

# SUMMER VILLAGE OF ISLAND LAKE

## AGENDA

Tuesday, May 19<sup>th</sup>, 2020 at 4:30 p.m.

Via teleconference

As per bylaw 02-2016 there will be no audio/video recordings of Council or Council Committee Meetings

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1. Call to order
2. Agenda a) Tuesday, May 19<sup>th</sup>, 2020 Regular Council Meeting
3. Minutes: *p1-6* a) Tuesday, April 21<sup>st</sup>, 2020 Regular Council Meeting Minutes
4. Appointments: *p 7-8* a) 4:35 p.m. – Dave Shickle of 26 Lakeshore Drive to discuss possible seasonal closure of the back alley by the playground (*direction as given by Council at meeting time*)  
b) 4:50 p.m. – Jane or Kyle with Municipal Planning Services to give an update on the Intermunicipal Development Plan along with the Municipal Development Plan and Land Use Bylaw Steering Committee (*that the update provided by Municipal Planning Services with respect to the Municipal Development Plan/Land Use Bylaw Steering Committee, as well as the Intermunicipal Development Plan project be accepted for information*)  
*p 9* c) 5:05 p.m.- John Wasmuth & Daryn Hobal on behalf of the Island Lake Action Group to discuss the online survey with respect to the Island Lake Municipal Development Plan & Land Use Bylaw. I have attached the noted document, as well as the Intermunicipal Development Plan mailout and survey. (*direction as given by Council at meeting time*)  
*p10-22*  
*p23-28*
5. Bylaws: n/a

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- 
6. Business:
- a) Municipal Development Plan/Land Use Bylaw Steering Committee – further to discussions at the last Council meeting and the review of all submissions received to sit on this committee, the staff of Municipal Planning Services did follow-up with those candidates who had been selected by Council and confirmed their attendance on this committee. Council now needs to formalize their appointments:
- (that the following individuals be appointed to the Island Lake Municipal Development Plan/Land Use Bylaw Steering Committee:*
- Members at Large: David Kluthe, Terry Kuprowsky, Marc Lachambre, Darren Lamarre, Harold Walters*
- BAILS: Morris Nesdole*
- Council: Duncan Binder)*
- b) Boat Dock requests – the Province has come out with new regulations that Temporary Field Authorizations (TFA) must be obtained from the Province prior to placing a mooring structure in the water. If individuals are wishing to place same off of a municipally-owned or controlled property they must obtain a letter of "no objection" from the municipality:
- p29
- p30
- p31
- p32
- p33-34
- a) Richard Girard of 218 Lakeshore Drive North looking to put a dock between 217 and 219 Lakeshore Drive North
- b) Allan and Nicole Barwick of 257 Lakeshore Drive North, along with Cliff and Shelley Biermanski of 259 Lakeshore Drive North to share one dock and put off the reserve lot P
- c) Guy Charrois of 200 Lakeshore Drive South would like to place a dock where they have in the past, and he further states 4 families utilize this one dock.
- d) Don and Debbie Nestorovich of 227 Lake Shore Drive would like to place a dock in the park to which their property borders
- (that the Summer Village provide a letter of no objection to the placement of docks as listed above providing all provincial guidelines are followed and provincial approvals are in place, or some other direction as given by Council at meeting time)*

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- c) 3 Year Operating and 5 Year Capital Budgets – this item was presented to Council at your March 17<sup>th</sup>, 2020 meeting. As noted at that time this is another new requirement of the Province and is intended to ensure municipalities are giving consideration to long-term financial and infrastructure planning (*approve budgets as presented or as amended, or some other direction as given by Council at meeting time*)

d)

e)

f)

- 7. Financial a) Income & Expense Statement – as of April 30<sup>th</sup>, 2020

- 8. Councillors' Reports

- a) Mayor Newton
- b) Deputy Mayor Binder
- c) Councillor Montague

- 9. Administration Reports

- a) FOIP request update
- b) Annual Information Meeting

- 10. Information and Correspondence

- a) Government of Alberta Statement of Direct Deposit for \$539.00 deposited on May 1<sup>st</sup>, 2020 representing the May FCSS payment from the Province
- b) Alberta Urban Municipalities Association – copy of the April 20<sup>th</sup>, 2020 letter from President Barry Morishita to the Minister of Municipal Affairs Kaycee Madu
- c)

p35

p36-37

# **SUMMER VILLAGE OF ISLAND LAKE**

## **AGENDA**

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**Via teleconference**

**As per bylaw 02-2016 there will be no audio/video recordings of Council or Council  
Committee Meetings**

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11. Closed Meeting (if required) n/a

12. Adjournment

### Next Meetings:

Tuesday, June 16<sup>th</sup>, 2020 @ 4:30 p.m.

Tuesday, July 14<sup>th</sup>, 2020 @ 4:30 p.m.

August, 18<sup>th</sup>, 2020 @ 4:30 p.m.

SUMMER VILLAGE OF ISLAND LAKE  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, APRIL 21, 2020  
HELD VIA TELECONFERENCE AT 4:30 P.M.

Council: Mayor Chad Newton  
Deputy Mayor Duncan Binder  
Councillor Jim Montague

Administration: Chief Administrative Officer, Wendy Wildman  
Administrative Assistant, Heather Luhtala  
Jane Dauphinee & Kyle Miller, Municipal Planning Services  
Michelle Gallagher, Patriot Law

Appointments: a) Ken Stashko, presentation on wake boats  
b) John Wasmuth & Marc Lachambre, to discuss the Annual Information Meeting and Terms of Reference for the Municipal Development Plan and Land Use Bylaw Steering Committee

Public at Large: (it is estimated that up to 40 different phone numbers called into the meeting including Council, Administration and Appointments)

1.	<b>CALL TO ORDER</b>	Mayor Newton called the meeting to order at 4:35 p.m.
2.	<b>AGENDA</b> 20-35	<b>MOVED</b> by Deputy Mayor Binder that the April 21, 2020 agenda be approved with the following additions:  Under Delegations: b) John Wasmuth & Marc Lachambre - to discuss the Annual Information Meeting and the Terms of Reference for the Municipal Development Plan and Land Use Bylaw Steering Committee  Under Business: f) Island Lake Boat Launch Accesses  <b>CARRIED</b>
3.	<b>MINUTES</b> 20-36	<b>MOVED</b> by Councillor Montague that the minutes of the regular Council meeting held on March 17, 2020 be approved as presented.  <b>CARRIED</b>
4.	<b>APPOINTMENTS</b>	4:40 p.m. - Ken Stashko, presentation on wake boats  4:55 p.m. - John Wasmuth & Marc Lachambre, to discuss the Annual Information Meeting and Terms of Reference for the Municipal Development Plan and Land Use Bylaw Steering Committee

SUMMER VILLAGE OF ISLAND LAKE  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, APRIL 21, 2020  
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	20-37	<p><b>MOVED</b> by Mayor Newton that Council accept for information the presentations made by the appointments Ken Stashko, John Wasmuth and Marc Lachambre.</p> <p style="text-align: right;"><b>CARRIED</b></p>
5.	<b>BYLAWS</b>	n/a
6.	<b>BUSINESS</b>	
	20-38	<p><b>MOVED</b> by Deputy Mayor Binder that the proposal from Municipal Assessment Services Group Inc. to renew property assessment services for a 5-year term (April 1, 2020 to March 31, 2025) be approved as outlined in their March 30, 2020 letter.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	20-39	<p><b>MOVED</b> by Deputy Mayor Binder that as a result of the COVID-19 pandemic the 2020 annual information meeting previously scheduled for Saturday, May 30<sup>th</sup> 2020 be postponed AND THAT administration check on the availability of Grosmont Hall throughout August and bring back to the next Council meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	20-40	<p><b>MOVED</b> by Mayor Newton that in recognition of the extreme circumstances resulting from the COVID-19 pandemic and resulting hardships faced by property owners, Council approve the 2020 Draft Operating and Capital Budget as presented with a 0% increase in municipal tax dollars collected, and that the minimum municipal tax remain at \$600.00 per property.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	20-41	<p><b>MOVED</b> by Mayor Newton that Bylaw 01-2020 being a Bylaw to authorize the several rates of taxation imposed for all purposes for the 2020 Tax Year for the Summer Village of Island Lake, be given 1<sup>st</sup> reading.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	20-42	<p><b>MOVED</b> by Deputy Mayor Binder that Bylaw 01-2020 be given second reading.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	20-43	<p><b>MOVED</b> by Mayor Newton that Bylaw 01-2020 be considered for third reading.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>

SUMMER VILLAGE OF ISLAND LAKE  
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TUESDAY, APRIL 21, 2020  
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20-44	<p><b>MOVED</b> by Deputy Mayor Binder that Bylaw 01-2020 be given third and final reading.</p> <p style="text-align:right"><b>CARRIED</b></p>
20-45	<p><b>MOVED</b> by Mayor Newton that in recognition of the extreme circumstances resulting from the COVID-19 pandemic and resulting hardships faced by all property owners, and as mandated by the Province of Alberta with respect to non-residential school property tax collection, Council approve the tax payment deadline date be moved from July 31<sup>st</sup> to September 30<sup>th</sup> for all properties for the 2020 year only, and that the August 1<sup>st</sup> tax penalty of 18% be changed to an October 1<sup>st</sup> penalty of 6%, a November 1<sup>st</sup> penalty of 6% and a December 1<sup>st</sup> penalty of 6% for all properties, also for the 2020 year only.</p> <p style="text-align:right"><b>CARRIED</b></p>
20-46	<p><b>MOVED</b> by Mayor Newton that Bylaw 02-2020 being a Bylaw to impose penalties on unpaid taxes for the Summer Village of Island Lake, be given 1<sup>st</sup> reading.</p> <p style="text-align:right"><b>CARRIED</b></p>
20-47	<p><b>MOVED</b> by Councillor Montague that Bylaw 02-2020 be given second reading.</p> <p style="text-align:right"><b>CARRIED</b></p>
20-48	<p><b>MOVED</b> by Deputy Mayor Binder that Bylaw 02-2020 be considered for third reading.</p> <p style="text-align:right"><b>CARRIED UNANIMOUSLY</b></p>
20-49	<p><b>MOVED</b> by Councillor Montague that Bylaw 02-2020 be given third and final reading.</p> <p style="text-align:right"><b>CARRIED</b></p>
20-50	<p><b>MOVED</b> by Deputy Mayor Binder that the Terms of Reference document for the Municipal Development Plan and Land Use Bylaw Steering Committee dated March 2020 that was mailed out to all property owners AND THAT was on the March 17, 2020 Council Agenda, remain as is.</p> <p style="text-align:right"><b>CARRIED</b></p>
20-51	<p><b>MOVED</b> by Mayor Newton that the Island Lake Intermunicipal Development Plan Spring 2020 Newsletter and survey as presented by Municipal Planning Services be accepted for information and distributed to all property owners in the Summer Village of Island Lake.</p> <p style="text-align:right"><b>CARRIED</b></p>

**SUMMER VILLAGE OF ISLAND LAKE  
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	20-52	<p><b>MOVED</b> by Mayor Newton that administration inquire with Island Lake South and Athabasca County as to whether they are giving consideration to closing their boat launch accesses this summer and what, if any, alternate action they will be taking.</p> <p style="text-align: right;"><b>CARRIED</b></p>
7.	<b>FINANCIAL REPORT</b>	n/a
8.	<b>COUNCIL REPORTS</b> 20-53	<p><b>MOVED</b> by Mayor Newton that the Council reports be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	<b>ADMINISTRATION REPORT</b> 20-54	<p><b>MOVED</b> by Mayor Newton that the Administration reports be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
10.	<b>INFORMATION AND CORRESPONDENCE</b> 20-55	<p><b>MOVED</b> by Mayor Newton that the following correspondence be accepted as information:</p> <ul style="list-style-type: none"> <li>a) Alberta Urban Municipalities Association – March 24th, 2020 statement on supporting provincial governments education tax relief</li> <li>b) Alberta Urban Municipalities Association – March 19th, 2020 letter from President Barry Morishita to Municipal Affairs Minister Kaycee Madu with respect to Provincial support to our communities during the COVID-19 pandemic</li> <li>c) Government of Alberta Statements of Direct Deposit: March 6th, 2020 \$35,764.00 for Gas Tax Funds, and April 3rd, 2020 \$539.00 second quarter FCSS funds</li> <li>d) Association of Summer Villages of Alberta – March 30th, 2020 letter fishing huts and temporary field authorizations for boat mooring</li> <li>e) Municipal Planning Services – April 3rd, 2020 letter on impacts of Ministerial Order MSD: 022/20 with respect to subdivision and development</li> </ul>

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SUMMER VILLAGE OF ISLAND LAKE  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, APRIL 21, 2020  
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		f) Department of Agriculture & Forestry – March 31st, 2020 email on fire bans and OHV restrictions in April/May <b>CARRIED</b>
<b>11.</b>	<b>CLOSED MEETING</b> 20-56	<b>MOVED</b> by Deputy Mayor Binder that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 6:15 p.m. to discuss the following:  -Review and Evaluation of Expressions of Interest from 11 individuals to sit as Committee Members on the Municipal Development Plan and Land Use Bylaw Steering Committee - FOIPP Act Section 17 (personal privacy), FOIPP Act Section 19 (confidential evaluations), -FOIPP Act Section 24 (advice from officials) <b>CARRIED</b>  The meeting recessed at 6:15 p.m. to allow the closed meeting participants the time to call into a separate and controlled teleconference line.  The meeting reconvened at 6:20 p.m.  The following individuals were present at the Closed Meeting:  Chad Newton Duncan Binder Jim Montague Wendy Wildman Heather Luhtala Jane Dauphinee Kyle Miller Michelle Gallagher  The meeting recessed at 7:40 p.m. to allow the closed meeting participants to return to the public teleconference line.  The meeting reconvened at 7:46 p.m.  20-57 <b>MOVED</b> by Councillor Montague that Council return to an open meeting at 7:46 p.m. <b>CARRIED</b>

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	20-58	<p>The meeting recessed at 7:46 p.m. to allow the public the opportunity to re-engage on the public the public teleconference line.</p> <p>The meeting reconvened at 7:50 p.m.</p> <p><b>MOVED</b> by Mayor Newton that having considered the submissions received and the evaluation criteria outlined in the Terms of Reference for the Municipal Development Plan and Land Use Bylaw Steering Committee, and having evaluated the applicants who have put their names forward, and having considered that all of the interested applicants would bring different skills and experience to the project, and needing to ensure a balance and diversity of skills, aptitudes and experience on the committee, Council directs the consultant to contact the identified candidates for participation on the Committee.</p> <p style="text-align:right"><b>CARRIED</b></p>
		The meeting adjourned at 7:53 p.m.

Next meeting:  
Tuesday, May 19, 2020 at 4:30 p.m. via teleconference.

\_\_\_\_\_  
Mayor, Chad Newton

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

[Print](#) | [Close Window](#)

**Subject: A Seasonal Road Closure**

**From: Schickle, Dave"**

**Date: Thu, May 14, 2020 10:16 am**

**To: "svislandlake@wildwillowenterprises.com" <svislandlake@wildwillowenterprises.com>**

Good Day

Councillor's & Administration

I am proposing a seasonal road closure behind my house (26 Lakeshore drive).

I have discussed this with my neighbor Richard across the same road & he too is in total agreement.

I have talked about this with each of you all at one time or another in multiple occasions.

Some years ago I had a petition going with everyone in agreeance who lived on this back rd. with the exception 1 person.

Close the road at the Kids park, there is enough room to turn around there, ( for those who get trapped until they educate themselves) & that wont last long.

This eliminates all the Extra Traffic (most of whom don't live down here anyway)As well the ever increasing Dust problem on my property.

This still allows access to all who live & use/need this back road & still have all there access.

It Also provides a great deal more safety to the Children in the Park while playing there, or a ball rolls out onto the road.....

In closing,

There are no negatives to this.

I have been more than patient.

lets please do this

**Thank You Kindly**

**Dave Schickle**

**26 Lakeshore Drive**

**Island Lake AB**

**Monte**

**Canada**

**Phone**

**Mobile**

**Email**

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If you wish to no longer receive electronic messages from this sender, please respond and advise accordingly in your return email.

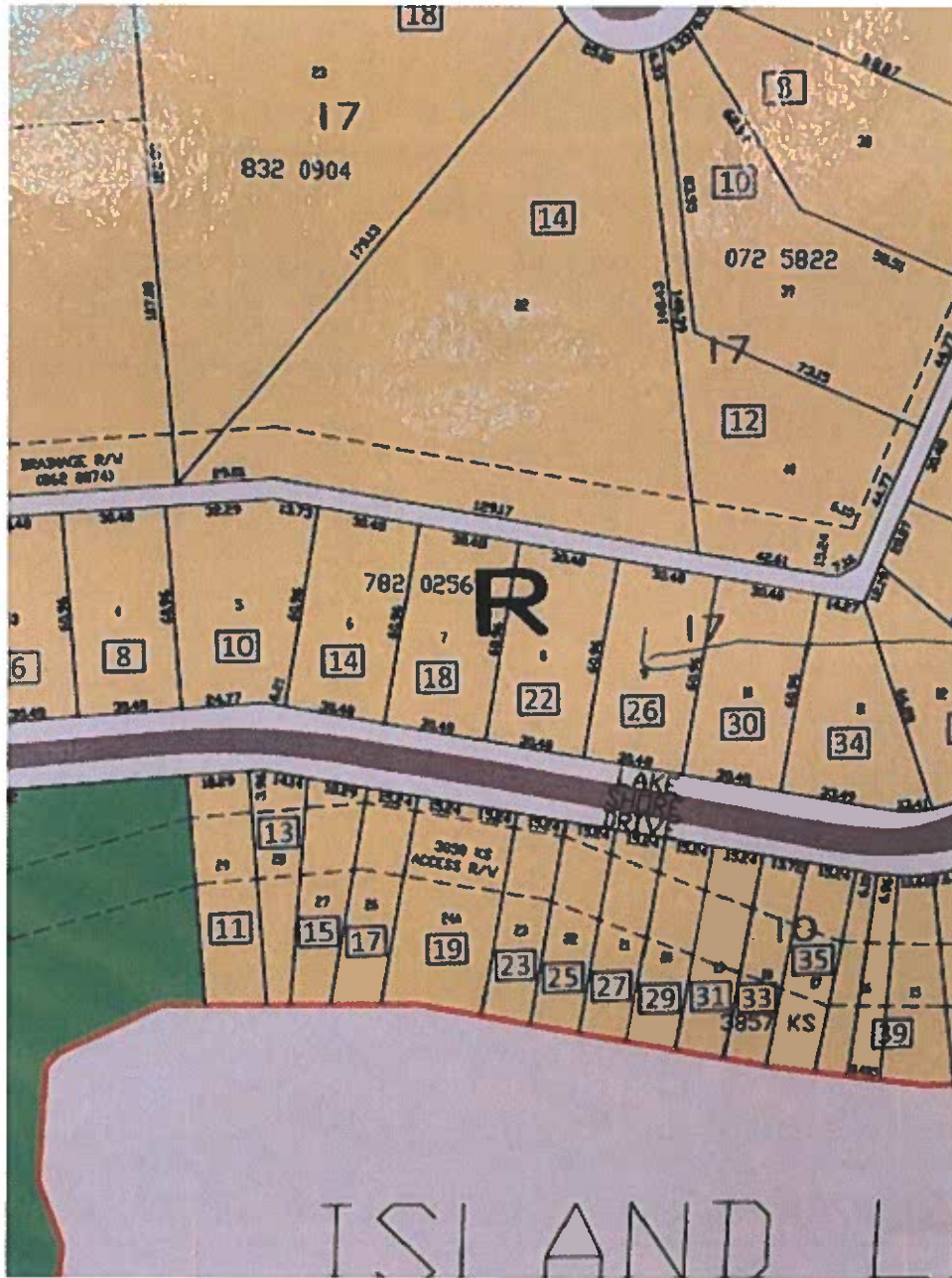
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7



26  
LSD

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## Wendy Wildman

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**From:** svislandlake@wildwillowenterprises.com  
**Sent:** May 13, 2020 12:26 PM  
**To:** Wendy Wildman; Heather Luhtala  
**Subject:** [FWD: Request AppointVIL]

**Importance:** High

Agenda Item.

**Charlsie Moskalyk,**  
**S.V. of Island Lake**  
**Administration**  
**Phone: 780-967-0271**  
**Fax: 780-967-0431**  
**Mailing: Box 8, Alberta Beach, AB T0E 0A0**  
**Web: [www.islandlake.ca](http://www.islandlake.ca)**  
**Email: [svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com)**

----- Original Message -----

**Subject:** Request AppointVIL  
**From:** John Wasmuth <~>  
**Date:** Wed, May 13, 2020 10:33 am  
**To:** "Wendy Wildman (svislandlake@wildwillowenterprises.com)"  
<svislandlake@wildwillowenterprises.com>  
**Cc:** "svislandlake@wildwillowenterprises.com"  
<svislandlake@wildwillowenterprises.com>

Good morning Ms. Wildman,

This email is a request for an appointment on the Agenda for the SVIL Council Meeting on May 19<sup>th</sup>, 2020. We wish to discuss the "Online Survey" regarding the "Island Lake Municipal Development Plan & Land Use Bylaw" of which a hard copy was attached to "Newsletter #2" that was mailed to residents on April 28<sup>th</sup>, 2020.

Depending on the agenda for the May 19<sup>th</sup> meeting, which is not yet posted, we may arise other related issues as well.

Speakers will include myself, Daryn Hobal and possibly one other individual.

Please confirm the time slot for our discussion.

Regards,  
John Wasmuth  
President SVIL Action Group

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#### HELLO AGAIN!

The Summer Village of Island Lake (with help from Municipal Planning Services) is currently developing a new Municipal Development Plan (MDP) and Land Use Bylaw (LUB).

Information about the project and an invitation to join the Steering Committee (SC) was circulated in Newsletter #1 in March 2020.

#### STEERING COMMITTEE

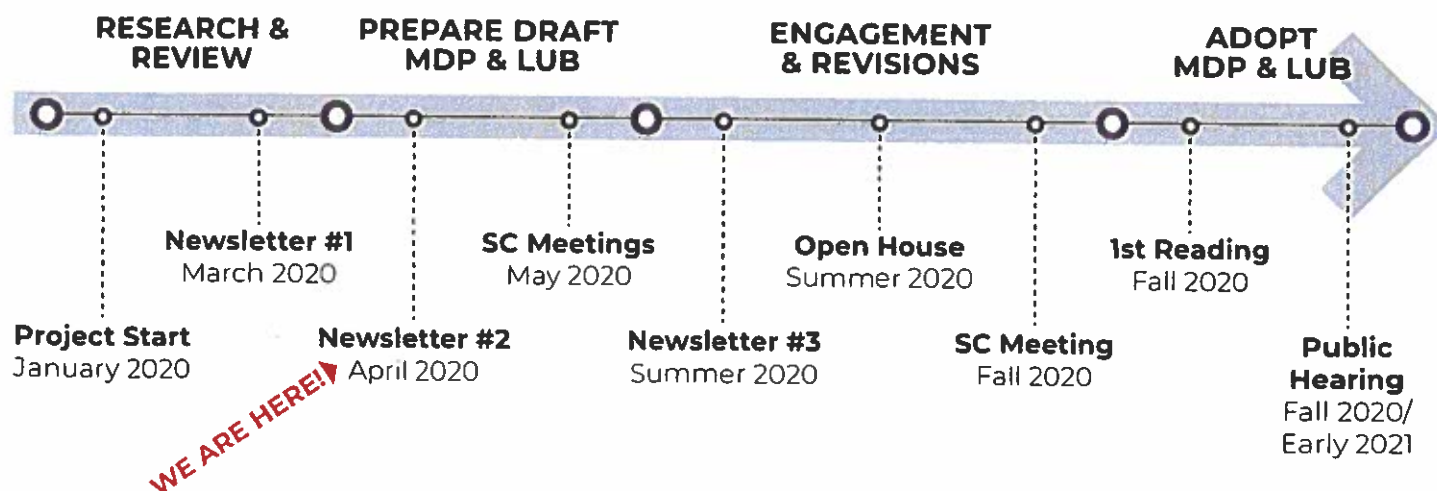
Summer Village Council would like to thank all residents who submitted an expression of interest to join the Steering Committee for the Summer Village of Island Lake Municipal Development Plan and Land Use Bylaw. At the Regular Meeting of Council held via teleconference on April 21, 2020, Council selected the following residents to be members-at-large on the Steering Committee:

- David Kluthe
- Terry Kuprowsky
- Marc Lachambre
- Darren Lammare
- Harold Walters

In addition to the residents that were selected, Council is pleased to announce that the Steering Committee will also include Deputy Mayor Duncan Binder and a member of the Baptiste and Island Lake Stewardship Society (BAILS).

Municipal Planning Services (MPS) is facilitating this project and will be guided by recommendations from the Steering Committee to prepare the draft Municipal Development Plan and the draft Land Use Bylaw.

#### PROJECT TIMELINE



*Please Note: The dates in the Project Timeline are approximate and may revised in response to the current public health emergency. To ensure the well-being of our communities, meetings will be conducted in a manner consistent with all federal and provincial requirements.*



# How can you get involved?

## COMMUNITY INPUT

There will be opportunities throughout the project to get involved and provide feedback. Opportunities will include:

### ONLINE SURVEY

Please help us better understand your community and what you envision for the future by completing the Online Survey by May 15, 2020. The survey is available at the following link:

[www.surveymonkey.com/r/IslandLakeMDPandLUB](http://www.surveymonkey.com/r/IslandLakeMDPandLUB)

### PUBLIC OPEN HOUSE

An Open House will be held in the future to provide residents the opportunity to learn about the MDP and LUB and provide feedback to the project team. It is the intent of the project team to host the Open House in the summer; however, due to the current public health emergency related to COVID-19, the project team will be following all federal and provincial requirements for gatherings and physical distancing, which currently prohibit gatherings of more than fifteen people for the duration of the summer.

The project team is exploring options to host a Virtual Open House in the summer or scheduling an In-person Open House later this year when the gathering restrictions have changed. Details regarding the format and scheduling of the Open House will follow at a later date.

### WHAT WE HEARD REPORT

Upon the closing of the Online Survey and after the Public Open House, MPS will compile all the information and responses received in-person and on-line. Your feedback will be documented in a 'What We Heard Report.' The report will be posted on the Summer Village's website and shared with the Steering Committee and Council.

*Please stay  
tuned to the  
Summer Village's  
website for more  
information about  
this project!*

[www.islandlake.ca](http://www.islandlake.ca)



Source: Summer Village of Island Lake, [www.islandlake.ca](http://www.islandlake.ca)

## CONTACT THE PROJECT TEAM

**Kyle Miller**, Planner at Municipal Planning Services

Email: [k.miller@munplan.ab.ca](mailto:k.miller@munplan.ab.ca)

Phone: 780.486.1991 x222

Fax: 780.483.7326

#206, 17511 107 Ave NW

Edmonton, AB T5S 1E5

[www.munplan.ab.ca](http://www.munplan.ab.ca)



MUNICIPAL PLANNING SERVICES

# Island Lake Municipal Development Plan & Land Use Bylaw Survey

In 2019, the Summer Village circulated a survey to Summer Village residents with questions about specific issues related to the Summer Village of Island Lake Land Use Bylaw. The responses from that survey will be included with the results from this survey in a What We Heard Report.

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## Demographics

1. How long have you owned your property at the Summer Village?

- ☐ Less than 1 year
- ☐ 1-5 years
- ☐ 6-10 years
- ☐ More than 10 years

2. How long do you reside at the Summer Village per year?

- ☐ Permanently (year round)
- ☐ Seasonally
- ☐ Other (please specify)

3. If you reside SEASONALLY, how many days do you spend at the Summer Village each season?

Winter

Spring

Summer

Fall

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4. If you reside at the Summer Village PERMANENTLY, for how many years have you lived year round at the lake?

- ☐ Less than 1 year
- ☐ 1-5 years
- ☐ 6-10 years
- ☐ More than 10 years

5. If you're not a permanent resident, are you considering moving to the Summer Village permanently in the future (for example, after retirement)?

- ☐ Not likely
- ☐ Certainly
- ☐ Somewhat likely
- ☐ N/A - I already live at the lake permanently
- ☐ Quite likely

6. What are the approximate ages of the home owners? Check all that apply.

- ☐ 18-29
- ☐ 50-59
- ☐ 30-39
- ☐ 60-69
- ☐ 40-49
- ☐ 70 and over

7. When you are residing at your property in the Summer Village, how many people normally reside at your household? Check the boxes that apply.

- ☐ 1 adult
- ☐ 1 child
- ☐ 2 adults
- ☐ 2 children
- ☐ 3 adults
- ☐ 3 children
- ☐ 4 or more adults
- ☐ 4 or more children
- ☐ Total number of residents (please specify)

[Redacted area]

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**8. What type of property do you own at the Summer Village?**

- ☐ Lakeside Lot
- ☐ Back Lot
- ☐ Other (please specify)

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## Lake Use

9. How do you perceive the use of the lake (including beach areas and surface activities such as swimming, boating, etc) on an average WEEKDAY?

- ☐ Under used                      ☐ Not sure
- ☐ Adequately used                      ☐ Other (please describe in the Comments box)
- ☐ Overused

Comments:



10. How do you perceive the use of the lake (including beach areas and surface activities such as swimming, boating, etc) on an average WEEKEND?

- ☐ Under used                      ☐ Not sure
- ☐ Adequately used                      ☐ Other (please describe in the Comments box)
- ☐ Overused

Comments:



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**11. Do you participate in recreational activities at the Summer Village during the WINTER?**

☐ Yes

☐ No

**If yes, please indicated which ones:**



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## Development

12. Naturalized riparian areas and shorelines are important for minimizing impacts on lake water quality and providing fish and wildlife habitat. Should the setback from the front property line (the lake side property line) for guesthouses be the same as dwellings?

\*A guesthouse is used for accommodation of guests but does not include cooking facilities.

- ☐ Yes
- ☐ No
- ☐ Not Sure

13. In the existing Summer Village Land Use Bylaw, there is not a setback required for boathouses from the front property line (the lakeside property line). Should there be a setback required for NEW boathouses to protect naturalized riparian areas adjacent to the shore?

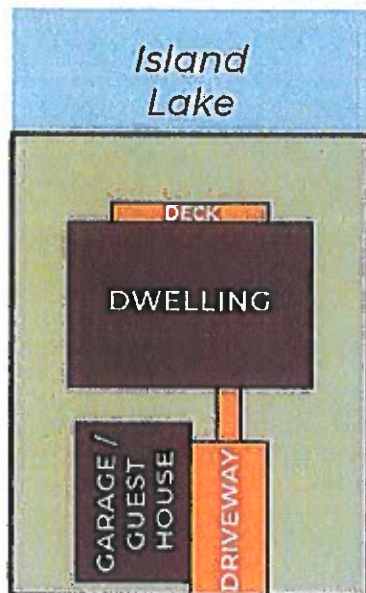
- ☐ Yes
- ☐ No
- ☐ Not sure

14. *Permeable surfaces* (natural vegetation, grass, shrubs, etc.) help prevent runoff from directly entering lake. Do you think the amount of *non-permeable surfaces* (concrete, asphalt, water shedding paving materials, etc.) on residential lots should be limited in the Summer Village? This would apply to new development or redevelopment of residential lots.

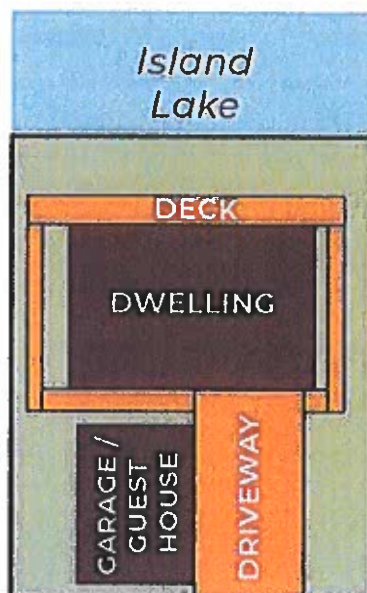
- ☐ Yes
- ☐ No
- ☐ Not Sure

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15. If you think the use of **non-permeable surfaces** should be limited, what is the maximum area of a lot that should be allowed to have **non-permeable surfaces**? This does not include the area covered by buildings. The illustrations below demonstrate two examples: 10% and 25% maximum area for **non-permeable surfaces** on one lot.



- Buildings: 35% of lot area (current maximum)
- Non-permeable surfaces: 10% of lot area
- Permeable surfaces: 55% of lot area



- Buildings: 35% of lot area (current maximum)
- Non-permeable surfaces: 25% of lot area
- Permeable surfaces: 40% of lot area

*Illustration demonstrates site coverage only and is not representative of setback and siting requirements.*

- ☐ 10%

☐ 15%

☐ 20%

☐ 25%

☐ 30%

Other (please specify)

19



## Environment

16. Do you experience any flooding of your property at the Summer Village?

☐ Yes

☐ No

If yes, how often?

17. How is surface water managed on your property at the Summer Village? Please explain.

18. Do you experience any ice damage on your property at the Summer Village?

☐ Yes

☐ No

If yes, how often?

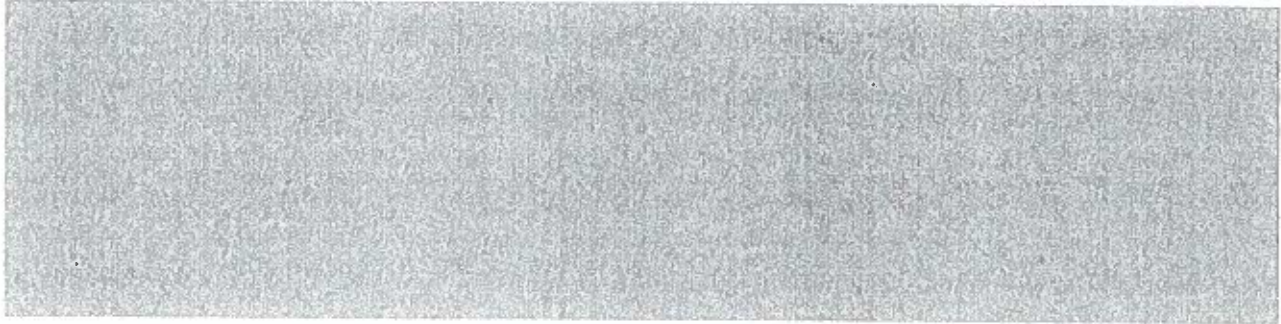
20



**19. Do you know of any hazard lands such as high water table, springs, inlets/outlets, steep slopes, wetlands, flooding, ice damage, or important ecological features at the Summer Village?**

- ☐ Yes
- ☐ No
- ☐ Not sure

**If yes, please describe:**



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## Other Comments

20. Do you have additional feedback? Please let us know any other comments or questions you have.

A rectangular area that has been redacted, appearing as a solid grey block.

21. Would you like to receive more information about this project electronically? If so, please provide us with your email address (We will only send you information about the project).

Your privacy is important to us. Any information you provide (including your email address) will not be provided to any other business, organization or individual. After the project is complete our records of your personal contact information will be destroyed.

A rectangular area that has been redacted, appearing as a solid grey block.

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# ISLAND LAKE Intermunicipal Development Plan



Newsletter | SPRING 2020

## HELLO

Athabasca County and the Summer Villages of Island Lake and Island Lake South are undertaking the preparation of an **Intermunicipal Development Plan (IDP)**. The purpose of this **Newsletter** is to provide residents around Island Lake with background information about the project and outline opportunities for the community to get involved.

## WHAT IS AN IDP?

An **IDP** is a high-level statutory land use plan prepared by two or more neighbouring municipalities that share a common border. An **IDP** ensures that future development and land policies are coordinated between municipalities and helps to reduce the possibility of future land use conflicts.

The purpose of this **IDP** is to ensure that long-term growth within the lake watershed is coordinated between the municipalities and to develop and implement consistent land management goals.

The goals and policies established in the **IDP** guide future growth by identifying general locations for future land uses. In addition to guiding future growth, if there is a disagreement between municipalities on development within the plan area, the **IDP** provide a framework for dispute resolution.

An **IDP** must address:



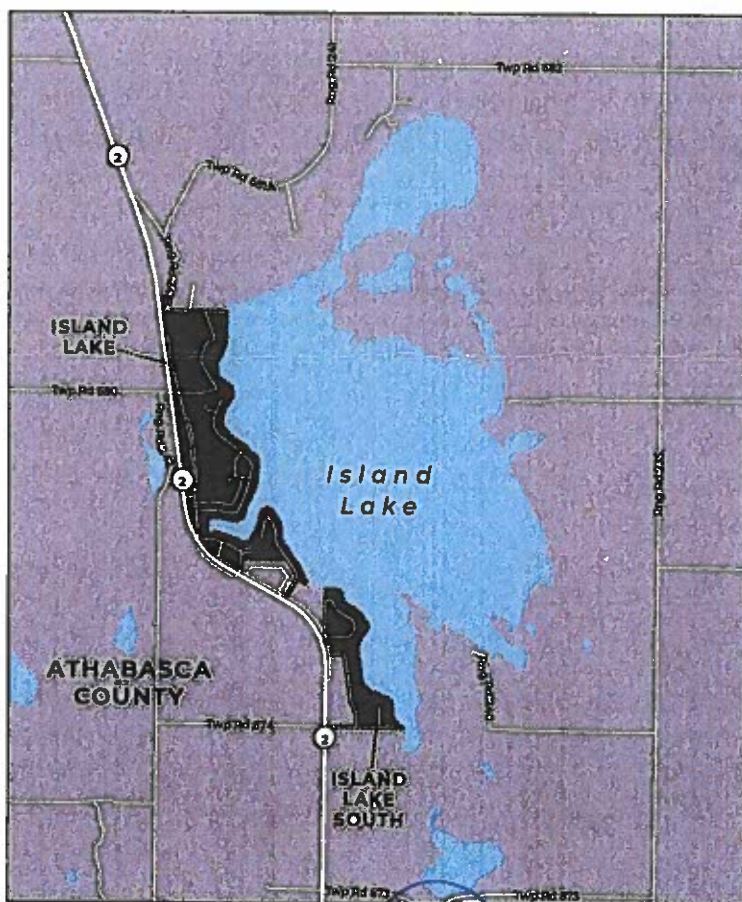
An **IDP** does not:

- Trigger annexation
- Rezone land within the municipalities
- Change municipal boundaries
- Impact property assessment

## PROJECT OBJECTIVES

- Create an **IDP** that meets the requirements outlined by the *Municipal Government Act (MGA)*
- Provide clarity for future land uses and growth
- Provide a clear process for intermunicipal cooperation, communication and dispute resolution

## REGIONAL CONTEXT



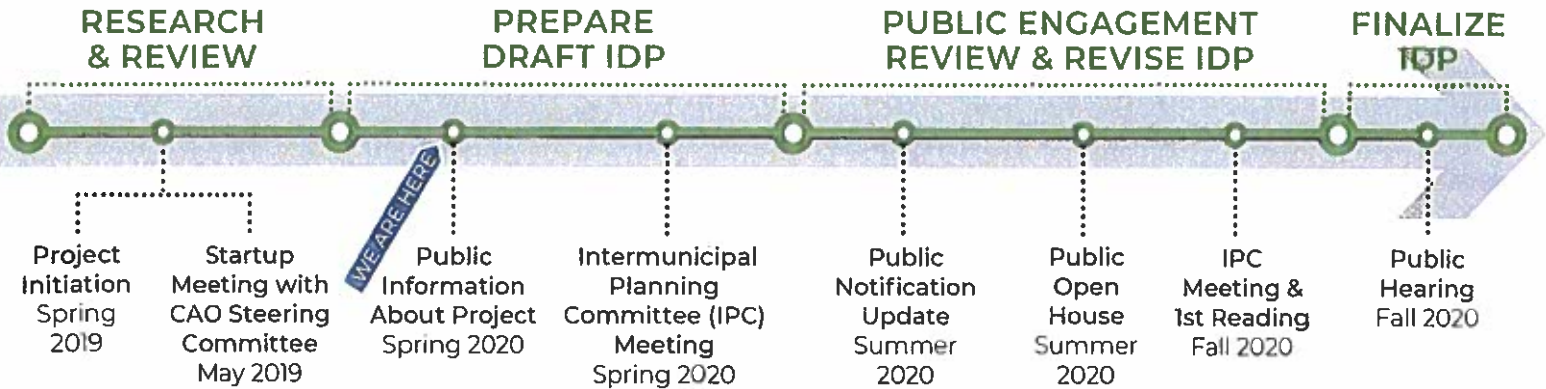


# ISLAND LAKE Intermunicipal Development Plan



Newsletter | SPRING 2020

## PROJECT TIME LINE



*\*Please note: Dates included in the Project Timeline are tentative and may be revised in response to COVID-19 physical distancing and gathering restrictions. To ensure the well-being of our communities, meetings will be undertaken in a manner consistent with Government of Alberta recommendations. Project information and meetings may be conducted electronically.*

## OPPORTUNITIES FOR COMMUNITY INPUT

There will be opportunities throughout the spring and summer to get involved and provide feedback.

### Online Survey

Please help us better understand your community and what you envision for the future by completing the **Online Survey** prior to **Friday May 15, 2020**. The survey is available on Survey Monkey at the following link:

<https://www.surveymonkey.com/r/SQW2GSQ>

### Public Open House

There will be a **Public Open House** in the summer, with more information to follow as we get closer to the date. If you cannot attend but would like to be involved please provide MPS with your contact information so that we can provide you with updates.

### What We Heard Report

Upon the closing of the **Online Survey** and after the **Public Open House** we will compile all the information and responses we received in person and online. Your feedback will be documented in a **What We Heard Report**. The report will be posted on the municipalities' websites and shared with the Councils.

### This sounds interesting! How can I contact the Project Team?

If you have any questions or comments please do not hesitate to contact Municipal Planning Services.

#### Allison Rosland

Municipal Planning Services  
a.rosland@munplan.ab.ca | 780-486-1991

#### Kim Bancroft

Summer Village of Island Lake South  
bancroftkim@hotmail.com | 780-239-7323

#### Wendy Wildman

Summer Village of Island Lake  
svislandlake@wildwillowenterprises.com | 780-967-0271

#### Shirley Moerman

Athabasca County  
planning@athabascacounty.com | 780-675-2273

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## Island Lake IDP Survey

**The purpose of this survey is to gather information from residents around Island Lake about their community and land use and planning activities in the Island Lake area.**

1. Which community do you live in?

- ☐ Summer Village of Island Lake
- ☐ Summer Village of Island Lake South
- ☐ Athabasca County

2. How long have you resided in your community?

- ☐ <5 years
- ☐ 6-10 years
- ☐ >10 years
- ☐ N/A

3. Do you live at the lake seasonally or permanently?

- ☐ Seasonally
- ☐ Permanently
- ☐ N/A

4. Do you operate a business or service in your community?

- ☐ Yes
- ☐ No
- ☐ I operate a business in the community but live outside of the community

5. If yes, what type of business/service do you operate and how long have you been in operation?

6. Are you familiar with what an Intermunicipal Development Plan (IDP) is?

- ☐ Very familiar
- ☐ Somewhat familiar
- ☐ Not familiar

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7. Do you have any concerns with the current types of development or land management practices around Island Lake?

- ☐ Yes
- ☐ No
- ☐ Don't Know

8. If yes, do you have any recommendations for how to address these concerns?

9. What types of development (in the future) would you like to see around Island Lake? (You may check all that apply)

- |   |  |
|---|--|
| <input type="checkbox"/> Limited country residential (1-2 acreages per quarter section)                       | <input type="checkbox"/> Agriculture         |
| <input type="checkbox"/> Multi-lot country residential development (more than 2 acreages per quarter section) | <input type="checkbox"/> Resource Extraction |
| <input type="checkbox"/> Recreational developments  | <input type="checkbox"/> Light Industrial    |
| <input type="checkbox"/> Institutional development  | <input type="checkbox"/> Commercial          |

10. What types of development (in the future) would you be opposed to around Island Lake? (You may check all that apply)

- |   |  |
|---|--|
| <input type="checkbox"/> Limited country residential (1-2 acreages per quarter section)                       | <input type="checkbox"/> Agriculture         |
| <input type="checkbox"/> Multi-lot country residential development (more than 2 acreages per quarter section) | <input type="checkbox"/> Resource Extraction |
| <input type="checkbox"/> Recreational developments  | <input type="checkbox"/> Light Industrial    |
| <input type="checkbox"/> Institutional development  | <input type="checkbox"/> Commercial          |

11. If you are opposed to some types of development, can you please tell us what your concerns are?

OK

12. What makes you choose to live in, or do business, around Island Lake? (You may check all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Easy access to the lake      | <input type="checkbox"/> Local activities and attractions |
| <input type="checkbox"/> Easy to get to and from home | <input type="checkbox"/> Desirable types of housing       |
| <input type="checkbox"/> Quiet, peaceful environment  | <input type="checkbox"/> Community and culture            |
| <input type="checkbox"/> Cost of living               |   |
| <input type="checkbox"/> Other (please specify)       |   |

13. What are your top priorities for the Intermunicipal Development Plan?

- |   |   |
|---|---|
| <input type="checkbox"/> Protecting agricultural lands                | <input type="checkbox"/> Facilitating residential development |
| <input type="checkbox"/> Developing more recreational amenities       | <input type="checkbox"/> Increasing commercial opportunities  |
| <input type="checkbox"/> Protecting the environment and the watershed | <input type="checkbox"/> Improving transportation             |
| <input type="checkbox"/> Increasing access to the lake                |   |
| <input type="checkbox"/> Other (please specify)                       |   |

14. Are there transportation concerns like dangerous intersections, high volume traffic, etc?

- ☐ Yes
- ☐ No

If Yes, please describe:

15. What do you see as the key environmental considerations around Island Lake?

- |   |   |
|---|---|
| <input type="checkbox"/> Protecting from invasive species                       | <input type="checkbox"/> Development setbacks from environmental features |
| <input type="checkbox"/> Conserving existing natural areas                      | <input type="checkbox"/> Stormwater management                            |
| <input type="checkbox"/> Conserving existing tree cover                         | <input type="checkbox"/> Ensuring private septic systems aren't leaching  |
| <input type="checkbox"/> Protecting the water quality of the watershed and lake |   |
| <input type="checkbox"/> Other (please specify)                                 |   |

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16. Is there anything else you would like to add?

17. Would you like to receive more information about this project electronically? If so, please provide us with your email address (We will only send you information about the project).

Your privacy is important to us. Any information you provide (including your email address) will not be provided to any other business, organization or individual. After the project is complete our records of your personal contact information will be destroyed.

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[Print](#) | [Close Window](#)

**Subject:** Re: Dock

**From:** Rick & Paula Girard <[rgirard@wildwillowenterprises.com](mailto:rgirard@wildwillowenterprises.com)>

**Date:** Wed, May 13, 2020 6:50 am

**To:** <[svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com)>

Hi Charlsie,

Here is my contact info and the information on where the public dock is.

Richard Girard  
46

N

of 218 LSD North

We are looking to put the public dock in between 217 and 219 lakeshore drive north.

Thank you

Rick

Sent from Yahoo Mail for iPad

On Thursday, May 7, 2020, 1:01 PM, [svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com) wrote:

Hi Richard,

We will have to submit your request to Council for approval.

Can you please provide us with your name, address, contact info and the location in which you would like to place the dock?

Thank you,

**Charlsie Moskalyk,**

**S.V. of Island Lake**

**Administration**

**Phone: 780-967-0271**

**Fax: 780-967-0431**

**Mailing: Box 8, Alberta Beach, AB T0E 0A0**

**Web: [www.islandlake.ca](http://www.islandlake.ca)**

**Email: [svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com)**

----- Original Message -----

**Subject:** Re: Dock

**From:** paula&Rick girard <[rgirard@wildwillowenterprises.com](mailto:rgirard@wildwillowenterprises.com)>

**Date:** Wed, May 06, 2020 11:02 am

**To:** [svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com)

Hi Charlsie- Thank you for the information regarding docks. Are we able to install the public dock with the other landowners? Normally, we do this in May with a few other residents. Please advise. Thanks Rick

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Subject: RE: [FWD: Dock Permit Application]

From: "Nicole Barwick" <[redacted]>

Date: Wed, May 13, 2020 11:36 am

To: <[svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com)>

Hi Charlsie,

Here is the information for the letter required for doc permit:

Allan and Nicole Barwick  
257 Lakeshore Drive North

Cliff and Shelley Biermanski  
259 Lakeshore Drive North

We share 1 dock between the 2 lots.

Please let me know if you require anything else.

Thank you,  
Nicole Barwick

From: [svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com) <[svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com)>

Sent: May 13, 2020 10:26 AM

To: Nicole Barwick

Subject: [FWD: Dock Permit Application]

Let's try this.

**Charlsie Moskalyk,**  
**S.V. of Island Lake**  
**Administration**  
**Phone: 780-967-0271**  
**Fax: 780-967-0431**  
**Mailing: Box 8, Alberta Beach, AB T0E 0A0**  
**Web: [www.islandlake.ca](http://www.islandlake.ca)**  
**Email: [svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com)**

----- Original Message -----

Subject: Dock Permit Application

From: <[svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com)>

Date: Tue, May 12, 2020 9:56 am

To: "Nicole Barwick" <[an@wildwillowenterprises.com](mailto:an@wildwillowenterprises.com)>

Hi Nicole,

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[Print](#) | [Close Window](#)

**Subject:** RE: Web Contact: Question from Guy Charrois  
**From:** "Guy Charrois"  
**Date:** Thu, May 07, 2020 4:17 pm  
**To:** <[svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com)>

Name : Guy Charrois  
Address: 200 Lakeshore Drive South

Across from our lake lot at 200 Lakeshore Drive South there is a public access. We would like to set up our dock once again at this point. We have been using this access since 2010. In 2018 we sent in a Municipal Property Usage agreement with the Summer Village of Island Lake that was approved. We now have a total of 4 families from the area that use the dock for access and moorage. Thanks for your time !

Guy

**From:** [svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com) [mailto:[svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com)]  
**Sent:** May 7, 2020 1:03 PM  
**To:** Guy Charrois  
**Subject:** RE: Web Contact: Question from Guy Charrois

Hi Guy,

Can you provide us with your name, address, contact information and the location you would like to place the dock? Once you have sent that information I can send it to Council for approval.

Thank you,

**Charlsie Moskalyk,**  
**S.V. of Island Lake**  
**Administration**  
**Phone: 780-967-0271**  
**Fax: 780-967-0431**  
**Mailing: Box 8, Alberta Beach, AB T0E 0A0**  
**Web: [www.islandlake.ca](http://www.islandlake.ca)**  
**Email: [svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com)**

----- Original Message -----

**Subject:** Web Contact: Question from Guy Charrois  
**From:** Island Lake <[islandlake@islandlake.ca](mailto:islandlake@islandlake.ca)>  
**Date:** Wed, May 06, 2020 7:25 pm  
**To:** [svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com)

<b>Sent To:</b>	admin
<b>Name:</b>	Guy Charrois
<b>Email:</b>	<a href="mailto:svislandlake@wildwillowenterprises.com">svislandlake@wildwillowenterprises.com</a>
<b>Phone:</b>	7809670271
<b>Subject:</b>	Question
<b>Comment:</b>	obtaining a letter of authorization for the installation of a dock.

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[Print](#) | [Close Window](#)

**Subject:** Re: Dock Consent

**From:** Debbie Nestorovich <dnes@wildwillowenterprises.com>

**Date:** Wed, May 06, 2020 10:41 am

**To:** "svislandlake@wildwillowenterprises.com" <svislandlake@wildwillowenterprises.com>

**Attach:** Dock diagram.pdf

Thank you, Charlsie.

As our lake lot borders on Summer Village Park Reserve, please provide us with a written consent so we can proceed with the dock application to Alberta Environment & Parks. I have attached a diagram of the proposed dock structure, and our contact information is below.

Don and Debbie Nestorovich

227 Lakeshore Drive

Please let me know if you require any additional information.

Kind Regards,

Debbie Nestorovich

On Wednesday, May 6, 2020, 7:39:46 a.m. PDT, svislandlake@wildwillowenterprises.com <svislandlake@wildwillowenterprises.com> wrote:

Good morning,

Below is the information I have on dock permits. In the last section, it states to email administration with your contact information and the location you are requesting to place the dock to receive written consent. Please let me know if you have any other questions.

## Dock Permits - Provincial Requirements

There are new requirements in place for placing a dock in the lake! The [User Guide for Dock Permits](#) outlines the requirements and process for an individual to obtain an authorization to place a temporary, seasonal dock for personal recreational use in Alberta's water bodies.

Documents you will require to obtain a dock permit:

[User Guide for Dock Permits - Government of Alberta 2019](#)

[Dock TFA Application](#)

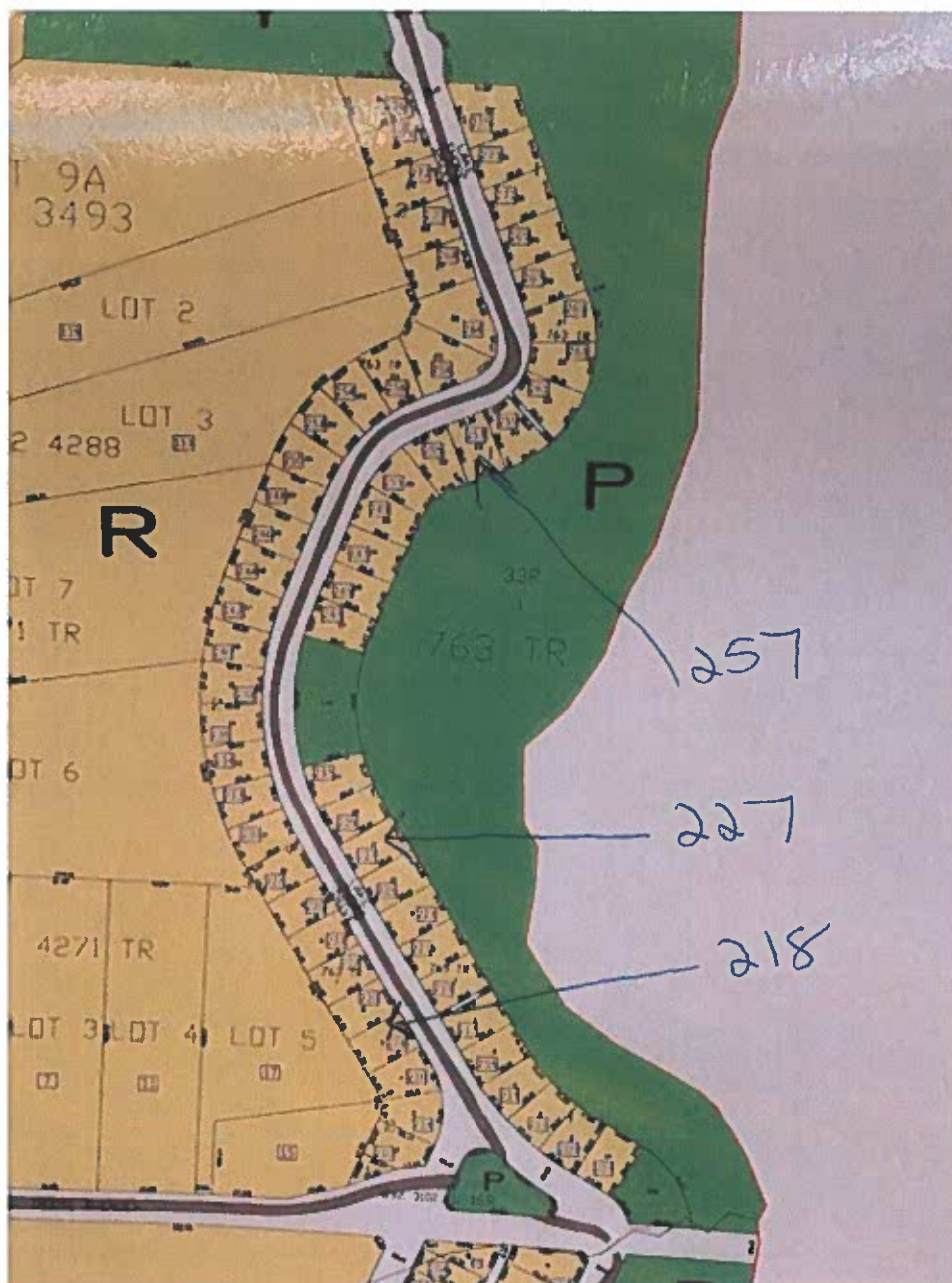
[Crown Land Client ID Application](#)

Note: If you as the applicant are **NOT** the owner of the waterfront land parcel, the department will then require the applicant to obtain the written consent of the waterfront landowner or holder before the application will be considered for approval. You will need to attach this consent to your application. If the land is one of the Summer Village's park reserve areas, please email the administration office to request a letter of consent and provide your contact information and where you are requesting to place the dock.

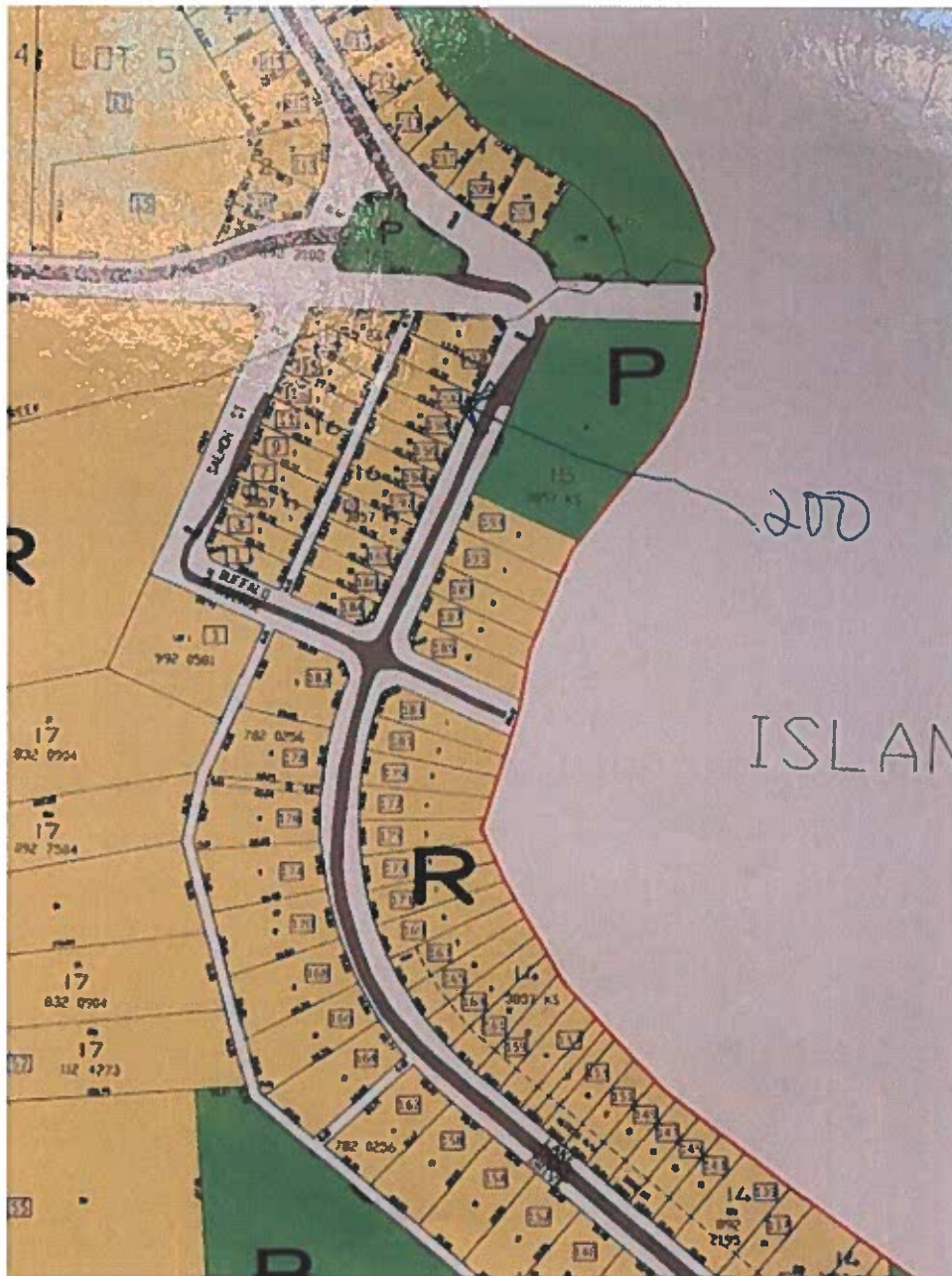
Completed applications are to be emailed to:

Alberta Environment & Parks: [SlaveLake.LUapps@gov.ab.ca](mailto:SlaveLake.LUapps@gov.ab.ca)


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<b>VENDOR</b>		<b>VENDOR ID</b>		<b>DATE ISSUED</b>	
SUMMER VILLAGE OF ISLAND LAKE		0000069839		01-May-2020	
<b>DEPOSITED AT BANK:</b> 021908989		<b>DEPOSIT NO</b>	<b>DATE</b>	<b>AMOUNT</b>	
<b>BRANCH:</b> 08989	<b>ACCOUNT:</b> 00798679300	0068674307	05-May-2020	\$539.00	
		<b>TOTAL</b>		<b>\$539.00</b>	
<p>PAYMENTED 00454</p> <p>SUMMER VILLAGE OF ISLAND LAKE</p> <p>PO BOX 8</p> <p>ALBERTA BEACH AB</p> <p>CAN T0E 0A0</p> 					

<b>DEPOSIT NO:</b> 0068674307		<b>DEPOSIT DATE:</b> 05-May-2020		
<b>VOUCHER</b>	<b>DESCRIPTION/REASON FOR PAYMENT</b>	<b>INVOICE/CREDIT NOTE</b>	<b>AMOUNT</b>	<b>SUB-TOTAL</b>
ET007259	FCSS MAY PAYMENT Total Payment From COMM & SOC SERV HEAD QUARTERS For Inquiries Call 825/468-4314	095261113FCSS050120	\$539.00	\$539.00
<b>DEPOSIT TOTAL</b>			<b>\$539.00</b>	

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April 20, 2020

The Honourable Kaycee Madu  
Minister of Municipal Affairs  
132 Legislature Building  
10800 – 97 Avenue  
Edmonton, Alberta T5K 2B6

Dear Minister Madu:

On behalf of the Alberta Urban Municipalities Association (AUMA) and our members, we are pleased that your government is seeking input from municipalities on shovel-ready projects that can be funded as part of a provincial economic stimulus package. This news is welcomed by AUMA and municipal leaders as it will create thousands of jobs for Albertans who are currently struggling due to the current economic crisis caused by depressed oil prices and the COVID-19 pandemic.

As we understand that your ministry is currently exploring options for how economic stimulus funding can be rolled out for municipal infrastructure projects, AUMA recommends two key levers for this stimulus funding.

1. That this new economic stimulus funding for municipal infrastructure be implemented using the fundamental mechanisms of the Municipal Sustainability Initiative (MSI) program. While the new program must be separate from MSI, the allocation formula and guidelines of MSI would serve as a foundation for the delivery of new economic stimulus funding and would result in the following benefits.
  - **Minimize red tape** – The MSI formula is an established and successful mechanism to flow funding with minimal administrative burden for the province or municipalities. The simple allocation of funding would eliminate the costs and time for the province to create a new system for collection and review of applications and would also eliminate the time for municipalities to submit applications that have no guarantee of success.
  - **Diversity in job creation** – MSI allows municipalities to invest in a broad range of infrastructure projects based on community need. By using a similar set of guidelines, the economic stimulus funding would create jobs across numerous trades and industries without overloading one particular sector.
  - **Spread jobs across the province** – By distributing funding to all municipalities, jobs will be created in every community across Alberta. This includes construction contractors as well as indirect investments in local retail and service businesses such as suppliers, restaurants and accommodation providers.
2. This new and additional infrastructure stimulus funding will need to be a multi-year investment in Alberta's economy. It is recommended that the Provincial government front-load the funding in the 2020-21 budget year, and then cash-flow the funds to municipalities for projects over the next 1 to 3 years. This will allow for municipal projects that require a few more months of design before they can be considered as shovel-ready to be funded and proceed. Also, by committing to and

300 - 8616 51 Avenue, Edmonton, AB T6E 6E6 Toll Free: 310-AUMA (2862) Phone: 780-433-4431 Fax: 780-433-4454 [auma.ca](http://auma.ca)



accounting for historically significant stimulus infrastructure costs in 2020-21, this gets the expenditure booked in an already horrific financial year for the province and allows for the funds to be cash-flowed out in future years, when the province can focus on budget balancing.

Collectively, our goals are the same. A focus on job creation and ensuring Albertans receive value for their money. The use of MSI as the foundation for economic stimulus funding will minimize red tape and ensure that communities, businesses, and workers from all parts of the province can benefit.

Thank you for your consideration of our proposal and if you would like to discuss this matter further, please feel free to contact me by email at [president@auma.ca](mailto:president@auma.ca) or my cell phone at (403) 363-9224.

Sincerely,



Barry Morishita  
AUMA President

cc: The Honourable Jason Kenney, Premier of Alberta  
The Honourable Travis Toews, President of Treasury Board and Minister of Finance  
Al Kemmere, President, Rural Municipalities of Alberta  
Ken Gibson, Executive Director, Alberta Construction Association  
Ron Glen, Chief Executive Officer, Alberta Roadbuilders and Heavy Construction Association

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