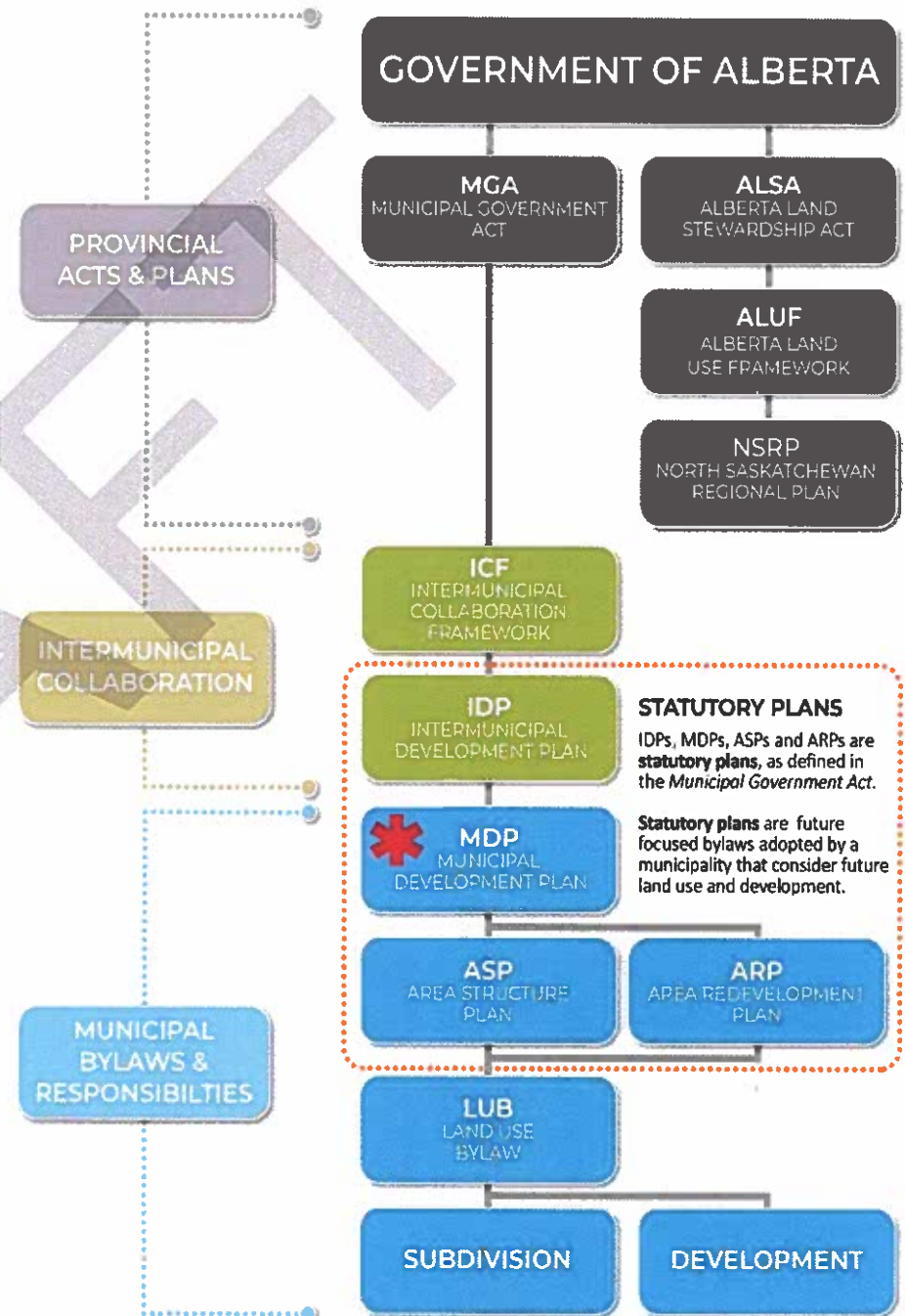
5.4 Area Structure Plans/Area Redevelopment Plans

Area Structure Plans (ASPs) and Area Redevelopment Plans (ARPs) are statutory plans adopted by a municipality. They provide a policy framework for future subdivision and development for a particular area at a local level. They provide land use, access, and servicing policy direction for specific neighbourhoods or areas of a municipality. An ASP or an ARP must be consistent with an approved IDP and MDP.

Currently, there are no approved ASPs or ARPs in the Summer Village.

5.5 Planning Hierarchy

This chart illustrates how the MDP relates to provincial acts and regulations, intermunicipal collaboration efforts, statutory plans, and planning processes.



ABOUT *the* COMMUNITY

6. ABOUT ISLAND LAKE

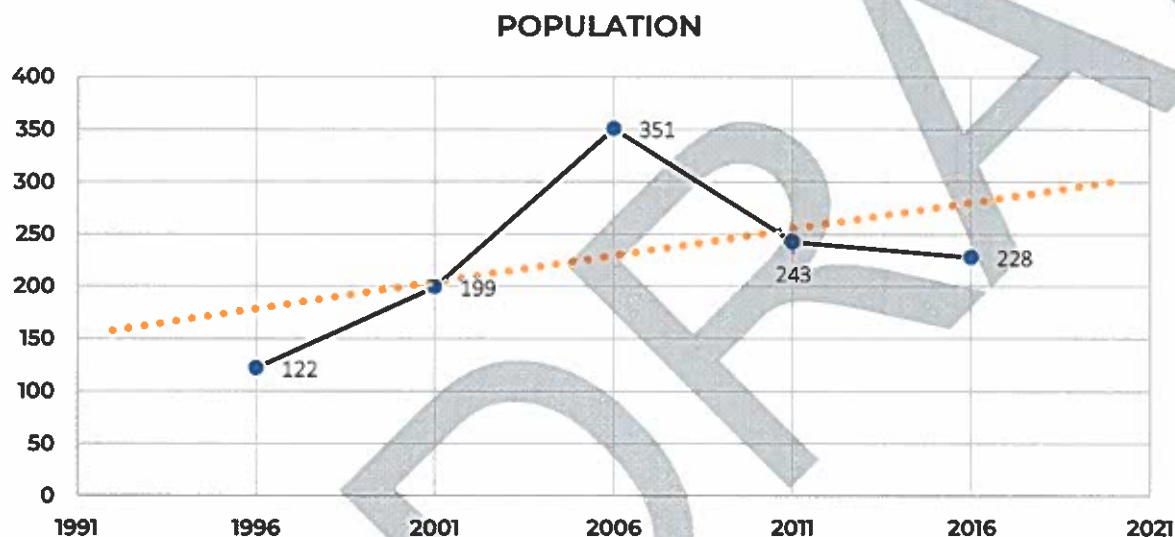
6.1 Location & History

The Summer Village of Island Lake is located on the western shore of Island Lake, east of Highway 2. Situated within Athabasca County, the Summer Village is approximately 28 kilometres northwest of the Town of Athabasca. See Map 12.1 – Regional Location for more information.

The Summer Village of Island Lake was established as a municipality in 1957. The original area of the Summer Village was 72 hectares (0.72 km²). Annexations in the 1970s and 1980s expanded the Summer Village to its current municipal boundaries, which now includes approximately 185 hectares (1.85 km²) of land.

6.2 Population & Demographics

Unless otherwise noted, demographic information cited in this section is based on the 2016 (and earlier) Federal Census.



The Summer Village of Island Lake is the largest Summer Village by population in the Island Lake and Baptiste Lake areas. In 2016, the Federal Census reported Island Lake to have a population of 228. From 2011 to 2016, the Summer Village's population appeared to decrease by 6.2% (from 243 to 228). This may be due to errors in

87%

The percentage the Summer Village's population increased from 1996 to 2016.

427

The Summer Village's approximate population in 20 years if the current rate of growth continues.



The Summer Village's long-term population trend is gradual growth.

reporting and/or classifying seasonal and permanent residents of the community. In general, the Summer Village's long term population appears to be increasing, from a reported population of 122 in 1996. Other Summer Villages in the Island Lake and Baptiste Lake areas have also experienced increased growth rates during this time. In the summer months, the population of the Summer Village increases as seasonal residents return to the lake.

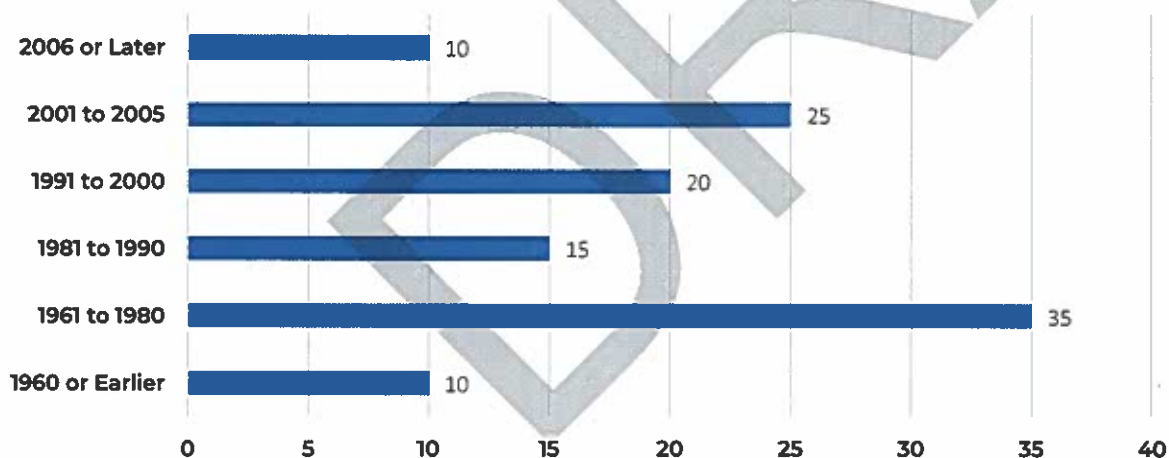
Residents aged 15 to 64 years accounted for over 60% of the Summer Village's population. The average age (47.8) and median age (53.3) of Summer Village residents are significantly higher than that of the equivalent in the rest of the Province (37.8 and 36.7, respectively). Of the community population over the age of 15, approximately 47% are not in the labour force (neither employed, nor unemployed). This indicates that a large segment of the community includes retirees.

There are 370 properties in the Summer Village, of which 345 are considered residential lots. As of 2020, there are 307 developed dwellings (not including non-residential buildings and guest houses) in the Summer Village; approximately 36.5% are occupied by 'usual residents' (i.e. permanent, year-round residents).

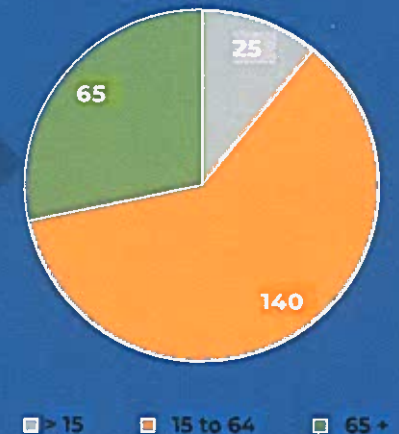
Nearly half (48%) of dwellings contain four or more bedrooms. This is significantly higher than the provincial equivalent (34%). Approximately 43% of dwellings in the Summer Village were constructed prior to 1981. This may indicate that dwellings are being occupied by intergenerational families and groups.

Policies within the MDP ensure that future development patterns will support the needs of current and anticipated residents today and well into the future. Ensuring neighbourhood design features support all age demographics (recreation amenities, community gathering spaces, multi-modal transportation options (e.g. walking, biking), proximity of seasonal local services) are also an important consideration of this plan.

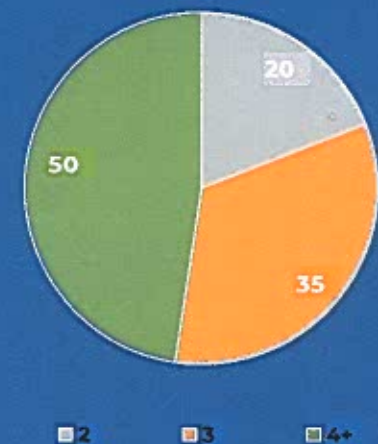
PERIOD OF CONSTRUCTION



AGE CHARACTERISTICS



NUMBER OF BEDROOMS



6.3 The Lake

Island Lake (named because of the small islands scattered throughout the lake), is valued by residents and visitors for its aesthetics and the recreational opportunities that it provides. The Island Lake Watershed is largely forested crown land, with some private agricultural lands, acreages, lakeside subdivisions, and the Summer Villages of Island Lake and Island Lake South.

The lake is a moderately sized Alberta Lake with a surface area of 7.81 km². Island Lake has two distinct basins: a fairly shallow main basin (6.0 – 12.0 m deep) and a smaller, deeper north basin (maximum depth 18.0 m). The Island Lake watershed is about eight times the size of the lake (about 63.0 km²), mostly to the north and west of the lake

Island Lake receives flows from Ghost Lake (which drains 37% of the watershed), as well as a number of smaller seasonal creeks that drain the remainder of the watershed.

Both Baptiste and Island lakes outflow to the Athabasca River (via Baptiste and Island creeks, respectively), just before the river flows through the Town of Athabasca. These two lake watersheds are located in the 'Upper Central Athabasca Sub-watershed', one of nine sub-watersheds that make up the Athabasca River watershed. This area is a part of the Boreal Forest Natural Region, with a cold, sub-humid continental climate. Winters are long and cold. Summers are short and warm. Annual precipitation (1981 – 2010) is about 460.0 mm, although it has varied from 304.0 mm (2015) to 607.0 mm (1988). Most precipitation falls in June and July. About 25% falls as snow between late-October and mid-April.

Over the past several decades, growing concerns have been raised about Baptiste and Island lakes including issues such as blue-green algae (cyanobacteria) blooms, high or low lake levels, and poor fishing. While Baptiste Lake has been the subject of many detailed research projects, Island Lake is less well-studied (although water quality and lake level are measured regularly).

In 2014, the Baptiste and Island Lakes Stewardship Society (BAILS) was incorporated with the goal of addressing watershed management issues for both lakes. In 2019, BAILS developed the Baptiste and Island Lakes Watershed Management Plan. The plan aims to inform decisions and encourage stewardship actions to support the health of the Baptiste and Island Lakes Watersheds. The intended audience for this plan includes:

- provincial and municipal decision-makers;
- Indigenous communities; and
- landowners, lake users, industry proponents and others.



ISLAND LAKE CHARACTERISTICS

Lake Surface Area	7.81 km ²
Maximum Length	6.2 km
Maximum Width	3.3 km
Maximum Depth	18 m
Mean Depth	3.7 m
Lake Elevation	600 m
Lake Volume	~29,066,000 m ³
Watershed Area	63.2 km ²
Watershed to Lake Area Ratio	8:1

CITATION

Information about Island Lake (and the surrounding area) was adapted from the **Baptiste and Island Lakes Watershed Management Plan** (2019), prepared by the Baptiste and Island Lakes Society (BAILS).

For more information, visit: www.bails.ca

6.4 Development and Environmental Features

6.4.1 Wetlands

Several provincially identified wetlands are located within the Plan Area (see Map 1.2 – Development and Environmental Considerations). These data are derived from the Alberta Merged Wetland Inventory, which identifies wetlands classified using the Canadian Wetland Classification System (CWCS).

The Alberta Merged Wetlands Inventory is used to identify and describe the current coverage of wetlands within Alberta to the level of the five major Canadian Wetland Classification System classes. This information is used to evaluate the status of wetlands at a regional level. The wetland inventory dataset is not intended to replace site specific or local information to describe wetland type, area and location.

Wetlands are lands saturated with water long enough to promote the formation of water altered soils, growth of water tolerant vegetation, and various kinds of biological activities that can adapt to wet environments. Wetlands are highly diverse and productive ecosystems that provide a wide range of ecological services, and form an integral component of Alberta's diverse landscapes. They play an important role in sustaining health watershed by protecting water quality, providing water storage and infiltration, providing habitat for wildlife, fish, and plants, and sustaining biodiversity.

The Alberta Wetland Policy provides strategic direction and tools for municipalities to make informed land management decisions. The Policy's goal is to conserve, restore, protect, and manage Alberta's wetlands to sustain the benefits they provide to the environment, community, and the economy.

To achieve this goal, the Alberta Wetland Policy focuses on the following four outcomes:

1. Wetlands of the highest value are protected for the long-term benefit of all Albertans.
2. Wetlands and their benefits are conserved and restored in areas where losses have been high.
3. Wetlands are managed by avoiding and minimizing negative impacts, and, where necessary, replacing lost wetland value.
4. Wetland management considers regional context.

Development in wetlands significantly impacts surface water drainage patterns. Maintaining wetlands can help to prevent or decrease overland flooding resulting from redirected and/or increased surface water. The MDP's goal for watershed stewardship in the Summer Village states that "new developments and municipal programs protect and enhance Island Lake and unique ecological features within the community." To achieve this goal, local wetlands will need to be protected.

6.4.2 Environmentally Significant Areas (ESAs)

Several quarter sections within (and adjacent to) the Plan Area are noted by the Province of Alberta as being Environmentally Significant Areas (see Map 12.2 – Development and Environmental Considerations).

The Province's "Environmentally Significant Areas in Alberta: 2014 Update" Report states that ESAs are generally defined as areas that are important to the long-term maintenance of biological diversity, physical landscape features and/or other natural processes, both locally and within a larger spatial context. The report and associated mapping information is intended to be an information tool that complements other information sources to inform land-use planning and policy at local, regional, and provincial scales.

The ESAs in the Plan Area are primarily noted for:

- Containing areas with ecological integrity which includes intact, connected landscapes of a large enough area to enable connectivity and promote species diversity & richness, abundance and population viability; and
- Containing areas that contribute to water quality and water quantity and includes: rivers, streams wetlands and lakes.

ESAs are identified in Alberta for information not regulatory purposes. The primary intended use of the ESA report and associated mapping products is to inform land use and watershed planning for areas identified as having high environmental significance, based on the best information available. When new development is proposed within ESA areas the submission of additional information to identify the area of interest and design mitigations to minimize impacts on significant environmental features may be required.

6.4.3 Historic Resources

The Listing of Historic Resources is a tool maintained by Alberta Culture, Multiculturalism and the Status of Women that assists landowners, developers, industry representatives, and municipalities in determining if a proposed development might affect historic resources in the Province. The Listing identifies lands that contain or have a high potential to contain historic resources, including archaeological sites, palaeontological sites, Aboriginal traditional use sites of a historic resource nature (burials, ceremonial sites, etc.), and/or historic structures.

Currently, there is one area in the Summer Village where a Historic Resource is identified (see Map 12.2 – Development and Environmental Considerations). This area's Historic Resource (identified as palaeontological in nature) has a Historic Resource Value of 4 (HRV4), meaning that the site "contains a Historic Resource that may require avoidance."

Development proponents with lands that contain (or have a potential to contain) a historic resource may be required to conduct a Historic Resources Impact Assessment, avoid the historic resource, or mitigate potential impacts to the satisfaction of Alberta Culture, Multiculturalism and the Status of Women.

LAND USE *and* DEVELOPMENT

7. INTERMUNICIPAL COOPERATION

The Summer Village of Island Lake supports a proactive approach to:

- Fostering cooperation with its immediate and regional partners and other levels of government;
- Improving consistency in land use policies and regulations; and
- Anticipating future development and community servicing needs in the region.

Benefits of collaboration include: increased coordination in environmental management and planning efforts, and increased opportunities for regional service provision.

OBJECTIVE	Seek opportunities with regional partners to improve communication and increase organizational efficiency in service delivery.
<i>Policy 7.1.1</i>	The Summer Village will seek opportunities to work with adjacent municipalities and government stakeholders through planning processes – including public education, conceptual design, and development – to ensure compatible land uses in adjoining areas.
<i>Policy 7.1.2</i>	The Summer Village may explore new areas for collaboration in the delivery of programs, services and facility operations where collaboration may result in: <ul style="list-style-type: none">a. improved service delivery; orb. cost savings.
<i>Policy 7.1.3</i>	The Summer Village will pursue new intergovernmental initiatives to benefit residents of the Summer Village. These include: Intermunicipal Collaboration Frameworks and/or Intermunicipal Development Plans.
<i>Policy 7.1.4</i>	Future joint use agreements will be explored with municipalities in the Athabasca County Region. Priorities for collaboration will be identified in the Summer Village's Intermunicipal Collaboration Framework(s).
<i>Policy 7.1.5</i>	The Summer Village will endeavour to work with the Federal Government, Province of Alberta, Athabasca County, other Athabasca County Region municipalities, facility operators, and regional utility providers to protect existing and future regional infrastructure.

GOAL

Collaboration with neighbouring municipalities promotes compatible, cost effective and complimentary land use patterns, infrastructure, and service delivery systems within the Island Lake Watershed.

8. FUTURE LAND USE

8.1 Planning Areas

RESIDENTIAL DEVELOPMENT AREA	COMMERCIAL DEVELOPMENT AREA	COMMUNITY & ENVIRONMENT AREA
Areas where residential development will be the predominant future land use in the Summer Village.	Areas where commercial development that services the local and seasonal community will be the predominant future land use in the Summer Village.	Areas that will remain in their natural state for environment protection and watershed management purposes, or be developed for low-impact recreational uses for the use and enjoyment of Summer Village residents and visitors.

The boundaries of the future land use areas, as described above and illustrated on Map 12.3 – Future Land Use, are intended to be conceptual and are subject to refinement during subdivision and/or development.

The land use areas described in the MDP provide policy direction regarding the preferred future land use and redevelopment pattern in the Summer Village. These areas do not necessarily correspond directly to existing land use districts set out in the Summer Village of Island Lake Land Use Bylaw. At the redistricting or development permit stage, other more specific land uses that are generally consistent with the policies of the MDP may be approved. Similarly, applications for redistricting Land Use Bylaw districts that are generally consistent with the land use areas shown in the MDP may be approved. The following rules of interpretation shall apply:

1. Where the boundary of a land use area does not follow a property line, road or significant natural feature, or where there is uncertainty regarding the location of the boundary, the specific boundary location may be determined at the time of subdivision or development, through legal survey and/or supporting documents. The final MDP boundaries will be determined on consideration of such surveys, plans, or supporting studies by Summer Village Council or the appropriate Approving Authority.
2. As development and redevelopment proceeds within the Summer Village, land requirements for parks, community facilities, transportation infrastructure, or other municipal service uses may be identified within any of the future land use areas.

GOAL

Development is well-planned and designed to mitigate environmental risk, facilitate the efficient delivery of services, and support the Summer Village's long term future.

8.2 Residential Development Area

The Summer Village of Island Lake is home to seasonal and year-round residents. The community's long term focus is to provide a safe and welcoming environment for residents and their visitors. Residential lots make up 345 of 370 total lots in the Summer Village (the remaining being commercial (2) and municipally-owned (23) lots).

As most residential lots in the Summer Village are already developed, it is anticipated that the majority of development activity will be the redevelopment of existing structures to accommodate family dynamics, lifestyle needs, and energy efficiency upgrades.

The Summer Village wishes to ensure that any future residential development or redevelopment occurs in a manner that respects the natural environment and complements the existing community.

Policies in this section apply to lands within the Residential Development Area on Map 12.3 – Future Land Use.

OBJECTIVE	Ensure that residential development and redevelopment occurs in a way that respects the local environment and does not create an undue infrastructure burden on the Summer Village.
<i>Policy 8.2.1</i>	New development shall not be permitted within 6 m of the 1 and 100-year flood line of water bodies including wetlands.
<i>Policy 8.2.2</i>	New development on lakefront lots shall be setback from the front property line as per the requirements of the Summer Village of Island Lake Land Use Bylaw.
<i>Policy 8.2.3</i>	Development proposals that seek to significantly increase the overall residential or recreational density of the Summer Village will be discouraged.
<i>Policy 8.2.4</i>	All residential redevelopments and new residential developments shall be required to provide onsite water and sanitary systems to the satisfaction of the Summer Village of Island Lake (as per the Summer Village's bylaws) and applicable provincial departments as a condition of development approval.
<i>Policy 8.2.5</i>	All new private sewage disposal systems on residential lots must be sealed onsite holding tanks that conform to current provincial standards and requirements.
<i>Policy 8.2.6</i>	In establishing regulations for the use and storage of Recreational Vehicles on residential lots in the Summer Village of Island Lake Land Use Bylaw, Council shall have regard for: <ul style="list-style-type: none">a. The existing character of the community;b. The use of sewage disposal systems;c. The size of lots within the community;d. Potential impacts from increased density, lot coverage and parking on adjacent landowners; ande. The residential and recreational needs of Summer Village residents.
<i>Policy 8.2.7</i>	The Summer Village shall encourage development proponents to incorporate the following Low Impact Development (LID) design features: <ul style="list-style-type: none">a. Permeable pavement;

GOAL

Residential development and housing options meet the demographic and lifestyle needs of residents.

	<ul style="list-style-type: none">b. Rainwater harvesting and rain gardens; andc. Maintaining vegetative cover on lots; to control and/or slow runoff and to improve groundwater infiltration.
<i>Policy 8.2.8</i>	Home occupations that (in the opinion of the Development Authority) do not generate vehicle traffic, parking, or loading in greater volumes than would normally be expected in a residential area may be allowed on residential lots in the Summer Village, as provided for in the Summer Village's Land Use Bylaw.

DRAFT

8.3 Commercial Development Area

The Summer Village of Island Lake has a very limited number of commercial sites that serve the needs of permanent and seasonal residents, as well as day-visitors to the Island Lake and Baptiste Lake area.

As the Summer Village is located adjacent to Highway 2. In addition to the policies of this section, Alberta Transportation (or the succeeding ministry as identified in the *Government Organization Act*, R.S.A. 2000, c. G-1, as amended) may require that future commercial developments conform to provincial regulations respecting land use activities near highways.

Policies in this section apply to lands within the Commercial Development Area on Map 12.3 – Future Land Use.

OBJECTIVE	Commercial development is situated in locations that are safe and compatible with surrounding land uses and environmental features.
<i>Policy 8.3.1</i>	Light, medium, and heavy industrial developments will not be permitted within the Summer Village of Island Lake.
<i>Policy 8.3.2</i>	<p>Proposals for commercial development must conform to the requirements of Alberta Transportation (or the succeeding ministry as identified in the <i>Government Organization Act</i>, R.S.A. 2000, c. G-1, as amended). Prior to consideration for approval, the proponent must provide:</p> <ul style="list-style-type: none">a. Confirmation to the Summer Village that a highway development permit has been granted by Alberta Transportation (or the succeeding ministry as identified in the <i>Government Organization Act</i>, R.S.A. 2000, c. G-1, as amended); orb. A letter from Alberta Transportation (or the succeeding ministry as identified in the <i>Government Organization Act</i>, R.S.A. 2000, c. G-1, as amended) indicating that a highway development permit is not required.

GOAL

Businesses in the Summer Village of Island Lake support the needs of local resident, visitors, and the regional economy.

8.4 Community & Environment Area

The Community & Environment Area contains lands that are currently used for low-impact recreation and/or natural areas.

Recreational opportunities for residents and their visitors consist of walking, biking, boating, and other lake-oriented activities.

The Summer Village wishes to continue to encourage recreational opportunities that support community healthy, active lifestyles, and gatherings and celebrations. Areas within the Summer Village that provide benefit to fish and wildlife habitat, and support lake health and water quality should remain in their natural state.

Policies in this section apply to lands within the Community & Environment Area on Map 12.3 – Future Land Use.

OBJECTIVE	Support the development of community and recreation infrastructure designed to minimize impacts on important natural features and ecological systems.
<i>Policy 8.4.1</i>	The Summer Village will encourage the development and maintenance of formal and informal trail systems along roads within the Summer Village.
<i>Policy 8.4.2</i>	Low impact recreational developments, such as hiking, bicycling, swimming, cross country skiing and snow shoeing shall be encouraged outside of the shore lands and riparian areas.
<i>Policy 8.4.3</i>	<p>Within the bed and shore of Island Lake or within riparian areas, the following activities shall not be permitted:</p> <ol style="list-style-type: none">1. Formal trails for motorized recreational activities; and2. The permanent or temporary placement of a recreational vehicle <p>Note: The bed and shore of all permanent and naturally occurring water bodies and all naturally occurring rivers, streams, and watercourses are owned by the Crown as per Section 3 of the <i>Public Lands Act</i>.</p>
<i>Policy 8.4.4</i>	Developers or landowners of a lakeshore property shall not carry out any work or undertaking that results in the harmful alteration, disruption or destruction (HADD) of fish habitat, unless this HADD has been authorized by the Fish Habitat Management division of Fisheries & Oceans Canada (DFO). Additionally, Water Act and Public Lands Act authorizations may be required.
<i>Policy 8.4.5</i>	Reserve lands shall remain in their natural state or be developed for low-impact recreational uses, consistent with requirements for reserve lands in the MGA.

GOAL

Lands that contain significant environmental features or are essential to the long term health of Island Lake are protected and preserved in their natural state and/or used for low-impact recreational purposes for the benefit of community residents.

40

8.5 General Development

The following policies apply to all land use and development activities within the Summer Village. These policies are intended to support the development (and redevelopment) of lands within the Summer Village so that they will not adversely impact: the local landscape, lake water quality, important aquifers, habitat areas, significant cultural or historic resources, and the continued use and enjoyment of properties by Summer Village residents.

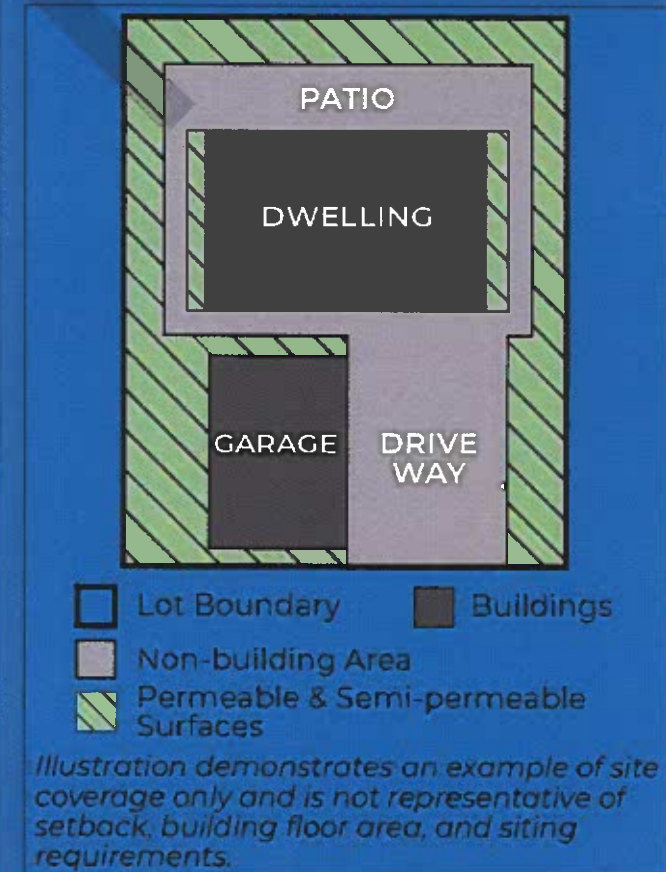
OBJECTIVE	Establish requirements for all development activities in the Summer Village to protect important natural features and ecological systems, while providing opportunities for safe, orderly, and efficient development.
<i>Policy 8.5.1</i>	The Summer Village shall encourage the installation of erosion and sediment control measures during construction and landscaping.
<i>Policy 8.5.2</i>	Any major construction activities that expose soil will require the use of sediment and erosion control measures to mitigate potential sediment transport into Island Lake.
<i>Policy 8.5.3</i>	The retention of wetlands will be encouraged. Applications for development and/or subdivision within the Summer Village on sites which may include a wetland must include a wetland assessment which has the effect of delineating and classifying the wetlands within the building pocket on the site.
<i>Policy 8.5.4</i>	All applications for subdivision and new development within areas identified as containing historic resources must provide a Historic Resources Impact Assessment (HRIA) and letter of clearance from the Ministry of Culture, Multiculturalism and Status of Women. Where a HRIA has been waived by the department, a letter of clearance indicating that the HRIA is not required must be provided.
<i>Policy 8.5.5</i>	The Summer Village will consider the inclusion of FireSmart Canada recommendations into the Summer Village of Island Lake Land Use Bylaw.
<i>Policy 8.5.6</i>	<p>The Summer Village may require the preparation of a Conceptual Scheme to support proposals for residential subdivisions creating four or more additional lots. The following supporting information may be required in support of the Conceptual Scheme:</p> <ul style="list-style-type: none">a. Figures that clearly delineate property boundaries;b. Geotechnical report to identify environmental hazard lands;c. Wetland assessment to delineate and classify wetlands within the subject site;d. Biophysical assessment to identify significant ecological features, water bodies and watercourses;e. Phase I environmental assessment to identify areas of potential contamination;f. Figures identifying suitable building sites;g. Traffic impact assessment and circulation plan to ensure that the integrity of adjacent roads shall be maintained through the use of service roads and limited access points;

	<ul style="list-style-type: none"> h. Specific design standards including: architectural, landscaping and sign controls; i. Preliminary servicing study which identifies location and facilities for servicing; j. Groundwater and soil permeability test; k. Storm water management plan; l. Environmental impact assessment prepared in accordance with AEP guidelines; m. Utility servicing plans; and n. Any other information or study determined necessary by the Subdivision and/or Development Authority for consideration of the application.
<i>Policy 8.5.7</i>	<p>The Summer Village will encourage landowners and development proponents to manage post-development activities on lots to prevent the degradation of lake water and ground water quality by:</p> <ul style="list-style-type: none"> a. Retaining native vegetation that does not require irrigation; b. Controlling the proliferation of noxious weeds; c. Applying low-impact development strategies; and d. Encouraging the installation of rain gardens and absorbent landscaping materials; e.
<i>Policy 8.5.8</i>	Landowners and/or development proponents should restore and the re-establish vegetative cover on their lots, where reasonably possible.
<i>Policy 8.5.9</i>	Development and redevelopment should be designed to provide a portion of the lot area not covered by buildings as permeable or semi-permeable surfaces (e.g. grasses, vegetation, gravel, non-compacted soils, etc.) to support on-site water filtration and decrease surface runoff areas. See the figure to the right for an example of permeable and semi-permeable surface coverage.

8.6 Agriculture & Natural Resources Development

The Summer Village is a small seasonal municipality. The predominant land use in the Summer Village is residential. Undeveloped lands within the Summer Village are intended to facilitate low-impact recreational activities and support the ecological health of Island Lake. Large-scale agricultural activities and natural resource development would be incompatible with the Summer Village's current and planned community.

OBJECTIVE	Land-intensive agricultural and natural resource developments occur in appropriate locations within the watershed.
<i>Policy 8.6.1</i>	Large agricultural operations and confined feeding operations shall be prohibited within the Summer Village.
<i>Policy 8.6.2</i>	Local small scale agricultural activities such as non-commercial gardens and greenhouses will be encouraged.
<i>Policy 8.6.3</i>	Aggregate resource extraction developments shall be prohibited within the Summer Village.



Policy 8.6.4

The development of oil and gas infrastructure (e.g. well sites, pipelines) shall be discouraged within the Summer Village. In the event that oil and gas infrastructure is proposed to be developed within the Summer Village, the Development Authority shall work with the proponents to discourage locating oil and gas infrastructure in areas with important natural features.

DRAFT

9. WATERSHED STEWARDSHIP

A watershed refers to the area of land that drains into a body of water (in this instance, Island Lake). Activities that occur in the watershed influence the quantity and quality of water that enters the lake and the overall health of the lake ecosystem. Runoff from development areas can contribute significant quantities of nutrients, bacteria, pesticides, metals, oils and other contaminants to lakes. To maintain the health of a lake, it is important to manage non-point source pollution originating from the lake's watershed.

Uncontrolled runoff can travel over 'polluted surfaces', carrying these undesirable materials and compounds to the lake. Lake water may also be polluted by nutrients and bacteria leaching from septic systems and/or improperly disposed of greywater. Contaminants from these sources may reach the lake directly or through percolation into the ground water.

Nutrient and phosphorous loading from these sources can contribute to blue green algae blooms. The cumulative impact of nutrient and phosphorous loading (combined with climate variability and climate change) can impair recreational and resident uses, leading to irreversible declines in lake health and water quality.

By taking a watershed approach to land use management, the Summer Village can best manage pressures that may otherwise negatively impact the lake and the use and enjoyment of properties.

The following policies apply to all land use and development activities within the Summer Village.

9.1 *Natural Vegetation and Property Initiatives*

Natural vegetation, particularly riparian vegetation and terrestrial vegetation (e.g. forest cover) near Island Lake is important for maintaining water quality. Shoreline vegetation and forest cover act as buffers, filtering nutrients and sediments before they enter the lake. Shoreline vegetation also stabilizes shorelines, reducing the effects of erosion and sedimentation resulting from wave action or ice thrust.

In addition to helping maintain water quality through filtering runoff, natural terrestrial vegetation also plays an important role in providing habitat for wildlife, including both birds and mammals. Larger and connected forest blocks provide year-round cover and forage for larger ranging mammals such as deer and coyotes, as well as forest interior species of birds and species sensitive to human related disturbance.

GOAL

New developments and municipal programs protect and enhance Island Lake and unique ecological features within the community.

44

Natural vegetation in the Summer Village provides important habitat for local wildlife species and contributes to the overall ecological health of Island Lake.

OBJECTIVE	Protect natural vegetation in the Summer Village in order to maintain healthy water quality.
<i>Policy 9.1.1</i>	The Summer Village of Island Lake may develop and implement a Bylaw that restricts the types and situational usage of fertilizers in the municipality, in order to improve the health of riparian areas and water quality of Island Lake.
<i>Policy 9.1.2</i>	The Summer Village of Island Lake shall encourage individual landowners and/or development proponents to preserve important vegetative cover surrounding Island Lake when planning new developments, to the greatest extent possible.
<i>Policy 9.1.3</i>	As part of the effort to ensure the long-term sustainable health of the lake's natural ecosystems and water quality, the Summer Village of Island Lake in collaboration with the local community shall encourage individual landowners and/or development proponents to contribute to the restoration and the re-establishment of natural vegetation cover within the Island Lake watershed.
<i>Policy 9.1.4</i>	Connectivity between habitat patches (forested areas) around the lakeshore shall be maintained and enhanced to ensure the ecological viability of remaining habitat.
<i>Policy 9.1.5</i>	Subdivision and development proposals shall be designed to conserve and where possible avoid unique habitat areas and significant wildlife corridors.

10. INFRASTRUCTURE & SERVICING

10.1 Roads

As new development or redevelopment occur in the Summer Village, it is important to ensure that the capacity of local roads can safely and efficiently accommodate anticipated traffic demands. It will be the responsibility of individual development proponents to demonstrate to the Summer Village of Islands Lake (and where necessary, Athabasca County and Alberta Transportation) the impact their proposed development(s) will have on local roads and Developers will be responsible for any improvements, repaving and/or studies required to maintain the integrity of the local road network.

OBJECTIVE	Ensure that the local road network in the Summer Village provides safe and efficient access for local residents and visitors.
<i>Policy 10.1.1</i>	New development and/or subdivision will not be approved where there is no direct access to a municipal road which is developed to Summer Village standards.
<i>Policy 10.1.2</i>	Access to lots within the Summer Village shall not be permitted through lots within adjacent municipalities.
<i>Policy 10.1.3</i>	The Summer Village may restrict the use of heavy vehicles on narrow portions of local roads to ensure safe transportation routes are maintained, and to protect the integrity of the road and surrounding developments.
<i>Policy 10.1.4</i>	A traffic Impact Assessment (TIA) may be required for developments that may generate high volumes of vehicle traffic.
<i>Policy 10.1.5</i>	The Summer Village will continue to work collaboratively with Alberta Transportation (or as identified in the Government Organization Act, R.S.A. 2000, c. G-1 (as amended) to mitigate potential impacts from new development on the highway network.

GOAL

Summer Village infrastructure is designed and maintained to efficiently meet present and future needs.

10.2 Water Servicing

Piped municipal potable water infrastructure is currently not available within the Summer Village. Individual residents are responsible for providing potable water via private systems such as private wells or cisterns, or by private delivery. New and redeveloped properties will need to provide private or communal onsite water services that are safe, efficient, and comply with all provincial rules and regulations until such time that municipal piped services become available.

OBJECTIVE	Ensure private water servicing in the Summer Village is safe and compliant with all rules and regulations.
<i>Policy 10.2.1</i>	No water services will be provided by the Summer Village of Island Lake. Water servicing in the Summer Village of Island Lake shall be via individual water systems, such as cisterns, wells, and private delivery.
<i>Policy 10.2.2</i>	Water systems in the Summer Village of Island Lake shall comply with all current provincial regulations and requirements.

10.3 Wastewater Servicing

Wastewater services in the Summer Village are entirely onsite systems developed by individual landowners. Most wastewater systems in the Summer Village are holding tanks; the remaining systems utilize either a pit or septic field. All existing and new property owners are responsible for ensuring that their private sewage disposal systems meet current provincial requirements, as effluent released into the groundwater can decrease the quality of Island Lake's aquifers. Provincial regulations governing wastewater systems were last updated in 2015.

OBJECTIVE	Ensure private sanitary servicing in the Summer Village is safe and compliant with all rules and regulations.
<i>Policy 10.3.1</i>	All new sewage disposal systems must comply with current provincial regulations.
<i>Policy 10.3.2</i>	New surface discharge systems and septic fields and mounds will be prohibited within the Summer Village.
<i>Policy 10.3.3</i>	Wastewater shall be prohibited from being disposed of on the ground within the Summer Village.
<i>Policy 10.3.4</i>	All Recreational Vehicles must store and dispose of private sewage in a sealed container that comply with the current Alberta Private Sewage Systems Standard of Practice and be suitable for the intended use. Further, all private sewage must be disposed of in licenced facilities.

10.4 Stormwater Management

When multi-lot residential subdivisions within the Summer Village of Island Lake were first registered it was not common practice for municipalities to require the preparation of a stormwater management plan. Consequently, a stormwater management plan was not required in older subdivisions in the Summer Village.

Stormwater run-off from individual residential lots currently drain into the ditch system adjacent to the developed roadways or directly into the lake via surrounding properties. Stormwater runoff can become problematic within the Summer Village during the spring or periods of prolonged rainfall.

The Summer Village will mitigate stormwater run-off using Low impact design, as per the policy below. Low Impact Development (LID) is an innovative approach to mitigating stormwater runoff using the natural movement of water. LID uses small, simple design techniques and landscape features that filter, store, evaporate, and/or detain rainwater and runoffs. Benefits of LID include water quality improvement, infrastructure savings, and climate change adaptation.

OBJECTIVE	Ensure stormwater flows in the Summer Village are managed to reduce the risk of flooding and contamination of Island Lake.
<i>Policy 10.4.1</i>	The use of Low Impact Development (LID) stormwater management systems and design features that improve stormwater run-off quality and reduce the risk of flooding will be encouraged. Potential LID design features may include: the use of pervious paving surfaces (which trap pollutants), bio-swales, and rain gardens.

IMPLEMENTING *the* PLAN

11. ADMINISTRATION

Pursuant to the Municipal Government Act, R.S.A., 2000, c. M-26, as amended, this MDP shall be adopted by the Summer Village of Island Lake as the Summer Village of Island Lake Municipal Development Plan. Subdivision, development, and re-development of lands within the Summer Village by the municipality and public shall be in accordance with the provisions of this MDP. Council shall encourage the Federal and Provincial governments to have regard for the policies of this MDP in the development and redevelopment of crown lands and waterbodies, and in the formulation and implementation of Provincial and Federal policies and programs within the Summer Village of Island Lake.

OBJECTIVE	Ensure that all planning documents are consistent and up-to-date.
<i>Policy 11.1.1</i>	Amendments to this MDP shall be consistent with any Intermunicipal Collaboration Frameworks and Intermunicipal Development Plans adopted by the Summer Village of Island Lake.
<i>Policy 11.1.2</i>	When this MDP or any part thereof takes effect, the Summer Village of Island Lake Land Use Bylaw shall be amended, if necessary, to conform to this MDP.
<i>Policy 11.1.3</i>	The Municipal Government Act outlines the procedure for an amendment to the MDP. When reviewing proposals for amendment, Council shall ensure that the change is in agreement with the MDP goal and objectives. Council should require that a request for an amendment be made in writing. The submission should also address the reasons for the amendment and conformity with the MDP's goals and intent. When reviewing an amendment, Council should consult with any agencies it feels may be of assistance.
<i>Policy 11.1.4</i>	Planning is a continuous process and it is important that the MDP be monitored, reviewed and updated in order to ensure that the planning needs of the Summer Village are being met. A review may be appropriate when: <ul style="list-style-type: none"> a. changes in economic, social or technical developments occur; b. a new Council is elected; or c. an amendment to the MDP is made.
<i>Policy 11.1.5</i>	Should changing conditions necessitate an amendment to this MDP, the amendment will be by bylaw.
<i>Policy 11.1.6</i>	In order to ensure that the original intent of the MDP is protected and that a proper evaluation of the impact of a proposed amendment on the goals, objectives and policies of the MDP may be evaluated, the following criteria will apply to consideration of an amendment, which is not initiated by Council itself: <ul style="list-style-type: none"> a. a formal request for amendment will be submitted to Council; b. the request will be in the form of a written brief demonstrating the implications and conformity of the proposed amendment with the goal, intent, objectives and policies of the MDP;

GOAL

Responsible, transparent, and forward thinking governance processes guide how planning and development decisions are made.

	<ul style="list-style-type: none">c. during deliberation on the proposed amendment, Council may refer the request to such agencies as it considers necessary for comment; andd. Council may request such information as it deems necessary to reach a decision on the proposed amendment.
<i>Policy 11.1.7</i>	A review of the MDP should be undertaken at least once every five (5) years from the date of adoption.
<i>Policy 11.1.8</i>	Village Administration may develop a method for monitoring, evaluating and analyzing the effectiveness, viability and relevance of this MDP.

DRAFT

51

MAPS

12. PLAN MAPS

12.1 *Regional Location*

12.2 *Development and Environmental Considerations*

12.3 *Future Land Use*






DRAFT

S3

SUMMER VILLAGE of ISLAND LAKE

MUNICIPAL DEVELOPMENT PLAN

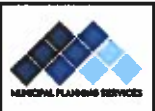
Map 12.1 - Regional Location

- Island Lake Watershed 
- Summer Village of Island Lake 
- County/Municipal District 
- Town of Athabasca 
- Summer Village 

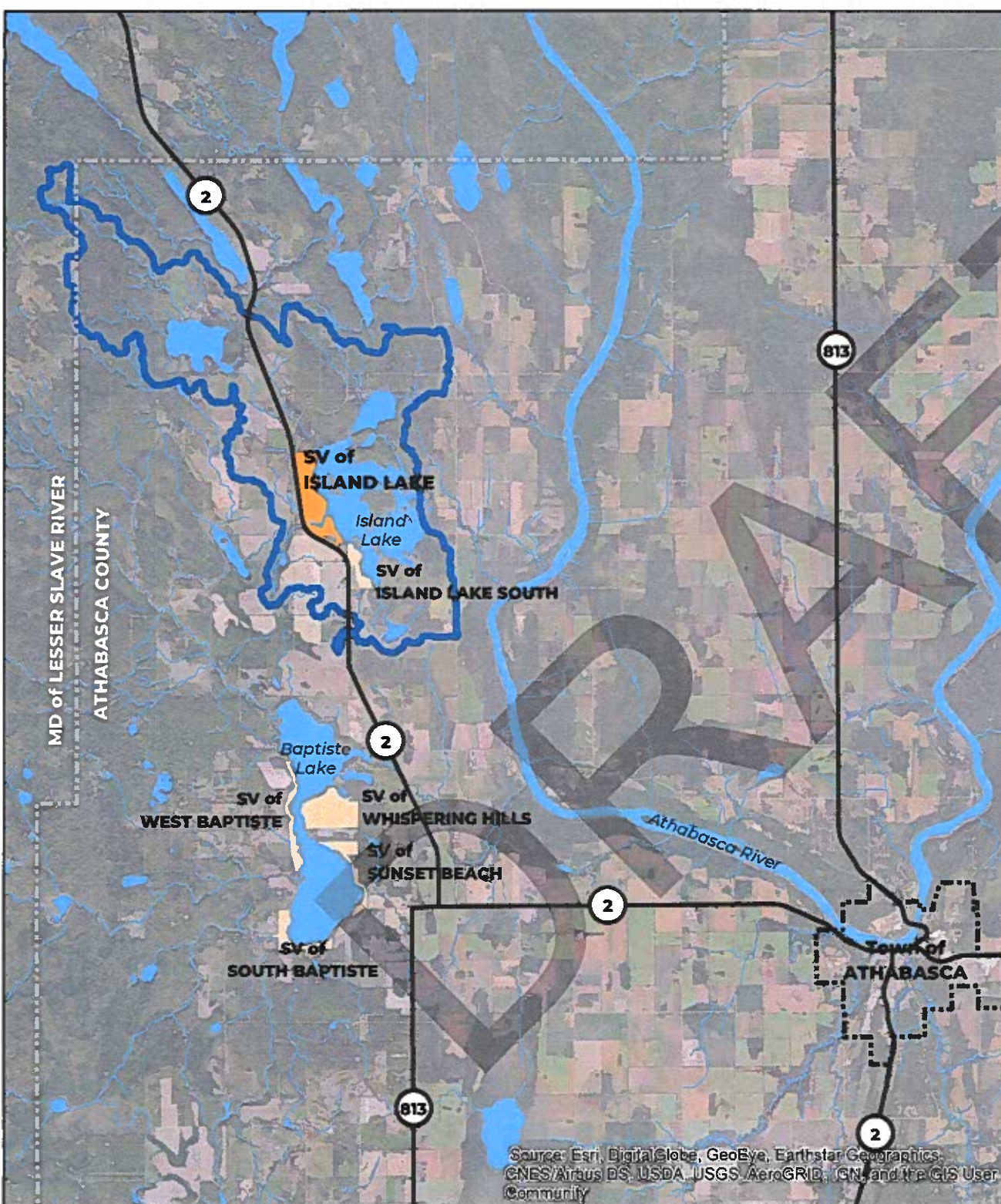
0 5 10 KM









Internal review only
DRAFT: 22/07/2020



(54)



Map 12.2 - Development and Environmental Considerations

- AER Reclamation Certified/Exempt Oil and Gas Wells 
- Historic Resource 
- Environmentally Significant Area 
- Commercial Development Site 
- Govt of AB Wetland Inventory 
- Summer Village of Island Lake South 

The Historic Resource is identified as HRV 4: Contains a historic resource that may require avoidance.

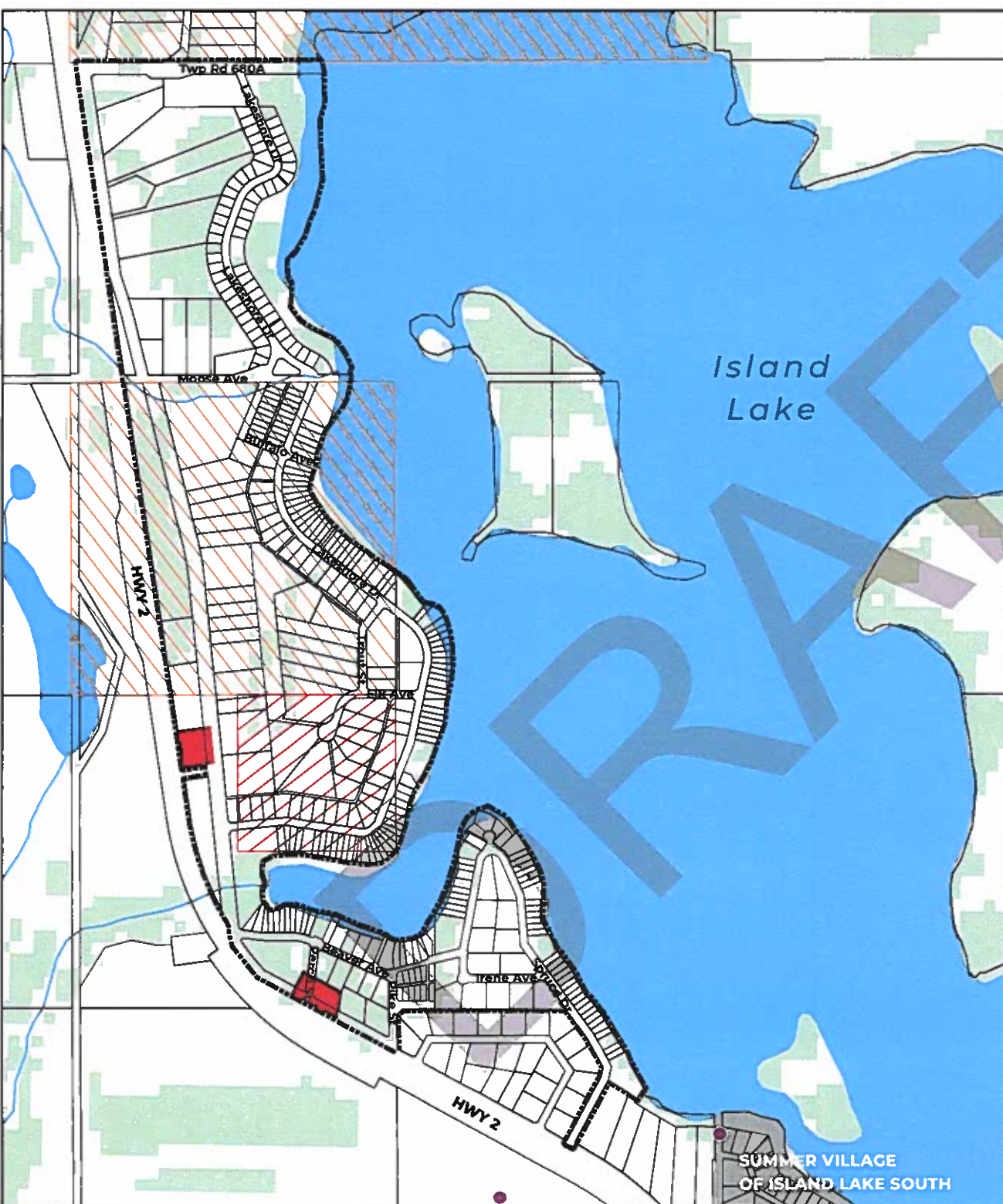
The Historic Resource is noted as a Paleontological resource.



Internal review only
DRAFT: 22/07/2020



(BS)



Map 12.3 - Future Land Use

Residential Development Area 

Commercial Development Area 

Community & Environment Area 

0 1 KM



Internal review only
DRAFT: 22/07/2020



56

Appendix *A*: Interpretation

APPENDIX A – INTERPRETATION

A.1 Common Terms & Acronyms

ALSA	Alberta Land Stewardship Act
ARP	Area Redevelopment Plan
ASP	Area Structure Plan
COUNTY	Athabasca County
ESA	Environmentally Significant Area
HRIA	Historic Resource Impact Assessment
ICF	Intermunicipal Collaboration Framework
IDP	Intermunicipal Development Plan
ISLAND LAKE	The water basin of Island Lake
LID	Low Impact Development
LUB	Land Use Bylaw
LUF	Land Use Framework
MDP	Municipal Development Plan
MGA	Municipal Government Act
SUMMER VILLAGE	Summer Village of Island Lake
UARP	Upper Athabasca Regional Plan

A.2 Policies and Statements

Policies are written in the active tense using **SHALL, MUST, WILL, SHOULD, or MAY** statements and are intended to be interpreted as follows:

1. Where **SHALL, MUST, or WILL** is used in a statement, the statement is considered **MANDATORY**, usually in relation to a declaration of action, legislative direction, or situation where a desired result is **REQUIRED**.
2. Where **SHOULD** is used in a statement, the intent is that the statement is strongly **ENCOURAGED**. Alternatives can be proposed where the statement is not reasonable or practical in a given situation, or where unique or unforeseen circumstances provide for courses of action that would satisfy the general intent of the statement. However, the general intent is for compliance.

3. Where **MAY** is used in a statement, it means there is a **CHOICE** in applying the statement and denotes discretionary compliance or the ability to alter the requirements as presented.

A.3 Responsibilities

SUMMER VILLAGE COUNCIL	<ol style="list-style-type: none">1. Council will adhere to the goals and policies of the Summer Village of Island Lake Municipal Development Plan.2. Council will be responsible for the following implementation duties:<ol style="list-style-type: none">a. Initiate and oversee the planning recommendations, programs, and committees necessary to fulfill the goals of the Summer Village of Island Lake Municipal Development Plan;b. Engage the public in municipal decision making with respect to the goals and policies contained within the Summer Village of Island Lake Municipal Development Plan; andc. Assign specific tasks to various boards, agencies, and committees related to the implementation, monitoring, and review of specific Village of Island Lake Municipal Development Plan policies.3. Council will consider possible amendments to the Municipal Development Plan from time to time to respond to changing circumstances.
ADMINISTRATION AND APPROVING AUTHORITIES	<ol style="list-style-type: none">1. Implement the policies of the Summer Village of Island Lake Municipal Development Plan in the course of day-to-day operation.2. Have regard for and adhere to the policies of the Summer Village of Island Lake Municipal Development Plan in making decisions on development permits.3. Consult with all relevant stakeholders in the implementation of the Summer Village of Island Lake Municipal Development Plan;4. Engage local residents, development proponents, and community stakeholders in the review, amendment, and updating of the Summer Village of Island Lake Municipal Development Plan as requested by Council.5. Identify inconsistencies between the Municipal Development Plan and new issues not addressed, and provide recommendations to Village Council for possible amendments.6. Ensure that all statutory plans and documents, including amendments, conform to the Summer Village of Island Lake Municipal Development Plan.
COMMUNITY MEMBERS	<ol style="list-style-type: none">1. Review the Summer Village of Island Lake Municipal Development Plan and consult with Village Administration prior to making subdivision and development applications.2. Provide ideas, concerns, and feedback to Village Council and Administration at public meetings, public hearings, and other opportunities when the Summer Village of Island Lake Municipal Development Plan is proposed to be reviewed, amended, or updated.

DRAFT

60

NOTICE OF PUBLIC HEARING

Municipal Development Plan (MDP)

Pursuant to sections 230, 606, and 692, of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, the Council of the Summer Village of Island Lake hereby gives notice of its intention to adopt:

Bylaw No. 01-2021 Summer Village of Island Lake Municipal Development Plan

The purpose of the Bylaw is to approve a new **Municipal Development Plan (MDP)**.

The **MDP** is a high-level planning document that guides the long-term land use planning for the Summer Village and provides direction for other land management and development policies created for the Summer Village. The **MDP**:

1. Includes information about the community history, current demographics, and environmental features;
2. Includes mapping information to identify areas with known development constraints;
3. Identifies preferred future land use areas for residential, recreation and environment land uses;
4. Establishes high level land use and land management goals and objectives;
5. Establishes policies affecting:
 - a. Cooperation with agencies and neighbouring municipalities;
 - b. The manner and proposals for future development;
 - c. All land use and development activities in the Summer Village;
 - d. Development that may impact Island Lake and its watershed, including: stripping and grading, site coverage, vegetative cover, development setbacks;
 - e. Development in environmentally significant areas;
 - f. Development in areas with environmental constraints (e.g., high water table, steep slopes, etc.)
 - g. Development of infrastructure and transportation systems.

THEREFORE TAKE NOTICE THAT pursuant to sections 230, 606, and 692, of the *Municipal Government Act* a public hearing to consider the proposed Bylaw will be held:

Date: 4:30 PM on Wednesday, March 24, 2021

The public hearing will be held as a **Conference Call**. Attendees may join using the following directions:

Dial 1-877-495-4202 and Use Meeting ID **779906** and Access Code: **no pin needed**

AND FURTHER TAKE NOTICE THAT anyone wishing to make a verbal and/or written presentation may do so at the public hearing. All persons wishing to make a presentation at the hearing will be provided the opportunity to do so.

It would be beneficial for individuals to provide advance notice to the Summer Village Administration Office, at svislandlake@wildwillowenterprises.com or (780) 967-0271 of their intention to make a presentation at the hearing and to provide any written submissions in advance to svislandlake@wildwillowenterprises.com before Friday, March 15, 2021 at 12:00 PM.

AND FURTHER TAKE NOTICE THAT a copy of the proposed MDP is posted at: <http://planislandlake.ca>.

To obtain more information regarding the proposed Bylaw, please contact:

Kyle Miller, Planner
Municipal Planning Services
(780) 486-1991
k.miller@munplan.ab.ca





Safety Codes Council

February 23, 2021

Victoria Message
QMP Manager
Summer Village of Island Lake
Box 8
Alberta Beach AB T0E 0A0

Dear Victoria Message:

**RE: 2020 Annual Internal Review
Summer Village of Island Lake - Accreditation No: M000466**

The Summer Village of Island Lake 2020 Annual Internal Review (AIR) for the building, electrical, gas and plumbing disciplines has been approved. You can view the signed AIR document on your organization dashboard on Council Connect.

I would like to thank you for the thorough and comprehensive review and the effort put into completing the review.

Should you have any questions, please do not hesitate to call the Accreditation Department. We can be reached toll-free at 1-888-413-0099 or by email at accreditation@safetycodes.ab.ca.

Best wishes,

A handwritten signature in blue ink that reads "PJBurrows".

Peter Burrows
Accreditation Coordinator

SM

(63)

2020

Annual Internal Review

Accredited Municipality

Summer Village of Island Lake



2020- Municipal Accreditation

Accreditation Information

Accreditation ID: M000466
Municipal Name: Summer Village of Island Lake
Population Size: 228
Municipal Type: Summer Village
Accredited Disciplines: Building, Electrical, Gas, Plumbing
Application Disciplines: Building, Electrical, Gas, Plumbing

QMP Information

QMP	Disciplines Covered	QMP Approved Date	QMP Manager Name (First name , Last name)	QMP Manager Job Title
354	Building, Plumbing, Electrical, Gas	2020-09-03	Victoria Message	QMP Manager

Operational Activity

Activity	Building	Electrical	Gas	Plumbing	PSDS	Total
Permits Issued	14	12	9	6	7	48
Permits Closed	6	7	5	4	6	28
Permits Open	11	9	9	3	2	34
Inspection Completed	9	9	5	7	5	35
Orders Issued	0	0	0	0	0	0
Orders Closed	0	0	0	0	0	0
Orders Outstanding	0	0	0	0	0	0
Variances Issued	0	0	0	0	0	0

QMP Administration

a.	Is an accredited agency under contract to provide safety codes services?	Yes
b.	Please provide the following verifications:	
i.	The list of active Designation of Powers in Council Connect is up-to-date.	Yes
ii.	SCO certifications are current and have not expired.	Yes
iii.	SCO training is current.	Yes
iv.	A registry of SCO training is maintained.	Yes
v.	Municipal staff and contractors have access to the approved QMP	Yes
vi.	Municipal staff and contractors have received training on the approved QMP.	Yes
vii.	All and any changes to the QMP have been approved by the Administrator prior to implementation.	Yes
viii.	All safety codes services files are managed under a formal records management program.	Yes
ix.	All safety codes services files closed by a contracted accredited agency are returned to the municipality	Yes

Accredited Agency Contract Information

Agency Name	B	EL	G	P	PS	Mun. %	Ag. %	Other
The Inspections Group	Yes	Yes	Yes	Yes	Yes	20	80	

Agency Monitoring and Oversight

a.	Does the accredited agency submit the Council levy on behalf of the municipality?	Yes
i.	The municipality is not in arrears in its remittance of the Council Levy.	Yes
b.	Please provide the following verifications	
i.	An agency monitoring and oversight program is in place.	Yes
ii.	Agency inspections services are delivered in accordance to the municipality's QMP.	Yes
iii.	Signed formal agency contracts are in place.	Yes
iv.	Agency contracts are current and up-to-date.	Yes



v.	Agency contracts address the transition of safety codes services upon termination.	Yes
vi.	Closed agency safety codes services files are returned to the municipality.	Yes

Agency Satisfaction

Please rate the following statements in relation to the corporation's satisfaction with the safety codes services provided by their contracted agency or agencies.

		Very Satisfied	Satisfied	Dissatisfied	Very Dissatisfied
a.	Overall satisfaction.		Yes		
b.	Delivery of permit services.		Yes		
c.	Delivery of inspection services.		Yes		
d.	Timeliness and responsiveness of service delivery.		Yes		
e.	Competency and knowledge of SCOs.		Yes		
f.	Actions taken to improve the delivery of safety codes services.		Yes		
g.	Actions taken to promote compliance to the Safety Codes Act, its regulations and the codes and standards in force in Alberta.		Yes		

Technical Service Delivery Standards File Review Instructions

- Complete a review of one (1) closed permit file in each of the disciplines covered by the accreditation (i.e. building, electrical, gas, and plumbing)
- Files closed in the fire discipline **do not have** to be reviewed.
- An organization accredited in all disciplines will complete a maximum of four (4) file reviews.
- If a permit file was not closed in a discipline in the year which the AIR applies, a file review is **not required**.

File Information

Discipline: Electrical **Permit Issue Date:** 2020-03-25 **Permit Closure Date:** 2020-04-01

Issuing Organization: Summer Village of Island Lake

Permit Issuer: Melanie McClare

DOP Number: P8603

Inspecting Organization: The Inspections Group

Inspecting SCO: Dan Bridges

DOP Number: D9497

Discipline: Building **Permit Issue Date:** 2020-08-28 **Permit Closure Date:** 2020-10-30

Issuing Organization: Summer Village of Island Lake

Permit Issuer: David Ross

DOP Number: P9347

Inspecting Organization: The Inspections Group

Inspecting SCO: Scott Laviolette

DOP Number: D9166

Discipline: Private Sewage **Permit Issue Date:** 2020-10-02 **Permit Closure Date:** 2020-11-04

Issuing Organization: Summer Village of Island Lake

Permit Issuer: Reid Edwards

DOP Number: 9005

Inspecting Organization: The Inspections Group

Inspecting SCO: Scott Laviolette

DOP Number: D8679

Discipline: Plumbing **Permit Issue Date:** 2019-09-23 **Permit Closure Date:** 2020-02-10

Issuing Organization: Summer Village of Island Lake

Permit Issuer: Collene Ditchfield

DOP Number: P6825

Inspecting Organization: The Inspections Group

Inspecting SCO: Dennis Oster

DOP Number: D8644

Discipline: Gas

Permit Issue Date: 2018-07-20

Permit Closure Date: 2020-03-12

Issuing Organization: Summer Village of Island Lake

Permit Issuer: Jeri Mitchell

DOP Number: P8632

Inspecting Organization: The Inspections Group

Inspecting SCO: Dennis Oster

DOP Number: D8643

File Review

Building	a.	Construction Document Review	
		Was a construction document review required?	Yes
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	Yes
	ii.	Professional involvement occurred as required in the municipality's QMP.	Yes
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	Yes
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes
	c.	Orders	
	i.	Was an order issued?	No
	ii.	If yes, the order is registered with the Council.	
	d.	Variances	
	i.	Was a variance issued?	No
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	Yes
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes
	v.	The permit was not closed with an unsafe condition.	Yes
	vi.	Did the inspections identify deficiencies?	No
	1.	Were the deficiencies resolved prior to permit closure?	
	2.	Were the deficiencies an unsafe conditions?	
	3.	Was a verification of compliance accepted?	
Electrical	a.	Construction Document Review	
		Was a construction document review required?	No
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	
	ii.	Professional involvement occurred as required in the municipality's QMP.	
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes

Electrical	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes
	c.	Orders	
	i.	Was an order issued?	No
	ii.	If yes, the order is registered with the Council.	
	d.	Variances	
	i.	Was a variance issued?	No
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	Yes
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes
	v.	The permit was not closed with an unsafe condition.	Yes
	vi.	Did the inspections identify deficiencies?	No
	1.	Were the deficiencies resolved prior to permit closure?	
	2.	Were the deficiencies an unsafe conditions?	
	3.	Was a verification of compliance accepted?	
Gas	a.	Construction Document Review	
		Was a construction document review required?	Yes
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	Yes
	ii.	Professional involvement occurred as required in the municipality's QMP.	Yes
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	Yes
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes
	c.	Orders	
	i.	Was an order issued?	No
	ii.	If yes, the order is registered with the Council.	
	d.	Variances	
	i.	Was a variance issued?	No
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	Yes
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes
	v.	The permit was not closed with an unsafe condition.	Yes
	vi.	Did the inspections identify deficiencies?	No
	1.	Were the deficiencies resolved prior to permit closure?	
	2.	Were the deficiencies an unsafe conditions?	

Gas	3.	Was a verification of compliance accepted?	
Plumbing	a.	Construction Document Review	
		Was a construction document review required?	No
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	
	ii.	Professional involvement occurred as required in the municipality's QMP.	
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes
	c.	Orders	
	i.	Was an order issued?	No
	ii.	If yes, the order is registered with the Council.	
	d.	Variances	
	i.	Was a variance issued?	No
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	Yes
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes
	v.	The permit was not closed with an unsafe condition.	Yes
	vi.	Did the inspections identify deficiencies?	Yes
	1.	Were the deficiencies resolved prior to permit closure?	Yes
	2.	Were the deficiencies an unsafe conditions?	No
	3.	Was a verification of compliance accepted?	Yes
Private Sewage	a.	Construction Document Review	
		Was a construction document review required?	No
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	
	ii.	Professional involvement occurred as required in the municipality's QMP.	
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes
	c.	Orders	
	i.	Was an order issued?	No
ii.	If yes, the order is registered with the Council.		
d.	Variances		



Private Sewage	i.	Was a variance issued?	No
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	Yes
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes
	v.	The permit was not closed with an unsafe condition.	Yes
	vi.	Did the inspections identify deficiencies?	No
	1.	Were the deficiencies resolved prior to permit closure?	
	2.	Were the deficiencies an unsafe conditions?	
	3.	Was a verification of compliance accepted?	

Annual Internal Review Findings

Use the results of the File Review and any other information to answer the following questions

1. Are there any notable issues with respect to the accreditation that was discovered through the completion of the Annual Internal Review?

There were no issues noted with respect to Accreditation.

2. Any other general comments, concerns or issues the municipality would like to raise with the Administrator and council in regards to its accreditation or operation of the safety codes system.

No significant area requiring improvements were noted however the Summer Village of Island Lake strives to improve our Safety Codes processes and delivery program on an ongoing basis.

Municipal Acknowledgement and Signature

Signature: Victoria Message

Date: 2021-02-22

Job Title: QMP Manager

Note: This information is being collected for the purpose of administering and monitoring organizations accredited under the Safety Codes Act. The information collected will be managed in compliance with section 33,39 and 40 of the Freedom of Information and Protection of Privacy Act, section 63 of the Safety Codes Act, and in accordance with the policies, practices and procedures of the Safety Codes Council. Questions about the collection and use of this information can be directed to the Safety Codes Council at 780-413-0099, or toll-free at 1-888-413-0099.

For Safety Council Use Only

Administrator of Accreditation Review and Approval

Signature: *PTBarrans*

Date: 2021-02-23



ATTENTION BOATERS AND PERSONAL WATERCRAFT OPERATORS

Universal Shoreline Restriction is in effect on all inland waters in British Columbia. All power driven vessels operating within 30 meters of the shoreline are to reduce speeds to 10 Km/hour. In the interests of safety and environmental values please reduce your speed. Particular concern exists on the Moyie Lake system for the "Narrows" between upper and lower Moyie Lakes (see map). The narrows are important wetland habitat on Moyie Lake for fish and wildlife. Please reduce your speed in the narrows. This is a no wake zone. Small fish and wildlife can be damaged from propellers and intakes. Increased sedimentation can result in decreased water quality.



We can work together to maintain a pristine lake and public safety

Thank You.

Moyie Community Association, Canada Coast Guard, Columbia-Kootenay Fisheries Renewal Partnership and the Habitat Conservation and Stewardship Program of Fisheries and Oceans Canada.



Disaster Recovery Program Changes

Overview

The Disaster Recovery Program (DRP) provides financial assistance to qualifying applicants to help restore uninsurable property lost or damaged by a disaster to its basic, pre-disaster functional condition.

DRPs provide financial assistance as a last resort to assist those affected by a disaster.

Program changes

For DRPs that occur in 2021, the Government of Alberta has set homeowner funding limits and implemented cost-sharing mechanisms between the government and program applicants.

Why changes were made

The cost and frequency of disasters in Alberta are increasing, and the province needs a more sustainable approach to disaster recovery. By implementing a stronger framework to deal with emergencies and disasters, these changes help ensure the DRP can continue to be available for Albertans when they need it most.

Homeowner-funding limits

The province is implementing a homeowner funding limit of up to \$500,000 per application for eligible costs and a limit of one-time assistance per property, regardless of the transfer of ownership. The one-time funding limit is not cumulative, so if an applicant has received any amount of assistance under the new policy, they would not qualify for funding in the future.

Establishing a homeowner funding limit helps government reinforce the intent of the DRP, which is to contribute to a ready and resilient Alberta and be the payer of last resort. Homeowners may choose to opt out of receiving DRP assistance if they are able to cover damages on their own. This would allow their property to qualify for future assistance if a DRP is approved in their community and they meet the program qualification criteria at that time.

Limits to properties

- Limits to assistance are applied to the property address only, not the applicant.
- A new property owner will not qualify for DRP assistance if the previous owner already accessed the one-time funding limit.

Posting addresses online

- If a homeowner applicant accessed funding through a DRP for a disaster that occurred in 2021 and onward, the property address and legal land description will be posted on the Government of Alberta website. The post will indicate that the address (legal land description) is not eligible for future DRP funding.
- This will help prospective buyers and developers become aware of funding limits that apply to specific addresses.

90:10 cost-sharing

Cost-sharing mechanisms for municipalities and private-sector applicants are based on a 90:10 formula, where the province covers 90 per cent of eligible disaster costs and the applicant covers the remaining 10 per cent.

What you can do as a community

The AEMA encourages all Albertans and communities to:

- Purchase adequate insurance.
- Have reserve funds.
- Invest in mitigation and infrastructure maintenance.
- Restrict future property development in high-risk areas.

Living in high-risk areas

Albertans living in high-risk areas may experience a natural disaster of one kind or another. The Government of Alberta continues to provide DRP assistance to all qualifying applicants; however, homeowners living in high-risk areas are encouraged to consider relocating or mitigating risks to their properties.

Flood maps are available at <https://floods.alberta.ca/>.

Purchasing insurance

It is important for Albertans to become educated about their disaster risks and ensure they are adequately insured. There are more insurance options on the market now than ever before.

High-risk areas

Homeowners living in high-risk areas who are not able to access overland flood insurance are also subject to the cost-sharing and one-time funding limit.

Flood insurance

Financial assistance for disaster recovery continues to be available to eligible applicants to help cover costs related to uninsurable loss and damages. Albertans are advised to check with several insurance companies to compare policy coverage limits, exclusionary language (e.g. concurrent causation clauses), and premiums when purchasing any flood insurance.

Federal government disaster assistance

Since 2015, the federal government has significantly reduced federal support through the Disaster Financial Assistance Arrangements. This has increased the provincial liability for DRP costs. In addition to this, the federal government does not typically reimburse for repeat assistance in flood-prone areas.

Indigenous communities

The federal government continues to fund all eligible disaster-related costs on First Nations reserve land.

First Nations applicants living off reserve, as well as other members of Indigenous communities are eligible for the same benefits and limits as other Albertans applying to the DRP.

The 90:10 cost-sharing arrangements will also apply to Métis Settlement communities as it would for all other communities.

For more information

Online: alberta.ca/drp

Call us: 1-888-671-1111

Email: DRP.info@gov.ab.ca

**BEING A BYLAW OF THE SUMMER VILLAGE OF ISLAND LAKE IN THE
PROVINCE OF ALBERTA, TO AUTHORIZE THE SEVERAL RATES OF
TAXATION IMPOSED FOR ALL PURPOSES FOR THE YEAR 2020**

WHEREAS the total requirements for the Summer Village of Island Lake in the Province of Alberta as shown in the budget estimates are as follows:

Municipal General	203,155.81
Minimum Municipal	47,278.19
Greater North Foundation Seniors Requisition	9,396.03
Greater North Foundation Seniors Requisition (2018 overlevy)	(898.07)
ASFF Residential School Requisition	252,921.00
ASFF Residential School Requisition (2019 overlevy)	(6,086.94)
ASFF Non-Residential School Requisition	2,342.00
ASFF Non-Residential School Requisition (2019 underlevy)	34.78
Designated Industrial Property Requisition	33.36
TOTAL:	508,176.16

WHEREAS the total taxable assessment of land, buildings and improvements amounts to:

Residential - Improved	92,776,300
Residential – Vacant	4,132,520
Non-Residential – Improved (Commercial)	189,840
Non-Residential – Vacant (Linear)	438,930
Municipal Exempt	4,834,440
TOTAL:	102,372,030

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Summer Village of Island Lake for 2020 total \$540,249.00; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$289,815.00 and \$47,278.19 from "Minimum Municipal Tax" and the balance of \$203,155.81 is to be raised by general municipal taxation; and

WHEREAS, the estimated amount to be collected for requisitions total \$257,742.16 (School \$249,210.84; Senior \$8,497.96; Designated Industrial \$33.36); and

WHEREAS, the amount of municipal taxation to be raise as a minimum amount payable of \$600.00 per each taxable property in the municipality is estimated to be \$47,278.19 and the remaining \$203,155.81 is to be collected based on municipal mill rates; and

Municipal Government Act RSA 2000 Chapter M-26
Part 10 Division 2 Property Tax

WHEREAS, the rates hereinafter set out are deemed necessary to provide the amounts required for municipal, school and other purposes, after making due allowance for taxes which may reasonably be expected to remain unpaid; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000; and

The Municipal Administrator is hereby authorized and required to levy the following rates of taxation on the assessed value of all land, buildings and improvements as shown on the assessment and tax roll:

RATE	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX</u> (in mills)
General Municipal			
Residential Improved	189,074.94	92,776,300	2.037966
Residential Vacant	8,421.94	4,132,520	2.037966
Non-residential – Commercial	1,708.56	189,840	9.0
Non-residential – Linear	3,950.37	438,930	9.0
TOTAL	203,155.81	97,537,590	

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE</u> (in mills)
Alberta School Foundation Fund			
Residential/Farmland	252,921.00		
Overlevy (2019)	<u>(6,086.94)</u>		
Sub-Total	246,834.06	96,908,820	2.5470753
Non-residential	2,342.00		
Underlevy (2019)	<u>34.78</u>		
Sub-Total	2,376.78	628,770	3.7800468
TOTAL	249,210.84	97,537,590	

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE</u> (in mills)
Greater North Seniors Foundation			
Residential/Non-residential	9,396.03		
Overlevy (2018)	<u>(898.07)</u>		
TOTAL	8,497.96	97,537,590	0.0871250

Municipal Government Act RSA 2000 Chapter M-26
Part 10 Division 2 Property Tax

	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX RATE</u> (in mills)
Designated Industrial Property			
Non-Residential – Linear	33.36	438,930	0.0760
Total	33.36	438,930	

THAT the minimum amount payable as property tax for general municipal purposes shall be:

	<u>TAX RATE</u>	<u>TAX LEVY</u>
Residential Vacant	\$600.00	14,378.06
Residential Improved	\$600.00	32,177.76
Non-Residential – Commercial	\$600.00	506.67
Non-Residential – Linear	\$600.00	<u>215.70</u>
TOTAL		\$47,278.19

THAT this Bylaw shall come into force and effect for 2020 taxation on the date of the third and final reading.

Read a first time on this 21st day of April, 2020.

Read a second time on this 21st day of April, 2020.

Unanimous Consent to Proceed to third Reading on this 21st day of April, 2020.

Read a third and final time on this 21st day of April, 2020.

Signed and Passed this 21st day of April, 2020.

Mayor Chad Newton

Chief Administrative Officer Wendy Wildman

BYLAW OF THE SUMMER VILLAGE OF ISLAND LAKE, IN THE PROVINCE OF ALBERTA, TO IMPOSE PENALTIES ON UNPAID TAXES

WHEREAS, Section 344 and 345 of the Municipal Government Act, being Chapter M26, R.S.A. 2000, permits Council to pass a bylaw to impose a penalty on unpaid taxes, and

WHEREAS, the Council of the Summer Village of Island Lake, in the province of Alberta, deems it expedient to impose penalties on unpaid taxes, and

WHEREAS, the Taxes in the Summer Village of Island Lake are due and payable by September 30th, for the year in which the taxes are levied;

NOW THEREFORE, the Council of the Summer Village of Island Lake enacts as follows;

1. Where any taxes levied for the current year remain unpaid after September 30th, these outstanding taxes are subject to a penalty thereon in the amount of 6% on the first day of October, 6% on the first day of November, 6% on the first day of December.
2. For the purpose of section 1, a reference to "the outstanding taxes" shall be deemed not to include the amount of any penalties thereon.
3. Any taxes which are not paid on or before the 31st day of December of the current year, shall be deemed to be in arrears and shall be in each subsequent calendar year, subject to a penalty of 18% on the first day of January with respect to the amount of taxes so in arrears. This provision applies to any taxes which are levied but remain unpaid as of the 31st day of December, and to all taxes which may hereafter be deemed to be in arrears in accordance with section 345 of the Municipal Government Act.
4. THAT Bylaw No. 01-2017 is hereby repealed.
5. THAT this Bylaw shall come into force and have effect on the date of the third and final reading.

Read a first time on this 21st day of April, 2020.

Read a second time on this 21st day of April, 2020.

Unanimous Consent to proceed to third reading on this 21st day of April, 2020.

Read a third and final time on this 21st day of April, 2020.

77

Municipal Government Act RSA 2000 Chapter M-26
Section 344 & 345

Signed this 21st day of April, 2020.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

FEBRUARY 23rd, 2021 TO DO/ONGOING LIST

- Ensure all policies are recorded and placed in Policy manual **ONGOING**
- Execute Mutual Aid Fire Control Plan with the Ministry of Ag. And forward an executed copy **DONE**
- Send election motions to Town of Athabasca (RO SRO and election dates etc) **DONE**
- Revise the budget as directed and bring back to next meeting **ONGOING**
- Arrange with Jane/Kyle phone in conference for annexation discussion **PENDING**
- Arrange with land agent conference call re: road realignment **DONE**
- Contact Andrew from Associated Engineering to proceed with ACP/Water for Life grant applications **DONE**

PUTNAM LAW
LLP
Your neighbour Your lawyer

9702 100 Street
Morinville, AB T8R 1G3
Phone: 780-939-2001
Fax: 780-939-6105
www.putnamlawllp.ca

Gordon D. Putnam, Q.C.
*denotes Professional Corporation
gputnam@putnamlawllp.ca
Direct: 780-939-7060

Naomi Van Brabant, Paralegal
naomiv@putnamlawllp.ca
Phone: 780-939-2001 ext. 309
Our File: 2794-001

March 9, 2021

Via Fax to 1-780-967-0431 and Via Email to svislandlake@wildwillowenterprises.com

Summer Village of Island Lake
Box 8
Alberta Beach, AB T0E 0A0

Attention: Clerk of the SDAB and Tony Sonleitner, Development Officer

Dear Sir/Madam:

Re: Stop Order Issued
Plan 763TR; Block 1; Lot 12
229 Lakeshore Drive North, S.V. of Island Lake, AB

We act for the registered owner of the above referenced property, with respect to the Stop Order issued by the S.V. of Island Lake dated February 23, 2021 and received by our client on February 26, 2021. has instructed our office to appeal the Stop Order.

Accordingly, please accept this letter as notice that wishes to appeal the Stop Order pursuant to Section 687 of the Municipal Government Act and Section 2.2(5) of the Land Use Bylaw. plans to submit development permit applications as required in the Stop Order, however, given the structure in question, he would like time to adequately prepare his development permit application. We look forward to notice of the time and date of the SDAB hearing for the appeal.

We are in the process of forwarding an e-transfer for payment of the \$150.00 appeal fee to svislandlake@wildwillowenterprises.com. Please provide a receipt for the payment at your earliest convenience.

We trust you will find the above in order. Should you have any questions, please contact the writer directly.

Yours truly,

PUTNAM LAW LLP

Gordon D. Putnam, Q.C.

/nvb

Enclosures

80



Office of the Information and
Privacy Commissioner of Alberta

RECEIVED
MAR 09 2021

March 1, 2021

Mr. John Wasmuth

Ms. Wendy Wildman
Chief Administrative Officer/FOIP Contact
Summer Village of Island Lake
Box 8
Alberta Beach, AB TOE OAO

Dear Mr. Wasmuth and Ms. Wildman:

Re: Request for Review OIPC File #: 018687
Public Body's File#: FOIP 01-2019

I have received a request under section 65 of the *Freedom of Information and Protection of Privacy Act* (FOIP Act) to review the Summer Village of Island Lake's response to a request for access to information.

File Placed on Inactive Caseload and Anticipated Date for Completion

Due to the large volume of cases being received, the file has been placed on an inactive caseload. This means the file **will not be actively worked on**. I will authorize a Senior Information and Privacy Manager to investigate the matter when the file is placed on the Manager's active caseload. You will receive written notice when this occurs.

While you wait to hear from my office, the parties are strongly encouraged to communicate and work to resolve the review.

To provide my office and the parties involved adequate time to complete this review, I am extending the anticipated date of completion to February 2, 2022. I will notify you in writing if the date is extended.

For information concerning anticipated time for completion of files currently before the office, please see our website at <https://www.oipc.ab.ca/action-items/request-a-review-file-a-complaint.aspx>.

Providing and Preparing Records at Issue

Despite the inactive status, it is important that my office has the records to begin the review as soon as the file is placed on active caseload. The Summer Village of Island Lake is to send the records at issue on or before **March 26, 2021** to my Edmonton office at:

Office of the Information and Privacy Commissioner, Suite 410, 9925 109 Street NW, Edmonton, AB T5K 2J8

Please provide my Office with a paginated copy of the records at issue. The pagination of the records sent to my Office must correspond with the pagination on the records sent to the applicant. There are one of two ways it can be provided to my Office:

- One un-redacted version and one redacted version of the records at issue. One of those versions must provide the provision used to withhold the information and what part is being redacted.
- or
- One version of the records at issue if it contains both the un-redacted and redacted information on the same document. The document must identify what provision used to withhold the information and the part being redacted.

If an index was prepared indicating which page numbers have redactions and the provisions cited, please provide that as well. Paper or electronic versions are acceptable.

An Address for Service, to which written communication will be sent for the purposes of this Review, is required for each party. The Applicant's Address for Service is set out in the attached "Request for Review" form. The Address for Service of the Public Body is set out above. A party must use a "Change of Contact and/or Address for Service" form to change its Address for Service at any time during this Review. This process will be modified for any unnamed parties.

Please contact our office for any questions regarding the submission of the records or this review at 780 422-6860 or toll free 1 888 878-4044.

Sincerely,



Jill Clayton
Information and Privacy Commissioner
/bm

Enclosures Copy of Request for Review
 Copy of "What to Expect During the Review"



February 23, 2021

Alberta Energy Regulator (AER) – Directive 067 Feedback
Suite 1000, 250 – 5th Street SW
Calgary, AB
T2P 0R4

Dear Regulator,

RE: Westlock County Concerns Regarding Proposed Changes to AER Directive 067

At the County Council Meeting of February 23, 2021 Westlock Council passed a resolution to forward a letter of concern to the AER. Westlock County has significant concerns regarding proposed changes to Directive 067 which fails to address non-payment of levied municipal taxes by Licence Holders of provincially regulated oil and gas properties.

Westlock County (for the tax years 2015 – 2019) has written off \$ 2,377,848 with an additional \$702,000 anticipated for 2020 for a total of \$3,079,848. The annual levy is approximately \$ 11,000,000.

These write-offs represent an average of 7% of our annual levy over the past four years.

Included in these write-offs is \$137,082 in uncollected School Tax and DIP Requisitions, which have been recovered through the PERC and DIRC Grant program. In addition, \$20,320 of uncollected Senior's Housing requisitions are included in the write offs and to date are not recoverable.

In principle Westlock County Council supports changes to this Directive which better protects the interests of all Alberta residents. The proposed changes to the AER that protect the required funding of the province's Orphan Well Fund and ensure the payment of all provincial fees and royalties is encouraging. It is disappointing though to see that the AER has elected to ignore calls (for more than three years now) from over eighty (80) rural municipalities seeking to ensure that the AER (and the Province of Alberta) act to protect municipal taxation and security powers relating to insolvent Licence Holders (or those continuing operations under bankruptcy protection).

Many operators are defaulting on municipal taxes owed (including School and Seniors Foundation levies) which are assessed by (and ultimately owed to) the Province of Alberta. It is disappointing that the AER has ignored these municipal calls and decided not to address these well documented and often communicated concerns.

Westlock County requests that the AER include the following three (3) necessary amendments in conjunction with the current update of Direction 067:

1. "Section 5 – Maintaining Eligibility" the AER should immediately revoke the licenses of continuing viable Licence Holders choosing not to pay all (or any) of their municipal tax obligations.
2. "Section 4.5) -Unreasonable Risk (Obtaining General Licence Eligibility)" the AER should not authorize or permit the purchase or transfer of any licences involving an existing oil or gas licence holder (or operator) currently in default of any municipal tax obligation anywhere in Alberta and
3. "Section 4.5) – Unreasonable Risk (Obtaining General License Eligibility)" the AER should initiate steps with the assistance of the Alberta Government (Municipal Affairs) to ensure that municipalities are recognized as secured creditors (through any bankruptcy involving Licence Holders) to secure and collect that municipality's (and the province's) taxes levied and owed.

Alberta's rural communities are the municipalities that own and are expected to safely maintain the important infrastructure necessary for the oil and gas industry to succeed. As a partner in this success the fair assessment and collection of municipal taxes (including provincial taxes levied for school and seniors) is foundational to the support and maintenance of this infrastructure by our municipality.

Sincerely,



Jared Stitsen
Reeve

cc: Glenn van Dijken, MLA
Shane Getson, MLA
Provincial Caucus
Member Communities – RMA
Member Communities - AUMA