

Tuesday, January 21st, at 4:30 p.m.
Four Points By Sheraton Edmonton Gateway
10010 - 12th Avenue SW Edmonton, AB

1. Call to order
2. Agenda
 - a) Tuesday, January 21st 2020 Regular Council Meeting
3. Minutes:
p1-5
 - a) Tuesday, December 17, 2019 Regular Council Meeting Minutes
4. Appointments: n/a
5. Bylaws: n/a
6. Business:
p6-9
 - a) Family and Community Support Services Funding Agreement – please refer to the attached agreement between the Province and the Summer Village of Island Lake for the period January 1, 2020 to December 31, 2022. The annual contributions remain the same as current: Provincial \$6,466.00, Municipal \$1,617.00 for a total of \$8,083.00 (*approve agreement and ratify execution*)
 - b) Randy Sierink – request to put a public dock at Lake Shore Drive South and Buffalo Ave. The attached application was submitted in June and never made it to Council. The Province now has the requirement of a Temporary Field Authorization (TFA) for seasonal docks, and if the applicant does not have waterfront land they need consent from the landowner which in this case would be the Summer Village (Council dealt with a similar request in November of Ron Jacksons) (*that the Summer Village provide a letter of consent and/or no objection to the application for a seasonal dock to the landowner of 3 Salmon Street as requested and as required in accordance with section 4.3.3. of the Government of Alberta's User Guide for Dock Permits – or some other direction as given by Council at meeting time*)

**SUMMER VILLAGE OF ISLAND LAKE
AGENDA**

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- c) 2020 Draft Operating and Capital Budget review – the draft budget will be presented and reviewed with Council at meeting time *(accept draft budget discussion for information, with revised draft budget being presented at the next Council meeting)*

d)

e)

f)

- 7. Financial
 - a) Income & Expense Statement as of December, 2019.

- 8. Councillors' Reports
 - a) Mayor Newton
 - b) Deputy Mayor Binder
 - c) Councillor Montague

- 9. Administration Reports
 - a) CAO Annual Review
 - b) FOIP update
 - c) Road Project update
 - d) IDP update
 - e) Swimming pool certificates update

- 10. Information and Correspondence

- a) Lac La Biche County – December 31st, 2019 letter to Greater North Foundation advising the County does not support establishment of reserves
- b) Athabasca County – December 19th, 2019 letter advising the County does not support establishment of large reserves
- c)

p12-13

p14

SUMMER VILLAGE OF ISLAND LAKE

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Tuesday, January 21st, at 4:30 p.m.

Four Points By Sheraton Edmonton Gateway

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11. Closed Meeting (if required) n/a

Next Meetings:

Wednesday, February 19th, 2020 @ 4:30 p.m. – Four Points by Sheraton

Tuesday, March 17th, 2020 @ 4:30 p.m.– Four Points by Sheraton

Tuesday, April 21st, 2020 @ 4:30 p.m. – Four Points by Sheraton

Tuesday, May 19th, 2020 @ 4:30 p.m. – Four Points by Sheraton

**SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES**

TUESDAY, DECEMBER 17, 2019

10010-12 AVENUE EDMONTON, AB – FOUR POINTS BY SHERATON AT 4:30 P.M.

Council: Mayor Chad Newton
Deputy Mayor Duncan Binder
Councillor Jim Montague.....Via Teleconference

Administration: Chief Administrative Officer Wendy Wildman
Administrative Assistant Heather Luhtala

Appointments: 4:47 p.m. - Jane Dauphinee, Municipal Planning Services (Land Use Bylaw Revision Discussion & Intermunicipal Development Plan Discussion)

Public at Large: 2

	MOVED #	
1.	CALL TO ORDER	Mayor Newton called the meeting to order at 4:44 p.m.
2.	AGENDA 19-141	MOVED by Deputy Mayor Binder that the December 17, 2019 agenda be approved with the following addition: Under Administration Reports: 10c) Garage – no development permit CARRIED
3.	MINUTES 19-142	MOVED by Deputy Mayor Binder that the minutes of the regular Council meeting held on November 17, 2019 be approved as presented. CARRIED
4.	APPOINTMENTS 19-143	<u>4:47 p.m. - Jane Dauphinee, Municipal Planning Services (Land Use Bylaw Revision Discussion & Intermunicipal Development Plan Discussion)</u> MOVED by Mayor Newton that Council accept the December 17, 2019 Land Use Bylaw Update Cost proposal from Municipal Planning Services for the comprehensive update to the Summer Village of Island Lake Land Use Bylaw which will include public consultation and potential revisions with respect to recreational vehicle use in the Summer Village, costs to be included in the 2020 Budget (\$20,285.00 plus GST). CARRIED

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10010-12 AVENUE EDMONTON, AB – FOUR POINTS BY SHERATON AT 4:30 P.M.

	19-144	<p>MOVED by Mayor Newton that notification be sent to Athabasca County and the Summer Village of Island Lake South of the intent of the Summer Village of Island Lake to proceed with an Intermunicipal Development Plan.</p> <p style="text-align: right;">CARRIED</p>
5.	BYLAWS	
	19-145	<p>MOVED by Mayor Newton that Bylaw 05-2019 being a bylaw to establish fees and charges for the provision of goods and services in the Summer Village of Island Lake be given first reading.</p> <p style="text-align: right;">CARRIED</p>
	19-146	<p>MOVED by Deputy Mayor Binder that Bylaw 05-2019 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
	19-147	<p>MOVED by Councillor Montague that Bylaw 05-2019 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	19-148	<p>MOVED by Mayor Newton that Bylaw 05-2019 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
	19-149	<p>MOVED by Mayor Newton that the Special Services Fee Schedule be rescinded.</p> <p style="text-align: right;">CARRIED</p>
	19-150	<p>MOVED by Mayor Newton that Bylaw 06-2019, being a bylaw to rescind Bylaw 01-2012 which established Council Remuneration for the Summer Village of Island Lake be given first reading.</p> <p style="text-align: right;">CARRIED</p>
	19-151	<p>MOVED by Deputy Mayor Binder that Bylaw 06-2019 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
	19-152	<p>MOVED by Councillor Montague that Bylaw 06-2019 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	19-153	<p>MOVED by Mayor Newton that Bylaw 06-2019 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>

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**SUMMER VILLAGE OF ISLAND LAKE
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TUESDAY, DECEMBER 17, 2019

10010-12 AVENUE EDMONTON, AB – FOUR POINTS BY SHERATON AT 4:30 P.M.

	19-154	<p>MOVED by Mayor Newton that draft Policy C-COU-REM-1 - "Council Remuneration and Expense Reimbursement" be approved as presented AND THAT Policy 1.0 Honorariums and Travel Expenses be rescinded.</p> <p style="text-align: right;">CARRIED</p>
6.	BUSINESS	
	19-155	<p>MOVED by Mayor Newton that the Summer Village of Island Lake support the Greater North Foundation's proposal to create capital reserve funds by implementing a fixed requisition of 2.3 million dollars for each of the operating years: 2019, 2020, 2021, 2022 and 2023.</p> <p style="text-align: right;">CARRIED</p>
	19-156	<p>MOVED by Mayor Newton that Council accept for information the December 5, 2019 email with respect to the Provincial Announcement of Police Funding Model.</p> <p style="text-align: right;">CARRIED</p>
	19-157	<p>MOVED by Mayor Newton that Council accept for information the variance request for Development Permit #19DP05-045 (99 Spruce Avenue) AND THAT administration forward a letter to the resident advising the Summer Village understands this matter has now been rectified.</p> <p style="text-align: right;">CARRIED</p>
	19-158	<p>MOVED by Mayor Newton that the Summer Village of Island Lake support the proposed 2020 budget of the Northern Lights Library System which includes a 1.5% levy increase, with the 2020 levy for a Municipality without a Library Board being set at \$10.46 per capita (Island Lake 228 x \$10.46 = \$2,384.88).</p> <p style="text-align: right;">CARRIED</p>
	19-159	<p>MOVED by Deputy Mayor Binder that Council approve the draft Public Participation Plan for the Summer Village of Island Lake as presented.</p> <p style="text-align: right;">CARRIED</p>
7.	FINANCIAL REPORT	
	19-160	<p>MOVED by Mayor Newton that the Income and Expense statement as of November 2019 be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>

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8.	COUNCIL REPORTS 19-161 19-162 19-163	<p>MOVED by Mayor Newton that the Council meeting location for the Summer Village of Island Lake be 10010-12 Avenue in Edmonton, Alberta (Four Points by Sheraton meeting room) until future dates/times/locations are set at the 2020 Organizational meeting.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Newton that a letter be sent to Athabasca County to propose a road upgrade cost-share project and future maintenance of Highway Avenue.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Montague that the verbal and written reports from Council and Administration be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
9.	INFORMATION AND CORRESPONDENCE 19-164 19-165	<p>MOVED by Councillor Montague that the following correspondence be accepted as information:</p> <ul style="list-style-type: none"> a) Development Permit 19DP14-04, Permit for construction of an attached deck at 14 Elk Avenue b) Alberta Municipal Affairs – December 4th, 2019 letter on Municipal Sustainability Funding <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Newton that the February Council meeting be moved to Wednesday, February 19, 2020 at 4:30 p.m. (was scheduled for Tuesday, February 18, 2020).</p> <p style="text-align: right;">CARRIED</p>
10.	ADJOURNMENT	The meeting adjourned at 6:33 p.m.

Next meetings:

Tuesday, January 21, 2020 at 4:30 p.m. at Four Points by Sheraton Edmonton Gateway 10010-12 Avenue SW, Edmonton, Alberta.

Wednesday, February 19, 2020 at 4:30 p.m. at Four Points by Sheraton Edmonton Gateway 10010-12 Avenue SW, Edmonton, Alberta.

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SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES
TUESDAY, DECEMBER 17, 2019
10010-12 AVENUE EDMONTON, AB – FOUR POINTS BY SHERATON AT 4:30 P.M.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

UNAPPROVED

**Family and Community Support
Services
Funding Agreement**

BETWEEN:

HER MAJESTY THE QUEEN in RIGHT OF ALBERTA
as represented by the Minister of Community and Social Services
("the Minister")

AND

S.V. OF ISLAND LAKE, whose address is
Box 8
Alberta Beach, Alberta T0E 0A0
("the Municipality")

The Minister and Municipality agree as follows:

1. This Agreement shall be effective from January 1, 2020 until December 31, 2022 subject to early termination in accordance with Clause 12 of this Agreement ("Term").
2. Subject to appropriation by the Legislature of Alberta, termination of this Agreement, and clause 5 of this Agreement, the Minister shall pay the Municipality a provincial contribution of up to \$19,398 to establish, administer, and operate the program referred to in clause 8 of this Agreement ("Funding").
3. (a) The maximum Funding set out in clause 2 will be allocated as follows ("Annual Funding Amounts"):
 - (i) \$6,466 for the first year of the Term (January 1, 2020 to December 31, 2020);
 - (ii) an anticipated amount of \$6,466 for the second year of the Term (January 1, 2021 to December 31, 2021);
 - (iii) an anticipated amount of \$6,466 for the third year of the Term (January 1, 2022 to December 31, 2022).(b) All Annual Funding Amounts set out in clause 3(a) may be adjusted in the sole discretion of the Minister as set out in clause 5.
4. The Minister shall pay the Municipality an advance of one-fourth (1/4) of the Annual Funding Amount payable for each year of the Term in January, April, July and October of that respective year.
- 5.

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Notwithstanding clauses 2, 3, and 4 of this Agreement, the total amount of Funding, the Annual Funding Amounts, or any scheduled payment of Funding during the Term may be adjusted (including an increase or decrease) in the sole discretion of the Minister.

6. If the total amount of Funding, the Annual Funding Amounts, or any scheduled payment of Funding is reduced pursuant to clause 5:
 - (a) The Minister shall provide the Municipality ninety (90) days' written notice of any proposed reduction.
 - (b) Upon receipt of the Minister's notice to reduce funding, the Annual Funding Amounts, or scheduled payments of Funding, the Municipality shall have thirty (30) days to either accept the reduction or terminate this Agreement. The Municipality's decision shall be communicated to the Minister in writing.
 - (c) If the Municipality chooses to terminate this Agreement, termination shall be effective thirty (30) days after the date of the notice of termination by the Municipality.
7. If the Minister determines there is unexpended Funding ("Surplus") during the Term or at any time following the expiry or termination of this Agreement, the Minister, in the Minister's sole discretion, may:
 - (a) demand repayment of all or part of the Surplus by the Municipality to the Government of Alberta within ninety (90) days of the demand or the expiry or termination of this Agreement;
 - (b) adjust the total amount of Funding by withholding payment of any portion of Funding equal to the Surplus amount, or by setting-off the Surplus amount against any future scheduled payments of Funding in the Term;
 - (c) authorize the Municipality to retain the Surplus and redistribute the Surplus amount across the remaining year(s) of the Term; or
 - (d) apply the Surplus to any payment made by the Minister pursuant to a further grant agreement with the Municipality for the same or similar purpose.
8. The Municipality shall:
 - (a) provide for the establishment, administration, and operation of a Family and Community Support Services Program (the "Program") in accordance with the *Family and Community Support Services Act* ("Act") and Family and Community Support Services Regulation ("Regulation").
 - (b) use the total anticipated Funding of \$24,248 including a required municipal contribution of at least \$4,850 to deliver the Program. The Municipality's Contribution for the Term is allocated as follows:
 - (i) \$1,617 for the first year of the Term (January 1, 2020 to December 31, 2020);
 - (ii) \$1,617 for the second year of the Term (January 1, 2021 to December 31, 2021);
 - (iii) \$1,617 for the third year of the Term (January 1, 2022 to December 31, 2022);
 - (c) prepare and submit Program and financial information required under the Act, within one-hundred and twenty (120) days of the end of the Municipality's fiscal year, or if

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the agreement with the Minister is terminated, within a period of time determined by the Minister.

- (d) ensure that required program and financial information is collected, maintained, used, and disclosed in accordance with the provisions of the *Freedom of Information and Protection of Privacy Act*; and records identified as necessary under the Act must be kept for a period of five (5) years, in accordance with the retention schedule under which the Ministry operates.

9. If a disagreement arises between the parties regarding the expenditure of funding under the Act, the decision of the Minister to resolve the disagreement shall be final and conclusive.

10. If, in the opinion of the Minister,

- (a) The Municipality's program fails to meet the requirements of the Regulation; or
- (b) the financial report of the Municipality

- (i) has not been submitted to the Minister within one-hundred twenty (120) days of the end of the Municipality's fiscal year;
- (ii) does not meet the requirements of the Regulation; or
- (iii) shows that the Municipality has wrongfully used funds provided to it under the Act,

the Minister may withhold amounts of funding under any new agreement or require the Municipality to repay the amounts of funding that in the opinion of the Minister are equivalent to the value of the program components not met or the funds wrongfully used.

11. Where 2 or more municipalities have entered into an agreement to provide joint family and community support services programs, the Municipality represents that pursuant to the agreement with the other municipalities, it has the authority to agree to the terms of this Agreement on their behalf.

12. This Agreement may be terminated:

- (a) at any time upon mutual written agreement of the parties; or
- (b) by either party for any reason by providing one-hundred and eighty (180) days written notice to the other party.

13. If this Agreement is terminated for any reason, the Municipality's obligations under clauses 7, 8(c), 8(d), and 10 continue.

The Municipality has signed this Agreement on the 18th day of December, 2019.

The Minister has signed this Agreement on the ____ day of ____, 20__.

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Signatures (Affix municipal corporate seal if applicable):

Wendy Wildman on behalf of

Municipality's duly authorized signing officer(s)
(Mayor, Reeve as the case may be)

**Minister of Community and Social
Services**

Participating Municipalities

Title of Program: S.V. OF ISLAND LAKE

For the Period:
January 1, to December 31,

Scope of Program: Single Municipality

List all participating municipalities.

[illegible]

Funding Proportions:

\$6,466

\$1,617

\$8,083

Committed Provincial Contribution

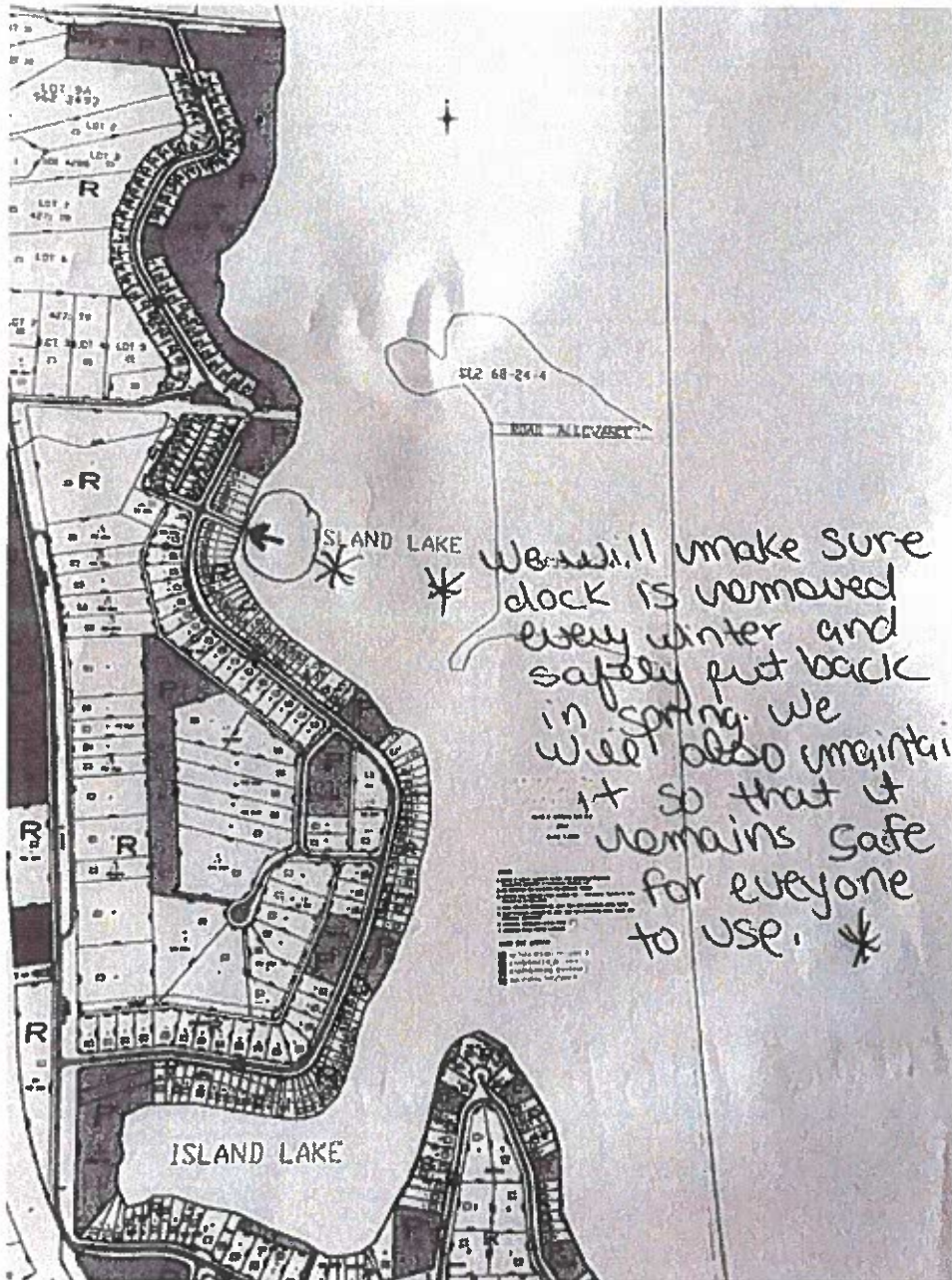
Required Municipal Contribution

Total Sum

(\$0.25 per Committed Provincial \$1.00, which represents 20% of the Total Sum)

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RECEIVED
JUN 14 2019



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SUMMER VILLAGE OF ISLAND LAKE

Box 8, Alberta Beach, AB T0E 0A0
Phone 780-967-0271 Email: sv@islandlake.ca

MUNICIPAL PROPERTY USAGE

APPLICANT

Date: June 13/19
Full Name: Randy Sierink Phone Number: 780-714-1883
Address: 3 Salmon Street Work: 780-714-7167
E-Mail Address: Rudulite@telus.net Cell: _____

USAGE

Type: public dock
Location: Lake Shore Dr S - Buffalo Ave
public boat launch

SITE LAYOUT

PLEASE PROVIDE A SITE LAYOUT OR ATTACHMENT - SVL Land use map showing all reserves can be found on the website www.islandlake.ca

A public dock provided by us for anyone to use. It would be easier for everyone to enter and exit their watercraft. This decreases watercrafts from trying to use surrounding vegetation to anchor. See vmap - for exact location.
Thank you Michelle Sierink

ADMINISTRATION (INTERNAL USE ONLY)

COMMENTS

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Lac La Biche County
welcoming by nature.

Office of the Mayor

December 31, 2019

Ms. Doris Splane, Chair
Greater North Foundation
4102 – 50 Street
Athabasca, Alberta T9S 0A8
(sent via email: dsplane@athabascacounty.com, shirley.surgenor@gnfoundation.ca)

Dear Ms. Splane:

Thank you for your letter of November 14, 2019 summarizing your foundation's proposed capital reserve fund presentation to the member municipal councils at the Grassland meeting of November 4, 2019.

At its meeting of December 10, 2019, Lac La Biche County Council declined your request to create a capital reserve fund from the current capital requisition. County Council declined this request for the following reasons:

- Like the other member municipalities, Lac La Biche County is feeling a financial impact due to reduced linear and industrial assessment, taxes being left unpaid by bankrupt oil and gas firms, and reduction in provincial grants such as MSI and Parent Link. Lac La Biche County reduced its base operational budget by nearly 4% for 2020.
- Unlike other member municipalities, Lac La Biche County's tax rate ratio is currently 6.12:1 and must move to 5:1 in future years. The debentures on the Athabasca and Lac La Biche lodges will be paid off in early 2020. If the annual debenture payment to Greater North (.1471 mills) was transferred to general municipal use, the County's tax rate ratio would be reduced from 6.12:1 to 5.84:1 without raising bottom-line Lac La Biche County residential and farm taxes for 2020.
- I believe all of our fellow municipalities are also challenged to start paying for RCMP policing in the future. Although other municipalities don't have to deal with the mill rate ratio that we do, all of us will have to start paying for RCMP policing in 2020 or 2021. Transferring the debenture payments to general municipal use would allow each municipality to fund policing for the 2020 year without raising bottom-line taxes.

Lac La Biche County and its citizens are pleased with the current operations of the Greater North Foundation. However, with the current financial situation all municipalities face, financing a capital reserve fund for the foundation is not in any municipality's best interest.

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We have recently heard that Athabasca County also does not support the capital reserve funding request either. Athabasca and Lac La Biche counties currently pay 64.4% of the total annual Greater North Foundation requisition.

Lac La Biche County will still support paying its share of Greater North's annual operating deficit as required by the *Alberta Housing Act*. The County will also support requisitions for specific capital projects in certain cases, as has been done in the past, if the need can be demonstrated to all member municipalities and the public.

I realize that this is not the answer you and your Board were hoping for. I do want to reiterate that, as the largest requisition supporter, we are pleased with the current operations and want to continue to work with your Board and staff in the future to continue to serve the housing needs of our seniors in all our communities.

Sincerely,



Omer Moghrabi
Mayor, Lac La Biche County

cc: Mayors and Reeves of Greater North Foundation member municipalities
Lac La Biche County Council
Ms. Shirley Surgenor, Chief Administrative Officer, Greater North Foundation
Mr. Dan Small, Acting Interim Chief Administrative Officer, Lac La Biche County

PHONE: 780-675-2273
FAX: 780-675-5512
www.athabascacounty.com



3602 - 48 Avenue
ATHABASCA, ALBERTA
T9S 1M8

December 19, 2019

Summer Village of Island Lake
CAO Wendy Wildman
PO Box 8
Alberta Beach, AB
T0E 0A0

Dear Ms. Wildman:

RE: Greater North Foundation Requisition Request

Athabasca County considered the November 14 letter from the Greater North Foundation requesting a continuation of the annual requisition at current levels beyond the repayment of the capital debenture to create a Capital Reserve fund.

At the December 17, Public Works Committee meeting, the following resolution was passed:

Moved by Councillor Griffin to accept the Greater North Foundation (GNF) correspondence dated November 14, 2019, GNF Business Plan 2020-2022, and GNF Consolidated Financial Operating Summary (2018-2020) as information; and further, that Administration corresponds to the GNF stating that the County supports GNF as an organization but does not support the requisition proposal request as it stands.

Motion Carried.

Athabasca County fully supports the work and operations of the Greater North Foundation, believing that it is a well-run organization. However, Athabasca County does not support the building of a large reserve fund within the Foundation, believing there are several potential negative repercussions from such an activity.

Athabasca County would prefer to see a corresponding reduction in the annual requisition once the debenture has been fully repaid in 2020. It should be up to individual municipalities to determine if it would like to put its taxpayer's funds into its own reserve for future improvements or increased requisitions from Greater North.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ryan Maier', is written over a blue circular stamp.

Ryan Maier
County Manager

cc: Greater North Foundation
GNF partner municipalities

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