

SUMMER VILLAGE OF ISLAND LAKE

AGENDA

Tuesday, March 19, 2024

Via Zoom

Commencing at 5 p.m.

As per Bylaw 02-2022 there will be no audio/video recordings of meetings.

1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	March 19th, 2024 Regular Council Meeting Council Options 1. THAT Council approve the March 19 th , 2024, Regular Council Meeting Agenda as presented. 2. THAT Council approve the March 19 th , 2024, Regular Council Meeting Agenda as amended.
3.	<u>Minutes:</u> <i>Attachment</i>	a)	February 21st, 2024, Regular Council Meeting Minutes Council Options 1. THAT Council approve the February 21 st , 2024, Regular Council Meeting Minutes as presented. 2. THAT Council approve the February 21 st , 2024, Regular Council Meeting Minutes as amended.
4.	<u>Delegation</u>	a)	Development Officer Update Recommended Motion 1. THAT Council accept the March 19, 2024, Development Officer update as information.
5.	<u>Bylaws</u> <i>Attachment</i>	a)	Parks and Reserves Bylaw At the February meeting of Council, the Parks and Reserves Bylaw was tabled until this meeting to incorporate suggestions of Council. Administration is presenting the bylaws for 1 st Reading possibly as amended, 2 nd reading as amended, and possibly for 3 rd reading. Recommended Motions 1. THAT Council give 1 st Reading to the Parks and Reserves Bylaw 04-2023 2. THAT Council give 2 nd Reading to the Parks and Reserves Bylaw 04-2023 3. THAT Council have 3 rd Reading of Bylaw 04-2023 at this meeting.

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			4. THAT Council give 3 rd Reading to the Parks and Reserves Bylaw 04-2023.
6.	<u>Request for Decision</u>	a)	<p>Speed Bumps</p> <p>A resident has submitted a follow up question regarding the installation of Speed Bumps at 2 Tranquille Drive in the Summer Village.</p> <p>Administration has advised the resident the cost of speed bumps could be prohibitive, and Council would need to consider location, style and other impacts that could be associated.</p> <p>Council Options</p> <ol style="list-style-type: none">1. THAT Administration research costs and impacts associated with the purchase and installation of speed bumps at # 2 Tranquille Drive and report back during budget deliberations.2. THAT Administration research costs and impacts associated with the installation of speed bumps for installation in spring 2024, to be discussed at the April Council meeting.3. Maintain the road at #2 Tranquille Drive as currently exists. <p>Recommended Motion</p> <ol style="list-style-type: none">1. Will of Council.
		b)	<p>Ferral Cats</p> <p>A resident has submitted information regarding an organization that would be willing to come out and trap, neuter/spay and then release the feral cat back into the community. While this program will not initially lower the current population, it will decrease the rate the population is increasing.</p> <p>A contract with the municipality is required to run the program and may require financial support.</p> <p>Council Options</p> <ol style="list-style-type: none">1. Administration could contact company for further information, including cost associated with the program and the operations of the program.2. Maintain current status in regard to feral cats.

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			Recommended Motion The will of Council.
		c)	Sturgeon County Cornhole Tournament Administration received the following request through the Mayor: “Sturgeon County Cornhole is interested in running another cornhole tournament this year and I wanted to touch base to check if the summer village would allow us to use the ball diamond again. Our tentative date is May 19th, 2024. Please advise if this is ok with the summer village.” Administration has forwarded required forms to the organizer, but has not received completed documentation at this time. Council Options: <ol style="list-style-type: none"> 1. THAT Council approve the Cornhole Event. 2. The will of Council. Recommended Motions <ol style="list-style-type: none"> 1. THAT Council approve the Sturgeon County Cornhole Tournament.
7.	<u>Financial</u> <i>Forwarded under separate cover.</i>	a)	Income and Expense Statement February 29, 2024. Recommended Motions <ol style="list-style-type: none"> 1. THAT the February 29th, 2024, Income and Expense Statement be received for information.
8.	<u>Councillors' Reports</u>	a) b) c)	Mayor Newton Deputy Mayor Fisher <ol style="list-style-type: none"> 1. Reserve Clean Up 2. Dock Quote Councillor Wasmuth

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9.	<u>Administration Reports</u>	a)	CAO Currently Administration continues to work on Tax Recovery, Grants, Development Issues, and Audit. A goal to have further details on historical financial information for the April Council meeting on grants, reserves and historical costs, assessments and tax rates. I have attended the ABMunis Spring Conference and am scheduled to attend the Alberta Municipal Enforcement Association CAO meeting on April 30 th . We have also researched other agencies that may be able to provide enforcement services through the summer. The Outstanding Items Report sent under separate cover.
10.	<u>Communications and Correspondence</u>		<ul style="list-style-type: none">• Municipal Affairs letter to CEO from province.• Ministers letter regarding ICF engagement.
11.	<u>Closed Session</u>		N/A
12.	<u>Next Meeting</u>		Next Meeting is scheduled for April 16 th , at 5:00 p.m. via zoom.
13.	<u>Adjournment</u>		

Next Meetings:

April 16, 2024	September 17, 2024
May 21, 2024	October 15, 2024
June 18, 2024	November 19, 2024
July 16, 2024	December 17, 2024
August 20, 2024	

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 20, 2024
VIA ZOOM

Council: Mayor Newton
Deputy Mayor Fisher
Councilor Wasmuth

Administration: Chief Administrative Officer, Phyllis Forsyth
Administrative Assistant, Les Forsyth
Development Officer, Matthew Ferris

1.	CALL TO ORDER	Mayor Newton called the meeting to order at 5:00 p.m.
2.	AGENDA 24-012	MOVED by Deputy Mayor Fisher THAT the February 20 th , 2024, Regular Meeting Agenda be approved as amended. CARRIED
3.	MINUTES 24-013	MOVED by Deputy Mayor Fisher THAT the January 24 th , 2024, Regular Council Meeting Minutes be approved as presented. CARRIED
4.	DELEGATION 24-014	Development Update MOVED by Mayor Newton THAT Council receive the Development Officer report as presented for information. CARRIED
5.	BYLAWS 24-015	Animal Control Bylaw #05-2023 MOVED by Mayor Newton THAT Council give 2 nd Reading to the Animal Control Bylaw #05-2023 as amended. CARRIED

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 20, 2024
VIA ZOOM

	24-016	MOVED by Deputy Mayor Fisher THAT Council give 3 rd Reading to the Animal Control Bylaw # 05-2023 as amended. CARRIED Enforcement Officer Bylaw #01-2024
	24-017	MOVED by Mayor Newton THAT Council give 1 st Reading to the Enforcement Officer Bylaw #01-2024 as amended. CARRIED
	24-018	MOVED by Councilor Wasmuth THAT Council give 2 nd Reading to the Enforcement Officer Bylaw #01-2024 as amended. CARRIED
	24-019	MOVED by Mayor Newton THAT Council hold 3 rd reading of Bylaw #01-2024 at this meeting. UNANOMOUSLY CARRIED
	24-020	MOVED by Deputy Mayor Fisher THAT Council give 3 rd Reading to the Enforcement Officer Bylaw #01-2024 as amended. CARRIED Fees and Charges Bylaw #03-2023
	24-021	MOVED by Councilor Wasmuth THAT Council give 3 rd Reading to the Fees and Charges Bylaw #03-2023 as amended. CARRIED Reserves and Parks Bylaw #04-2023
	24-022	MOVED by Mayor Newton THAT the Reserves and Parks Bylaw #04-2023 be tabled until the March meeting to allow for amendments. CARRIED

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 20, 2024
VIA ZOOM

6.	REQUEST FOR DECISION	
	24-023	<p>Request for Support</p> <p>Moved by Mayor Newton THAT Administration forward a donation to the Regional Health Care Attraction and Retention Committee to assist with the efforts in bringing Health Care to the Region in the amount of \$300.00.</p> <p style="text-align: right;">CARRIED</p>
	24-024	<p>Funding Request for the Ball Diamonds</p> <p>Moved by Mayor Newton THAT Council commits up to \$20,908.00 in funding to the Island Lake Historical & Improvement Society for their Ball Diamond Improvement Project, contingent on approval of their CFEP Grant application;</p> <p>AND FURTHER THAT Administration is to provide a letter of support to the Island Lake Historical and Improvement Society and encourage the Society to continue fund-raising efforts.</p> <p style="text-align: right;">CARRIED</p>
	24-025	<p>CRACS'S ARB Program</p> <p>Moved by Mayor Newton THAT the Summer Village of Island Lake appoint Raymond Ralph as ARB Chair;</p> <p>AND FURTHER THAT the Summer Village of Island Lake appoint Gerryl Amorin as ARB Clerk;</p> <p>AND FURTHER THAT the Summer Village of Island Lake appoint Darlene Chartrand, Sheryl Exley, Tina Groszko, Stewart Henning, Richard Knowles and Raymond Ralph as Certified Panelists.</p> <p style="text-align: right;">CARRIED</p>
7.	FINANCIAL	
	24-026	<p>Moved by Mayor Newton THAT the January 31st, 2024, Income and Expense Statement be received for information.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 20, 2024
VIA ZOOM

8.	COUNCIL REPORTS 24-027	MOVED by Mayor Newton THAT Council accept the Council Reports for information. CARRIED
9.	ADMINISTRATION REPORTS 24-028 NEXT MEETING	MOVED by Mayor Newton THAT Council accept the Administration Reports for information. CARRIED Next meeting is scheduled for March 19 th , 2024 at 5:00 p.m. via ZOOM
14.	ADJOURNMENT 24-029	MOVED by Mayor Newton THAT the Regular Council meeting for the Summer Village of Island Lake for February 20 th , 2024, be adjourned at 7:35 p.m.

Mayor, Chad Newton

Chief Administrative Officer, Phyllis Forsyth

**BEING A BYLAW OF THE SUMMER VILLAGE OF ISLAND LAKE, IN THE
PROVINCE OF ALBERTA TO CONTROL THE USE OF THE MUNICIPALLY
OWNED RESERVES AND PARKS WITHIN THE SUMMER VILLAGE**

WHEREAS the Municipal Government Act being Chapter M-26 of the Revised Statutes of Alberta, 2000, Part 2, Section 7 and 8 and amendments thereto, authorize the Council of a municipality to pass bylaws pertaining to the protection of people, property, and transportation systems, and

WHEREAS within the corporate limits of the Summer Village of Island Lake there are reserves and public parks under the ownership, control, and management of the Summer Village of Island Lake, and

WHEREAS the Council of the Summer Village of Island Lake considers it desirable and expedient to do so.

NOW THEREFORE the Council of the Summer Village of Island Lake, in the Province of Alberta, duly assembled, enacts as follows:

Section 1 - Title

This bylaw shall be known as "The Reserves and Parks Bylaw."

Section 2 – Purpose

The Summer Village of Island Lake wishes to preserve the integrity of its' Municipal Reserves and Parks.

The purpose of this bylaw is as follows:

- a) To set forth the objective of the Municipal Reserves and Parks
- b) To set forth restrictions on Municipal Reserves and Parks
- c) To outline actions which may be taken in cases of contravention of the Municipal Reserves and Parks Bylaw.

Section 3 – Definitions

In this Bylaw, words have the same meaning set out in the act, except that:

- a) "Off Highway Vehicle" includes all vehicles defined as such under Part 6 of the Alberta Highway Traffic Safety Act and, without limiting the generality of the foregoing, includes any vehicle commonly referred to as a quad, side by side, or dirt bike..
- b) "Council" means the Council of the Summer Village of Island Lake.
- c) "Peace Officer" means a member of the Royal Canadian Mounted Police, Special Constable, or a Bylaw Enforcement Officer.
- d) "Person" means any person, individual, owner, public body, society, firm or partnership.
- e) "Reserve" means any area designated as a public reserve, community reserve, environmental reserve, or park (including ball diamonds), title to which is vested in the Summer Village of Island Lake.

- f) "Structure" means any buildings, sheds, fences, tree houses, swings and similar installations.
- g) "Trailer" means a vehicle so designed that it may be attached to or drawn by a motor vehicle and is intended to transport property or persons and includes any trailer that is designed, constructed, and equipped as a dwelling, sleeping or living place.
- h) "Summer Village" means the Summer Village of Island Lake.
- i) "Vehicle" means a motor vehicle as defined in the Alberta Traffic Safety Act.

Section 4 – Reserves and Parks – Uses and Restrictions

On Village Reserves and Parks, no person or persons shall:

- a) Light a fire.
- b) Cut or remove vegetation or damage natural features without resolution from Council and issued permit from Administration.
- c) Camp or otherwise occupy overnight with or without a tent, trailer motorhome or any other Recreation Vehicle, without the express written authorization of the Summer Village.
- d) Cause or permit any use in or on any reserve, park, roadway, or pathway that is deemed to be obnoxious, a nuisance or prejudicial to the Summer Village or its residents.
- e) Deposit waste, garbage or refuse of any nature or kind in or on any reserve, park, road, or pathway.
- f) Cause or permit any games/activities that may be dangerous to the health or safety of others in or on any reserve, park, road, or pathway.
- g) Operate or ride on any off-highway vehicle.
- h) Permanently or temporarily place/store any vehicle, off highway vehicle, trailer, structure, or excavation materials in or on any reserve, park, road, or pathway.
- i) Interfere with the natural flow of water or with wildlife in any reserve or park.
- j) Behave in a noisy and abusive manner or be in possession of alcohol in any reserve, park, road, or pathway, without the required ALGC permits and the express written authorization of the Summer Village.
- k) Store any private property of any kind on reserve or park lands without resolution of Council and issued permit from Administration.
- l) Subsection k) does not apply to access and egress granted through a boat lift and/or annual dock permit issued by Administration.

Section 5 – Severability

Should any section or part of this bylaw be found to have been improperly enacted, then such section or part shall be regarded as being severable from the rest of this Bylaw and the Bylaw remaining after such severance shall be effective and enforceable as if the section found to be improperly enacted had not been enacted as part of this Bylaw.

Section 6 – Penalty Provisions

A Peace Officer authorized to enforce this Bylaw under Section 7 of the Municipal Government Act R.S.A. 2000, Chapter M-26, and who has reasonable and probable grounds to believe that a person has contravened any section of this Bylaw, may under the authority of this Bylaw issue a violation ticket.

Any person who contravenes the provisions of this Bylaw shall be guilty of an offense and liable on summary conviction to the penalty as set forth in Schedule "A".

Penalties set out in Schedule "A" may be amended from time to time by amendment to this bylaw.

Section 7 – Coming into Force

1. That bylaw 209-05 is hereby repealed.
2. That this bylaw shall be effective as, on and from the date of final passing.
3. That this bylaw shall come into force on date of final passing.

This bylaw shall come into force and have effect on the date of the third and final reading.

Read a first time on this _____ day of _____, 2024.

Read a second time on this _____ day of _____, 2024.

Unanimous Consent to proceed to third reading on this _____ day of _____, 2024.

Read a third and final time on this _____ day of _____ 2024.

Mayor, Chad Newton

Chief Administrative Officer, Phyllis Forsyth

Municipal Government Act RSA 2000 Chapter M-26
Part 1, Section 7 and 8

Schedule A to Bylaw 04-2023			
Offence	Section	1st Offence	2nd Offence
Light any fire without permit or authorization	4a	\$ 500.00	\$ 1,000.00
Cut or remove vegetation or damage natural features	4b	\$ 250.00*	\$ 500.00*
Camp or otherwise occupy land	4c	\$ 250.00	\$ 500.00
Cause or permit any use deemed to be obnoxious, nuisance or prejudicial	4d	\$ 250.00	\$ 500.00
Deposit waste garbage or refuse of any kind in any reserve, road or pathway	4e	\$ 250.00	\$ 500.00
Cause or permit any games / activities that may be hazardous to health or safety of others on or in any reserve, road or pathway	4f	\$ 250.00	\$ 500.00
Operate any motor vehicle or off-highway vehicle	4g	\$ 250.00	\$ 500.00
Permanently place or store any vehicle, off-highway vehicle, trailer, structure, or excavation materials.	4h	\$ 250.00*	\$ 500.00*
Interfere with natural flow of water or wildlife in any reserve or park	4i	\$ 250.00*	\$ 500.00*
Behave in a noisy, abusive manner or be in possession of alcohol	4j	\$ 250.00	\$ 500.00
Store private property of any kind on reserve	4k	\$ 250.00*	\$ 500.00*

*** plus additional costs of removal and reclamation**