

**SUMMER VILLAGE OF ISLAND LAKE  
COUNCIL ORGANIZATIONAL MEETING AGENDA  
TUESDAY, SEPTEMBER 15<sup>th</sup>, 2020 IMMEDIATELY FOLLOWING THE REGULAR  
MEETING**

Westlock Inn and Via teleconference

As per bylaw 02-2016 there will be no audio/video recordings of Council or Council  
Committee Meetings

---

- 1. CALL TO ORDER** (by Chief Administrative Officer)
- 2. AGENDA** Tuesday, September 15<sup>th</sup>, 2020 Organizational Council Meeting
- 3. NOMINATIONS**
  - a) Mayor – Nominations & Oath of Office
  - b) Deputy Mayor – Nomination & Oath of Office
- 4. COUNCIL COMMITTEE APPOINTMENTS**
  - a) Public Works (Jim Montague – 2019)
  - b) BAILS (Jim Montague – 2019)
  - c) ASVA Library (Duncan Binder– 2019)
  - d) Library (Duncan Binder – 2019)
  - e) Community League (Chad Newton - 2019)
  - f) Island Lake Days (Chad Newton - 2019)
  - g) Baptist Fire Department (Chad Newton - 2019)
  - h) Land Use Bylaw & Municipal Development Plan Committee (Duncan Binder – 2020)
  - i) Intermunicipal Development Plan (Duncan Binder – 2020)
- 5. FINANCIAL**
  - a) Signing Authority for Alberta Treasury Branch (2 signatures – 1 elected/1 administration (All of Council and the Chief Administrative Officer or the Assistant Chief Administrative Officer)
  - b) Review Council Remuneration (per Policy C-COU-REM-1 **attached**)
  - c) Banking Authority – ATB Financial – Onoway, Alberta
- 6. MEETINGS**
  - a) Regular Meeting Dates (3rd Tuesday of each month)
  - b) Time (4:30 p.m.)
  - c) Location (10010-12 Avenue (Four Points by Sheraton Meeting Room) in Edmonton, Alberta.)
  - d) Public Notice (website – [www.islandlake.ca](http://www.islandlake.ca))

**SUMMER VILLAGE OF ISLAND LAKE  
COUNCIL ORGANIZATIONAL MEETING AGENDA  
TUESDAY, SEPTEMBER 15<sup>th</sup>, 2020 IMMEDIATELY FOLLOWING THE REGULAR  
MEETING**

Westlock Inn and Via teleconference

As per bylaw 02-2016 there will be no audio/video recordings of Council or Council  
Committee Meetings

---

- 7. CHIEF ADMINISTRATIVE OFFICER** Confirmation of Chief Administrative Officer Appointment (Wildwillow Enterprises Inc. – Wendy Wildman)
- 8. AUDITOR** Confirmation of Auditor Appointment (Seniuk & Company)
- 9. SOLICITOR** Confirmation of Solicitor Appointment (Patriot Law Group)
- 10. ASSESSOR** Confirmation of Assessor Appointment (Ray Crews, Municipal Assessment Services Group)
- 11. ASSESSMENT REVIEW BOARD CLERK** Confirmation of Assessment Review Board Clerk Appointment (Capital Region Assessment Services Commission, Richard Barnham)
- 12. DEVELOPMENT AUTHORITY** Confirmation of Development Authority (Tony Sonnleitner, Development Officer)
- 13. SUBDIVISION AUTHORITY** Confirmation of Subdivision Authority (Municipal Planning Services Ltd. – Jane Dauphinee – Administration / Council of the Summer Village of Island Lake – Approving Authority)
- 14. SUBDIVISION AND DEVELOPMENT APPEAL BOARD (SDAB) CLERKS** Confirmation of SDAB Clerk Appointments (Milestone Municipal Services, Emily House and Cathy McCartney)
- 15. MUNICIPAL PLANNING COMMISSION** Confirmation of Municipal Planning Commission (All of Council)
- 16. LAND USE BYLAW & MUNICIPAL DEVELOPMENT PLAN STEERING COMMITTEE –** Confirmation of Steering Committee Member Appointments (David Kluthe, Terry Kuprowsky, Marc Lachambre, Darren Lamarre, Harold Walters, Morris Nesdole)
- 17. FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIPP)** Confirmation of FOIPP Coordinator (Chief Administrative Officer, Wendy Wildman)
- 18. MUNICIPAL OFFICE LOCATION** Confirmation of Municipal Office Location (4808-51 Street, Town of Onoway)
- 19. ADJOURNMENT**