

AGENDA

Via Zoom – Commencing at 5 p.m.

August 22nd, 2023 Regular Meeting Agenda Page 1/6

SUMMER VILLAGE OF ISLAND LAKE AGENDA

Tuesday, September 19th, 2023

Via Zoom – Commencing at 5 p.m.

As per Bylaw 02-2022 there will be no audio/video recordings of Meetings

6.	<u>Bylaws</u>		N/A
7.	<u>Business</u> Pages 25-31	a)	<p>Athabasca County Referral of Discretionary Use Development Permit Application – Lot 11, Block 1, Plan 1021187 – As per the IDP and LUB, Athabasca County has sent this referral, for the placement of a sea can, to the Summer Village of Island Lake for comment. Via email, Council directed the Development Officer, through administration, to draft a letter of objection to the proposed sea can development, which has been sent to Athabasca County. Both the referral and letter are attached. Unfortunately, the permit was issued prior to the Summer Village submitting our letter. As per the email in the meeting package, any appeal of the decision would lie with the Land and Property Rights Tribunal.</p> <p><i>(that the Summer Village of Island Lake objects to the proposed sea can development on Lot 11, Block 1, Plan 1021187 as it does not adhere to Athabasca County's Land Use Bylaw (LUB): there is no principle building located on the same parcel of land; according to Section 10.30.5 of the LUB sea cans are prohibited in the front yard; "storage" is not listed as a principle use in the Country Residential 1 District; and, there is no principal building on the site to enable the provision as specified in Section 10.3.8 of the County's LUB that "sea cans shall be painted in colours or sided to complement the principal building". Further, that the Summer Village of Island Lake send a letter of Objection regarding the Development Permit Application.</i></p> <p>Or,</p> <p><i>(the above motion). Further that the Summer Village of Island Lake appeal Athabasca County's Development Permit D23-116 to the Land and Property Rights Tribunal.</i></p> <p>Or,</p> <p><i>Some other direction as given by Council at meeting time.)</i></p>
	Pages 32-53	b)	<p>Next Generation 9-1-1 Local Government Service Agreement is attached for Council review. This Agreement is with TELUS Communications. Parkland 911 Public Service Answering Point (PSAP) is planning its onboarding process to the new NG9-1-1 network. In order for Parkland 911 PSAP to complete their transition to the new NG9-1-1 network, the Local Governing Authorities served by Parkland County 911 are required to execute the CRTC-approved NG9-1-1 agreement. This critical requirement will play a significant role in launching the new and improved features of NG9-1-1 that serve the citizens of the Summer Village of Island Lake. This new Agreement is very similar to the Legacy Agreement. The main difference is that the new technology is based on an IP network which requires different</p>

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			<p>security protocols due to the risks with vulnerabilities. That said, the obligations in section 3 for TELUS reflect the new technology as well as the obligations for the PSAP in section 4 have been updated. The other major change is while you still are required to provide TELUS with your addressing data, once this network is deployed the format will need to change to a GIS standard that NG9-1-1 network can work with. This addressing data change to GIS standards will be required to be in place in approximately 2-3 years from now.</p> <p><i>(that the Telus NG9-1-1 Agreement between the Summer Village of Island Lake and Telus be approved and it's execution authorized</i></p> <p>Or,</p> <p><i>Some other direction as given by Council at meeting time.)</i></p>
Pages 54-58	c)		<p>September 7, 2023 letter from Northern Lights Library System regarding their 2024 budget and 1.5% levy increase. – The Northern Lights Library System has approved, in principle, their 2024 Budget, which includes a 1.5% levy increase. Council is asked to send a motion accepting or rejecting the levy increase. The 2024 levy for municipalities without a library board is \$10.78 per capita making Island Lake's total levy, based on a population of 228, \$2457.84. 2024 Northern Light's Library System Budget is also attached, for information.</p> <p><i>(that the Summer Village of Island Lake accepts the Northern Lights Library System 2024 Board Budget and the associated levy of \$10.78 per capita,</i></p> <p>Or,</p> <p><i>That the Summer Village of Island Lake rejects the Northern Lights Library System 2024 Board Budget and the associated levy of \$10.78 per capita,</i></p> <p>Or,</p> <p><i>Some other direction as given by Council at meeting time)</i></p>
Pages 59-66	d)		<p>August 29, 2023 Letter from Athabasca County regarding Proposed Subdivision – Natural Fragmentation at NE-34-67-24-W4M. This subdivision would create an additional 32-acre lot, as per the red line in the referral package. The district will remain agricultural.</p> <p><i>(That Island Lake has no objection to the Proposed Subdivision – Natural Fragmentation, located at NE-34-67-24-W4M within Athabasca County,</i></p> <p>Or,</p>

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		<p><i>That Island Lake objects to the Proposed Subdivision – Natural Fragmentation, located at NE-34-67-24-W4M within Athabasca County for the following reasons (to be determined at time of meeting);</i></p> <p><i>Or,</i></p> <p><i>Some other direction as given by Council at meeting time.)</i></p>
	e)	<p>At the July Regular Council Meeting, Motion 23-123 was passed, which reads: MOVED by Mayor Newton that Administration request the Inspections Group to schedule an inspection of 229 Lakeshore Drive to investigate all safety code requirements and potential violations in relation to the illegally constructed garage and that all safety code orders be issued should violations be determined. CARRIED</p> <p>The building inspection was completed on August 30, 2023 and the remaining inspections for electrical, plumbing, fire, etc. are in the process of being scheduled. The municipality will be invoiced by the Inspections Group for the cost of these inspections and Administration is asking for direction to put these costs, when they come in, on the tax roll.</p> <p><i>(that the costs for the inspections carried out, as a result of motion 23-123, be placed on the tax roll for 229 Lakeshore Drive,</i></p> <p><i>Or,</i></p> <p><i>Some other direction as given by Council at meeting time.)</i></p>
Pages 67-73	f)	<p>On September 1, 2023 the Municipal Climate Change Action Center (MCCAC) emailed requesting an update on Island Lake's Climate Adaptation and Resiliency Plan and inquiring whether we were on track to complete the project by the October 13, 2023 Deadline or if an extension was needed. After consultation with our Consultant, Morrison Hershfield, it was determined that an extension until the end of November would be required as the study results and draft recommendations report will not be available for Council Review until mid-October. MCCAC has indicated that this should not be a concern and have requested a formal letter requesting the extension.</p> <p><i>(that Council ratify the letter requesting an extension, until November 24, 2023, to complete the Summer Village of Island Lake's Climate Adaptation and Resiliency Plan,</i></p> <p><i>Or,</i></p> <p><i>Some other direction as given by Council at meeting time.)</i></p>

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	Page 74	g)	September 11, 2023 letter from David Gray Enterprises Inc informing Island Lake that they are terminating their operations within the Summer Village on October 31, 2021. <i>(That the Summer Village of Island Lake accept the letter from David Gray Enterprises Inc. regarding termination of services and further that the summer village advertise for replacement services,</i> Or, <i>Some other direction as given by Council at meeting time.)</i>
		h)	
		i)	
		j)	
8.	<u>Financial</u> <i>Forwarded under separate cover</i>		August 31 st , 2023 Income and Expense Statement <i>(that Council accept the August 31st, 2023 Income and Expense Statement for information)</i>
9.	<u>Councillors' Reports</u>	a)	Mayor Newton
		b)	Deputy Mayor Fisher
		c)	Councillor Wasmuth <i>(that Council accept the Council Reports for information)</i>
10.	<u>Administration Reports</u> Pages 75-76	a)	Municipal response to Island Lake and Baptiste Lake Potable Water Feasibility Study Cost share letter
		b)	Athabasca County Enforcement Services Report and process for complaints
		c)	49 Lakeshore Drive update
		d)	Annual Information Meeting
		e)	
		f)	
		h)	<i>(that Council accept the Administration Report for information)</i>

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11.	<u>Communication and Correspondence</u> Page 77	a)	Summer Village of Island Lake 2 nd Quarter Safety Codes Report.
	Pages 78-99	b)	August 29, 2023 email from the Association of Summer Villages of Alberta (ASVA) regarding Notice of Special Resolution to Amend the ASVA Bylaws.
	Page 100	c)	August 29, 2023 letter from Apex Utilities Inc. regarding Total Revenues Derived from Delivery Tariff.
	Pages 105-121	d)	August 30, 2023 Island Lake and Baptiste Lake Water Feasibility Study Record of Meeting and associated meeting PowerPoint presentation.
	Pages 122-143	e)	August 31, 2023 email from the Association of Summer Villages of Alberta (ASVA) regarding Notice of 2023 Annual General Meeting.
	Pages 144-151	f)	August 31, 2023 email from Alberta Municipal Affairs regarding preliminary 2024 Equalized Assessment.
	Page 152	g)	September 1, 2023 letter from Mayor Newton regarding the Island Lake and Baptiste Lake Potable Water Feasibility Study Cost Share Proposal.
	Page 153	h)	September 5, 2023 letter from the Town of Athabasca regarding a steering committee representative for the Island Lake and Baptiste Lake Potable Water Feasibility Study.
	Page 154	i)	September 7, 2023 letter from Association of Summer Villages of Alberta (ASVA) regarding nominating Summer Village of West Cove Mayor Ren Giesbrecht to the Alberta Municipalities Board of Directors.
	Pages 155-158	j)	September 11, 2023 email and letter from the Association of Summer Villages of Alberta (ASVA) regarding ASVA's 65 th Annual Conference Registration Deadline Extension.
			<i>(that Council accept the above information items for information.)</i>
		k)	
		l)	
		m)	
12.	<u>Closed Session</u>		N/A
13.	<u>Next Meeting</u>		Next Meeting is scheduled for October 17 th , 2023 at 5:00 p.m. via zoom.
14.	<u>Adjournment</u>		

Next Meetings: October 17th, 2023
November 21st, 2023
December 19th, 2023

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, AUGUST 22ND, 2023
VIA TELECONFERENCE/ZOOM

Council: Mayor Newton
 Deputy Mayor Fisher
 Councillor Wasmuth

Administration: Chief Administrative Officer, Wendy Wildman (left the meeting at 6:20 p.m.)
 Assistant Chief Administrative Officer, Angela Duncan
 Administrative Assistant, Diane Wannamaker

Public at Large: 0 in person / 2 via zoom

1.	CALL TO ORDER	Mayor Newton called the meeting to order at 5:36 p.m.
2.	AGENDA 23-156	MOVED by Councillor Newton that the August 22 nd , 2023 Regular Meeting Agenda be approved as presented. CARRIED
3.	MINUTES 23-157	MOVED by Deputy Mayor Fisher that the July 18 th , 2023 Regular Council Meeting Minutes be approved as presented. CARRIED
4.	APPOINTMENTS	N/A
5.	PUBLIC HEARINGS	N/A
6.	BYLAWS	N/A
7.	BUSINESS 23-158	MOVED by Councillor Wasmuth that the request from the property owner of tax roll 254 for a reversal of the penalties in the amount of \$512.00 on the tax account be partially approved in the amount of \$416.48 to take into account the time it took for the Summer Village of Island Lake to receive the funds from the Summer Village of Island Lake South. CARRIED

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, AUGUST 22ND, 2023
VIA TELECONFERENCE/ZOOM

	23-159	<p>MOVED by Deputy Mayor Fisher that subsequent to reviewing previous notes and discussions of Council regarding concerns with Community Peace Officer services and availability, that these concerns be compiled and forwarded to Administration to forward to Athabasca County to begin discussions for resolution of these concerns.</p> <p style="text-align: right;">CARRIED</p>
	23-160	<p>MOVED by Councillor Wasmuth that Council deny the request for reimbursement for the broken vehicle window.</p> <p style="text-align: right;">CARRIED</p>
	23-161	<p>MOVED by Mayor Newton that Council accept the discussion on the "Use of Golf Carts on Designated Municipal Roads" resolution to be brought forward at the Alberta Municipalities 2023 convention for information and further that should the resolution fail at the Alberta Municipalities convention, that this resolution be brought back to Council in the spring of 2024.</p> <p style="text-align: right;">CARRIED</p>
	23-162	<p>MOVED by Mayor Newton that Council accept the email from ABMunis President Cathy Heron regarding registration for the Fall Convention for information.</p> <p style="text-align: right;">CARRIED</p>
	23-163	<p>MOVED by Mayor Newton that Council request further information from Athabasca County regarding the Community Transportation Program, in particular, the funding and committee structure and further, that a member of Council attend an upcoming meeting as an observer.</p> <p style="text-align: right;">CARRIED</p>
	23-164	<p>MOVED by Mayor Newton that Council approve the Draft Agenda for the September 2ND, 2023 Annual Information Meeting as amended to be held at the Summer Village of Island Lake South Community Hall, commencing at 10:00 a.m. with a Bar-B-Q to follow at 12:30 p.m. at the Island Lake Hall.</p> <p style="text-align: right;">CARRIED</p>
8.	FINANCIAL REPORT 23-165	<p>MOVED by Deputy Mayor Fisher that the July 31ST, 2023 Income and Expense Statement be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, AUGUST 22ND, 2023
VIA TELECONFERENCE/ZOOM

9.	COUNCIL REPORTS 23-166 23-167	<p>MOVED by Deputy Mayor Fisher that Administration review Bylaw 05-2012, Animal Control Bylaw and bring recommendation back to Council to address concerns with domestic and feral cats.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Newton that the Council reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
10.	ADMINISTRATION REPORTS 23-168	<p>MOVED by Mayor Newton that the Administration Reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
11.	INFORMATION & CORRESPONDENCE 23-169	<p>MOVED by Mayor Newton that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> • Alberta Association of Summer Villages (ASVA) – August 8th, 2023 email and nomination package regarding the 2023 McIntosh Bulrush Award • ASVA – August 4th, 2023 email requesting a silent auction donation • 23DP05 – notification letter and notice of decision regarding a boathouse at 224 Lakeshore Drive • 23DP06 – notification letter and notice of decision regarding a store at 50 Tranquille Drive • 23DP08 – notification letter and notice of decision regarding an internet tower on Summer Village lands (SW-35-67-24-W5M) • MCSNET – August 1st, 2023 Notice of Proposed Pole Placement • Ministry of Transportation and Economic Corridors – Amending Agreement • Alberta Forestry & Parks – July 27/23 Completeness Review Decision, Boatlaunch • Alberta Municipal Affairs – June 20th, 2023 Letter from Minister McIver, introducing himself as the new Minister of Municipal Affairs

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SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, AUGUST 22ND, 2023
VIA TELECONFERENCE/ZOOM

		<ul style="list-style-type: none">• Alberta Municipal Affairs – July 7th, 2023 Letter from Minister McIver, regarding Island Lakes 2023 Municipal Sustainability Initiative (MSI), MSI Operating and Canada Community Building Fund allocations• Taxservice – July 17th, 2023 letter re: 2022 Notifications Matter (Land) <p style="text-align: right;">CARRIED</p>
12.	CLOSED MEETING	N/A
13.	NEXT MEETING	Next meeting is scheduled for September 19 th , 2023 at 5:00 p.m. via zoom.
14.	ADJOURNMENT	The meeting adjourned at 7:19 p.m.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

Summer Village of Island Lake
Organizational Meeting Minutes
Tuesday, August 22nd, 2023
Via Zoom 5:00 p.m.

	PRESENT	<p>Councillors: Alan Fisher, John Wasmuth Chad Newton (arrived for the meeting at 5:16 p.m.)</p> <p>Administration: Chief Administrative Officer, Wendy Wildman Assistant Chief Administrative Officer, Angela Duncan Administrative Assistant, Diane Wannamaker</p> <p>Public at Large: 0 in person / 1 via teleconference</p>
1.	CALL TO ORDER	Wendy Wildman called the meeting to order at 5:12 p.m.
2.	AGENDA 23-135	<p>MOVED by Councillor Wasmuth that the July 18th, 2023 Organizational Meeting Agenda be accepted with the following deletions:</p> <p>4.h) Land Use Bylaw & Municipal Development Plan Committee 4.i) Intermunicipal Development Plan</p> <p style="text-align: right;">CARRIED</p>
3.	NOMINATIONS 23-136 23-137	<p>Wendy Wildman called for nominations for Mayor.</p> <p>Councillor Fisher nominated Councillor Newton for Mayor.</p> <p>Wendy Wildman called for nominations a second time.</p> <p>Wendy Wildman called for nominations a third time.</p> <p>MOVED by Councillor Fisher that nominations for Mayor cease.</p> <p style="text-align: right;">CARRIED</p> <p>Councillor Newton was declared Mayor.</p> <p>Wendy Wildman called for nominations for Deputy Mayor.</p> <p>Councillor Wasmuth nominated Councillor Fisher</p> <p>Wendy Wildman called for nominations a second time.</p> <p>Wendy Wildman called for nominations a third time.</p>

Summer Village of Island Lake
Organizational Meeting Minutes
Tuesday, August 22nd, 2023
Via Zoom 5:00 p.m.

		<p>MOVED by Councillor Wasmuth that nominations for Deputy Mayor cease.</p> <p style="text-align: right;">CARRIED</p> <p>Councillor Fisher was declared Deputy Mayor.</p> <p>Mayor Newton assumed the Chair.</p>
5.	<p>COMMITTEE APPOINTMENTS 23-138</p>	<p>MOVED by Mayor Newton that the following Committee appointments be approved:</p> <ul style="list-style-type: none"> a) Public Works (Alan Fisher) b) Baptiste and Island Lake Society (BAILS) (John Wasmuth) c) Association of Summer Villages of Alberta (ASVA) (John Wasmuth) d) Northern Lights Library System (John Wasmuth) e) Community League (Chad Newton) f) Island Lake Days (Chad Newton) g) Baptiste Fire Department (Chad Newton) h) Waterline Feasibility Committee (all of Council) <p style="text-align: right;">CARRIED</p>
6.	<p>FINANCIAL 23-139</p>	<p>MOVED by Mayor Newton that the following financial information be confirmed:</p> <ul style="list-style-type: none"> a) Signing Authority to be all of the Council and the Chief Administrative Officer, and Administrative Assistant, Two signatures are required: -One signature to be any member of Council (Alan Fisher, Chad Newton, John Wasmuth) and;

Summer Village of Island Lake
Organizational Meeting Minutes
Tuesday, August 22nd, 2023
Via Zoom 5:00 p.m.

		<p>-One signature to be the Chief Administrative Officer Wendy Wildman or the Administrative Assistant Diane Wannamaker</p> <p>b) that the Banking Authority be approved at ATB Financial (Onoway, Alberta).</p> <p style="text-align: right;">CARRIED</p>
7.	MEETINGS 23-140	<p>MOVED by Mayor Newton that Regular Council meetings be scheduled for:</p> <ul style="list-style-type: none"> - the third Tuesday of each month at 5:00 p.m. - to be held at the Westlock Inn & Conference Centre when meeting in person, and that teleconferencing/virtual be deemed an acceptable way of holding a meeting - that any changes to the date of the meetings be posted on the Summer Village website – www.islandlake.ca <p style="text-align: right;">CARRIED</p>
8.	CONFIRMATION OF APPOINTMENTS 23-141 23-142 23-143 23-144 23-145	<p>MOVED by Deputy Mayor Fisher that the Chief Administrative Officer appointment be confirmed as Wildwillow Enterprises Inc., Wendy Wildman.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Wasmuth that the Auditor Appointment be confirmed as Seniuk & Company.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Newton that the Solicitor appointment be confirmed as Patriot Law Group.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Wasmuth that the Assessor Appointment be confirmed as Justin Goudreau, Municipal Assessment Services Group.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Newton that the Assessment Review Board Clerk be confirmed as Gerry Amorin of Capital Region Assessment Services Commission.</p> <p style="text-align: right;">CARRIED</p>

Summer Village of Island Lake
Organizational Meeting Minutes
Tuesday, August 22nd, 2023
Via Zoom 5:00 p.m.

23-146	<p>MOVED by Deputy Mayor Fisher that the Development Authority Appointment be confirmed as Real Life Management Solutions Corp, Matthew Ferris.</p> <p style="text-align: right;">CARRIED</p>
23-147	<p>MOVED by Mayor Newton that the Subdivision Authority appointment be confirmed as Municipal Planning Services Ltd., Jane Dauphinee - Administration and Council of the Summer Village of Island Lake as the approving authority.</p> <p style="text-align: right;">CARRIED</p>
23-148	<p>MOVED by Councillor Wasmuth that the Subdivision and Development Appeal Board Clerk appointments be confirmed as Milestone Municipal Services, Emily House and Cathy McCartney.</p> <p style="text-align: right;">CARRIED</p>
23-149	<p>MOVED by Deputy Mayor Fisher that the Freedom of Information and Protection of Privacy (FOIPP) Coordinator be confirmed as the Chief Administrative Officer, Wendy Wildman.</p> <p style="text-align: right;">CARRIED</p>
23-150	<p>MOVED by Deputy Mayor Fisher that the Integrity Commissioner be confirmed as Victoria Message.</p> <p style="text-align: right;">CARRIED</p>
23-151	<p>MOVED by Mayor Newton that the Municipal Office Location be confirmed as 2317 – Township Road 545, Onoway, Alberta.</p> <p style="text-align: right;">CARRIED</p>
23-152	<p>MOVED by Mayor Newton that Council confirm Policy C-COU-REM-1, Council Remuneration Policy as is.</p> <p style="text-align: right;">CARRIED</p>
23-153	<p>MOVED by Councillor Newton that Council review Bylaw 03-2018, Code of Conduct for Members of Council and that if required, changes be made and a new Bylaw be brought back to Council at a future meeting.</p> <p style="text-align: right;">CARRIED</p>
23-154	<p>MOVED by Councillor Wasmuth that Council confirm the Public Participation Policy, C-COU-PAR-1 and Public Participation Plan, as is.</p> <p style="text-align: right;">CARRIED</p>

Summer Village of Island Lake
Organizational Meeting Minutes
Tuesday, August 22nd, 2023
Via Zoom 5:00 p.m.

	23-155	<p>MOVED by Mayor Newton that pursuant to Section 208(1)(d) of the Municipal Government Act outlining Council's legislative responsibilities, that the following items be acknowledged as received:</p> <ul style="list-style-type: none">- Bylaw 03-18, Code of Conduct for Members of Council, Council Committees and Other Bodies Established by the Council- Councillor Codes of Conduct – A Guide for Municipalities, 2023 Version- Section 208(1)(d) of the Municipal Government Act, outlining Council's legislative responsibilities <p style="text-align: right;">CARRIED</p>
	ADJOURNMENT	Mayor Newton declared the meeting adjourned at 5:36 p.m.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

D.O. Report

I. Inquiries:

During the reporting period, the following inquiries were addressed:

1. On Process: Multiple inquiries were received, and they are currently in various stages of processing.
2. On what type of permits are needed for a bunk house: This inquiry was received, and a response was provided with detailed information on the required permits.
3. Inquiry on approaches: An inquiry related to approaches was received and processed.

II. Permit Decisions:

Several permit decisions were made during the reporting period:

1. Amended error on Permit for 50 Tranquille Dr.: An error on the permit for 50 Tranquille Dr. was identified and successfully amended.
2. Issued permit for Shed as a result of an RPR that identified no permits: A permit was issued for a shed at 187 Lakeshore Dr. following a Real Property Report (RPR) that identified no permits.
3. Issued Permit 187 Lakeshore Dr.: A permit for 187 Lakeshore Dr. was issued.
4. Issued Village Tower Site Permit: A permit for the Village Tower site was successfully issued.

III. Compliances:

The following compliance-related actions were taken:

1. Issued Compliance Certificate for 187 Lakeshore Dr.: A compliance certificate for 187 Lakeshore Dr. was issued. Additionally, the permit was amended when the compliance certificate was issued.

IV. Pending Permits:

As of the current report, there are no pending permit applications. All applications have been processed or resolved.

V. Enforcements:

Enforcement activities during the reporting period are as follows:

1. Two files are closed compliant: Two enforcement files were successfully closed as compliant.
2. Currently working on 3 other enforcements: Three enforcement cases are currently being worked on, not including the two new cases mentioned above. These cases are referenced in the report.

In summary, during the reporting period, inquiries were addressed, permit decisions were made, compliance actions were taken, and ongoing enforcement efforts continued. As of now, there are no pending permit applications.



Summer Village of Island Lake

SUBDIVISION AND DEVELOPMENT APPEAL BOARD
Box 1075, Onoway, AB T0E 1V0

September 6, 2023

Our File: 2023-SDAB-005

Via Email: PDsummervillage@outlook.com

Matthew Ferris
Summer Village of Island Lake
Box 8
Alberta Beach, AB T0E 0A0

RE: NOTICE OF SUBDIVISION & DEVELOPMENT APPEAL BOARD DECISION
DEVELOPMENT PERMIT NO 2023-DP-005
PLAN 763TR, BLOCK 2, LOT 8: 224 LAKESHORE DRIVE, SUMMER VILLAGE OF ISLAND LAKE, ALBERTA
(THE "LANDS")

Please find enclosed a copy of the decision with respect to the above noted appeal.

Should you have any questions regarding this matter please contact Emily House, Clerk to the Subdivision and Development Appeal Board at emily@milestonemunicipalservices.ca.

Sincerely,

Emily House
Subdivision and Development Appeal Board Clerk
emily@milestonemunicipalservices.ca
Phone: (780) 914-0997

:ejh

cc: W. Wildman via email - svislandlake@wildwillowenterprises.com

**SUBDIVISION AND DEVELOPMENT APPEAL BOARD
(Summer Village of Island Lake)**

Notice of Decision of the Subdivision and Development Appeal Board

INTRODUCTION

[1] The Development Authority of the Summer Village of Island Lake refused Development Permit Application No. 2023-DP-005 which proposed the development of a Boat House at 224 Lakeshore Drive, Summer Village of Island Lake, AB and legally described as Lot 8, Block 2, Plan 763TR ("the Lands"). The applicant for the development permit was Tanis Kolesar.

[2] The Development Authority issued its decision on July 12, 2023. On July 27, 2023, Tanis Kolesar (the "Appellant") filed an appeal with the Subdivision and Development Appeal Board (the "Board").

[3] The Board heard the appeal in person on August 23, 2023.

PRELIMINARY MATTERS

A. Board Members

[4] At the outset of the appeal, the Chair requested confirmation from all parties in attendance that there was no opposition to the composition of the Board hearing the appeal. None of the persons in attendance had any objections to the members of the Board hearing the appeal.

[5] No members of the Board indicated any reason to recuse themselves from hearing this appeal.

B. Exhibits

[6] At the beginning of the hearing the Clerk read the list of exhibits which had been submitted prior to the hearing. None of the parties in attendance had any objection to the exhibits being marked. The Board marked the exhibits (exhibits 1-3) as set out at the end of this decision.

C. Miscellaneous

[7] There was no request for an adjournment of the hearing.

[8] There were no objections to the proposed hearing process.

[9] The Board has determined that the appeal was filed in time.

[10] The Board has determined that they had jurisdiction to hear the appeal.

DECISION OF THE SUBDIVISION AND DEVELOPMENT APPEAL BOARD

[11] The Board upholds the appeal and approves the development of an accessory building under Development Permit Application No. 23-DP-005.

SUMMARY OF HEARING

[12] The following is a brief summary of the oral and written evidence submitted to the Board.

Development Authority

[13] The Lands are legally described as Lot 8, Block 2, Plan 763TR and the municipal address of the Lands is 224 Lakeshore Drive, Summer Village of Island Lake, AB

[14] The appeal is in relation to an application for a development permit that proposed a 288 sq. ft. accessory building associated with Permit Number 23-DP-005, located within the front yard of the principal building.

[15] The Development Authority indicated there was some discussion with the landowner to clarify if it was going to be a garage or if it was just strictly an accessory outbuilding. The discussions indicate that there was no desire to make the development into a garage.

[16] The refusal is grounded in the adherence to regulations of the Summer Village of Island Lake's Land Use Bylaw ("LUB") delineated in Appendix 4 of Exhibit No. 2 titled 8.1 Accessory Buildings which outlines the guidelines governing the placement and specifications of accessory buildings.

[17] The property in question is zoned R1, and its' discretionary use of an accessory building is not allowed. The regulations for accessory buildings state that they must be positioned no closer to the front yard than the nearest part of the principal building. There are some allowances for garages. Using variance provisions within this neighborhood would be inconsistent with the prevailing norms within the community.

[18] The absence of accessory buildings in front of the primary residence along this entire section of the community suggests that variances should be considered when necessary. However, s. 4.8 of the LUB deals with variances. The Development Authority stated that the authority to modify but not completely waive the bylaws of this requirement is not possible. A variance is a reduction in the rule, not the complete elimination of rule, and thus fails to meet the criteria of s. 4.8.1 of the variance provisions in the LUB.

[19] This development does not comply with s. 4.8.2 of the LUB and it does not meet the criteria of this section to allow a variance as this would create a new exemption to the bylaw in this area of the community.

[20] The subject property lacks any irregularities or site characteristics as stated in s. 4.8.3 that will give rise to abnormal features. Considering the aerial view, every property on that street maintains a setback from the roadway that is similar in nature to this property when it comes to irregularities. The application of a variance to this property would significantly impact the community's ability to adhere to the LUB , and as such, it was not considered an appropriate mechanism to issue a variance.

[21] The development began without permits and was failing to meet the setback criteria. The Development Authority became aware of the development because it was an odd structure in relation to the bylaw and potentially deviated from the regulations.

[22] While discretionary powers to grant exceptions are held, the aesthetics, aspects, site-specific factors, and the fact that this neighborhood does not currently have a development of this nature, lead to reasons why, even if the Development Authority could vary, the Development Authority could not, because it is not allowed in its entirety.

[23] In response to Board's questions the Development Authority stated:

- a. There is not a way to vary a statement that says, "You shall not put something here." The regulation is either you can, or you cannot have it. The development does not meet the criteria of a garage and cannot be approved.
- b. If the development was submitted as a garage, then the Development Authority would have the ability to approve it as a variance.
- c. The approval of this development as a garage may impact the Appellant's ability in the future to apply to build another garage.
- d. The Development Authority could not approve this as a boathouse because the Lands is considered a backlot and the maximum size of a boat house is 150 square feet.
- e. The LUB that is on the Island Lake website now is the current one, but the Development Authority does not know when that was uploaded.

[24] Even though there are comments from adjacent landowners that they have no objection, as shown in Appendix 6, none of the neighbors have accessory buildings in a similar nature.

[25] The Development Authority respectfully asked that the Board deny the appeal.

Appellant

[26] The Appellant summarized the history of the development which was a construction project for a high school class. The Appellant had not built anything within the Summer Village and their only experience was pulling a gas and plumbing permit. The Appellant consulted with a contractor where they learned that anything that was removable and on skids did not have to have a permit. The Appellant received a Stop Order when the walls went up and immediately contacted the Development Authority. The Appellant went to the Summer Village

website and found the only LUB on the website which was from 2012. Under that bylaw, the development was permitted so a development permit was completed and submitted.

[27] The Appellant was initially hesitant to define the shed a garage because the Appellant did not apply for a garage permit. However, after researching the definition of "garage" and the new bylaws, they found that the development fits very well with the definition of a garage. Garage means an accessory building or that part of a principal building which is designed and or used primarily for the storage of motor vehicles, recreational vehicles and other chattels. The concern is if the Appellant wanted to build the garage down the road, they could not.

[28] The experience of building a shed in Island Lake has been a challenging one, but the Appellant would like to find solutions to avoid causing issues for the Summer Village

[29] In response to Board's questions the Appellant stated:

- a. The shed cannot be moved to comply with the front yard set back as the Appellant has landscaped the yard and we would have to place it on top of the firepit area.
- b. The thought process was to have the ability to store their machines in a structure in the front, so they did not have to drive over the grass.

FINDINGS OF FACT

[30] In addition to the specific facts set out under the Board's reasons, the Board finds the following as fact.

[31] The Lands are located at 224 Lakeshore Drive, Summer Village of Island Lake, AB and legally described as Lot 8, Block 2, Plan 763TR.

[32] The appeal was received on July 27, 2023. The appeal was filed in time.

[33] The Appellant is an affected person.

[34] Those who submitted letters to the Board (Exhibit 3 of the Agenda Package) are affected persons.

REASONS

Affected Persons

[35] The Appellant is the applicant for the proposed development. Since it is the Appellant's development permit application under appeal, the Board finds that the Appellant is affected and is entitled to make submission to the Board.

[36] All of those who provided written submissions to the Board are those living in close proximity to the proposed development. Due to their proximity to the proposed development,

the Board finds they are affected by the proposed development since they would be impacted by it.

Jurisdiction and Issues to be Decided

[37] The Board's jurisdiction is found in s. 687 (3) of the Municipal Government Act, RSA 2000, c. M-26 (the "MGA"):

- 687(3) In determining an appeal, the board hearing the appeal referred to in subsection (1)
- (a) repealed 2020 c39 s10(52);
 - (a.1) must comply with any applicable land use policies;
 - (a.2) subject to section 638, must comply with any applicable statutory plans;
 - (a.3) subject to clauses (a.4) and (d), must comply with any land use bylaw in effect;
 - (a.4) must comply with the applicable requirements of the regulations under the *Gaming, Liquor and Cannabis Act* respecting the location of premises described in a cannabis licence and distances between those premises and other premises;
 - (b) must have regard to but is not bound by the subdivision and development regulations;
 - (c) may confirm, revoke or vary the order, decision or development permit or any condition attached to any of them or make or substitute an order, decision or permit of its own;
 - (d) may make an order or decision or issue or confirm the issue of a development permit even though the proposed development does not comply with the land use bylaw if, in its opinion,
 - (i) the proposed development would not
 - (A) unduly interfere with the amenities of the neighbourhood, or
 - (B) materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land,
 - and
 - (ii) the proposed development conforms with the use prescribed for that land or building in the land use bylaw.

[38] In its decision, the Board must determine:

- a. What is the nature of the use?
- b. Is the proposed development compatible with adjacent uses?

c. If the use is compatible with neighboring uses, should the Board grant a variance?

[39] In making this decision, the Board has examined the provisions of the Municipal Government Act, RSA 2000, c. M-26 (the "MGA") and the sections of the LUB that formed part of the Exhibits and has considered the oral and written submissions made by and on behalf of those who provided evidence: the Development Authority, the Appellant, and those who provided written submissions to the Board.

What is the nature of the use?

[40] The next question is the nature of the use. Both parties agree that the proposed development is an accessory building whose purpose is separate and subordinate to the principal building on a lot, the use of which is incidental to that of the principal building located on the same lot. Accessory buildings include, but are not limited to, sheds, garages, suites and boathouses. The Board finds that the proposed development falls within the definition of an accessory building and finds that the proposed development is an accessory building.

[41] The Board reviewed the R1- Residential Small Lot District and confirmed that the Lands are located within the R1 District. The Board finds as a fact that the Lands are located within the R1 District.

[42] The Board reviewed the LUB s. 10. R1 - Residential Small Lot District specifically, s. 10.2.5 which states buildings and uses accessory to permitted uses are a permitted use within the R1 District. However, s. 10.8 Accessory Buildings states that setbacks for an Accessory Building are as per s. 8.1 Accessory Buildings.

[43] The Board reviewed s. 8.1.1 which lists general and specific regulations of Accessory Buildings with the R1 - Residential Small Lot District. The Board finds as a fact that the development does not meet the front yard setback requirements.

[44] The Board reviewed s. 10.3.8 Discretionary Uses which states other uses which, in the opinion of the Development Authority, are similar to the above mentioned permitted and discretionary uses. The development did not meet all the regulations of the LUB and as a result, the Board determined the proposed development is a discretionary use within the R1 District.

Is the proposed development compatible with adjacent uses?

[45] Having concluded that the use is discretionary use within the R1 District, the Board must determine whether the proposed development is compatible with neighboring uses.

[46] The Development Authority suggested that there were impacts that make the proposed development incompatible, particularly the fact that the development (Accessory Building) is closer to the front yard than the closest portion of the principal building and that considering Appendix 6 - Aerial view provided in the Exhibit No. 2, every property on the street maintains a

setback from the roadway so approving the development would significantly impact the community's adherence to the Land Use Bylaw.

[47] The Appellant argued that in light of the placement of the development, it is compatible with neighboring uses because although it is not a garage, which is allowed in the front yard, the accessory building is visually appealing and includes a six-foot garage door.

[48] The Affected Persons provided submissions that they are aware of the placement of the development and that they are accepting of the proposed development.

[49] The Board looked at the characteristics of the development presented and does not find that the setback of the development, in and of itself, is sufficient to make the proposed development incompatible. The Board finds that it is a compatible use as garages are allowed within the front yard and that, at the discretion of the Development Authorities, other accessory buildings are allowed within the front yard.

Should the Board grant a variance?

[50] Having found that the proposed development is compatible with the adjacent uses, the Board must then turn to the question of the variance.

[51] Both the Development Authority and the Appellant agree that the proposed development is located closer to the front yard than the closest portion of the principal building.

[52] The test to grant the variance is found in s. 687(3)(d) of the MGA. In order to grant the variance, the Board must be of the opinion that the proposed development would not unduly interfere with the amenities of the neighborhood or materially interfere with or affect use, enjoyment or value of neighboring parcels.

[53] The Appellant argued that the principal building and other chattels are situated far to the rear of the lot that limits the placement of an accessory building. The Appellant argued that it can be located in no other area on the property.

[54] In considering a variance, the Board has considered the purpose of the setback; however, there was no direct evidence of the rationale for the setback as garages are allowed in the front yard and there is variance provisions within the LUB that allow the Development Authority to approve accessory buildings within the front yard.

[55] The first part of the test (s. 687(3)(d)(i)(A)) requires the Board to consider whether the granting of the variance would unduly interfere with the amenities of the neighborhood. The Board must first determine what the amenities of the neighborhood are.

[56] The Board notes that there is no definition within the LUB for amenities, therefore the Board infers an amenity is a desirable or useful feature or facility of a building or place.

[57] The Board reviewed the evidence and determined that no evidence was given to show any amenities are within the neighborhood of the development, therefore, the Board finds that the development would not unduly interfere with any amenities of the neighborhood.

[58] The second part of the test (s. 687(3)(d)(i)(B)) provides that the Board may grant the variance if the proposed development would not materially interfere with or affect the use, enjoyment or value of neighboring parcels of land.

[59] The Board reviewed evidence from the letters in favour of the appeal submitted by the Affected Persons. The evidence presented stated that the Affected Persons were aware and accepted the development.

[60] Based on the evidence given on the physical characteristics of the development, the compatible use and the letters of support of the development, the Board finds that the development would not materially interfere with or affect the use, enjoyment or value of neighboring parcels of land.

[61] The Board was not persuaded by the argument of the Development Authority that the Development Authority and SDAB possess the authority to modify, but not completely waive, the LUB requirements. S. 4.8.3 of the LUB also allows the Development Authority to consider a variance only where warranted by the merits of the proposed development and in response to irregular parcel lines, parcel shapes or site characteristics which create difficulties in siting structures within the required setback or in meeting the usual bylaw requirements, however, there shall be no variance from lot coverage and building height. The Board finds as fact that the development meets the lot coverage and building height requirements. The site characteristics would pose difficulty in meeting the front yard setback requirements due to the far rear setback of the principal building and other chattels, therefore, the Board finds that the development would meet this variance provision.

[62] The Board notes s. 8.1.4 of the LUB that the siting of an accessory building in the front yard of a backlot where the primary building is set back far from the frontline of the lot may be approved by the Development Authority. Based upon the site plan provided in Appendix 3 and Aerial view provided in Appendix 6 of Exhibit No. 2, the principle building is shown to be located at the rear portion of the property, therefore, the Board determined that the development would meet this regulation.

[63] The Board determined that the Development Authority and the SDAB have the authority to approve the development based upon the evidence and the regulations of the LUB. Therefore, the Board upholds the appeal.

Conclusion

[64] For the above reasons, the Board upholds the appeal and approves the development of an accessory building under Development Permit Application No. 23-DP-005.

[65] Issued this 6th day of September, 2023 for the Subdivision and Development Appeal Board (Summer Village of Island Lake).



D. Meler, Chair
SUBDIVISION AND DEVELOPMENT APPEAL BOARD

This decision may be appealed to the Court of Appeal of Alberta on a question of law or jurisdiction, pursuant to s. 688 of the Municipal Government Act, RSA 2000, c. M-26.

APPENDIX "A"
REPRESENTATIONS

	Person Appearing
1.	Matthew Ferris, Development Authority, Summer Village of Island Lake
2.	Brent Cox, Representing Appellant Tanis Kolesar

APPENDIX "B"
DOCUMENTS RECEIVED AND CONSIDERED BY THE SDAB:

Exhibit	Description
1.	Notice of Appeal, Submitted by Tanis Kolesar on July 27, 2023
2.	Development Authority Report, Submitted by Matthew Ferris on August 21, 2023
3.	Letter in Favour of Appeal, Submitted by Marc Breault on July 27, 2023.

svislandlake wildwillowenterprises.com

From: terry kuprowsky
Sent: July 7, 2023 11:45 AM
To: svislandlake wildwillowenterprises.com
Cc: chad.newton@islandlake.ca
Subject: Island Lake

Dear [Wendy],

I hope this email finds you well. Following our brief phone call earlier today at 11 am, I wanted to formally express my request to attend the next Summer Village Meeting in person rather than via Skype. I believe it is essential to have a face-to-face interaction to discuss the concerns I raised in my previous letter dated March 21/23, which, while acknowledged during our discussion, have yet to be effectively addressed.

The matter concerning the Ball Tournament held recently was a distressing experience for the taxpayers of Island Lake. The accompanying events over the weekend, including vandalism, theft, and the use of fireworks throughout the night, extending as late as 4 am (as documented), caused significant disruptions. Moreover, improper parking, especially around the village and by back lot owners, further compounded the situation.

To clarify, I have a few questions that I hope can be addressed during the meeting. Firstly, was the ball diamond properly permitted as discussed? Secondly, were there appropriate liquor licenses obtained for the event? Thirdly, were additional portable toilets brought in to accommodate the influx of visitors? And lastly, were the number of participating teams limited as agreed upon?

Additionally, during the March 21 meeting, I raised concerns for the second consecutive year regarding the need to include a notice in our newsletter about the prohibition of high-speed sea-doing through the designated no-wake zones. While I understand that this falls under federal jurisdiction, I believe it would be beneficial to emphasize the importance of adhering to the 10 km speed limit for the safety of our beloved lake. There are a few individuals who exhibit a sense of entitlement and disrespect by disregarding these regulations.

Furthermore, I would appreciate clarification on the Summer Village's involvement in the organization of Island Lake Bay days. Are these events officially sanctioned by the Summer Village, or is an unofficial group known as the Rouge Bay Day responsible for their management? During covid times the village was run by a Unofficial Bay Days group just need to clarify Restoring our village's sense of community and reclaiming its identity is of utmost importance.

Lastly, I must express my concern regarding the absence of our bylaw officer. It would be greatly appreciated if you could update me on the situation during our conversation next week, once you have gathered relevant information.

I kindly request that you contact me to arrange a suitable time for me to attend the next in-person meeting. I look forward to being present and actively engaging in constructive discussions to address these pressing matters.

Thank you for your attention to this matter.

Sincerely,

Terry Kuprowsky

Summer Village of Island Lake Resident Concern

From: Terry Kuprowsky 53 Lakeshore Drive S, Island Lake Ab

The Summer Village of Island Lake is a blend of Fulltime and Part-time/Seasonal Residents who share a common love and respect for this unique Lake. As a community and Village, we all have an obligation to promote the health, wellness and Longevity of the Lake as well as a responsibility to share the village and lake respectfully together. This letter is respectfully submitted to express my concerns and recommendations for change to support good stewardship of our lake, and respect for the residents who live there. I believe we now need to take actions and steps to improve Lake Life both on and off the lake; all Residents deserve respect and privacy while enjoying their lake experience.

1. Bay Days/Events held in Public Areas at the Summer Village of Island Lake

Bay Days has been an annual event carried out at Island Lake for past 35 years. The initial intent of Bays Days involved the local residents and community / village to enjoy a day together playing baseball, children's games, etc. Each family/Resident was responsible to manage their own crowd of people, clean up after themselves and respect our Lake.

In the past few years Bay Days and other larger events have taken place at our Village involving larger and larger amounts of outside visitors/guests and their pets. These visitors and guests often are loud and noisy at night, camping in our playgrounds and ball diamond area, have disrespectful behaviors such as wrecking items at the baseball diamond, urinating and vomiting on residents personal property, trespassing on personal property, leaving large amounts of garbage, bottles, cans, dog litter to be cleaned up, set off fireworks in middle of the road in front and behind cabins, travel in large groups together on the main road leaving it difficult for traffic to drive on the road. Given these behaviors, it is fair to conclude that these individuals have little or no regard for our residents and our lake.

Recommendation:

- **Develop a Bylaw to address events on public Property of the Summer Village.** All events on Summer Village public Property should require a permit from the Village which includes number of guests expected, intent of the event, plans for food, alcohol consumption and liquor permit, toilets, garbage disposal, crowd monitoring, camping. The Village can then decide if the event on public property is too big or acceptable to be held at our lake.
- **Liability insurance** to protect the Summer Village financially if we are responsible for someone else's injuries sustained on Village Property during these events, for example bodily injury or property damage.
- **Baseball Teams/Tournaments should be limited to Eight to Ten Teams per event** since there is only one Ball Diamond and limited toilets available.

2. NO WAKE ZONES

Many Boaters, do not know how to navigate and interpret the No Wake Zone areas and do not adjust their speed limits appropriately. Seedooers are also a concern as they often speed through these areas as well. Though Seedooers do not create much of a wake; their speed is often a concern. NO WAKE ZONE areas should be safe for children/people to swim in; and having the Buoys visible implies there is a safe zone, yet I have seen many boater and Seedooers failing to adhere to these limits. This now limits our freedom to enjoy these areas of our lake and is often quite dangerous.

Recommendation:

Public/Resident Education is needed by placing the "NO WAKE ZONE RULES" in the Summer Village Newsletter, by placing signs in various strategic areas e.g. Island Lake Store, Boat Launches, which will improve overall visibility of the NO WAKE ZONE RULES.

Respectfully Submitted,
Terry Kuprowsky

7a.

svislandlake wildwillowenterprises.com

From: Tara, LeMessurier <Development1@athabascacounty.com>
Sent: August 29, 2023 12:01 PM
To: svislandlake wildwillowenterprises.com
Cc: Naomi Hofer
Subject: [Internal]Referral of Discretionary Use Development Permit Application - Lot 11, Block 1, Plan 1021187
Attachments: Application Complete_Redacted.pdf

Good morning,

Find attached a development permit application and site plan for placement of a sea can (Discretionary Use) on the above noted parcel. As per the IDP and LUB we are required to refer to adjacent municipalities for comment. Please review and comment at your earliest convenience.

Thanks,

Tara LeMessurier
Development Officer
Athabasca County
Office: 780-675-2273 | Fax: 780-675-5512
3602 - 48 Avenue, Athabasca, AB Canada T9S 1M8



www.athabascacounty.com

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DEVELOPMENT PERMIT APPLICATION

Phone: 780-675-2273 Toll Free: 1-844-682-2273 Fax: 780-675-5512

3602 - 48 Avenue, Athabasca, Alberta T9S 1M8
www.athabascacounty.com

Development Permit No.

023-116

File Ref No.

447261023

Application Date

August 16, 2023

Please read the attached instruction guidelines before completing this form. An application will only be processed if submitted in complete form and accompanied by the applicable fee.

Applicant Contact Information (Type or Print)				Property Owner Contact Information (if different from Applicant)			

Qtr	NE	Sec	26	Twp	67	Rg	24	W4	Plan	1021187	Block	1	Lot	11					
Rural Address									44,241044 Hwy Ave		Property Size		.99 acre		Community	Island Lake			
Current Use of Land or Buildings									Residential/Recreation							Proposed Use of Land or Buildings		Storage	
The land is adjacent to:																			
<input type="checkbox"/> A Primary Highway <input type="checkbox"/> A Secondary Highway <input checked="" type="checkbox"/> A Municipal Road																			
Type of Development Proposed: <input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Recreational <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Agricultural																			

Dwelling Size:		Accessory Building 8' x 40'		<input type="checkbox"/> Minor Home Occupation	
<input type="checkbox"/> 1 Storey <input type="checkbox"/> 2 Storey Ht		<input checked="" type="checkbox"/> 1 Storey <input type="checkbox"/> 2 Storey Ht 9'6"		<input type="checkbox"/> Major Home Occupation	
<input type="checkbox"/> On-Site Construction		<input type="checkbox"/> Attached Garage <input type="checkbox"/> Detached Garage		<input type="checkbox"/> Natural Resource Extraction	
<input type="checkbox"/> Modular Home		<input type="checkbox"/> Shed <input type="checkbox"/> Shop Building		<input type="checkbox"/> Sign Size x	
<input type="checkbox"/> Manufactured Home Year:		<input checked="" type="checkbox"/> Other 40' sea can		<input type="checkbox"/> Other (Specify)	
# of Dwellings on the Property				<input type="checkbox"/> Variance Request -	
<input type="checkbox"/> Moving Existing Residence		<input type="checkbox"/> Recreational Vehicle Placement		Details:	
from:		Model Yr			
<input type="checkbox"/> Addition Size: x		Size			

☐ Building Drawings Submitted ☐ Site Plan Submitted Estimated Value of Development: \$ 10,000.00

Construction Start Date: September 15, 2023 Completion Date: September 30, 2023

I/We hereby declare that the above information is, to the best of my/our knowledge, factual and correct and hereby give my/our consent to allow all authorized persons the right to enter the above land and/or buildings for the purpose of investigation and enforcement.

Personal information required on this application form is collected under the authority of sections 33(2) and (3) of the Access to Information Act (the "ATIA"). Your personal information will be used to process your application. Please be advised that your name, address and details related to your permit will be disclosed to the Athabasca Safety Codes Authority for the purpose of enforcement with the Safety Codes Act. Disclosure of your personal information is completed under the authority of section 40(1) of the ATIA.

FOR OFFICE USE ONLY

Decision & Dates	Zoning	Fees
<input type="checkbox"/> Approved <input type="checkbox"/> With Conditions	<input type="checkbox"/> District Country Residential (CRI)	<input type="checkbox"/> Fee: \$250
<input type="checkbox"/> Refused	<input type="checkbox"/> Division Number: 8	<input type="checkbox"/> Date Paid: Aug 23, 2023
<input type="checkbox"/> Appealed	<input type="checkbox"/> Permitted Use	<input type="checkbox"/> Payment Type
<input type="checkbox"/> Decision Date:	<input checked="" type="checkbox"/> Discretionary Use Seacan	<input type="checkbox"/> Cash <input type="checkbox"/> Debit <input type="checkbox"/> MC <input checked="" type="checkbox"/> Visa <input type="checkbox"/> Cheque
	<input type="checkbox"/> Variance	<input type="checkbox"/> Receipt Number: #247509
	<input type="checkbox"/> Prohibited	



Summer Village of Island Lake

Box 8, Alberta Beach, AB T0E 0A0

Phone: 1-780-967-0271 Fax: 1-780-967-0431

Website: www.islandlake.ca

Email: svislandlake@wildwillowenterprises.com

September 11, 2023

Athabasca County
3602 - 48 Avenue
Athabasca, AB
T9S 1M8

Re: Development Permit Application for Lot 11, Block 1, Plan 1021187

Dear Athabasca County Development Authority,

I hope this letter finds you well. As the Mayor of the Summer Village, I am writing to express our community's shared concerns and opposition to the development permit application for Lot 11, Block 1, Plan 1021187, which proposes the placement of a shipping container on the property within Athabasca County. While we acknowledge and respect Athabasca County's authority in approving such developments, I kindly request that we collectively explore an alternative approach that better aligns with the visual requirements and aesthetics of our shared region. Furthermore, I strongly urge Athabasca County to **refuse** the development permit due to several reasons as outlined below.

Firstly, the proposed sea-can does not meet the definition of "Accessory Building" in the County's Land Use Bylaw (LUB) as there is no "principal building located on the same parcel of land." This fundamental requirement is crucial for maintaining the integrity of our land use regulations and should not be overlooked.

Secondly, as per Section 10.30.5 of the County's LUB, sea-cans "shall be strictly prohibited in any front yard of the property." It has come to our attention that this property is apparently a double fronting lot, as indicated in Section 9.4 of the County's LUB. Therefore, the proposed placement of a sea-can in the front yard is in direct violation of this regulation.

Furthermore, "Storage" is not listed as a "Principal Use" in the CR1 (Country Residential 1) District, which further indicates that the proposed development does not conform to the County's land use regulations.

Lastly, as specified in Section 10.30.8 of the County's LUB, there is no principal building on the site to enable the provision that "sea cans shall be painted in colors or sided to complement the principal building on the site." This regulation highlights the importance of maintaining the visual harmony within our communities.

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In light of these concerns and violations of the County's land use regulations, I strongly urge Athabasca County to refuse the development permit application for Lot 11, Block 1, Plan 1021187, which proposes the use of a shipping container as a principal building for RVs. The proposed development does not align with these guidelines and, more importantly, does not meet the essential criteria for granting a development permit.

We appreciate your attention to this matter and trust that you will make the decision that is in the best interest of our community and in accordance with the established regulations.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Chad Newton', with a stylized flourish at the end.

Chad Newton
Mayor

svislandlake wildwillowenterprises.com

From: Tara, LeMessurier <Development1@athabascacounty.com>
Sent: September 14, 2023 8:16 AM
To: svislandlake wildwillowenterprises.com
Cc: Christa Wilkinson; Naomi Hofer; wendy wildwillowenterprises.com
Subject: [Internal]RE: [EXTERNAL]RE: [Internal]FW: [EXTERNAL]RE: [Internal]Referral of Discretionary Use Development Permit Application - Lot 11, Block 1, Plan 1021187

Good morning,

Since the proposal is subject to a license, permit, approval or other authorization granted by the NRCB, ERCB, AER, AEUB or AUC, appeal of the decision lies with the Land and Property Rights Tribunal, whose address is 2nd Floor, Summerside Business Centre, 1229 91 Street, Edmonton, Alberta, T6X 1E9 (phone 780-427-2444).

Thanks,

Tara LeMessurier
 Development Officer
 Athabasca County
 Office: 780-675-2273 | Fax: 780-675-5512
 3602 - 48 Avenue, Athabasca, AB Canada T9S 1M8



www.athabascacounty.com

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From: svislandlake wildwillowenterprises.com <svislandlake@wildwillowenterprises.com>
Sent: Tuesday, September 12, 2023 3:49 PM
To: Tara, LeMessurier <Development1@athabascacounty.com>
Cc: Christa Wilkinson <Planning@athabascacounty.com>; Naomi Hofer <development3@athabascacounty.com>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Subject: [EXTERNAL]RE: [Internal]FW: [EXTERNAL]RE: [Internal]Referral of Discretionary Use Development Permit Application - Lot 11, Block 1, Plan 1021187

That is unfortunate. There was no date for a response on your initial email and, as you know, working with a Council takes time, I assumed (my mistake) that I had two weeks. The link you sent says to contact the County for appeal information. Can you please send me the information that I need for us to appeal the permit?

Thank you,

Angela Duncan
 Assistant CAO
 Summer Village of Island Lake

780-967-0271

<https://islandlake.ca/>

From: Tara, LeMessurier <Development1@athabascacounty.com>

Sent: Tuesday, September 12, 2023 3:41 PM

To: svislandlake wildwillowenterprises.com <svislandlake@wildwillowenterprises.com>

Cc: Christa Wilkinson <Planning@athabascacounty.com>; Naomi Hofer <development3@athabascacounty.com>

Subject: [Internal]FW: [EXTERNAL]RE: [Internal]Referral of Discretionary Use Development Permit Application - Lot 11, Block 1, Plan 1021187

Good afternoon,

Thank you for your response. I did not receive any communication after I emailed you for comments on August 29, 2023, I issued the permit on September 6, 2023.

Here is the link to the advertisement that went on the website that day and in this week's edition of the Athabasca Advocate <https://athabascacounty.com/development-permit-approvals-for-week-of-september-6th-2023/>. There is appeal information listed if you choose to appeal the decision.

Regards,

Tara LeMessurier
Development Officer

Athabasca County

Office: 780-675-2273 | Fax: 780-675-5512

3602 - 48 Avenue, Athabasca, AB Canada T9S 1M8



www.athabascacounty.com

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From: svislandlake wildwillowenterprises.com <svislandlake@wildwillowenterprises.com>

Sent: Tuesday, September 12, 2023 11:59 AM

To: Tara, LeMessurier <Development1@athabascacounty.com>

Cc: Naomi Hofer <development3@athabascacounty.com>

Subject: [EXTERNAL]RE: [Internal]Referral of Discretionary Use Development Permit Application - Lot 11, Block 1, Plan 1021187

Hello Tara,

Please see attached, Island Lake's response to this permit application. Please don't hesitate to reach out to me if you require any further information.

Regards,

Angela Duncan

svislandlake wildwillowenterprises.com

From: Assunta Marozzi <assunta.marozzi2@telus.com>
Sent: February 28, 2023 1:52 PM
To: svislandlake wildwillowenterprises.com
Cc: kevin.verbeek@kyetech.ca; Karen Clark
Subject: S.V. of Island Lake - signature request NG9-1-1 agreement
Attachments: S.V.IslandLakeNG9-1-1LGA Agreement(v122022).pdf

Good afternoon,

We are excited to announce your Kyetech Canada Inc PSAP and Parkland County PSAP are planning their onboarding process to the new NG9-1-1 network.

In order for the Kyetech Canada Inc. and Parkland County PSAPs to complete their transition to the new NG9-1-1 network, the Local Governing Authorities served by Kyetech Canada Inc. and Parkland County PSAP is required to execute the CRTC-approved NG9-1-1 agreement. This critical requirement will play a significant role in launching the new and improved features of NG9-1-1 that serve the citizens of the S.V. of Island Lake.

Accordingly, I have attached a copy of the agreement for signature.

To help facilitate and for additional clarity concerning Schedule B, D, E, F and G:

Schedule B: Initials required

Schedule D: Not required to be filled. Schedule D is reserved for provincial and federal PSAPs such as AHS, RCMP, DND.

Schedule E: At this time we are not expecting any data to be filled for Schedule E as this is specific to the introduction of the NG9-1-1 GIS (anticipated sometime between 2025 - 2027). As we get closer to implementation, we will follow up to obtain the LGAs Schedule E information. In the interim, the legacy processes for submitting municipality address data to TELUS will continue.

Schedule F: Initials required

Schedule G: the LGA must designate a Local Registration Authority ("LRA"). The LRA will be responsible for determining and managing which users will be authorized to access the NG9-1-1 network and managing their credentials, user names, passwords, etc. An LRA can be assigned for a specific PSAP(s) or may be assigned for all PSAPs in an entire serving territory. While an LGA can designate themselves to manage PSAPs users' access, in most cases, the LGA will designate their respective PSAPs with the LRA responsibilities. If you prefer your PSAPs to be your LRA, then please fill in each of the respective PSAPs serving (Kyetech Canada Inc & Bonnyville Fire) within Schedule G (per line) accordingly.

I look forward to receiving your signed agreement.

Kindest regards,

Assunta Marozzi

LGA Relations Manager

NG9-1-1

T. (780) 508-1237

TELUS | the future is friendly®

I humbly acknowledge that we are on Treaty 6 territory, a traditional meeting grounds, gathering place, and traveling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. I acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

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Please consider the environment before printing this email



NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

This Agreement for the provision TELUS' Next Generation 9-1-1 Service (the "Agreement") is effective the ____ day of ____, 2023 (the "Effective Date")

BETWEEN:

S.V. of Island Lake

(the "Local Government Authority" or "LGA")

AND:

TELUS Communications Inc.
("TELUS")

WHEREAS the Local Government Authority wishes to provide its citizens with access to Next-generation 9-1-1 ("NG9-1-1") Emergency Services ("NG9-1-1 service") through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1;

WHEREAS, the legacy 9-1-1 service is, as per Telecom Regulatory Policy CRTC 2017-182 ("TRP 2017-182"), called "Next Generation 9-1-1 – Modernizing 9-1-1 networks to meet the public safety needs of Canadians", is due to be decommissioned by order of the Canadian Radio-television Commission ("CRTC").

WHEREAS, the current legacy 9-1-1 LGA service agreement will remain in effect and supplement the NG9-1-1 until such time the legacy 9-1-1 network is decommissioned.

WHEREAS TELUS, as mandated by the CRTC, is the sole provider of NG9-1-1 services in the province in which the LGA is located and as such can route calls, sessions or events from the inhabitants of the LGA calling the 3-digit emergency telephone number 9-1-1 to the appropriate Public Safety Answering Point which provides the 9-1-1 caller with access to Emergency Services;

WHEREAS TELUS has developed an IP based next generation 9-1-1 service designed to replace the legacy provincial enhanced 9-1-1 service that will transit calls, sessions and events to the 3-digit emergency telephone number 9-1-1 in accordance with the terms and conditions laid out in TRP 2017-182 and Telecom Decision CRTC 2021-199 ("Decision 2021-199"); and

WHEREAS TELUS will recover costs associated with delivering the TELUS Next Generation 9-1-1 Service in the form of a fee levied against each End-User as prescribed in TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) filed in accordance with the process laid out in TRP 2017-182 and any future modifications thereto.

NOW THEREFORE in consideration of the mutual agreements hereinafter contained and other good and valuable consideration, the parties hereto agree as follows:

1 DEFINITIONS

In this Agreement, in addition to those terms which are parenthetically defined, capitalized terms shall have the meanings ascribed to them in Schedule "A" (Definitions).

2 SCOPE OF AGREEMENT

2.1 **Agreement:** The LGA and TELUS (collectively, the "Parties") hereby agree to fulfil their respective obligations as per the terms and conditions set out in TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) and those contained in this Agreement, in order to provide NG9-1-1 emergency calling services. The Parties agree that this Agreement is for their mutual

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

advantage and is designed to provide continued access to Emergency Services to the served inhabitants within the Serving Area.

- 2.2 **Cost Recoveries:** The Parties agree that TELUS will recover costs associated with delivering the TELUS Next Generation 9-1-1 Service via the TELUS NG9-1-1 Tariff filed by TELUS to be levied against entities that provide access to NG9-1-1 services in TELUS' ILEC operating territory.
- 2.3 **Service Description:** The NG9-1-1 Service provides a managed, private, dedicated IP network referred to as the Emergency Services Internet Protocol network ("ESInet"). The ESInet provides the transport and interconnectivity for all I3-PSAPs within the Serving Area as well as Originating Service Provider networks supporting 9-1-1 Calling over IP-based networks and devices. For I3-PSAPs, the ESInet is delivered to the PSAP operations premise using TELUS's IP VPN service to the PSAPs. The NG9-1-1 Service also provides a series of applications and service interfaces known as NG9-1-1 Core Services ("NGCS") and may include other third-party applications from trusted entities as may be requested by the LGA and agreed to by TELUS. TELUS provided NG9-1-1 Service features are described in the User-to-Network Interface ("UNI") document. The LGA agrees that TELUS is not responsible nor liable for damages arising from LGA's use of third-party applications in conjunction with the NG9-1-1 Service.

3 TELUS' OBLIGATIONS

In accordance with TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001), TELUS agrees to:

- 3.1 Provide TELUS Next Generation 9-1-1 Service to the LGA in order to provide End-Users, within the Serving Area, served by Originating Network Providers who have entered into agreements with TELUS with respect to access to TELUS Next Generation 9-1-1 Service, access to Emergency Services through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1, as further described herein.
- 3.2 Provide TELUS' Next Generation 9-1-1 Network access, network termination/demarcation, and services to the PSAP, as agreed to by TELUS and the LGA, to be used to answer and transfer calls, sessions and events to the 3-digit emergency telephone number 9-1-1.
- 3.3 Provide Selective Routing and Transfer of emergency calls, sessions and events to the Primary PSAP and Secondary PSAPs according to instructions provided by the LGA, including those described in PSAP Contingency Plans.
- 3.4 Provide 9-1-1 caller information, as ordered by the CRTC, to the PSAP(s).
- 3.5 Maintain and update the 9-1-1 mapping and addressing database subject to receipt of the information required to be provided by the LGA pursuant to paragraphs 4.4.2 and 4.4.3.
- 3.6 Be responsible for any other requirements not specifically identified in this Agreement related to matters of the kind as imposed by the CRTC.
- 3.7 Where an Originating Network Provider has entered into agreements with TELUS with respect to access to TELUS Next Generation 9-1-1 Service, TELUS shall remain responsible for all aspects of the operation of the TELUS Next Generation 9-1-1 Service and shall not be relieved of any of its obligations under this Agreement.
- 3.8 Maintain a 24x7 9-1-1 Support Team to monitor the network and coordinate activities with stakeholders.
- 3.9 Maintain a fallback Third Party Operator Service that will accept NG9-1-1 calls, sessions

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

and events and route them to the appropriate Primary PSAP in the event of network, routing, or location issues.

- 3.10 Selectively route and enable the selective transfer of 9-1-1 Calls to the Primary-PSAP, Secondary-PSAPs and Dispatch Agency according to Policy Routing Rules crafted to the needs of the LGA, including those described in PSAP Contingency Plans.
- 3.11 Maintain a PSAP Contingency Plan as prepared by each PSAP in the event of network or customer equipment outage or evacuation.
- 3.12 Perform Quality Assurance and Quality Control (QA/QC) on the aggregated dataset and provide mapping and addressing discrepancy/errors reporting back to the Local Government Authorities or their designees.
- 3.13 Provide ESnet IP connection with redundant and, dependent upon availability, diverse facilities to PSAP locations designated by the LGA and as listed in Schedule "D" (PSAP Designations & Locations).
- 3.14 TELUS is responsible for delivering NG9-1-1 traffic to the TELUS NG9-1-1 demarcation point. TELUS will not be responsible for any issues, nor will it troubleshoot outages or failures proved to be occurring with the LGA network, which begin on the LGA side of the TELUS NG9-1-1 demarcation point.

4 OBLIGATIONS OF THE LGA

4.1 As it applies to PSAPS, the LGA agrees to:

- 4.1.1. Designate Primary PSAPs, Secondary PSAPs, and Back-Up PSAPs to answer and dispatch 9-1-1 Calls in the Serving Area. In the event that the LGA contracts with a third party for the management and operation of the PSAP, the LGA will remain responsible for all aspects of the operation of the PSAP and will not be relieved of any of its obligations under this Agreement.
- 4.1.2. Ensure that all PSAPs are i3-compliant as per the conditions listed in section 6, requirements listed in Schedule C, and documents referenced in Schedule E of this document are connected to the NG9-1-1 network
- 4.1.3. Ensure that all PSAPs provide, operate, and manage the personnel and the equipment, including terminal equipment, required to receive and process all emergency calls, sessions and events directed to the PSAP, based on the technical requirements further detailed under Schedule C. LGA shall put in place a Business Continuity Plan applicable to the PSAPs and test it annually.
- 4.1.4. Provide TELUS with a minimum of ninety (90) days' written notice of an intended change of a PSAP in their serving area.¹

- 4.2 The LGA acknowledges and understands that in cases where Next Generation 9-1-1 calls, sessions and events are delivered to TELUS without complete location information, these calls, sessions and events may be routed to a default PSAP which may be a Provincial Default i3 PSAP, designated by the provincial government or an alternate default PSAP selected and managed by TELUS.

¹ See Telecom Decision 2011-309 – CISC consensus reports – Emergency Services Working Group – ESRE0052 Section 4.2.2 – Change activity timelines.

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NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

- 4.3 As it applies to mapping addressing data (GIS or MSAG), where not otherwise defined by applicable provincial legislation and absent a provincial body that acts as a GIS data aggregator, the LGA shall create, maintain and update all boundaries, addressing and mapping information according to applicable standards (MSAG and GIS) and perform quality assurance and control on the data prior to submission. If a third party is to provide the GIS data on behalf of the LGA, such party shall be identified in Schedule "E", and that 9-1-1 specific GIS data layers must be provided directly to TELUS in a secure manner without transiting through any shared open platform upon implementation of GIS functionality within the NG9-1-1 network. The LGA agrees to provide TELUS with a minimum of ninety (90) days' written notice of a change in GIS data providers. The LGA shall take responsibility for changes to the 9-1-1 call routing resulting from submitted GIS data.
- 4.4 As it applies to Serving Area, the LGA shall coordinate the participation of all PSAPs in the Serving Area with respect to TELUS Next Generation 9-1-1 Service. This will include:
- 4.4.1. Determining, in conjunction with TELUS, the Serving Area and Emergency Service Zones served by the PSAPs;
 - 4.4.2. Providing and validating, as required by TELUS, all geographical data, including street names, addresses, or other data provided by the geographic information system (GIS) and associating those with Emergency Service Zones;
 - 4.4.3. Informing TELUS of all changes in the geographical data that may occur during the term of this Agreement and changes in that geographical data must be reported to TELUS as soon as possible after that data changes;
 - 4.4.4. Ensuring all PSAPs in the Serving Area have secure 9-1-1 data and systems which security includes physical security, network security, cybersecurity, and all other considerations within the PSAPs domains;
 - 4.4.5. Ensuring all PSAPs in the Serving Area have and maintain current contact information and make it available as per the NENA i3 standard;
 - 4.4.6. Ensuring the Primary PSAP accepts specific planned test calls from the public;
 - 4.4.7. Ensuring the Primary PSAP implements a call handling solution that includes a test call interface and automaton as described in NENA i3;
 - 4.4.8. Correcting all errors with submitted geographic data as reported by TELUS as soon as possible after the notification is sent to the LGA. LGA shall aim to do it in 72 hours to ensure that all carriers operating within the LGA territory have access to accurate validation information;
 - 4.4.9. Providing TELUS with 85 days written notice of an intended change in borders of the Serving Area.²
- 4.5 As the requirements related to the TELUS Next Generation 9-1-1 Service may evolve in time or need to be detailed, the LGA shall be responsible for any other requirements that are not specifically identified in the Agreement but added in documents referred under the Agreement (such as UNI) or otherwise communicated by TELUS to all LGAs and PSAPs.

² Please see Telecom Decision 2011-309 – CISC consensus reports – Emergency Services Working Group – ESRE0052 Section 4.2.2 – Change activity timelines.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

- 4.6 The LGA shall not, nor shall it authorize, assist or permit any person other than TELUS to change, repair, reinstall or tamper with the TELUS Next Generation 9-1-1 Network and equipment up to the demarcation point.
- 4.7 The LGA recognizes that TELUS Next Generation 9-1-1 Service allows for many new functionalities regarding types of data that can be transmitted over the Next Generation 9-1-1 network. It is expected that the Commission will mandate the implementation of such new functionalities. The availability of these functionalities may require the LGA to upgrade software and/or hardware at the PSAP. To ensure NG9-1-1 services' upgrades and new features are available uniformly across TELUS' ILEC operating territory, the LGA will have to ensure the PSAPs selected to serve its inhabitants implement such upgrades on the implementation schedule set out by the CRTC.
- 4.8 The LGA shall support embargoes implemented to suspend changes to the database during major outages or planned upgrades.
- 4.9 The LGA shall implement guidelines and procedures with respect to the retention and destruction of personal information related to NG9-1-1 services prior to the provision of those services.³
- 4.10 The LGA shall ensure that all communications destined for carriage over the NG9-1-1 network will be secure, and it will take all steps necessary to protect the confidentiality of the information carried over those networks to the maximum extent feasible.
- 4.11 Upon implementation of GIS functionality within the NG9-1-1 network, the LGA must provide sensitive NG9-1-1-related GIS and addressing data directly to TELUS in a secure and encrypted manner without transiting through any shared open platform.⁴
- 4.12 The LGA shall continue to provide TELUS access to the Master Service Addressing Guide until such time as the legacy 9-1-1 network is decommissioned or is advised by TELUS that the Master Service Addressing Guide is no longer required.
- 4.13 Warrant and represent that it has the authority to:
- 4.13.1 Enter into this Agreement;
 - 4.13.2 Determine that the LGA will utilize TELUS Next Generation 9-1-1 Service to provide End-Users within the Serving Area, served by TELUS or by Originating Network Providers who have entered into agreements with TELUS with respect to access to TELUS Next Generation 9-1-1 Service, access to Emergency Services through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1; and
 - 4.13.3 Determine that all End-Users, within the Serving Area, served by TELUS or by Originating Network Providers who have entered into agreements with TELUS with respect to access to 9-1-1 Service, shall receive access to Emergency Services through calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1 through use by the LGA of 9-1-1 Service.

5 PROPERTY RIGHTS

- 5.1 Title to, ownership of, and all intellectual property rights in any facilities, equipment, software, systems, processes, and documentation used by TELUS to provide the TELUS

³ Pursuant to Telecom Regulatory Policy CRTC 2017-182, paragraph 233.

⁴ Pursuant to Telecom Regulatory Policy CRTC 2020-150, paragraph 22.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Next Generation 9-1-1 Service and all enhancements on them shall be and remain with TELUS or its suppliers. Except as expressly set forth elsewhere in this Agreement, this Agreement does not grant the LGA any intellectual property or other rights or licenses in or to any service components listed above.

6 TRUSTED ENTITIES

- 6.1 Trusted entities are entities that have been qualified, certified and authorized by either TELUS and/or CRTC to connect to the TELUS Next Generation 9-1-1 Network.

7 CONFIDENTIAL INFORMATION

- 7.1 Unless the LGA provides express consent or disclosure is pursuant to a legal power, all information kept by TELUS regarding the LGA, other than the LGA's name, address and listed telephone number, is confidential and may not be disclosed by TELUS to anyone other than: i) the LGA; ii) a person who, in the reasonable judgment of TELUS, is seeking the information as an agent of the LGA; iii) another telephone company, provided the information is required for the efficient and cost-effective provision of telephone service and disclosure is made on a confidential basis with the information to be used only for that purpose; iv) an agent retained by TELUS in the collection of the LGA's account, provided the information is required for and is to be used only for that purpose; v) public authority or agent of a public authority, for emergency public alerting purposes, if a public authority has determined that there is an imminent or unfolding danger that threatens the life, health or security of an individual and that the danger could be avoided or minimized by disclosure of information; vi) an Affiliate involved in supplying the LGA with the Services, provided the information is required for that purpose and disclosure is made on a confidential basis with the information to be used only for that purpose.
- 7.2 TELUS is responsible for complying with Canadian privacy legislation (including the Personal Information Protection and Electronic Documents Act (PIPEDA) and substantially similar Canadian provincial privacy legislation) as such is applicable to TELUS in the provision of the Services under this Agreement. TELUS' commitment to the protection of personal information is further detailed in the TELUS Business Customer Privacy Policy available at www.telus.com/businessprivacy. TELUS' provision of the Services is subject to this policy. This policy may be updated by TELUS from time to time. The amended policy will be posted at the location above, and notice of the change will be provided by invoice notification, email, or otherwise. Unless otherwise indicated, the effective date of the amended policy will be the date of posting. The continued use of the Services by the Customer after such date will be deemed to constitute the acceptance of the amended policy. As TELUS does not have a direct contractual relationship with the PSAPs and the End-Users, TELUS relies on and the LGA shall ensure that the LGA (directly or through the PSAPs) has obtained all necessary consents from such End-Users, provided all necessary notices to End-Users, and otherwise have all necessary authority to permit the collection, use or disclosure of personal information by and between LGA and TELUS (if any).
- 7.3 Any information including any and all written documentation provided by TELUS to the LGA, its employees, servants, agents, assigns and/or contractors pertaining to the design, development, implementation, the operation and the maintenance of TELUS the Next Generation 9-1-1 Service is confidential, and will be provided only to such persons who have a need to know for the purposes of this Agreement. The LGA will not permit any of its employees, servants, agents, assignees and/or contractors to duplicate, reproduce, or otherwise copy any such confidential information for any purpose whatsoever, except as may be required by any such employees, servants, agents, assigns and/or contractors with a need to do so for the purposes of this Agreement.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

- 7.4 Use all information or data that is provided by an End-User for the sole purpose of responding to 9-1-1 related communications, unless the End-User provides express consent for other use or disclosure, or disclosure is ordered pursuant to a legal power. For greater clarity, information or data related to a specific emergency occurrence shall be used only for the purpose of responding to that emergency, unless the End-User provides express consent for other use or disclosure, or disclosure is ordered pursuant to a legal power.⁵ For greater clarity, such obligation also applies to the information or data that are provided on behalf of the End-User, for purposes associated with emergency services accessed through TELUS' NG9-1-1 network. For greater clarity, such obligation also applies when the information or data is stored or otherwise under the custody or control of the PSAP.
- 7.5 The LGA will retain the confidential End-User data, including any audio or video or text files provided and associated information in confidence and will treat the confidential information with the same degree of care that it employs for the protection of its own confidential information and, at a minimum, a reasonable degree of care, and will not use or copy such confidential information except as necessary to perform its obligations under this Agreement, and will not permit disclosure of such confidential information except to employees, servants, agents, assigns and/or contractors, including the PSAP (provided such employees, servants, agents, assigns and/or contractors are bound by similar confidentiality obligations as the one contained in this Agreement and provided such can be evidenced) where there is a need to know for purposes of this Agreement.
- 7.6 The LGA agrees that it will indemnify TELUS against any and all liabilities, losses, damages, costs, and expenses (including legal fees and disbursements on a solicitor and own client basis) resulting from the unauthorized disclosure or use of information identified in paragraphs 7.1 to 7.3 on the part of the LGA, its employees, servants, agents, assigns and/or contractors.
- 7.7 Furthermore, the LGA agrees to abide by all applicable federal and provincial legislation with respect to the protection of privacy and confidential information in effect from time to time.

8 QUALITY OF THE LGA'S SERVICE

- 8.1 The LGA agrees to implement and ensure the operation of its PSAP(s) in a manner that meets the quality standards generally accepted in Canada for such services.
- 8.2 The LGA acknowledges the importance under this Agreement that all PSAPs connected to the TELUS' Next Generation 9-1-1 Network meet at all times the requirements set out under this Agreement and promptly whenever those are changed by TELUS from time to time to assure the operation of TELUS' Next Generation 9-1-1 Network, in accordance with quality standards generally accepted in Canada and that the default of a PSAP to comply with such requirement can compromise the TELUS' Next Generation 9-1-1 Network and affect all End-Users.

9 FORCE MAJEURE

- 9.1 Neither TELUS nor the LGA will be held responsible for any damages or delays as a result of war, invasion, insurrection, demonstrations, or as a result of decisions by civilian or military authorities, fire, floods, strikes, decisions of regulatory authorities, and, generally, as a result of any event that is beyond the LGA's or TELUS' reasonable control ("Force Majeure").

⁵ Pursuant to Telecom Regulatory Policy CRTC 2017-182, paragraph 232.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

9.2 TELUS and the LGA agree that in the event of a Force Majeure, the Parties will cooperate and make all reasonable efforts to provide temporary replacement service until permanent service is completely restored.

9.3 The costs required to provide temporary replacement service will be borne according to the sharing of obligations between TELUS and the LGA, as indicated in Articles 3 and 4 of this Agreement.

10 IMPLEMENTATION SCHEDULE

10.1 TELUS and the LGA agree that the implementation of TELUS Next Generation 9-1-1 Service within the Serving Area, and based on the requirements set out in Schedule B, will be carried out pursuant to an implementation schedule to be mutually agreed to by the Parties in writing and which may be changed from time to time by agreement of the Parties.

11 LIMITATION OF LIABILITY

11.1 TELUS' liability for the performance of its obligations pursuant to this Agreement shall be the one set out in TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001). It is understood that TELUS' limited liability under this Agreement is a condition without which TELUS would not have entered into this Agreement, and therefore, TELUS' liability for the performance of its obligations pursuant to this Agreement shall not exceed any limitation of liability set out under TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) even if such limitation of liability does not specifically apply or refer to the LGA.

11.2 The LGA and TELUS shall, during the Term, maintain sufficient insurance to cover their respective obligations under this Agreement and shall provide evidence of same to the other party or, if either the LGA or TELUS is self-insured, provide to the other party evidence that is satisfactory to that party that the LGA and/or TELUS, as the case may be, is and will be, at all relevant times, in a position to face successfully its monetary obligations stemming from liability under this Agreement.

11.3 This Article 11 will survive the present Agreement even if it is annulled, in part or in whole, or even if it is terminated for any other reason.

12 TERM

12.1 Term: This Agreement will be effective as of the Effective Date, and will be valid for a period of five (5) years, with an automatic renewal for a successive period of five (5) years, unless one party gives to the other at least six (6) months' written notice of termination before the end of the then current five (5) years term.

12.2 Termination or Suspension of a Service: Notwithstanding Article 13.1, TELUS may immediately suspend the entirety or a portion of the NG9-1-1 Service where TELUS has reasonable cause to believe that the LGA's traffic is compromised or otherwise poses a risk to the NG9-1-1 Service. For any reason other than the integrity of NG9-1-1 Service, the LGA may terminate the NG9-1-1 Service, or TELUS may terminate or suspend the NG9-1-1 Service, in accordance with the terms of the relevant Tariffs with six (6) months prior written notice.

13 REGULATORY APPROVAL

13.1 It is expressly understood that TELUS Next Generation 9-1-1 Service is provided pursuant to the terms and conditions of the TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) as amended from time to time and as approved by the Commission, and this Agreement as amended from time to time and as approved by the Commission.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

- 13.2 This Agreement (excluding the Schedules) will be subject to approval by the Commission, and is subject to changes imposed by directions or orders of the Commission. Any future amendments to this Agreement (excluding the Schedules) will also be subject to approval by the Commission.

14 WAIVER

- 14.1 The failure of either party to require the performance of any obligation hereunder, or the waiver of any obligation in a specific instance, will not be interpreted as a general waiver of any of the obligations hereunder, which will continue to remain in full force and effect.

15 RELATIONSHIP OF THE PARTIES

- 15.1 This Agreement will not create nor will it be interpreted as creating any association, partnership, any employment relationship, or any agency relationship between the Parties.

16 ENTIRE AGREEMENT

- 16.1 Except as otherwise stated herein, this Agreement, together with the terms of TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) constitutes the entire agreement of the Parties and supersedes any previous agreement, whether written or verbal. Should any provision of this Agreement be declared null, void, or inoperative, the remainder of the Agreement will remain in full force and effect. In the event of a conflict between this Agreement and TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001), the terms of TELUS NG9-1-1 Tariff (CRTC 21461 Item 1001) will prevail.

17 NOTICES

- 17.1 Except if expressly specified otherwise elsewhere in the Agreement, all notices necessary under this Agreement shall be given in writing. In the case of TELUS, the notice shall be sent by e-mail and in the case of the LGA, the notice can be either personally delivered, or sent by registered mail or facsimile, or by e-mail at the addresses indicated below. Notices, if personally delivered or sent by facsimile, will be deemed to have been received the same day, or if sent by registered mail, will be deemed to have been received four days (excluding Saturdays, Sundays and statutory holidays) after the date of mailing. Notices delivered by e-mail shall include the following, and shall only be effective if the recipient provides by e-mail a confirmation of delivery and the date of acceptance of the delivery: (i) sender's name, address, telephone number, and e-mail address; and (ii) date and time of the transmission.
- 17.2 TELUS can change the telecommunication services provided to a PSAP by providing the LGA at least thirty (30) days prior written notice, without the necessity of the Parties signing a formal amendment to this Agreement. By continuing to use the TELUS' Next Generation 9-1-1 Network after TELUS has changed the telecommunication services provided to a PSAP, the change is deemed to have been accepted by the Parties.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Local Government Authority

TELUS Communications Inc.

TELUS

Regulatory Affairs

Attn: TELUS NG9-1-1 Leadership Team

Regulatory.affairs@telus.com

Or to such other address as either party may indicate in writing to the other.

IN WITNESS WHEREOF the Parties have caused this Agreement to be executed by their duly authorized representatives, such execution effective on the Effective Date.

Local Government Authority

Per: _____

Printed: _____

Title: _____

TELUS Communications Inc.

Per: _____

Printed: Jeff Smith

Title: Managing Consultant-Regulatory Affairs

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Schedule A

1 DEFINITIONS

For the purposes of this Agreement, in addition to other terms defined elsewhere in the Agreement, the following terms have the meanings ascribed below:

1.1 "Automatic Number Identification" or "ANI":

TELUS' NG9-1-1 Network's capability to automatically identify the calling telephone number and to provide a display of the number at the PSAP.

1.2 "Border Control Function" or "BCF":

Provides a secure entry into the ESInet for emergency calls presented to the network. The BCF incorporates firewall, admission control, and may include anchoring of session and media as well as other security mechanisms to prevent deliberate or malicious attacks on PSAPs or other entities connected to the ESInet.

1.3 "Business Continuity Plan":

A plan outlining how to continue operating during an unplanned service disruption; i.e.: technology or relocation.

1.4 "Commission":

The Canadian Radio-television and Telecommunications Commission ("CRTC") and its successors.

1.5 "Default Routing":

Default Routing is a contingency routing scheme whereby 9-1-1 calls, sessions and events are directed to an alternative PSAP or PSAPs due to network issues or missing/invalid location information.

1.6 "Demarcation Point":

The boundary that delineates the network responsibilities between the NG9-1-1 Network Providers and the LGAs. It can be designated by the latter subject to the demarcation point being (i) located within the combined operating territories of the small ILECs and the adjacent large ILEC, and (ii) captured in the NG9-1-1 service agreement between the LGA and its NG9-1-1 Network Providers(s).

1.7 "Emergency Services":

The first responders to situations that require immediate assistance, such as law enforcement, fire department, ambulance service, or other emergency medical assistance service.

1.8 "Emergency Services IP Network" or "ESInet":

An ESInet is a managed, private, dedicated IP network used for Emergency Services communications. The ESInet provides the transport and interconnectivity for trusted entities designated by the CRTC such as NENA i3-compliant PSAPs within the Serving Area, as well as CRTC-registered ONPs supporting 9-1-1 calling over IP-capable networks. For PSAPs, the ESInet is delivered using the Company's IP VPN service to the PSAPs' operations premises authorized by the LGA. ONPs interconnect to the ESInet through designated physical Points

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

of Interconnection (POIs).

1.9 "End-User":

An end-user with NG9-1-1 Network Access within the boundaries of the LGA, as determined by the Company and the LGA.

1.10 "Emergency Service Zone" or "ESZ":

A defined area within a Serving Area consisting of a specific combination of LGA, law enforcement, fire, emergency medical, and PSAP coverage areas.

1.11 "i3 PSAP":

A PSAP that is capable of receiving IP-based signaling and media for delivery of emergency calls conformant to the i3 standard.

1.12 "Local Government Authority" or "LGA":

An LGA is the relevant government authority, at the provincial, indigenous, territorial, regional and/or municipal level, that governs the PSAPs. For greater clarity, the PSAP is selected or designed by the LGA and is under the responsibility of the LGA.

1.13 "Master Service Addressing Guide" or "MSAG":

The MSAG/SAG is a database of street names and house number ranges; it defines emergency service zones within a community and the emergency service numbers associated to them in order to enable proper routing of basic 9-1-1 and enhanced 9-1-1 calls.

1.14 "Network Access":

A connection that allows calls, sessions, or other types of events intended to be delivered to the Company's NG9-1-1 Network.

1.15 "Next Generation Core Services" or "NGCS":

The base set of services needed to process an NG9-1-1 call, session or event on an ESInet. NGCS includes the Emergency Service Routing Proxy (ESRP), Emergency Call Routing Function (ECRF), Location Validation Function (LVF), Border Control Function (BCF), Bridge, Policy Store, Logging Services and typical IP services such as Domain Name System (DNS). The term NGCS includes the services but not the network on which they operate.

1.16 "NG9-1-1 Network Provider":

The carrier that provides connectivity, services, and management for Next Generation 9-1-1 service to LGAs and their PSAPs.

1.17 "Offnet Agency":

An agency outside of the NG9-1-1 network, such as a poison control centre or a hospital, which the LGA may designate to be able to receive PSTN calls transferred by a PSAP through the ESInet.

1.18 "Originating Network Provider":

A CRTC-approved authorized telecommunications service provider, wireless service provider,

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

or other service provider which delivers traffic to the Company's NG9-1-1 Network for routing to a PSAP.

1.19 "Policy Routing Rules" or "PRRs":

Policy Routing Rules (PRRs) allow PSAP to enable multi-layered treatment policies for diversion within the NG9-1-1 Network, providing more options to a PSAP to divert 9-1-1 calls, sessions and events to another destination based upon multiple conditions defined in the PRRs.

1.20 "Public Safety Answering Point" or "PSAP":

A primary PSAP is a PSAP to which 9-1-1 calls, sessions and events are routed as the first point of contact with a 9-1-1 telecommunicator. In most cases, the primary PSAP then contacts the appropriate agency to dispatch emergency responders. However, in cases where local authorities determine that specialized expertise is required to handle the 9-1-1 call, sessions and events are then transferred to a secondary PSAP.

A secondary PSAP is a PSAP to which 9-1-1 calls, sessions and events are transferred from a primary PSAP.

1.21 "PSAP Contingency Plan":

It is a plan prepared by the PSAP, in collaboration with TELUS, to provide Default Routing to ensure 9-1-1 calls are answered. PSAP Contingency Plan is about alternative routing and configuration options related to the NG9-1-1 Network and is more specific than the overall PSAP Business Continuity Plan.

1.22 "Selective Routing and Transfer":

A feature that automatically routes traffic destined for emergency services to the appropriate PSAP based on the location data provided during the setup of the 9-1-1 call, session or event (Automatic Identification information or Geodetic) and facilitates inter-agency transfer.

1.23 "Serving Area":

The area within the LGA's boundaries, as determined by TELUS and the LGA, from which calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1 will be directed to a particular primary PSAP which has a contract with the LGA.

1.24 "TELUS' Next Generation 9-1-1 Network":

A standards-based, all IP emergency communications infrastructure enabling highly reliable and secure voice and multimedia communications.

1.25 "Operator Service":

Operator Service for NG9-1-1 is a last resort routing scheme whereby calls, sessions and events that cannot be routed by the NG9-1-1 network on the ESInet to the PSAP will be routed to an operator service contracted by the NG9-1-1 Service Provider as mandated in Telecom Decision 2019-66.

1.26 "User-to-Network Interface (UNI) Interconnection Design Specifications":

User-to-Network Interface (UNI) Interconnection Design Specifications means the authoritative document which sets the technical specifications an I3-PSAP must comply with.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Schedule B (for TELUS internal resource planning purposes only)

SCHEDULE B - v.1	
List of NG9-1-1 PSAPs, locations & targeted migration	
Current Emergency Zones & PSAP migration Identification	
<p>Schedule B is a current list of PSAPs that provide services to the LGA. Please review and confirm accuracy (initial) of all contracted PSAPs. Post transition changes or updates to Schedule B will be communicated to TELUS via current TELUS operations change process.</p>	
LGA initial _____	

PSAP Serving Information			
PSAP Name (*1 & *2)	PSAP Address	PSAP Address - Backup Site	Targetted Migration Date
Kytech Canada Inc. Westlock	9936 106 Street Westlock, AB	99502 BR 263 Westlock County AB	Q3 2023
Parkland County FCC	53109A HWY 779 moving to: 4820 52 Ave Wabamun Parkland County, AB	53115 Range Road 263a, Ardalion AB	TBD

Notes:

*1 – LGA shall ensure all PSAP sites meet the NG9-1-1 requirements.
*2 – LGA shall ensure that if a PSAP changes during the Term, the replacement is aware of the LGA obligations re: PSAPs under this Agreement, and TELUS is notified of the change.

ESZ	Community	Municipality	9-1-1 Answer	Fire
965	Island Lake	S.V. of Island Lake	Parkland County ECC	Kytech OCC

Notes:

- *1 – LGA shall ensure all PSAP sites meet the NG9-1-1 requirements.
- *2 – LGA shall ensure that if a PSAP changes during the Term, the replacement is aware of the LGA obligations re: PSAPs under this Agreement, and TELUS is notified of the change.
- *3 – "Offnet" Agencies are not connected to the ESInet over an IP-UNI
- *4 – This PSAP is only required if there is a PSAP designated as a safety net for a specific Province or Territory.

Schedule C

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NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Technical requirements\ESInet Access Criteria

Next Generation 9-1-1 is comprised of complex and interactive systems. In order to ensure proper network security, resiliency, diversity, and reliability, the LGA must ensure that all of their PSAPs meet the following technical criteria. A PSAP cannot interconnect to the NG9-1-1 network without meeting these requirements.

PSAPs utilizing networks to process and deliver NG9-1-1 calls outside of the ESInet do so at their own risk and assume all liabilities, including prolonged restoration times in the event of an outage.

LGA must ensure that the PSAP(s):

- 1 Deploy Dual Stack as the preferred method for simultaneous use of IPV4 & IPV6 address space OR to individually perform NAT-PT (Network Address Translation - Protocol Translation) for their Network Domain as defined in the NG9-1-1 network provider's UNI Interconnection Design Specifications, as a mandatory condition to interconnect to the NG9-1-1 network.
- 2 Support a set MTU (Maximum Transmission Unit) value of 1500 bytes for their network domain.
- 3 Utilize the Border Gateway Protocol (BGP) for dynamic routing between peering networks, using registered Autonomous System (AS) numbers, when available.
- 4 Assign a Local Registration Authority ("LRA"). The LRA will be responsible for determining and managing which users will be authorized to access the ESInet. An LRA can be assigned for a specific PSAPs or may be assigned for all PSAPs in an entire serving territory. The PSAP must notify TELUS at least 30 days prior to onboarding to the NG9-1-1 network of its selection and provide TELUS with 60 days' notice prior to any changes to its LRA structure. The LRA will have to enter into a distinct agreement with TELUS regarding the rights and obligations specific to the LRA and agree to TELUS Certificate Policy. For greater clarity, if access to the ESInet is needed for devices, the PSAP must assign an Authorized Organization Representative ("AOR"), which shall also enter into a distinct agreement with TELUS. For greater clarity, LRA and AOR doesn't need to be the PSAP itself.
- 5 Utilize the PCA service provided by the NG9-1-1 network provider, as defined in the UNI Interconnection Design Specifications, as a mandatory condition of interconnection with the NG9-1-1 network until a nation-wide PSAP Credentialing Agency is established.
- 6 Comply with the UNI and any other bulletins or technical documents communicated by TELUS to all LGAs and PSAPs from time to time. Employ a NENA i3 compliant BCF (Border Control Function), as defined in the NG9-1-1 network provider UNI Interconnection Design Specifications, as a mandatory condition of interconnection with the NG9-1-1 network. In addition, the BCF must be deployed in a manner that prevents single points of failure.
- 7 Employ the QoS requirements as defined in the NG9-1-1 network provider UNI Interconnection Design Specifications as a mandatory condition of interconnection with the NG9-1-1 network.
- 8 Implement the mandatory list of audio CODECs as provided by the NG9-1-1 network providers as part of the Onboarding Process, and as updated through the proposed change management process managed by CISC.
- 9 Use the two (2) redundant 9-1-1 IP-VPN circuits and routers provided by TELUS to deliver 9-1-1 calls, sessions and events, and associated data as per TELUS acceptable use policy available at www.telus.com/aup. The PSAPs shall not modify, repair, reinstall, or tamper with the 9-1-1 IP-VPN circuits and routers, or use them in a manner that interferes with any service components used to provide them, TELUS' networks, or with the use of TELUS services by other persons, or in a manner that avoids the payment of any charges, or use the 9-1-1 IP-VPN circuits in violation

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

of any law or regulation. TELUS recommends that the PSAP use both 9-1-1 IP-VPN circuits to avoid service impacts in the event of an 9-1-1 IP-VPN circuit or terminating router failure.

- 10 Design and operation the PSAPs WAN/LAN, including resiliency, capacity, management, quality of service and security.
- 11 Support end-to-end encryption of traffic from and towards the ESInet as defined in the TELUS NG9-1-1 UNI Interconnection Design Specifications. PSAPs are strongly encouraged to utilize the TELUS NGCS-based DNS service to ensure the resiliency of DNS functions and seamless PCA functionality. If a PSAP opts to use its own DNS service, it will be the sole responsibility of that agency to design, maintain and administer this element.
- 12 Use the provided ESInet connections strictly for the delivery of NG9-1-1 calling and associated data and not to use any private VPN tunnels across the ESInet.
- 13 Create Policy Routing Rules for NG9-1-1 and communicate their Default Routing, if any, as part of their PSAP Contingency Plans to ensure that 9-1-1 calls are answered in the event of a PSAP outage.
- 14 Synchronize their network elements with those of the NGCS based on the Network Time Protocol resource provided by TELUS.
- 15 Apply on an ongoing basis, the required security updates (including any security patches) promptly, on the schedule communicated by TELUS.

The failure of a PSAP to comply with the technical requirement and access criteria may result in having such PSAP removed from the TELUS Next Generation 9-1-1 network. In the event where a PSAP does not meet the above technical requirements and access criteria to the ESInet, TELUS will inform the LGA before removing the PSAP from the TELUS Next Generation 9-1-1 network.

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Schedule D

MULTIPLE REGION PSAPs

This Schedule, or an alternative format agreed to by both the LGA and the Company, must be filled out by the LGAs with their respective PSAPs covering multiple regions and managed by a provincial or federal authority (e.g. Alberta Health Services, British Columbia Health Care Services, Royal Canadian Mounted Police.)

Operating as a provincial or federal secondary PSAP, the following provisions within this agreement does not apply: 4.1.1; 4.3; 4.4.1; 4.4.2; 4.4.3; 4.4.8; 4.8.9; 4.12;

The following provisions of this agreement (4.3.2; 4.3.3; 4.6; 4.8.4; 4.8.5; 4.9) that relate to "all PSAPs" for the purposes of this LGA, shall apply only to the single Multiple Regions PSAP.

Communication Centre Sites	Official Name	LGA (municipalities, counties, etc.)

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

Schedule E

NG9-1-1 GIS REQUIREMENTS * **Provided to TELUS upon GIS introduction**

Municipality, County or Other Government Entity name	GIS Data Provider or *Provincial/ Territorial Designated Data Aggregator name	Provincial /Territorial Legislation (Y/N)

In the absence of Provincial or Territorial legislation defining a Data Aggregator body, by default, the NG9-1-1 Network Provider will be the defined GIS and addressing Data Aggregator ([Telecom Decision CRTC 2020-150 | CRTC](#))

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

SCHEDULE F - v.1

LGA must verify with each PSAP and PSAP location listed in Schedule B has a 9-1-1 Contingency Plan and Policy Routing Rules documented and identified to TELUS. TELUS' requirement is to obtain documented contingencies and does not imply imposing mutual aid, backup sites, or any actual contingency options.

PSAP Serving Information			
PSAP Name (*1 & *2)	PSAP Addresses	PSAP Address-Backup Site	Contingency Plan & Policy Routing Rules - LGA verified (initial)
Kycloids Canada Inc. Westlock	9936 106 Street Westlock, AB	59502 RR 263 Westlock County AB	
Parkland County CCC	53109A HWY 7/9 moving to 4820 52 Ave Wabamun Parkland County, AB	53115 Range Road 263a, Achuson AB	

Notes:

*1 – LGA shall ensure all PSAP sites meet the NG9-1-1 requirements.

*2 – LGA shall ensure that if a PSAP changes during the Term, the replacement is aware of the LGA obligations re: PSAPs under this Agreement, and TELUS is notified of the change.

*3 – "Offnet" Agencies are not connected to the ESnet over an IP-UNI

*4 – This PSAP is only required if there is a PSAP designated as a safety net for a specific Province or Territory.

NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT

SCHEDULE G - v.1

LGA must designate a Local Registration Authority ("LRA") * reference Schedule C, #4. <u>If you preference is your PSAP provider, please designate that accordingly below (write in PSAP name)</u>			
Digital Subscriber Certificate Agreement and Application Form - submitted by LGA's Local Registration Authority designate upon TELUS onboarding			
PSAP Serving Information			
PSAP Name (*1 & *2)	PSAP Addresses	PSAP Address-Backup Site	LGA designated Local Registration Authority ("LRA")
Kyotech Canada Inc. Westlock	9936 106 Street Westlock, AB	59507 RR 263 Westlock County AB	
Parkland County ECC	53109A HWY 779 moving to 4820 52 Ave Wabamun Parkland County, AB	53115 Range Road 263a, Acheson AB	

Notes:

- *1 – LGA shall ensure all PSAP sites meet the NG9-1-1 requirements.
- *2 – LGA shall ensure that if a PSAP changes during the Term, the replacement is aware of the LGA obligations re: PSAP's under this Agreement, and TELUS is notified of the change.
- *3 – "Offnet" Agencies are not connected to the ESInet over an IP-UNI
- *4 – This PSAP is only required if there is a PSAP designated as a safety net for a specific Province or Territory.

7c.



5616— 48 St, Postal Bag 8, Elk Point, AB, T0A 1A0
Tel 780-724-2596 Fax 780-724-2597

Sept 7, 2023

Ms. Wendy Wildman
Summer Village of Island Lake
PO Box 8
Alberta Beach, AB
T0E 0A0
svislandlake@wildwillowenterprises.com

Dear Ms. Wildman,

Further to the letter sent in April, on Aug 25, 2023, the Northern Lights Library System Board unanimously approved, in principle, the upcoming 2024 budget. The budget includes a 1.5% levy increase for Municipalities and/or their Library Boards. The budget is anticipated to be ratified at the Nov 24, 2023, General Board meeting.

Northern Lights Library System's agreement stipulates that we use the same population list to assess the membership levy that the provincial government uses to calculate library operating grants. Therefore, your population for purposes of the 2024 library system levy is 228.

Please send a copy of your council motion accepting or rejecting the presented Northern Lights Library System Board 2024 Budget, with its 1.5% levy increase.

2024 Levies:

\$5.39 per capita	Municipality
\$10.78 per capita	Municipality without Library Board

The total levy for 2024 equals **\$2,457.84** from the Summer Village of Island Lake. (228 x \$10.78) Do NOT remit payment, the invoice will follow in December.

You may contact your Northern Lights Library Board member representative if you have any questions. A copy of the budget is available from your Northern Lights Library Board member representative.

Regards,

Jennifer Anheliger
Chairman
Northern Lights Library System Board

James MacDonald
Executive Director
Northern Lights Library System

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NILS BUDGET 2024 - Revenue

	GL Code(s)	BUDGET 2023 - 1.5%	BUDGET 2024 - 1.5%	BUDGET 2023 - 1.5%	BUDGET 2024 - 1.5%	COMMENTS / NOTES for 2023	Notes	
REVENUE								
Municipal and Utility Board Taxes	Municipalities	4620	\$867,199	\$868,136	\$868,136	2020 = 177982 (book adjustment reversed)		
	Library Boards	4630	\$613,196	\$613,723	\$603,199	2020 = 1143 BE		
	Board Assessment - IN	2600	\$387,507	\$387,455	\$387,486			
	Board Assessment - CUT	1007	<\$387,507	<\$387,486	<\$387,486			
Total		\$2,467,794.36	\$2,451,355.44	\$2,437,481.37	\$1,560,914.48			
Provincial Grants	Library/Program Board Director's Grant	4041	\$883,894	\$883,832	\$878,558	\$878,558	\$4.75 per resident 2023 (Net province's 5% drop from 2020)	
	Rural Library Services Grant	4042	\$3,467.00	\$3,478.00	\$3,570.00	\$3,570.00	\$5.00 per resident 20.877 = 358,974 = 1% Admin Fee (from 2020)	
	Online/Service/Development Grant	4043	\$84,388.00	\$84,450.00	\$84,450.00	\$84,450.00	Edmonton OMOS Grant (from April/May 2023 = 2023 pool)	
Total		\$911,749.00	\$911,760.00	\$916,578.00	\$916,580.00			
Other Revenue	Other Revenue - General	4520	\$2,250.00	\$2,260.00	\$2,260.00	\$2,260.00	Ball terms of NLS fund for equipment/program activity, Summer Programs, Asset sales, Craft Fair, Board Meeting, etc.	
	Grants and Sponsorships	4530	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	Grants, Sponsorships	
	Health and Wellness	4530	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	N/OUT, Professional services (offered 6023 = Health/Personal)	
	Investment	4610	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00	Bank/Investment Income	
Reserves	Office Rentals	4532	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00		
	Reserve Out	NEW	<\$173,296.48	<\$173,296.48	<\$173,296.48	<\$173,296.48	Approve - Transfer from reserve to budget over 4 years	
	Investment							
Total		\$73,000.00	\$73,000.00	\$73,000.00	\$73,000.00			
TOTAL OPERATING REVENUE			\$2,482,543.36	\$2,465,725.84	\$2,438,011.37	\$2,433,333.48		

1.5% cost/war lev will be:

2023	2024	2025	2026
\$ 0.11	\$ 0.20	\$ 0.47	\$ 0.58
\$ 10.62	\$ 10.78	\$ 10.94	\$ 11.10

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NLS BUDGET 2024 - EXPENSES

	GL Code(s)	BUDGET 2023	BUDGET 2024	BUDGET 2025	BUDGET 2026	COMMENTS / NOTES
GOVERNANCE						
NLS BOARD LMC	General Board Meeting	6500	\$17,000.00	\$12,000.00	\$12,000.00	2 in-person meetings per year
	Executive Meetings	6520	\$19,300.00	\$22,000.00	\$22,000.00	6 in-person meetings per year Mileage, Per Diem, Meals
	Committee Meetings	6502	\$6,000.00	\$6,000.00	\$6,000.00	Advocacy, Policy, Grievance, Performance, Plan of Service, Budget
	Outreach and Hororaria	6510	\$10,000.00	\$10,000.00	\$10,000.00	Board Chair Honorarium/Per diem/Mileage for Travel to Municipalities
	Professional & Legal Fees	6600	\$5,000.00	\$5,000.00	\$5,000.00	HR Items, Legal contingency, Policy support
	LMC Meeting/Mileage/Meal	6208	\$6,000.00	\$10,000.00	\$10,000.00	Budgeted here for LMC Meeting/Mileage/Meals
	Lib Byd Chair Meeting/Mileage/Meal	6602	\$3,500.00	\$3,500.00	\$3,500.00	Budgeted here for Lib Board Chair Meeting/Mileage/Meals 1 meeting
	Board Professional Development	6506	\$3,000.00	\$3,000.00	\$3,000.00	Conferences, Hotels, Travel, includes Board and LMC Chair
	Governance Total		\$71,800.00	\$71,500.00	\$71,500.00	
ADMINISTRATION						
	Memberships	6616	\$12,000.00	\$12,000.00	\$12,000.00	AbmUnits, RMA, ALA, APALA, TAL, ALTA
	PD Training Total	5981	\$33,000.00	\$35,000.00	\$35,000.00	Courses/Conference/Travel Costs/Hotels
	Education/Tuition	5985	\$7,500.00	\$7,500.00	\$7,500.00	Employment offers, Tuition subsidies, Education grants
	Staff Travel	5984	\$45,500.00	\$48,000.00	\$50,000.00	NLS, IT, Admin, OPS - meals, mileage
	Marketing	6608	\$40,000.00	\$40,000.00	\$40,000.00	Publicity, newsletters, supplies, service catalog, graphic artist, templates
	Office supplies	6620	\$10,000.00	\$10,000.00	\$10,000.00	General office supplies
	Staff recruitment/HR Tools/Posting	5987	\$1,500.00	\$1,500.00	\$1,500.00	HR Tools/Job Ads/Posting
	Equipment/Software	6600	\$18,000.00	\$40,000.00	\$18,000.00	Repairs, Small equipment/Furniture/Photocopier
	Telecommunications	5623	\$10,000.00	\$12,000.00	\$12,000.00	NLS Cell phones
	Carpeting and Landscaping	6704	\$37,000.00	\$37,000.00	\$37,000.00	Carpeting Contract, landscaping, snow removal, janitorial supplies,
ADMINISTRATION	Building Maintenance	6702	\$15,000.00	\$15,000.00	\$15,000.00	Lockers and emergency repairs

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NLS BUDGET 2024 - EXPENSES

	GL Code(s)	BUDGET 2023	BUDGET 2024	BUDGET 2025	BUDGET 2026	COMMENTS / NOTES
	Utilities	6708	\$32,000.00	\$35,000.00	\$36,000.00	Water, hydro, garbage, shredder, gas
	Accounting, Bookkeeping & Banking	6812	\$30,000.00	\$28,000.00	\$28,000.00	Bank charges, Credit Card charges, Payroll
	Audit & Support	6610	\$15,000.00	\$17,000.00	\$17,000.00	
	Insurance	6614	\$13,000.00	\$14,000.00	\$14,000.00	AMSC
	Health & Safety	6706	\$2,000.00	\$2,000.00	\$2,000.00	Security system, safety workshop,
	Administration Total		\$313,500.00	\$354,100.00	\$335,700.00	\$337,300.00
OPERATIONS						
OPERATIONS	Vehicle Expenses	6270	\$72,000.00	\$72,000.00	\$55,000.00	Maintenance (Purchase of new delivery van 2023/24/25)
	Vehicle Fuel	6271	\$40,000.00	\$42,000.00	\$42,000.00	Fuel
	Processing supplies	6108	\$15,000.00	\$20,000.00	\$15,000.00	Laminating, macrac, barcodes, define labels, dvd cases, library cards, stickers
	Postage	6266	\$5,000.00	\$6,000.00	\$6,000.00	Postage all departments
	Resale and Mobile	6618	\$5,000.00	\$6,000.00	\$6,000.00	This is the net cost of providing purchasing services
	Operations Total		\$139,000.00	\$146,000.00	\$121,000.00	\$146,000.00
TECHNOLOGY SERVICES AND INFRASTRUCTURE						
TECHNOLOGY SERVICES and INFRASTRUCTURE	Internet Service	6169	\$8,470.00	\$5,000.00	\$5,000.00	Cybera (3 yr/3 Elixir warranty for upgrade of bandwidth)
	Website Services	6119	\$36,000.00	\$60,000.00	\$10,000.00	Box Clever/Hosting
	Computer Software Services	6114	\$90,000.00	\$52,000.00	\$52,000.00	Helpdesk, GoToAssist, 1 Password, Adobe, Web Dwyer, Deepfreeze, Power BI, Office 365
	Network Security, and Hardware Services	6121	\$33,000.00	\$113,300.00	\$90,000.00	Virtualize, Veeram, Forti EDH, Windows 10, Forti Switches
	Computer Hardware and Peripherals	6118	\$15,000.00	\$13,000.00	\$23,000.00	Laptop, Staff computers, Monitors Docking Stns etc
	Contract Services	6167	\$90,000.00	\$47,000.00	\$47,000.00	Contractor services: ACS, Powerland
Technology Totals	TRAC	6168	\$125,000.00	\$173,000.00	\$128,000.00	Cost of operations and maintenance of catalogue and server at YAL
			\$343,470.00	\$425,300.00	\$355,000.00	\$355,000.00

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NLS BUDGET 2024 - EXPENSES

	GL Code(s)	BUDGET 2023	BUDGET 2024	BUDGET 2025	BUDGET 2026	COMMENTS / NOTES	
MEMBER LIBRARY SERVICES							
MEMBER LIBRARY SERVICES	System Collection	6080	\$10,000.00	\$10,000.00	\$10,000.00	Large Print, Professional collection, Ref, Audio, Kits and Stock Microspace	
	Online databases/E-resources	6280	\$120,000.00	\$120,000.00	\$120,000.00	Cypress, Niche Academy, TAL, Unleash, Ebrico, Overdrive, 3M, Hoopla Journals	
	Programming	6252	\$10,000.00	\$10,000.00	\$10,000.00	SAP, WRP, entertainer, prizes, storyteller, author talks	
	Library Staff Training & Development	6206	\$32,000.00	\$27,000.00	\$27,000.00	Stronger Together Conference and Workshops - LWC Workshop	
	Indigenous Relations & Operations	6084/6081	\$30,000.00	\$30,000.00	\$30,000.00	Honorary, contract services, and other services for working with Indigenous communities	
MIS Totals		\$202,000.00	\$197,000.00	\$197,000.00	\$197,000.00		
Operating Total		\$997,970.00	\$1,194,100.00	\$1,080,200.00	\$1,106,800.00		
STAFFING							
Staff 21 F/T 4P/T	Salaries	3500	\$1,456,079.84	\$1,451,000.00	\$1,496,530.00	\$1,539,365.90	Step & 2%
Staff members & 3 Summer Students: 24.8 FTE	Benefits	3542	\$171,969.77	\$159,610.00	\$164,338.30	\$165,330.25	Dental, Vision, Health, RRSP (10.24%)
	Special Events-Long Service	6521	\$1,800.00	\$900.00	\$1,200.00	\$2,700.00	Staff Long Service Awards, Projects
Staff Total			\$1,637,849.61	\$1,611,510.00	\$1,660,128.30	\$1,710,396.15	
TOTAL EXPENDITURES			\$2,635,818.61	\$2,805,610.00	\$2,740,328.30	\$2,807,106.15	
	Budgeted Net Gain/Loss		\$ 179,258.45	\$ 239,898.17	\$ 151,877.13	\$ 205,676.73	\$-770,598.47
Budget deficit covered by capital and operating reserves							
	Capital Purchases from Reserve		\$ 70,000.00	\$ 132,000.00	\$ 60,000.00	\$ 70,000.00	\$-332,000.00
	Operating Purchases from Reserve		\$ 101,258.45	\$ 107,898.17	\$ 91,877.13	\$ 135,676.73	\$-438,898.47

7d.

PHONE: 780-675-2273
FAX: 780-675-5512
www.athabascacounty.com



3602 - 48 Avenue
ATHABASCA, ALBERTA
T9S 1M8

August 29, 2023

Our File No: S23-019

To Whom It May Concern:

RE: PROPOSED SUBDIVISION - Natural Fragmentation
Legal Description: NE-34-67-24-W4M
Athabasca County

The attached sketch, aerial photo and location map of the proposed subdivision are referred to you for comments. The purpose of this application is a natural fragmentation.

Please respond with the legal land description and file number by September 18, 2023. The application will be finalized and a report prepared for the consideration of the municipality's Subdivision Authority on the information available at that time.

Thank you for participating in the review of this submission.

Please contact me at (780) 675-2273, or by email at development1@athabascacounty.com for any clarification.

Tara LeMessurier
Development Officer

/bz

Enclosures

cc: Agriculture Financial Services Corporation
Alberta Forestry, Parks & Lands
Alberta Health Services
Apex Utilities Inc.
Aspen View Public School Division No. 78
Enbridge Inc.
Fortis Alberta Inc.
Municipal Affairs
NRCB
Telus Communications Inc.
Athabasca County - AG & Emergency Services
Athabasca County - Infrastructure Services

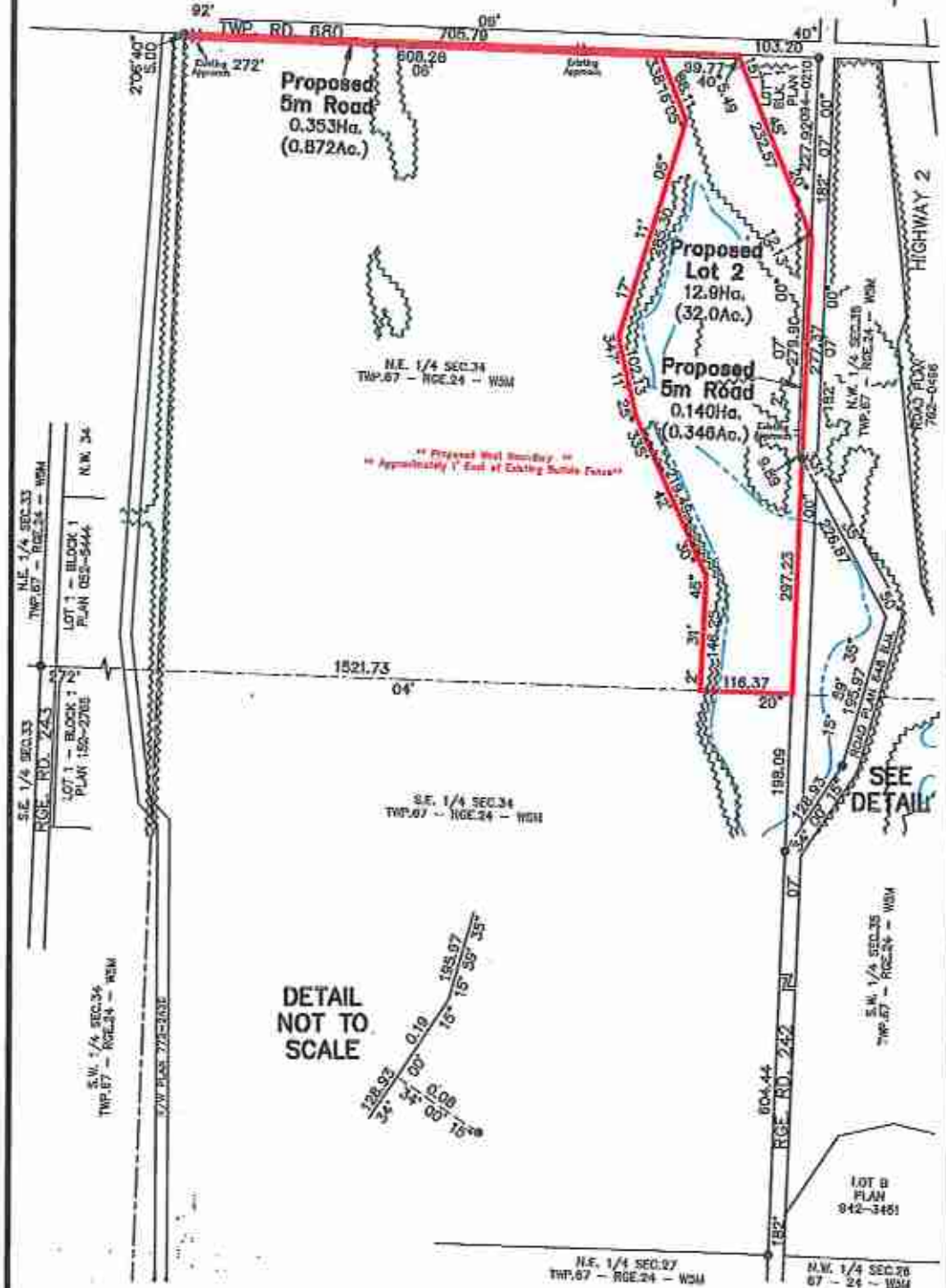
59

PLAN SHOWING PROPOSED SUBDIVISION OF

N.E. 1/4 SEC.34 - TWP.67 - RGE.24 - W4M

ATHABASCA COUNTY

SCALE: 1:6000 2023 D. WILSON, A.L.S.



NOTES: DISTANCES ARE IN METERS AND DECIMALS THEREOF.
STATUTORY BOUNDARY LINES ARE SHOWN WITH A DOTTED LINE.
PROPOSED BOUNDARY LINES ARE SHOWN WITH A SOLID LINE.
EXISTING BOUNDARY LINES ARE SHOWN WITH A DASHED LINE.
EXISTING WATER FEATURES ARE SHOWN WITH A WAVE LINE.

DON WILSON SURVEYS LTD.
BOX 4120, DAKOTA, ALBERTA
T4N 1A1 PHONE: (780) 674-2287
FILE: 23112 DATE: AUGUST 11, 2023

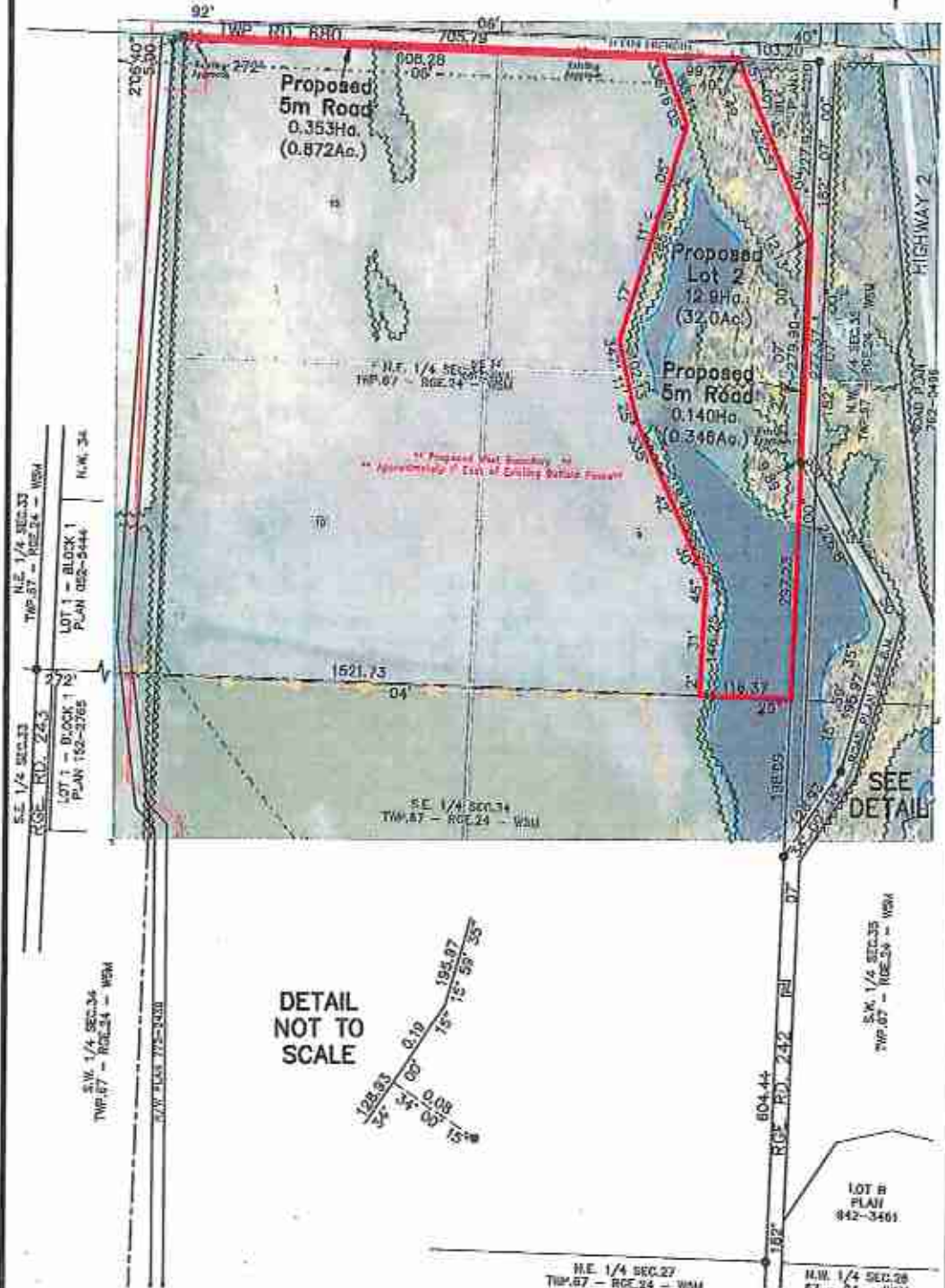
60

PLAN SHOWING PROPOSED SUBDIVISION OF

N.E. 1/4 SEC.34 - TWP.67 - RGE.24 - W4M

ATHABASCA COUNTY

SCALE:1:6000 2023 D. WILSON, A.L.S



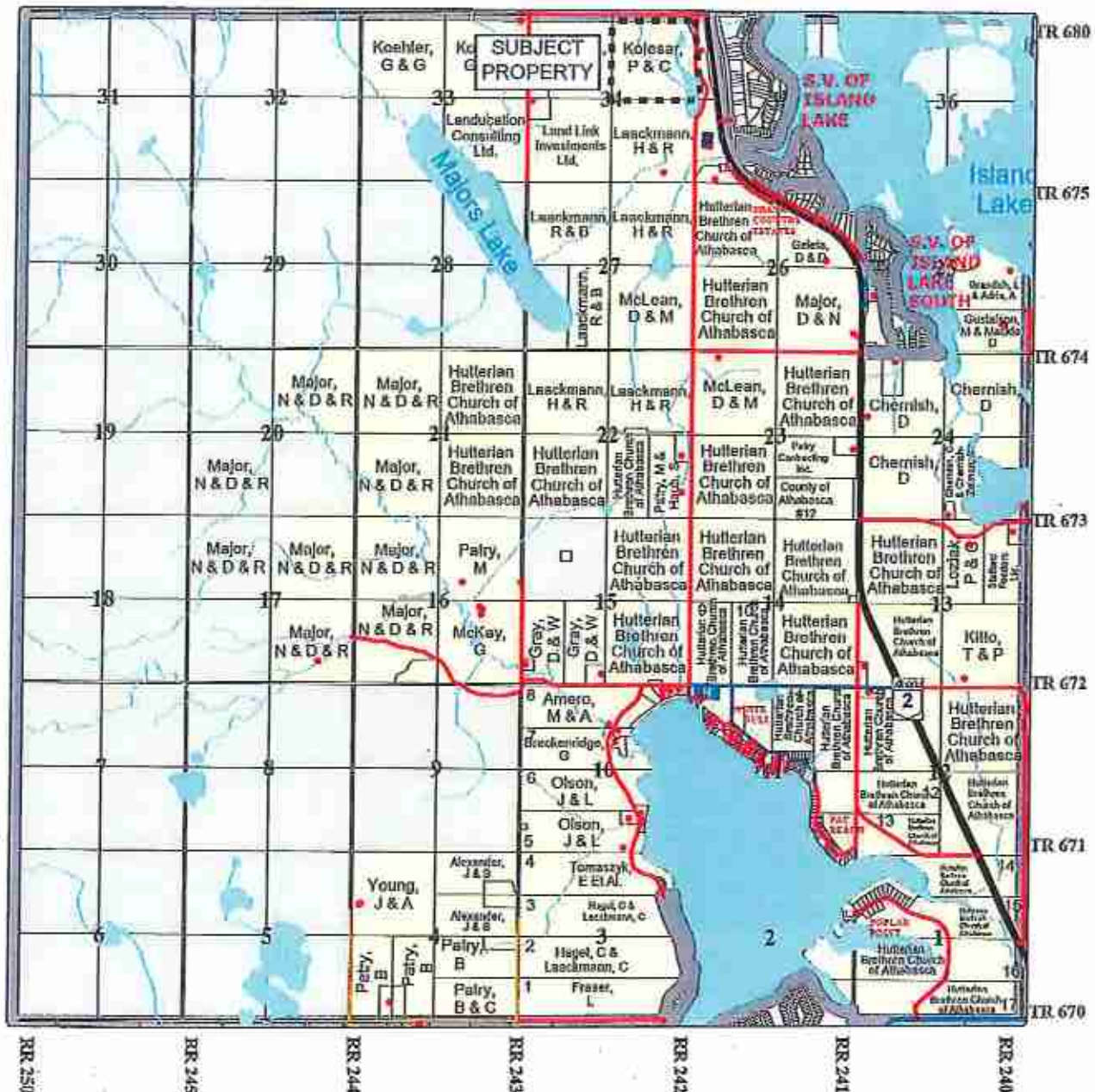
NOTES: DISTANCES AND BEARINGS AND DECIMALS THEREOF
STATUTORY BOUNDARY SURVEY POSTS POINTING NORTH
PROPOSED LOT BOUNDARY SURVEY POSTS
EDGE OF TRAIL OR BOUNDARY LINE
FOOT OF WATER FEATURES BOUNDARY LINE

DON WILSON SURVEYS LTD.
BOX 4120, HARRISBURG, ALBERTA
T7R 1A1 PHONE: (780) 674-2287
FAX: 23312 DATE: AUGUST 11, 2023

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Proposed Subdivision
NE 34-67-24 W4
S23-019



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Compiled from the Rural Catalogue Digital Base August 1, 2011, 1:50,000 Digital Base.

Land Ownership derived from municipal tax data, August 1, 2011.

Building/Structure information compiled from municipal assessment data, December 2010.

NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



Map Points	Land Classification	Transportation
Alpine	Crown Land	Highway/Parcel
Campground	Hatched Boundary	Highway Road
Church	Town/Village, Summer Village	County Road
Creech/Silt Pit	Tilled/Proposed	County Gravel
Hwy Right-of-Way	Elevated/Drifted	County Field Access
Ranch/Block	Township Odd	Fishing
Wildlife Habitat		

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7d.

svislandlake wildwillowenterprises.com

From: Tara, LeMessurier <Development1@athabascacounty.com>
Sent: September 12, 2023 11:11 AM
To: svislandlake wildwillowenterprises.com
Subject: [Internal]RE: [EXTERNAL]RE: [Internal]Proposed Subdivision S23-019 - NE 34-67-24 W4M - Natural Fragmentation
Attachments: Section 11.3 - Agriculture (A) District - Land Use Districts.pdf; Referral Agency Package Signed.pdf

Good morning,

It is an application for a proposed subdivision, one additional 32.0 acre lot being created (the red line showing on the attachment provided in the referral package). The district will remain Agriculture (A) District, the proposed use could be any within the district information attached.

If you have further questions or require clarification, do not hesitate to contact me.

Thanks,
Tara LeMessurier
Development Officer
Athabasca County
Office: 780-675-2273 | Fax: 780-675-5512
3602 - 48 Avenue, Athabasca, AB Canada T9S 1M8



www.athabascacounty.com

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From: svislandlake wildwillowenterprises.com <svislandlake@wildwillowenterprises.com>
Sent: Tuesday, September 12, 2023 10:14 AM
To: Tara, LeMessurier <Development1@athabascacounty.com>
Subject: [EXTERNAL]RE: [Internal]Proposed Subdivision S23-019 - NE 34-67-24 W4M - Natural Fragmentation

Good morning,

Can you please explain to me what this is about and what the proposed use is?

Thank you,

Angela Duncan
Assistant CAO
Summer Village of Island Lake
780-967-0271
<https://islandlake.ca/>

(63)

11.3 | AGRICULTURE (A) DISTRICT

1. PURPOSE

The general purpose of Agricultural (A) District is to encourage the preservation of the County's agricultural land and to support viable and prosperous farming operations while allowing for limited and appropriate residential development, natural resource extraction and agricultural-related commercial uses.

2. USES

PERMITTED USES	DISCRETIONARY USES
Agriculture, Extensive	Abattoirs
Agriculture, Intensive	Agricultural Product Processing
Agroforestry	Agri-Tourism
Child Care Facilities	Airport
Day Homes	Animal Breeding and Boarding Facilities
Dwellings, Duplex	Animal Shelters
Dwellings, Single Detached	Bed and Breakfast Establishments
Dwellings, Manufactured Home	Boarding Houses
Home Businesses, Major	Cemeteries
Home Businesses, Minor	Communal Dwellings
Institutional Uses	Compost Facilities (Class I and II)
Public or Quasi-Public Buildings and Uses	Confined Feeding Operations
Public Utility Buildings	Country Inns
Sea Cans	Family Care Facilities
Suites (Garage, Guest House, In-law, Secondary, Security)	Funeral Homes
Tree Farms	Group Care Facilities
Buildings and Uses Accessory to Permitted Uses	Guest Ranches
	Industrial Uses, Rural
	Livestock Sales Yards
	Natural Resource Extraction and Processing
	Pet Service Facilities
	Private Clubs
	Recreational Vehicle Storage Facilities
	Recycling Facilities
	Signs
	Solar Farms
	Solar Panels, Free Standing
	Transfer Stations
	Trucking and Cartage Establishments
	Veterinary Clinics
	Veterinary Hospitals
	Wind Energy Conversion Systems, Large
	Wind Energy Conversion Systems, Small
	Buildings and Uses Accessory to Discretionary Uses

3. REGULATIONS

1. MINIMUM LOT AREA, AGRICULTURAL USES	<p>The minimum agricultural parcel size shall be 30.4 ha (75.0 acres) with the following exceptions:</p> <ol style="list-style-type: none"> where parcels have been fragmented by natural or constructed barriers; where a prior subdivision has resulted in a parcel of less than 30.4 ha (75.0 acres); where the original quarter section is less than 64.7 ha (160.0 acres), in which case the minimum parcel size shall not be less than forty-five percent (45%) of the area of the quarter section; or in association with a related development approval or development application for intensive agriculture uses.
2. MINIMUM LOT AREA, OTHER USES	0.4 ha (1.0 ac.) of developable area
3. MAXIMUM LOT AREA, RESIDENTIAL USES	<ol style="list-style-type: none"> The maximum size of a country residential use parcel in the Agriculture Policy Area shall be 1.2 hectares (3.0 acres), unless the applicant provides a real property report or building site certificate, prepared by a registered Alberta Land Surveyor, which demonstrates to the satisfaction of the Subdivision Authority that a larger parcel: <ol style="list-style-type: none"> is necessary to accommodate existing improvements such as farmstead structures, outbuildings ancillary to a farmstead, wells, private sewage disposal facilities, and/or a driveway; or would consist of land that is marginal due to topographic or other geographical features, such as treed areas and waterbodies or wetlands. If sufficient evidence is provided to justify increasing the parcel area, the Subdivision Authority may, at their sole discretion, approve: <ol style="list-style-type: none"> within a previously unsubdivided quarter section, a single parcel up to but not exceeding 12.1 hectares (30.0 acres) in area; or within a quarter section that has been previously subdivided for agricultural use, up to two (2) parcels not exceeding 8.1 hectares (20.0 acres) in combined total area from one agricultural use parcel with a maximum area of 4.0 hectares (10.0 acres) from the other agricultural use parcel. Notwithstanding Subsection (2)(a), within a quarter section that has been previously subdivided for country residential use, the maximum parcel area for a residential use parcel shall be limited by the extent of the previously approved residential subdivisions within the quarter section. <p>In no instance shall the maximum combined area of residential use parcels be allowed to exceed 12.1 hectares (30.0 acres) in total area per quarter section.</p>
4. MINIMUM FLOOR AREA	Single family dwellings: 55.7 m ² (600.0 ft ²) Manufactured home units: 55.7 m ² (600.0 ft ²).
5. MINIMUM LOT WIDTH	50.0 m (164.0 ft)

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6.	MINIMUM YARD SETBACKS	FRONT/ CORNER	10.0 m (32.8 ft) from an Internal Local Road; 28.0 m (92.0 ft) from a Grid Road; or as required by Alberta Transportation from a highway.
		SIDE	5.0 m (16.4 ft)
		REAR	5.0 m (16.4 ft)
7.	MAXIMUM BUILDING HEIGHT		Dwelling unit: 9.1 m (30.0 ft) Accessory buildings: 11.0 m (36.0 ft)
8.	MAXIMUM DWELLING DENSITY		As required in Section 9.7

4. ADDITIONAL REGULATIONS

1. Development shall also comply with applicable provisions in Sections 9 and 10 of this Bylaw.
2. Additional regulations that are required by applicable federal and provincial departments and agencies.

svislandlake wildwillowenterprises.com

From: Andrea Miller (She/her) <Andrea@abmunis.ca>
Sent: September 7, 2023 4:14 PM
To: svislandlake wildwillowenterprises.com
Cc: wendy wildwillowenterprises.com; Andrew Harkness; Ronak Patel
Subject: RE: CRCB-039 - Island Lake - Project Closure Check-In

Hi Diane,

Thank you for the update!

We would be happy to issue an extension. To amend the original project closure date of October 13, 2023, please submit a letter formally requesting an extension. This letter should give the rationale for more time, and clearly indicate the new end date by which the project will be completed and all project closure materials are submitted to our team.

The letter can be addressed to Ronak at the address below and returned to me.

Ronak Patel
 Program Manager, Sustainability Services
 Alberta Municipalities
 300, 8616 51 Ave NW
 Edmonton, Alberta T6E 6E6

After receiving the letter, we will draft an amendment to the original funding agreement, which will require signatures from the two Island Lake signing authorities, in this case yourself and Wendy. We will then sign on our end to formalize the extension.

If there are any questions, please let us know.

Best,

Andrea Miller (She/her) | Project Associate

E: Andrea@abmunis.ca
 300, 8616 51 Ave NW Edmonton, AB T6E 6E6
 Toll Free: 310-MUNI | 877-421-
 6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

From: svislandlake wildwillowenterprises.com <svislandlake@wildwillowenterprises.com>
Sent: Thursday, September 7, 2023 3:50 PM

To: Andrea Miller (She/her) <Andrea@abmunis.ca>
Cc: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; Andrew Harkness
<AHarkness@morrisonhershfield.com>
Subject: Re: CRCB-039 - Island Lake - Project Closure Check-In

External: This Email is from an external sender. Be alert for Phishing. Do not click links if you do not know the sender.

Hi Andrea,

The work is progressing well, although based on the current status completion by mid-October, the time line may be a little tight. We anticipate that we will be presented with the study results and recommendations for feedback mid- October, after which time Morrison Herschfield will submit the final report.

We are requesting consideration for an extension to the end of November, 2023. We appreciate your response.

Thank you.

Diane Wannamaker
Administration

 Please consider the environment before printing this email

From: Andrea Miller (She/her) <Andrea@abmunis.ca>
Sent: Friday, September 1, 2023 10:32 AM
To: svislandlake wildwillowenterprises.com <svislandlake@wildwillowenterprises.com>
Cc: Ronak Patel <Ronak@abmunis.ca>
Subject: CRCB-039 - Island Lake - Project Closure Check-In

Hello Wendy, Diane

I hope you are both doing well. Ronak and I wanted to check in on the progress of the Island Lake Summer Village Climate Adaptation and Resilience Plan, ahead of the deadline.

With a closure date of October 13th, do you feel that the work is on track to be completed by the deadline?

If so, I will send you the Project Completion Statement, which includes a checklist of the following items from our original funding agreement that are required by the project closure date of October 13:

- Evidence of media release indicating the project was funded in part by the MCCAC, a partnership of Alberta Municipalities, Rural Municipalities of Alberta, and the Government of Alberta. This can be through via the community website, social media, and/or local media.
- Financial reports relevant to grant proceeds. This can be a GI report and/or copies of invoices paid. Any major deviations from the original budget should be explained.

- 3-5 images of the project, the community landscape, or people in the community. Please note that we will share these photos publicly to promote the project.
- Completion of the Project Completion Statement which includes a short description of the project and a quote from community leadership.
- Completion of the CRCB program's evaluation survey to let us know your experience of the program, which can be found here: <https://www.surveymonkey.com/r/ClimateResilienceCapacityBuilding>
- A copy of the final deliverables

If you need additional time to complete the project and final reporting, we can issue you an amendment to our funding agreement.

Please let us know if there are any questions or if there is anything we can do to support the completion of this project!

Thank you,

Andrea Miller (She/her) | Project Associate

E: Andrea@abmunis.ca
 300, 8616 51 Ave NW Edmonton, AB T6E 6E6
 Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

September 12, 2023

Ronak Patel
Program Manager, Sustainability Services
Alberta Municipalities
300, 8616 51 Ave NW
Edmonton, Alberta T6E 6E6

Dear Ronak:

Re: Request for Extension to SVIL Climate Adaptation and Resilience Plan

This letter is to request an extension to the SVIL Climate Adaptation and Resilience Plan. Although the project is progressing well, additional time is needed to complete the project and final reporting due to in large part some delays on the part of our consultant, Morrison Hershfield in conducting a site visit (which has now been completed).

We are asking for an extension of the original project closure date of October 13, 2023 to November 24, 2023.

Morrison Hershfield is in the process of completing the draft report after which they will prepare a presentation for SVIL Council. They propose to present the study results to Council in mid-October and receive feedback from SVIL by end of October, after which time Morrison Hershfield will submit the final report and assist SVIL with completing the final funding program documents / deliverables.

Thank you in advance for your understanding, and we look forward to completing this project.

Sincerely,

Diane Wannamaker
Summer Village of Island Lake
Administrative Officer
Tel: (825) 735-7224
Email: svislandlake@wildwillowenterprises.com

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7.f.

REQUEST FOR EXTENSION TO SVIL CLIMATE ADAPTATION & RESILIENCE PLAN

svislandlake wildwillowenterprises.com

Thu 9/14/2023 11:12 AM

To: Ronak Patel <Ronak@abmunis.ca>; Andrea Miller (She/her) <Andrea@abmunis.ca>; Andrew Harkness <AHarkness@morrisonhershfield.com>; Chad Newton <chad.newton@islandlake.ca>; Alan Fisher <alan.fisher@islandlake.ca>; John Wasmuth <john.wasmuth@islandlake.ca>

 1 attachments (539 KB)

Climate Adaptation & Resilience Ext. Request Sept. 14-23.pdf;

Please find attached letter requesting an extension to project completion date regarding the above noted. Thank you.

Diane Wannamaker
Administration

 Please consider the environment before printing this email

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Summer Village of Island Lake

Box 8, Alberta Beach, AB T0E 0A0

Phone: 1-780-967-0271 Fax: 1-780-967-0431

Website: www.islandlake.ca

Email: svislandlake@wildwillowenterprises.com

September 15, 2023

Ronak Patel
Program Manager, Sustainability Services
Alberta Municipalities
300, 8616 51 Ave NW
Edmonton, Alberta T6E 6E6

Via email: ronak@abmunis.ca

Dear Ronak:

Re: Request for Extension to SVIL Climate Adaptation and Resilience Plan

This letter is to request an extension to the Summer Village of Island Lake Climate Adaptation and Resilience Plan. Although the project is progressing well, additional time is needed to complete the project and final reporting due to in large part some delays on the part of our consultant, Morrison Hershfield in conducting a site visit (which has now been completed).

We are asking for an extension of the original project closure date of October 13th, 2023 to November 24th, 2023.

Morrison Hershfield is in the process of completing the draft report after which they will prepare a presentation for SVIL Council. They propose to present the study results to Council in mid-October and receive feedback from SVIL by end of October, after which time Morrison Hershfield will submit the final report and assist SVIL with completing the final funding program documents / deliverables.

Thank you in advance for your understanding, and we look forward to completing this project.

Cont.../2

Sincerely,



Diane Wannamaker
Administrative Officer
(780)967-0271

Email: svislandlake@wildwillowenterprises.com

c.c. Andrea Miller, AB Munis
Andrew Harkness, Morrison Herschfield
Council
Angela Duncan, Assistant CAO, SV Island Lake

7g.

David Gray Enterprises Inc.
PO Box 31 Athabasca, AB T9S 2A2
780-675-3242 (office) / 780-689-8749 (cell)
davidgray@mcsnet.ca

To: SV of Island Lake
Box 8
Alberta Beach, AB T0E 0A0
@780-967-0271
svislandlake@wildwillowenterprises.com

September 11, 2023

RE: David Gray Enterprises Inc.

This letter is to advise that David Gray Enterprises Inc. will be terminating operations on October 31, 2023. Due to several reasons, major reasons include the lack of gravel resources, changes in government regulations limiting supply of asphalt oil and increased insurance rates required to do snow removal.

We would like to thank you very much for allowing us to be of service to your village for the past very many years and we wish you well.

Best regards,

@David Gray Enterprises Inc.

Per: David Gray

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Athabasca County Enforcement Services

Since the start of patrols at the Summer Village of Island Lake, a total of 55 vehicle stops were conducted. 71% of those stops involved OHV. The most common violations to initiate these stops were no license plate attached and no seatbelts. Subsequent to the stop, when operators were asked to provide their license/vehicle documents, 77% of those operators could not provide valid documentation. Expired registration and operating OHV without insurance were the most common. Golf cart operation on the roadways were also very common. There would be numerous golf carts operating on the roads, however, when they observed the patrol vehicle, they would quickly turn into private property and the operator would have gone indoors, unable to speak with the operator. Adults (30 – 75 years) were involved in the majority of these stops, accounting for approximately 75%. Youths (9 – 17 years) accounted for approximately 15% and young adults (18 – 29 years) accounted for approximately 10%.

May 20 – September 1, 2023

Violations	Number
Total Vehicle/Person Stops	55
- Some stops included multiple violations issued.	
Tickets Issued	2
- OHV	
Warning Tickets	17
- OHV	
- Prohibited Vehicles (Golf Carts)	
Verbal Warnings Issued	40
- OHV	
- Passenger Vehicles	
- Prohibited Vehicles	
Violation by Type	
Prohibited Vehicles (Golf Carts)	
- Unauthorized Operator (Underage of 14)	
- Document Violation	
- Equipment Violation	
OHV	
- Unauthorized Operator (Underage of 14)	
- Document Violation	
- Equipment Violation	
- Speeding	
Passenger Vehicles	
- Parking	
- Speeding	
- Document Violation	
Total Service Hours by Athabasca County Peace Officers - 21 Hours	



Athabasca County Enforcement Services

Statistic Legend

VEHICLE STOPS: Amount of times patrol vehicle conducted a stop of persons or motorized vehicle.

TICKETS ISSUED: Violation tickets that resulted in a specified penalty fine.

WARNING TICKET: A ticket that was formally written up and issued to an individual for educational purposes.

VERBAL WARNING: A verbal warning issued for educational purposes.

OHV: Stops that involved Off-Highway Vehicles (Side by Sides, ATV's, dirt bikes, golf carts, minibikes, motorcycles, and any other means of transportation that is propelled by any power other than muscular or wind).

PASSENGER VEHICLES: Stops that involved vehicles for normal, day-to-day transportation use (cars, trucks, vans, etc.).

SPEEDING: Violations that involved speeding.

EQUIPMENT VIOLATIONS: Violations that involved vehicle equipment (seatbelts, helmets, child safety seats, bumpers, license plates, etc.).

DOCUMENT VIOLATIONS: Violations that involved driver's license, learners, registration, insurance, and license plates.

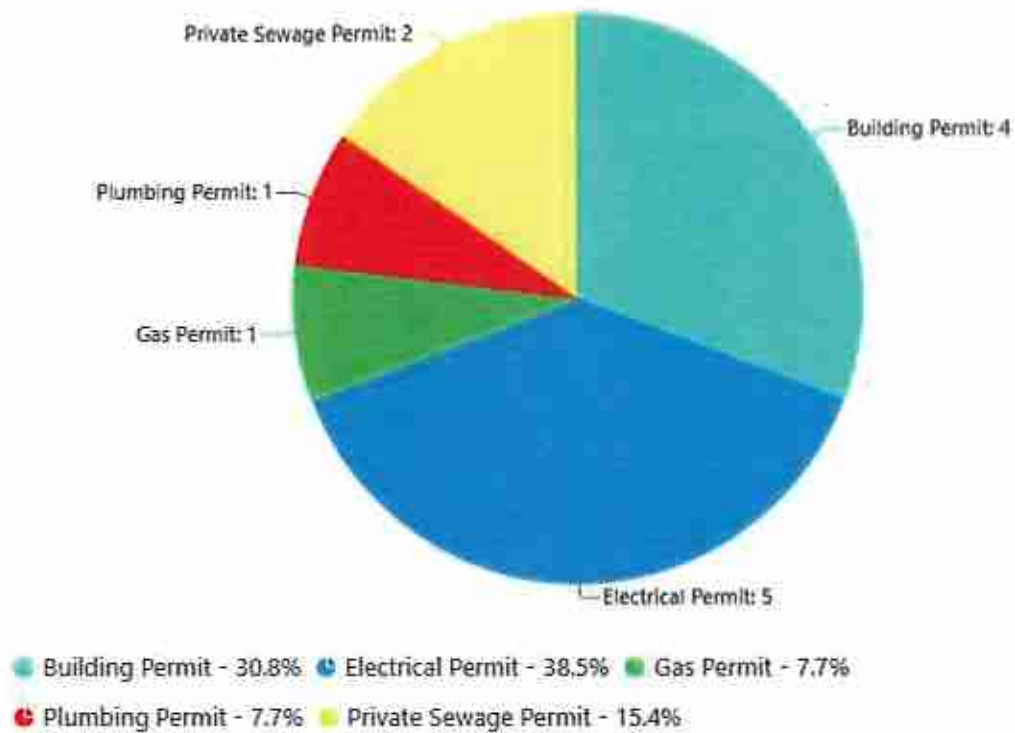
PROHIBITED VEHICLES: Stops that involved prohibited vehicles (Golf carts, mini-bikes, go-carts).

PARKING: Violations that involved vehicles parked where a safety risk was present (parking in an intersection, parked obstructing traffic).

UNAUTHORIZED OPERATORS: Violations involving operators of motor vehicles where they were unauthorized to operate (no license, underage, unsupervised).

Respectfully submitted by:

Christa Wilkinson
Director of Community & Protective Services
Athabasca County

Summer Village of Island Lake – 2nd Quarter Safety Codes Report

11b.

svislandlake wildwillowenterprises.com

From: ASVA Exec Director <summervillages@gmail.com>
Sent: August 29, 2023 10:53 AM
To: Kathy Krawchuk (execdirector@asva.ca)
Subject: Notice of Special Resolution to Amend the ASVA Bylaws
Attachments: Notice of Special Resolution and Sch A & B Amends ASVA Bylaw.pdf; Proposed Conference Program.pdf

Good morning everyone,

In accordance with Article XIV, Section 14.01 (c) and 14.02, of the Association's Bylaw, please consider this notice of a Special Resolution of the Proposed Amendments to the ASVA's Bylaw, circulated to all member municipalities August 29, 2023.

Attachment 1

Notice of Special Resolution to Amend the ASVA Bylaws;
Schedule A - Proposed Amendments to the ASVA Bylaw;
Schedule B - ASVA Bylaw before the Proposed Amendments.

Attachment 2

Proposed Conference Program

ASVA appreciates your support, and looks forward to networking with all of you at the conference. A reminder that [Registration for the Conference is open until September 15th, 2023, if you haven't already registered](#). If the deadline is extended beyond the 15th, a Notice will be sent out.

Should you have any questions or concerns, please do not hesitate to contact me, thank you.

Warm regards,

Kathy Krawchuk

Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca

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August 29, 2023

To: Members of the Association of Summer Villages of Alberta

NOTICE OF SPECIAL RESOLUTION TO AMEND THE ASVA BYLAWS

Association of Summer Villages of Alberta

The Board of Directors of the Association of Summer Villages of Alberta (herein "ASVA") hereby gives notice that at the 2023 Annual General Meeting of the ASVA to be held October 19, 2023 at 4:00 p.m. through in person means, the Board of Directors will be proposing the following Special Resolution to amend the current ASVA Bylaws with the amended Bylaws attached hereto as Schedule "A":

WHEREAS Section 14 of the current ASVA Bylaws states that "The Board of Directors and/or any Member in good standing may propose to amend the Bylaws of the Society."

AND WHEREAS the Board of Directors of the ASVA, at their May 15, 2023 meeting endorsed the new proposed amendments Bylaws for submission to the Membership at the 2023 Annual General Meeting.

AND WHEREAS the proposed amended bylaws, attached as Schedule "A" removes many of the administrative verbiage contained in the current bylaw, is modernized and is policy driven.

AND WHEREAS attached as Schedule "B" are the existing Bylaws that are proposed to be amended, attached for comparative purposes.

AND WHEREAS the proposed amendments herein will not, by its nature, content or description, compromise, modify, alter affect or change in any way the fundamental and paramount principle of ASVA being that ASVA is owned and controlled by its Regular Members only.

NOW THEREFORE the Board of Directors of the ASVA proposes that a Special Resolution be passed at the Annual General Meeting of the ASVA to amend the existing ASVA Bylaws in their entirety with the Bylaws attached as Schedule "A".

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Schedule "A"

The Association of Summer Villages of Alberta Bylaws Registered Society 50010034

Article I. Name

- 1.01.1 The name of the association shall be the Association of Summer Villages of Alberta (ASVA), referred to in these bylaws as the "Association."

Article II. Purpose of Bylaws

- 2.01 The purpose of these bylaws is to conform to the provisions of the Societies Act, R.S.A. 2000 cS-14 and set out how the Association will provide leadership in advocating local government interest to the Provincial Government and other organizations and provide services that address the need of its membership.
- 2.02 These bylaws establish a fundamental principal that the Association is owned and controlled by the regular members of the Association in every material way.

Article III. General

- 3.01 The Board of Directors may establish procedures for convening any meeting referred to in these Bylaws. Notice shall be by electronic or other communication facilities including conference calling, facsimile, e-mail or such other technology as may become available. All meeting notices shall include the date, time and location.
- 3.02 A reference in these Bylaws to an "Annual General Meeting" means a meeting of the membership held once a year at a time prescribed by the membership at the previous year's Annual General Meeting and always at a time after the general municipal elections.
- 3.03 A reference in these Bylaws to a "Special Meeting" means a meeting of the membership held at any time other than the Annual General Meeting.
- 3.04 An Annual General Meeting or a Special Meeting will be held at a place agreed upon by the Board.
- 3.05 In unforeseen circumstances such as a pandemic or emergency an Annual General Meeting or Special Meeting may be held by teleconference or virtual means.

- 3.06 The Board may establish policies regarding the terms of an Annual General Meeting or Special Meeting.
- 3.07 A minimum of six (6) weeks' notice as to the date, time and place of the Annual General Meeting or a Special Meeting must be given to the membership prior to the date that meeting will take place. The notice for any Special Meeting must also include the general nature of the business to be transacted.
- 3.08 Board meetings will be held six (6) times per year or at the call of the Chair. All efforts will be made to establish meetings every second month at the last meeting in the preceding year.
- A) Meetings will be held at a place agreed upon by the Board
- B) Meetings may also be held by teleconference or virtual means if required and agreed upon by the Board.
- 3.09 A quorum for the transaction of business at an Annual General Meeting or Special Meetings of the membership shall consist of the regular members present. Members participating by teleconference or virtual means shall be counted as those members present.
- 3.10 A quorum for the transaction of business at a Board meeting shall be by a simple majority (50% plus 1). Members participating by teleconference or virtual means shall be counted as those members present.

Article IV. Membership

- 4.01 Any municipality, organization or business which:
- A) Desires to further the goals of the Association
- B) Qualifies under a membership category described in 4.02, and
- C) Pays the relevant Association membership fee may become a member of the Association.
- 4.02 The categories of membership are:
- A) "Regular Member" shall be available to any Summer Village located in Alberta whose representatives are their Elected Officials or CAO's.
- B) "Associate Member" shall be determined by the Board of Directors when and if the need arises.
- C) "Honorary Life Member" is any individual who has been appointed as an Honorary Life Member by the Board of Directors.

- 4.03 Any Regular Member may withdraw from membership in the Association at anytime by notice in writing.
- A) A Regular Member that wishes to withdraw from membership in the Association shall provide at least twelve months notice in writing to the Association accompanied by a certified copy of the resolution of Council.
 - B) Any notice of withdrawal of membership shall be presented to the Board of Directors.
 - C) A Regular Member that withdraws from membership is not entitled to reimbursement of any membership fees.
- 4.04 Membership fees shall be established by the Board of Directors of the Association on a yearly basis.
- A) Honorary Life Members are not required to pay a membership fee.
- 4.05 The membership year commences on the 1st day of January and ends on the 31st day of December of each year.
- 4.06 A "Member in Good Standing" is a Regular Member or Associate Member in respect of whom the Association has received the membership fee for the current membership year.
- 4.07 For the purpose of this section "ASVA Activities" means all activities of the Association under the mandate;
- A) Regular Members are entitled to have their representative, as defined in Section 4.02, participate in all Association activities, including the right to vote as set forth in Article V.
 - B) Associate Members are not entitled to participate in Association activities but may, on conditions set by the Board from time to time, be entitled to participate in some or all Association activities, not including the right to vote.
 - C) Honorary Life Members are not entitled to participate in Association activities but may, on conditions set by the Board from time to time, be entitled to participate in some or all Association activities, not including the right to vote.
- 4.08 If a Regular Member or Associate Member ceases to be a member in good standing, at the expiration of six months from the date for which membership fee was due, the Regular Member or Associate Member shall be automatically expelled from the ASVA and thereafter shall not be entitled to participate in Association activities or enjoy membership privileges until they have been brought into good standing and reinstated by the Board of Directors.

Article V. Voting Rights

- 5.01 Members entitled to vote at any Annual General Meeting or Special Meeting are those elected ~~officials' representatives~~ and CAO's in attendance whose Summer Villages are Regular Members of the ASVA in good standing.
- 5.02 Each member qualified to vote at any Annual General Meeting or Special Meeting shall be entitled to one vote by a show of hands.
- 5.03 Proxy voting is not allowed. A recorded vote is allowed if requested by majority vote of the Members present at the meeting.
- 5.04 Unless otherwise required by the bylaws, or pursuant to applicable law, any resolution put before the Members or any resolution put before the Board of Directors, must be supported by not less than a majority of the votes cast, failing which, the resolution shall fail.
- 5.05 A tied vote is a defeated vote.

Article VI. Nominations

- 6.01 Nominations shall be conducted in accordance to the election procedure set out in Policy by the Board of Directors.
- 6.02 The Board of Directors shall, in the year of provincial municipal elections, appoint a "Nominating Committee" in order to prepare and present a slate of candidates to the Annual General Meeting for consideration and election.
- 6.03 The procedure for selecting a Nominating Committee shall be set out in Policy by the Board of Directors.
- 6.04 Nominations will also be accepted from the floor at the Annual General Meeting.
- 6.05 To be eligible for nomination, a candidate must:
 - A) Be an elected ~~official representative~~ or CAO's of a Regular Member in good standing
 - B) Submit a completed nomination in the form prescribed by the Nomination Committee.

Article VII. Elections

- 7.01 The Nomination Chair shall act as the Returning Officer who shall be responsible for the fair and proper conduct of elections.
- 7.02 Elections shall be held at the Annual General Meeting.

Article VIII. Board of Directors

- 8.01 The ASVA Board of Director shall consist of up to a twelve (12) member Board. In order to maintain an equitable geographic provincial distribution of Board members, the province has been divided into five (5) regions as outlined in Policy. The following identify those regions and the number of Directors from each:
- A) Two (2) Directors – Island/Baptiste Lakes Region – Region 1
 - B) One (1) Director – St. Paul/Bonnyville Region – Region 2
 - C) Four (4) Directors – Lac Ste. Anne/Wabamun Region – Region 3
 - D) Two (2) Directors – Pigeon Lake Region – Region 4
 - E) Two (2) Directors – Sylvan/Gull Lakes & South Region – Region 5
 - F) One (1) Past President
- 8.02 Of the 12 Directors, no more than two (2) may be CAO's.
- 8.03 At no time shall there be two (2) or more ~~elected officials' representatives~~ from the same Summer Village. ~~CAO's may be from the same Summer Village as an elected official.~~
- 8.04 The Board of Directors shall ~~elect nominate~~ amongst themselves a:
- A) President
 - B) Vice President
 - C) Treasurer
- 8.05 Board Members serve a four (4) year term of office (consistent with Municipal elections) and are elected by the members at the Annual General Meeting in the year of those elections.
- 8.06 The Past President is ex-officio voting member of the Board of Directors and will remain until a new Past President is presented through a new presidential board election.
- 8.07 A President who is no longer an elected ~~official representative~~ immediately ceases to be a President and takes on the role of Past President.

8.08 A member of the Board of Directors ceases when:

- A) A Director is no longer an elected **official representative**, or a CAO is no longer an employee from the region they represent.
- B) A Director misses three (3) consecutive regular meetings of the Board, unless authorized by resolution prior to the conclusion of the missed third consecutive regular meeting of the Board.
- C) The Board of Directors, by resolution passed by at least two thirds (2/3) of the votes cast declare that a Board Member has ceased to be a Board Member.

8.09 In the case of Section 8.08 above, if the period until the next Annual General Meeting is less than 12 months, the position may remain vacant.

8.10 Should the office of the President become vacant; the remaining Board of Directors shall forthwith appoint, from amongst themselves, a President.

8.11 Should a vacancy occur in a Director position, the Board may appoint a replacement to serve until the next Annual General Meeting.

8.12 A member appointed to fill a vacancy in any position must be eligible for election to that position if an election were held.

Article IX. Board

9.01 The Board is responsible for:

- A) Governance of the Association and
- B) Evaluating and approving plans, programs, policies and annual budget for the Association.

9.02 The Board shall govern the affairs of the Association between Annual General Meetings.

9.03 The Board may establish Ad Hoc Committees from time to time.

9.04 The Board may provide such accommodation, equipment and supplies as may be deemed necessary for the operation of the Association.

9.05 The Board may employ, contract, discipline or terminate, and fix the conditions of remuneration, employee benefits, hours of work and any other matter relative to the Executive Director.

9.06 The Board shall establish and publish the policies for:

- A) Appointing the financial institution and investment decisions
- B) The reimbursement of actual expenses incurred on Association business by any person
- C) The conduct of elections
- D) The submission and consideration of resolutions
- E) Any other policies the Boards wishes to publish.

Article X. Executive Committee Responsibilities

- 10.1 The President shall be elected, from among the Board of Directors, ~~for a four-year term.~~
- 10.2 The President shall, along with the Directors, manage the governance of the Association. Specific responsibilities of the President include, but are not limited to:
 - A) Chairing, when present, all meetings of the Association and of the Board and its Executive Committee
 - B) Oversee the work of the Executive Director ~~and Finance Manager~~
 - C) Act as the official representative for the Association
 - D) Sign all documents requiring his/her signature, including minutes, bylaws and special resolutions
 - E) Serves as ex-officio on all committees of the Board and attending such meetings at his/her discretion;
 - F) Such other duties as may, from time to time, be prescribed by resolution of the Board or that are otherwise incidental to this office.
- 10.3 The President, ~~or other duly designated Board Member~~, shall put forth ~~their his~~ nomination to the Alberta Municipalities Association for the position of board member that represents Summer Villages.
- 10.4 The Vice President shall be elected, from amongst the Directors, ~~for a four-year term.~~ The Vice President shall:
 - A) In the absence of the Chair, preside over meetings of the Association and of the Board and its Executive Committee and otherwise exercise all the powers and duties of the President.
 - B) Have such other duties as the Board may, by resolution, assign.
- 10.5 The Board may, in the absence of the President and Vice President, appoint from amongst the remaining Board Members, an Acting Chairperson.
- 10.6 The Treasurer shall be elected, from amongst the Directors, ~~for a four-year term.~~

- 10.7 The Treasurer is assigned the primary responsibility of overseeing the management and reporting of the organization's finances. The Treasurer will be elected at the same time as the President and Vice President.

Article XI. Financial

- 11.01 The fiscal year of the Association shall be the calendar year.
- 11.02 At any reasonable time any Regular Member in good standing or a representative of any Regular Member may inspect the books and records of the Association upon request to the Executive Director.
- A) The Executive Director may require that a request be made in writing and shall refuse to allow inspection of any portion of a book or record containing personal information.
 - B) The Executive Director shall notify the Board of each request.
- 11.03 The books, accounts and records of the Association shall ~~be reviewed~~ ~~audited~~ at least once each year by a duly qualified accountant who shall be appointed by the Board at their first meeting of each year and who shall prepare an externally compiled financial statement.
- 11.04 For the purpose of carrying out the objectives of the Association, the Board from time to time may, by resolution passed by at least two thirds (2/3) of the votes, borrow money on the credit of the Society.
- 11.05 The Board may expend the funds of the Association from time to time for such purposes as it considers necessary or advisable to enable the Association to carry out its business.
- 11.06 Directors may be paid a per diem to attend Board or related committee meetings and travel expenses as set out in policy by the Board.
- 11.07 Unless authorized at any meeting of the Board, no Director or member of the Association shall receive any remuneration for his or her services. This is outside those duties and per diems outlined in Section 11.06.
- 11.08 The Board may establish policies regarding any remuneration and other fees and charges.
- 11.09 The President has the authority to act on behalf of the Board and shall be reimbursed as per policy.
- 11.10 The Directors of the Association are indemnified and saved harmless for any loss or damage caused by anything said or done or omitted to be done in the performance or intended performance of their functions, duties or powers except if the person was dishonest, grossly negligent or guilty of willful misconduct.

Article XII. Executive Director

- 12.01 The Board shall appoint an Executive Director to manage the affairs of the Association.
- 12.02 The Executive Director is a non voting ex-official of the Board and the Executive Committee and reports directly to the President.
- 12.03 The Executive Director shall:
- A) Ensure that accurate minutes of all meetings of the Association, the Board, the Executive Committee and any other committees are recorded;
 - B) Manage the day-to-day operations of the Association within approved budgets and policies
 - C) Ensure all records and the Seal of the Association are kept safe.
- 12.04 The Executive Director may employ or contract any subordinate staff required within the expenditure authority included in the Association's budget.
- 12.05 The Board may employ or contract any subordinate staff required, as they deem necessary.

Article XIII. Signing Authority

- 13.01 Any financial instruments and the use of the Seal shall be signed by
- A) A Director designated as a signing authority by the Board, and
 - B) The Executive Director

Article XIV. Bylaw Amendments

- 14.01 When notice is required to be given under these Bylaws, the notice may be given by one of the following:
- A) Mail;
 - B) Facsimile; or
 - C) Electronic means
- 14.02 Written notice of a proposed amendment to these bylaws shall be provided to each Member not less than (6) six weeks before the meeting at which the amendment is to be proposed.
- 14.03 These bylaws shall only be approved, amended, rescinded or added to by a special resolution of the membership at the Annual General Meeting or a Special Meeting called by the Board of Directors.

14.04 Pursuant to the Societies Act, a special resolution is described as 75% of the members entitled to vote that are present at the Annual General Meeting or at a Special Meeting.

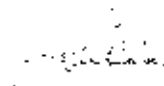
14.05 Once the Bylaws are approved by the membership, they shall be submitted to the appropriate authorities for review and approval.

Reviewed and Approved by the Association's Board of Directors this 15th day of June, 2020.

Reviewed and Approved by the Association's Membership this 15th day of October, 2020.

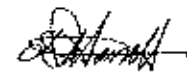
President of the ASVA: Mike Pashak

Signature:



Executive Director of the ASVA: Deb Hamilton

Signature:



**The Association of Summer Villages of Alberta
Bylaws
Registered Society 50010034**

Article I. Name

- 1.01.1 The name of the association shall be the Association of Summer Villages of Alberta (ASVA), referred to in these bylaws as the "Association."

Article II. Purpose of Bylaws

- 2.01 The purpose of these bylaws is to conform to the provisions of the Societies Act, R.S.A. 2000 cS-14 and set out how the Association will provide leadership in advocating local government interest to the Provincial Government and other organizations and provide services that address the need of its membership.
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The Association of Summer Villages of Alberta

Bylaws

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will take place. The notice for any Special Meeting must also include the general nature of the business to be transacted.

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- 5.03 Proxy voting is not allowed. A recorded vote is allowed if requested by majority vote of the members present at the meeting.
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(92)

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Bylaws
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 - E) Two (2) Directors – Sylvan/Gull Lakes & South Region – Region 5
 - F) One (1) Past President
- 8.02 Of the 12 Directors, no more than two (2) may be CAO's.
- 8.03 At no time shall there be two (2) or more representatives from the same Summer Village.
- 8.04 The Board of Directors shall nominate amongst themselves a:
- A) President
 - B) Vice President
 - C) Treasurer
- 8.05 Board Members serve a four (4) year term of office (consistent with Municipal elections) and are elected by the members at the Annual General Meeting in the year of those elections.
- 8.06 The Past President is ex-officio voting member of the Board of Directors and will remain until a new Past President is presented through a new presidential board election.
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 - C) The Board of Directors, by resolution passed by at least two thirds (2/3) of the votes cast declare that a Board Member has ceased to be a Board Member.
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Bylaws
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- 8.11 Should a vacancy occur in a Director position, the Board may appoint a replacement to serve until the next Annual General Meeting.
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 - B) Evaluating and approving plans, programs, policies and annual budget for the Association.
- 9.02 The Board shall govern the affairs of the Association between Annual General Meetings.
- 9.03 The Board may establish Ad Hoc Committees from time to time.
- 9.04 The Board may provide such accommodation, equipment and supplies as may be deemed necessary for the operation of the Association.
- 9.05 The Board may employ, contract, discipline or terminate, and fix the conditions of remuneration, employee benefits, hours of work and any other matter relative to the Executive Director.
- 9.06 The Board shall establish and publish the policies for:
- A) Appointing the financial institution and investment decisions
 - B) The reimbursement of actual expenses incurred on Association business by any person
 - C) The conduct of elections
 - D) The submission and consideration of resolutions
 - E) Any other policies the Boards wishes to publish.

Article X. Executive Committee Responsibilities

- 10.1 The President shall be elected, from among the Board of Directors, for a four-year term.
- 10.2 The President shall, along with the Directors, manage the governance of the Association. Specific responsibilities of the President include, but are not limited to:
- A) Chairing, when present, all meetings of the Association and of the Board and its Executive Committee
 - B) Oversee the work of the Executive Director

The Association of Summer Villages of Alberta
Bylaws
Registered Society 50010034

- C) Act as the official representative for the Association
 - D) Sign all documents requiring his/her signature, including minutes, bylaws and special resolutions
 - E) Serves as ex-officio on all committees of the Board and attending such meetings at his/her discretion;
 - F) Such other duties as may, from time to time, be prescribed by resolution of the Board or that are otherwise incidental to this office.
- 10.3 The Vice President shall be elected, from amongst the Directors, for a four-year term.
The Vice President shall:
- A) In the absence of the Chair, preside over meetings of the Association and of the Board and its Executive Committee and otherwise exercise all the powers and duties of the President.
 - B) Have such other duties as the Board may, by resolution, assign.
- 10.4 The Board may, in the absence of the President and Vice President, appoint from amongst the remaining Board Members, an Acting Chairperson.
- 10.5 The Treasurer shall be elected, from amongst the Directors, for a four-year term.
- 10.6 The Treasurer is assigned the primary responsibility of overseeing the management and reporting of the organization's finances. The Treasurer will be elected at the same time as the President and Vice President.

Article XI. Financial

- 11.01 The fiscal year of the Association shall be the calendar year.
- 11.02 At any reasonable time any Regular Member in good standing or a representative of any Regular Member may inspect the books and records of the Association upon request to the Executive Director.
- A) The Executive Director may require that a request be made in writing and shall refuse to allow inspection of any portion of a book or record containing personal information.
 - B) The Executive Director shall notify the Board of each request.
- 11.03 The books, accounts and records of the Association shall be audited at least once each year by a duly qualified accountant who shall be appointed by the Board at their first meeting of each year.

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The Association of Summer Villages of Alberta
Bylaws
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- 11.04 For the purpose of carrying out the objectives of the Association, the Board from time to time may, by resolution passed by at least two thirds (2/3) of the votes, borrow money on the credit of the Society.
- 11.05 The Board may expend the funds of the Association from time to time for such purposes as it considers necessary or advisable to enable the Association to carry out its business.
- 11.06 Directors may be paid a per diem to attend Board or related committee meetings and travel expenses as set out in policy by the Board.
- 11.07 Unless authorized at any meeting of the Board, no Director or member of the Association shall receive any remuneration for his or her services. This is outside those duties and per diems outlined in Section 11.06.
- 11.08 The Board may establish policies regarding any remuneration and other fees and charges.
- 11.09 The President has the authority to act on behalf of the Board and shall be reimbursed as per policy.
- 11.10 The Directors of the Association are indemnified and saved harmless for any loss or damage caused by anything said or done or omitted to be done in the performance or intended performance of their functions, duties or powers except if the person was dishonest, grossly negligent or guilty of willful misconduct.

Article XII. Executive Director

- 12.01 The Board shall appoint an Executive Director to manage the affairs of the Association.
- 12.02 The Executive Director is a non voting ex-official of the Board and the Executive Committee and reports directly to the President.
- 12.03 The Executive Director shall:
 - A) Ensure that accurate minutes of all meetings of the Association, the Board, the Executive Committee and any other committees are recorded;
 - B) Manage the day to day operations of the Association within approved budgets and policies
 - C) Ensure all records and the Seal of the Association are kept safe.
- 12.04 The Executive Director may employ or contract any subordinate staff required within the expenditure authority included in the Association's budget.

**The Association of Summer Villages of Alberta
Bylaws
Registered Society 50010034**

Article XIII. Signing Authority

13.01 Any financial instruments and the use of the Seal shall be signed by

- A) A Director designated as a signing authority by the Board, and
- B) The Executive Director

Article XIV. Bylaw Amendments

14.01 When notice is required to be given under these Bylaws, the notice may be given by one of the following:

- A) Mail;
- B) Facsimile; or
- C) Electronic means

14.02 Written notice of a proposed amendment to these bylaws shall be provided to each Member not less than (6) six weeks before the meeting at which the amendment is to be proposed.

14.03 These bylaws shall only be approved, amended, rescinded or added to by a special resolution of the membership at the Annual General Meeting or a Special Meeting called by the Board of Directors.

14.04 Pursuant to the Societies Act, a special resolution is described as 75% of the members entitled to vote at the Annual General Meeting or at a Special Meeting.

14.05 Once the Bylaws are approved by the membership, they shall be submitted to the appropriate authorities for review and approval.

Reviewed and Approved by the Association's Board of Directors this 15th day of June, 2020.

Reviewed and Approved by the Association's Membership this 15th day of October, 2020.

President of the ASVA: Mike Pashak

Signature:



Executive Director of the ASVA: Deb Hamilton

Signature:



2023 ASVA 65 th Conference Agenda			
THURSDAY OCTOBER 19, 2023			
7:00	REGISTRATION & BREAKFAST - Emerald Ballroom		
8:00	Opening Remarks & Introduction of Minister		President Mike Peshak
8:15	Minister of Environment & Parks or Municipal Affairs Updates (TRD)		Honorable Minister Rebecca Schulz or Minister Elie McIvor
8:30	TITLE SPONSOR - INTRODUCTION OF NEXT SPEAKER	Albionia	Albionia Representatives
8:35	Know Better, Do Better: Aligning Land Use Bylaw Regulations with Watershed Management Best Practices	Municipal Planning Services	Jane Dauphinee, RPP, MCIP & James Haney, Senior Planner
9:05	INTRODUCTION OF NEXT SPEAKER		Vice President, Brian Waterhouse
9:10	Updates on Lake Monitoring & Management in Alberta	Alberta Lake Management Society	Bradley Peter, Executive Director
9:30	INTRODUCTION OF NEXT SPEAKER		Director, Gary Birnie
9:35	Government Grants for Broadband & MCNet's Construction to Enhance Broadband within it's Service Area	MCNet	Rhonda Lahrance, Chief Marketing Officer
9:55	COFFEE BREAK & TRADESHOW - HotelKoyze		
10:15	INTRODUCTION OF NEXT SPEAKER		Director, Curtis Schoepp
10:20	Nurse Practitioner Direct Reimbursement Model: The Path to Primary Care Access for all Albertans	Nurse Practitioners Association of Alberta	Dr. Susan Prendergast, PhD/NP - President & Jennifer Mador, NP, Director Rural Prime Care
10:50	INTRODUCTION OF NEXT SPEAKER		Director, Julie Maplethorpe
10:55	Getting Ready for Next Generation 911: Municipal Address Management - The Next Step	Summer Village of Silver Birch & Alberta Municipal Data Sharing Partnership	Deputy Mayor Robert Gibbs and Don Kitchener
11:25	INTRODUCTION OF NEXT SPEAKER		Director, Marlene Walsh
11:30	Building a Climate Plan in Small Municipalities	Summer Village of Birchcliff and Climate Caucus Canada	Mayor Roger Dufresne & Alex Lidstone, EO
12:00	LUNCH & TRADESHOW - Emerald Ballroom		
1:00	INTRODUCTION OF NEXT SPEAKER		Director, Ian Rawlinson
1:05	Code of Conduct: Dealing with a Complainant	Brownlee LLP	Ashleyah Gulamhussein, Partner
1:25	INTRODUCTION OF NEXT SPEAKER		Director, Kathy Dion
1:30	Alberta Invasive Species	Alberta Invasive Species Council	Megan Evans, EO
1:50	INTRODUCTION OF NEXT SPEAKER		Treasurer, Rob Dickie
1:55	Recent species' threats to Alberta waters and will ensure Summer Villages know how to Access Support and Resources	Aquatic Invasive Species Prov. Gov	Nicole Kimmel, Specialist
2:15	COFFEE BREAK & TRADESHOW HotelKoyze		
2:35	INTRODUCTION OF NEXT SPEAKER		Director Kim Baneroff
2:40	Municipal Accountability Program (MAP 2) Review - 2nd Generation	Municipal Affairs	Ruth McQuig, Municipal Accountability Advisor
3:15	INTRODUCTION OF NEXT SPEAKER		Director Ren Giesbrecht
3:20	Climate Resilience Capacity Building in Summer Villages	Albionia	Ronak Patel, Program Manager, Sustainability Services
3:45	AGM Quick Set Up		
4:00	AGM MEETING		
6:00	COCKTAILS		
6:30	BANQUET - AWARDS - ENTERTAINMENT		
Friday, October 20, 2023			
8:00	REGISTRATION & BREAKFAST - Emerald Ballroom		
9:00	WELCOME BACK MEMBERS - INTRODUCTION OF KEYNOTE SPEAKER		President, Mike Peshak
9:10	KEYNOTE - Lac Ste Anne Wildfire Experiences & Emergency Preparedness Plan during the 2023 Wildfires and Evacuations - What to Look for in your Communities EPP	Lac Ste. Anne County and Health & Safety Manager/Director of Emergency Management	Reeve Jac Blakeman and Carole Peacock, RMHSA
9:55	INTRODUCTION OF NEXT SPEAKER		Director, Marlene Walsh
10:00	Updates on the Wildfire and Evacuations in 2023	Alberta Emergency Management Agency	John Swift and Troy Carlene
10:35	INTRODUCTION OF NEXT SPEAKER		Vice President, Brian Waterhouse
10:40	Surviving Disaster	Leduc County Fire Chief	Fire Chief Kevin Lohreave
11:15	INTRODUCTION OF NEXT SPEAKER		Director, Julie Maplethorpe
11:20	Applying the FireSmart System to Strengthen Community Wildfire Resilience	FireSmart Specialist	Laura Stewart
11:45	INTRODUCTION OF NEXT SPEAKER		Director, Ren Giesbrecht
11:50	To Be Determined	Transitional Solutions Inc.	Erica Thomas
12:15	CONFERENCE CLOSING REMARKS		President, Mike Peshak

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Apex Utilities Inc.
5509 45th Street
Leduc, AB T9E 6T6

August 29, 2023

Mayor Chad Newton and Council
S.V. of Island Lake
PO Box 8
Alberta Beach, AB T0E 0A0

Dear Mayor Newton and Council,

Re: TOTAL REVENUES DERIVED FROM DELIVERY TARIFF

As per Section 4 (a) of the Natural Gas Distribution Franchise Agreement currently in effect between the S.V. of Island Lake and Apex Utilities Inc., this correspondence serves to fulfill the Company's obligation to provide the Municipality with the following information:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff with the Municipal Area for the next calendar year.

This is provided to assist the Summer Village with its budgeting process and to determine whether a percentage change to the current franchise fee is necessary for the next calendar year. If a fee percentage change is necessary, the Municipality should advise the Company in writing of the franchise fee to be charged by November 15, 2023. Failing notification, the current franchise fee percentage of 0.0% will remain unchanged.

	2022 Actuals	2024 Estimates
Delivery Revenues (Rate 1, 11, 2 & 12)	\$239,468.14	\$301,873.94
Delivery Revenues (Rate 3 & 13)	\$0.00	\$0.00
Total Delivery Revenues	<u>\$239,468.14</u>	<u>\$301,873.94</u>
2022 Actual Franchise	<u>\$0.00</u>	
2024 Estimated Franchise Fee		<u>\$0.00</u>

If you have any questions regarding this process or about the information provided, please contact me directly at (780) 980-7305 or via email at irichelh@apexutilities.ca. I look forward to hearing from you.

Sincerely,

Apex Utilities Inc.

Irv Richelhoff
Supervisor Business Development

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11d.

svislandlake wildwillowenterprises.com

From: Carlie Pittman
Sent: August 31, 2023 1:02 PM
To:

Cc:

Subject: ROM Progress Meeting 2023 08 30 - 2023-3703-00 - Island Lake Regional Water Extension - Feasibility Study
Attachments: rom_Progress_Steering_Committee_Island_Lake_2023_08_30.pdf

Hi Everyone,

Please see the attached Record of Meeting (ROM) from the August 30, 2023 Progress Meeting on Microsoft Teams.

A PDF of the Power Point Presentation is attached to the ROM.

Have a nice day,

Carlie Pittman, P.Eng.

Project Engineer

Associated Engineering Alberta Ltd.

500, 9888 Jasper Avenue, Edmonton, AB T5J 5C8

Tel: 780.451.7666 | Cell: 780.983.5708 | Dir: 587.772.0617



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RECORD OF MEETING

Date: August 30, 2023 **File Number:** AERIS - Meetings

Time: 10:30pm-Noon **Location:** Microsoft Teams

Client: Summer Village of Island Lake **Project Name:** Island Lake Regional Water Extension - Feasibility Study

Subject: Steering Committee Progress Meeting **Project Number:** 2023-3703-00

Attendees:

Mayor Chad Newton,	Summer Village of Island Lake
Councillor John Wasmuth	Summer Village of Island Lake
Assistant CAO Angela Duncan	Summer Village of Island Lake
Councillor Rob Minns	Athabasca County
Interim CAO Pat Vincent	Athabasca County
Commission Manager Jamie Giberson	Aspen Regional Water Commission
Mayor Curtis Schoepp	Summer Village of Whispering Hills
Mayor Wendy Appleby	Summer Village of South Baptiste
Deputy Mayor Jim Storoschuk,	Summer Village of Island Lake South
Project Sponsor, Chad Maki	Associated Engineering
Project Manager/Engineer, Carlie Pittman	Associated Engineering

Distribution: Those Present

Councillor David Pacholok, Town of Athabasca

CAO Wendy Wildman, Summer Village of Island Lake

Administrative Assistant Diane Wannamaker, Summer Village of Island Lake

Deputy Mayor Alan Fisher, Summer Village of Island Lake

Mayor Keith Wilson, Summer Village of West Baptiste

CAO Vivian Driver, Summer Village of West Baptiste

CAO Kim Bancroft, Summer Village of Whispering Hills

This Record of Meeting is considered to be complete and correct. Please advise the writer within one week of any errors or omissions, otherwise this Record of Meeting will be considered to be an accurate record of the discussions

Action by

Discussion:

1 PROJECT STEERING COMMITTEE

- The project steering committee is being assembled and so far includes the following:

Mayor	Chad Newton	Summer Village of Island Lake
Deputy Mayor	Alan Fisher	Summer Village of Island Lake
Councillor	John Wasmuth	Summer Village of Island Lake
Mayor	Keith Wilson	Summer Village of West Baptiste
Councillor	Rob Minns	Athabasca County
Commission Manager	Jamie Giberson	Aspen Regional Water Commission
Mayor	Curtis Schoepp	Summer Village of Whispering Hills
Deputy Mayor	Jim Storoschuk	Summer Village of Island Lake South
Mayor	Wendy Appleby	Summer Village of South Baptiste





August 30, 2023

Summer Village of Island Lake

Action by

Discussion:

2 DESIGN CRITERIA

- Design criteria developed, and sent via email to the committee on July 25th, were reviewed. This included:
 - # of lots assuming full occupancy (not dwellings)
 - 3 people per lot
 - Per capita water consumption of 160 Liters/person/day
 - 2% population growth rate
 - Peak Day factor of 2.0
 - 10% Allowance for Rural
- As a result of feedback emails received, Associated revised design flows to consider actual counts of County residents. This resulted in an increase from 1.8 L/s County demand to 5.7 L/s demand flows. However, the 2048 Peak Day Demand only increased from 19.9 L/s to 20.8 L/s as people per lot was reduced from 3 to 2.5 in the summer villages. This is recommended due to concerns with oversizing waterlines when design criteria is too conservative. During winter months the water in the pipeline can become stagnant.
- AE noted that the grant funding is for eligible hamlets, summer villages, towns, and cities. A 10% allowance on top of the eligible communities is what has been acceptable to Alberta Transportation for previous Grant Funding.
- AE recommended the committee proceed with the initially presented design criteria (including 10% rural allowance). No disagreement was received.

3 PIPELINE ANALYSIS

- Three alignment options, and sub-options shown in dashed lines, were presented. The options include approximate locations of a booster station (required for all options) and potential truck fill locations.
- Options were reviewed for length, land parcels/acquisition, accessibility, constructability, future considerations and cost.
- AE advised that land acquisition will be required parallel to highways as Alberta Transportation will not allow waterlines in the ROW. A minimum 10m ROW and additional 5m Working Area are recommended for HDD waterline projects.
- County noted that Options 2 or Option 3, with connection back to plant, would be okay for ownership reasons.
- Connection within Athabasca is still under review. With a 2045 PDD of 20 L/s, connection to the distribution system with minimal impacts is not likely. Upgrades to the University Reservoir (Option 1) or connection back to the WTP (Option 2) are anticipated.
- Option 3 has significantly higher cost due to additional length and two crossings of the Athabasca River. AE recommended that Option 3 not be further studied for this reason. No disagreement was received.



August 30, 2023

Summer Village of Island Lake

Action by Discussion:

4 TRUCK FILL CONSIDERATIONS

- AE presented photos of truck fill system developed by Flowpoint.
- Committee advised that typical users are all types and range from bottle fills, campers, back of truck or trailer tanks, to tandems truck water hauling.
- County advised that farmers use potable water for spraying.
- AE noted that the truck fill station themselves range from \$50,000-\$150,000, however the more significant cost from the reservoir and site civil works.

5 HYDRAULIC ANALYSIS

- AE presented two Hydraulic Grade Lines for Option 1. Note that the Hydraulic Grade Line of Option 1 will be similar to Option 2.
- Note that more flows are anticipated from the Baptise Truck Fill (12.4 L/s) versus Island Lake Truck Fill (8.3 L/s) based on proximity of residents/lots.
- Two options were presented to show consideration is design to remove reservoirs and save capital, operation, and maintenance costs. This would require an incoming waterline pressure of 50-100 psi and would be controlled by the booster station. However, a reservoir would be recommended for filling of commercial water trucks (up to 20 L/s).
- Based on general feedback received, AE will review options including one truck fill for water trucks (with reservoir) and a smaller truck fill without reservoir.

6 HYDROGEOLOGICAL DESKTOP ASSESSMENT

- There are two aquifers in the area: a bedrock aquifer and an unconsolidated aquifer.
- Two notable wells with higher yields near Island Lake that produce about 3.0 L/s to 6.0 L/s (Bedrock)
- The projected ADD and PDD in the year 2048 are 9.9 L/s and 19.9 L/s
- AE advised that it is not worthwhile to conduct additional groundwater tests to ascertain water quality and feasibility based on these yields. No disagreement was received.

7 NEXT STEPS

- Environmental Review
- Water Treatment Plant Assessment
- Water Treatment Plant Conceptual Design
- Cost Analysis



RECORD OF MEETING

August 30, 2023

Summer Village of Island Lake

Action by

Discussion:

8 SCHEDULE

AE

- Progress Meeting – End of September (AE will coordinate invite)

AE

- Draft Report – Middle of October
- Report Presentation – Late October
- Final Report – End of October
- Grant Funding Submission – To be Determined. The deadline for funding applications is generally annually at the end of November. AE noted that based on 10% construction cost not being grant funded, it may take time to obtain financial commitment from stakeholders.

Recorded By: Carlie Pittman

Reviewed by: Chad Maki

Attachments:

- Power Point Presentation – August 30, 2023



Associated
Engineering



Platinum
member



Feasibility Study

Island Lake Regional Water Services Transmission Line and Truckfill
Progress Meeting

Carlie Pittman, P.Eng.

Chad Maki, P.Eng.

August 30, 2023

Agenda

1. Design Criteria
2. Pipeline Analysis
3. Truck Fill Considerations
4. Hydraulic Analysis
5. Hydrogeological Desktop
6. Next Steps
7. Schedule



Design Criteria (10% Rural Allowance)

- # of lots assuming full occupancy (not dwellings)
- 3 people per lot
- Per capita water consumption of 160 Liters/person/day
- 2% population growth rate
- Peak Day factor of 2.0

Location	Lots	Population at Full Occupancy	Average Day Demand at Full Occupancy (L/s)	Peak Day Demand at Full Occupancy (L/s)	2048 Design Population	2048 Average Day Demand (L/s)	2048 Peak Day Demand (L/s)
Island Lake	336	1008	1.9	3.7	1654	3.1	6.1
Island Lake South	111	333	0.6	1.2	546	1.0	2.0
Whispering Hills	246	738	1.4	2.7	1211	2.2	4.5
West Baptiste	101	303	0.6	1.1	497	0.9	1.8
Sunset Beach	131	393	0.7	1.5	645	1.2	2.4
South Baptiste	66	198	0.4	0.7	325	0.6	1.2
Subtotal		2973	5.5	11.0	4878	9.0	18.1
Rural Allowance		297	0.6	1.1	488	0.9	1.8
TOTAL			6.1	12.1		9.9	19.9



Design Criteria (Actual Rural)

Location	Lots	Population at Full Occupancy	Average Day Demand at Full Occupancy (L/s)	Peak Day Demand at Full Occupancy (L/s)	2048 Design Population	2048 Average Day Demand (L/s)	2048 Peak Day Demand (L/s)
Island Lake	336	840	1.6	3.1	1378	2.6	5.1
Island Lake South	111	278	0.5	1.0	455	0.8	1.7
Whispering Hills	246	615	1.1	2.3	1009	1.9	3.7
West Baptiste	101	252.5	0.5	0.9	414	0.8	1.5
Sunset Beach	131	327.5	0.6	1.2	537	1.0	2.0
South Baptiste	66	165	0.3	0.6	271	0.5	1.0
<i>Subtotal</i>	991	2478	4.6	9.2	4065	7.5	15.1
County Subdivision Island Lake	30	75	0.1	0.3	123	0.2	0.5
County Subdivisions Baptiste Lake	204	510	0.9	1.9	837	1.5	3.1
1/2 of Rural Residents (Ward 8 West of RR235)	143	357.5	0.7	1.3	587	1.1	2.2
<i>Subtotal</i>	377	943	2	3	1546	3	5.7
TOTAL	1368	3420	6.3	12.7	5611	10.4	20.8

- Reduced from 3 people per lot to 2.5
- Actual count of Subdivision Lots and County Residents

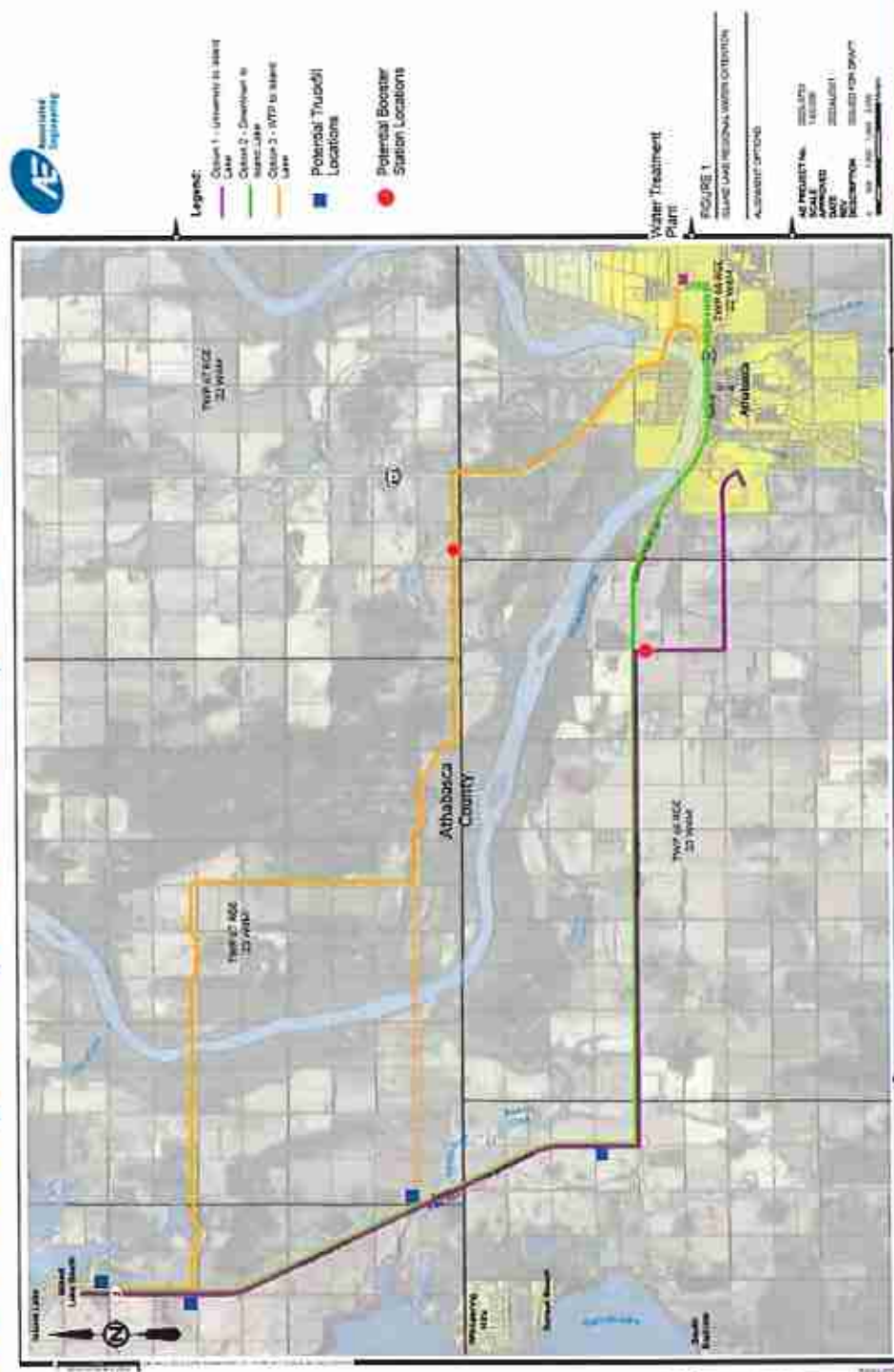


Pipeline Analysis (Three Options)

1. Length
2. Land Parcels
3. Accessibility
4. Constructability
5. Future Considerations
6. Costs



Pipeline Analysis (Three Options)



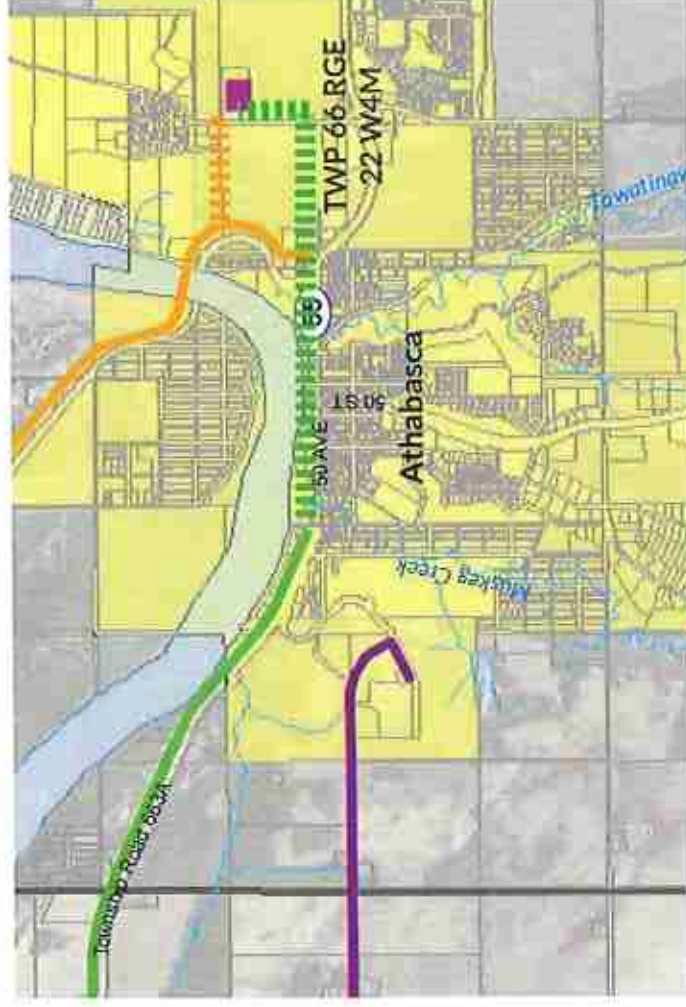
Alignment Comparison

Criteria	Option 1	Option 2	Option 3
Length	24 km	26 km	27 km
Land	<ul style="list-style-type: none"> - More private land acquisition 	<ul style="list-style-type: none"> - More private land acquisition 	<ul style="list-style-type: none"> - Crown Land (2 Areas) - County Roads
Accessibility	<ul style="list-style-type: none"> - Good Access - Parallel existing roads 	<ul style="list-style-type: none"> - Good Access - Parallel existing roads 	<ul style="list-style-type: none"> - Poor Access w/River x-ing - Areas without Roads
Constructability	<ul style="list-style-type: none"> - First 500 m are congested (University) 	<ul style="list-style-type: none"> - First 5km are congested w/ valley slopes & urban 	<ul style="list-style-type: none"> - 2 River x-ing (HDD) - First 2km are congested
Future Considerations			<ul style="list-style-type: none"> - More conducive to extending to north
Cost (+/- 50%)	8.5 M	9.0 M	12.0 M



Pipeline Analysis (Tie-in Locations)

- Under Review
- 20 L/s on a distribution system is significant
- Will need to consider connection back to WTP or upgrades at/near University Reservoir



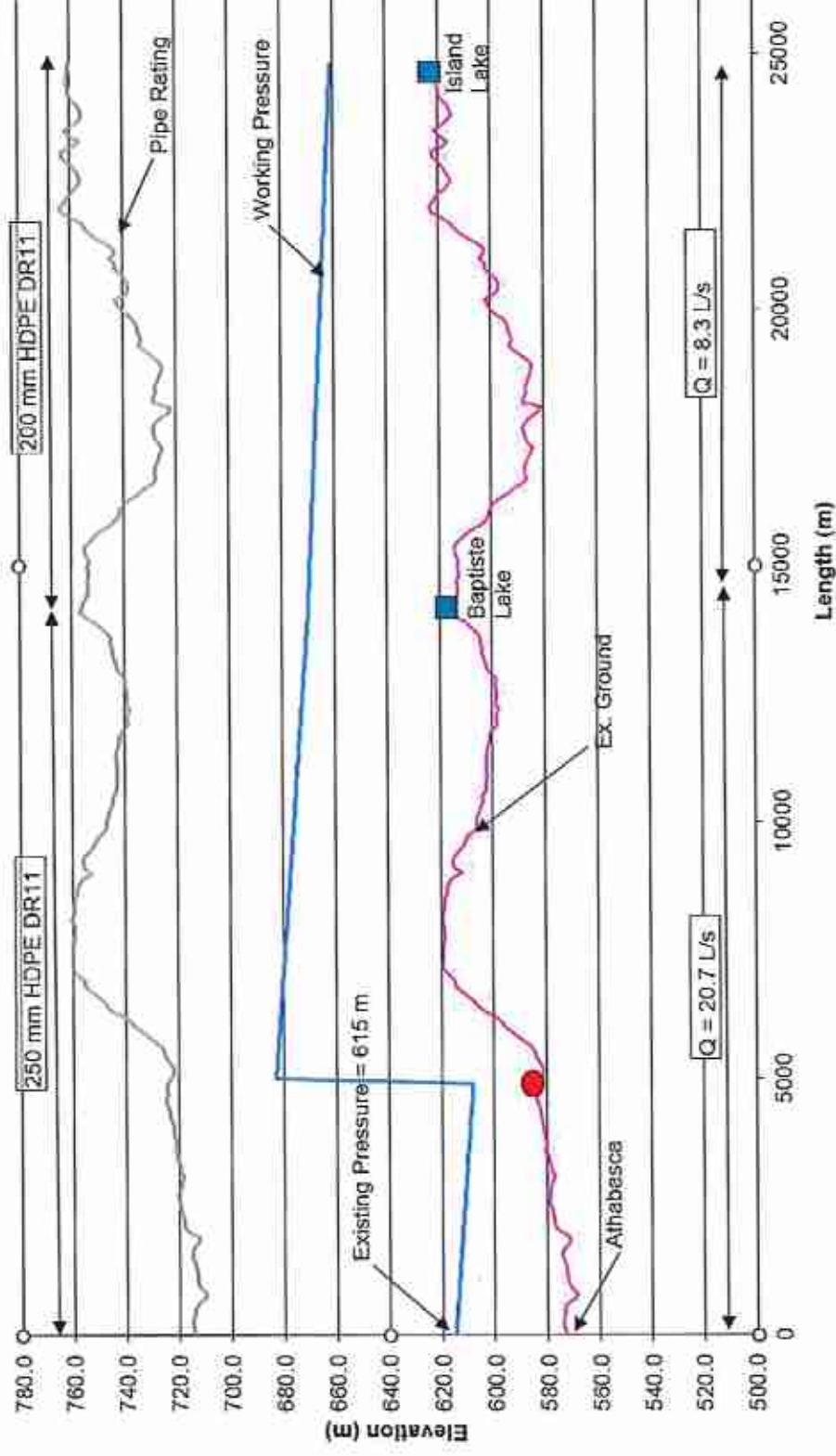
Truck Fill Considerations



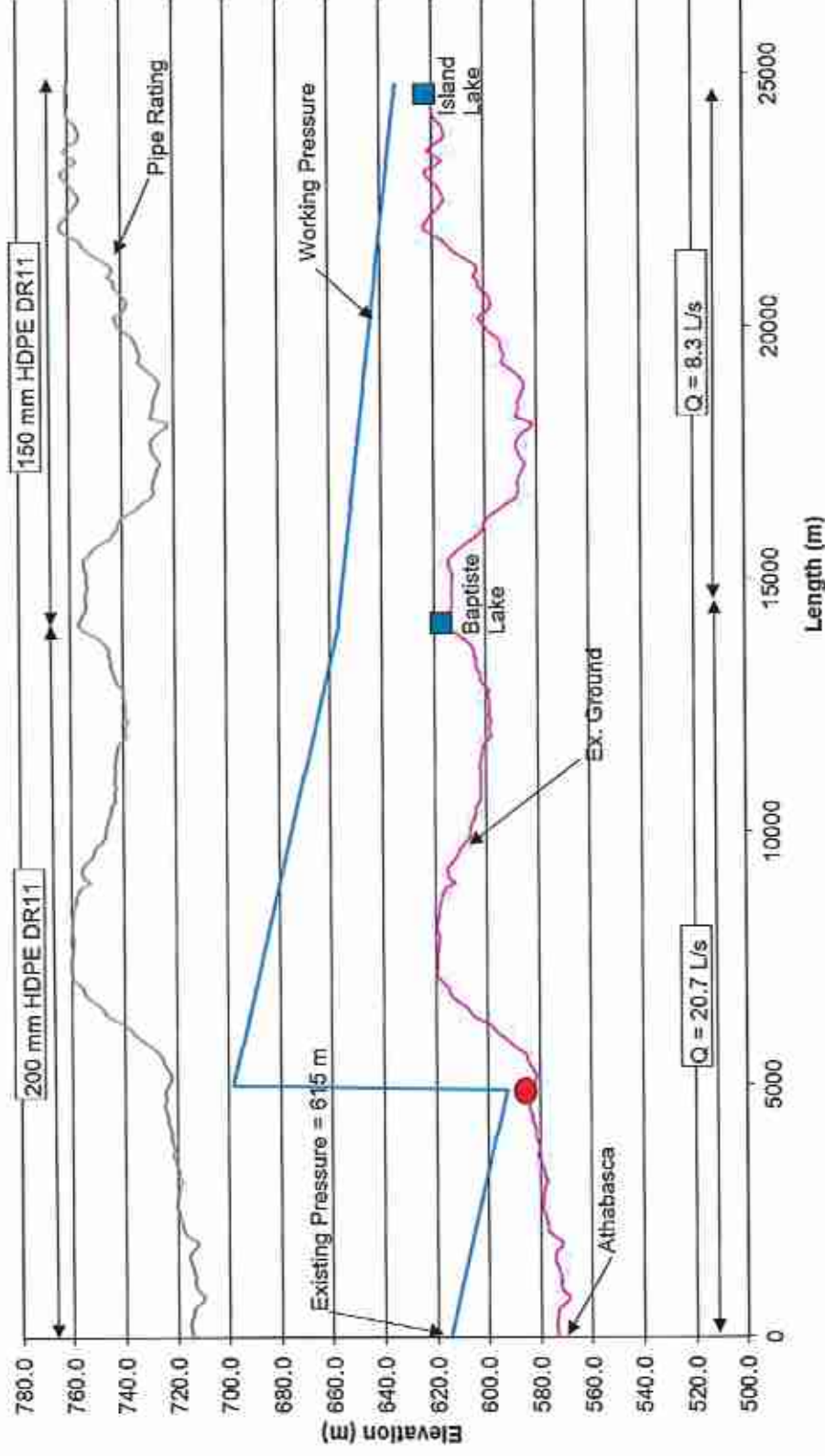
Truck Fill Considerations



Pipeline Analysis (Hydraulic Analysis Option 1)



Pipeline Analysis (Hydraulic Analysis Option 1)



Hydrogeological Desktop Study

- There are two aquifers in the area: a bedrock aquifer and an unconsolidated aquifer.
- Two notable wells with higher yields near Island Lake that produce about 3.0 L/s to 6.0 L/s (Bedrock)
- The projected ADD and PDD in the year 2048 are about 10.0 L/s and 20.0 L/s
- NOT worthwhile to conduct additional tests to ascertain water quality and feasibility based on these yields.



Next Steps

- Environmental Review
- Water Treatment Plant Assessment
- Water Treatment Plant Conceptual Design
- Cost Analysis



Schedule

- Progress Meeting – End of September
- Draft Report – Middle of October
- Report Presentation – Late October
- Final Report – End of October
- Grant Funding Submission – To be Determined





Questions?

Contact Carlie Pittman, pittmanc@ae.ca

11e.

svislandlake wildwillowenterprises.com

From: ASVA Exec Director <summervillages@gmail.com>
Sent: August 31, 2023 10:01 AM
To: Kathy Krawchuk (execdirector@asva.ca)
Subject: Notice of ASVA's 2023 AGM, Agenda, 2022 AGM Minutes, 2022 Financial Statement
Attachments: Notice of ASVA's 2023 AGM, Agenda, 2022 AGM Minutes, 2022 FS, pdf; Proposed Conference Program.pdf

Good morning,

In accordance with Section 4. (c) of the Association's Bylaws, please consider this notice of the ASVA's 2023 Annual General Meeting, to be held Thursday October 19, 2023 at 4:00pm, at the Royal Hotel West, Edmonton in the Emerald Ballroom.

Attachment 1)

Notice of 2023 AGM;

AGM Agenda;

2022 AGM Minutes (that must be approved by membership);

2022 Financial Statement (that must also be approved by the membership); Notice of Special Resolution with proposed amendments to the ASVA Bylaws (that was previously circulated under its own official notice, August 29, 2023).

In regards to the AGM - there will be a registration sign in sheet at the door upon entering the meeting, thanks.

Attachment 2)

Proposed Conference Program

A friendly reminder, the deadline to Register for the Conference and AGM is September 15th, 2023. If the deadline is extended beyond the 15th, a Notice will be sent out.

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Should you have any questions or concerns, please do not hesitate to contact me, thank you.

Warm regards,

Kathy Krawchuk

Executive Director

Association of Summer Villages of Alberta

780-236-5456

execdirector@asva.ca

www.asva.ca

NOTICE OF ASVA'S ANNUAL GENERAL MEETING

THURSDAY OCTOBER 19TH, 2023

@ 4:00PM, Royal Hotel West, Edmonton -- Emerald Ballroom

Registration deadline for the 65th Annual Conference and AGM is
September 15, 2023

Below is the Eventbrite link to register:

<https://www.eventbrite.ca/e/asvas-celebrating-its-65th-annual-conference-october-19-20-2023-edm-ab-tickets-66007370722?aff=oddidtreator>

A DRAW WILL TAKE PLACE AT THE END OF THE CONFERENCE FOR A GREAT PRIZE. WINNER MUST BE
IN ATTENDANCE TO WIN OR ANOTHER NAME WILL BE DRAWN.....



ASSOCIATION OF SUMMER VILLAGES OF ALBERTA

COME CELEBRATE 65 YEARS OF
SUCCESS TOGETHER



65th Annual General Meeting

**Royal Hotel West
10010-178 St. NW, Edmonton,
AB
Thursday, October 19, 2023
4:00 pm
Emerald Ballroom**

AGENDA

1. Call to Order by the President
2. Approval of the Agenda
3. Adoption of Minutes from 2022 Annual General Meeting
4. ASVA Annual Report – Successes and Challenges
5. 2022 Financial Statements
6. ASVA Resolutions
 - a) Resolution 23-61: Special Resolution on Proposed Amendments to the ASVA Bylaw (attached)
7. Date of the Next Annual General Meeting
8. Adjournment



Association of
SUMMER VILLAGES
OF ALBERTA



64th Annual General Meeting
Thursday, October 20, 2022
3:20 pm
Renaissance Conference Center

Minutes

1. Call to Order by the President

The 64th Annual General Meeting of the Association of Summer Villages of Alberta was called to order by President Pashak at 3:20 p.m.

2. Approval of the Agenda as presented.

Moved by Ren Giesbrecht, SV of West Cove, that the agenda be approved.
Carried.

3. Adoption of Minutes from 2021 Annual General Meeting

Moved by Gary Burns, SV of Horseshoe Bay, that the minutes from the October 21, 2021 Annual General Meeting, be approved as circulated.
Carried.

4. ASVA Annual Report – Success and Challenges

President Pashak advised that the Annual Report will be distributed prior to year-end.

5. 2021 Financial Statements

Treasurer Rob Dickie addressed the 2021 Year End Financial Statement that was circulated to the membership.

Moved by Ren Giesbrecht, SV of West Cove, that the 2021 Year End Financial Statement be approved as circulated.

Carried.

6. Next Annual General Meeting

After discussion with the membership it was determined that the date for the next Annual General Meeting for the ASVA is Thursday, October 19, 2023.

7. Adjournment – The meeting adjourned at 3:35 p.m.

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Colleen Ewashko, Chartered Professional Accountant

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Thorhild, AB T0A 3J0

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Cell: 780-349-1213
Email: cewashkocma@gmail.com

COMPILATION ENGAGEMENT REPORT

To Management of Association of Summer Villages of Alberta

On the basis of information provided by management, I have compiled the statement of financial position of the Association of Summer Villages of Alberta as at December 31, 2022, the statement of operations and changes in cash flow for the year then ended, and Notes 1 & 2, which describes the basis of accounting applied in the preparation of the compiled financial information.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

I performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires me to comply with relevant ethical requirements. My responsibility is to assist management in the preparation of the financial information.

I did not perform an audit engagement or a review engagement, nor was I required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an audit opinion or a review conclusion or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

July 3, 2023

Colleen Ewashko, Chartered Professional Accountant
Thorhild, AB

Association of Summer Villages of Alberta
Statement of Financial Position
As at December 31, 2022

ASSETS		2022	2021
CURRENT ASSETS			
Cash	\$	90,347	\$ 54,297
Accounts Receivable		12,990	-
Grants Receivable		3,925	-
Term Deposits		-	52,000
		107,262	106,297
Computer Equipment		794	794
TOTAL ASSETS	\$	108,056	\$ 107,091
LIABILITIES			
CURRENT LIABILITIES			
Accounts Payable		22,244	-
Visa Payable		-	76
Deferred Revenues		-	11,775
		22,244	11,851
LONG TERM LIABILITIES			
TOTAL LIABILITIES		22,244	11,851
NET ASSETS			
Unrestricted Net Assets			
Balance, beginning of year		94,446	89,499
Surplus (deficit)		(9,429)	4,947
Balance, end of year		85,018	94,446
Net investment in capital assets		794	794
TOTAL NET ASSETS		85,812	95,240
TOTAL LIABILITIES & NET ASSETS	\$	108,056	\$ 107,091

Approved By

Date August 8, 2023

Mike Paschuk, President
Name & Position

[Signature]
Signature

Colleen Ewashko
Chartered Professional Accountant

Association of Summer Villages of Alberta

Statement of Operations

For the Year Ending December 31, 2022

	2022	2021
REVENUE		
ASVA Conference	\$ 38,387	\$ 6,693
Dues	43,140	42,165
Grants	15,700	-
Interest Income	182	534
Workshops	2,000	-
Total Operating Revenues	99,410	49,393
OPERATING EXPENSES		
Administration	33,437	30,875
ASVA Conference	40,664	1,870
Bank Charges & Interest	259	132
Board Remuneration	6,569	5,668
Gifts	762	-
Courses, Workshops, etc	5,972	-
Insurance	2,091	1,949
Meeting Expenses	1,403	-
Memberships	-	525
Office & Telecommunication	1,598	2,400
Professional Fees	1,155	656
Project Costs	14,826	-
Website	105	372
Total Operating Expenses	108,838	44,446
Total Surplus (Deficit) for the period	\$ (9,429)	\$ 4,947

Approved By

Date August 8, 2023

Mike Duchak, President
Name & Position


Signature

Colleen Ewashko
Chartered Professional Accountant

Association of Summer Villages of Alberta
Statement of Changes in Cash Flows
For the Year Ending December 31, 2022

	2022	2021
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from grants	\$ -	\$ 11,775
Cash received from dues	43,140	42,165
Cash received for Conferences & Courses	18,897	6,693
Cash received from interest	182	534
Cash paid for materials and services	(78,170)	(43,463)
 Cash provided by (used in) operating activities	 (15,950)	 17,704
CASH PROVIDED BY (USED IN) INVESTMENT ACTIVITIES		
Purchase of capital assets		
CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES		
 Net Cash Provided by (Used In) Financing & Investment	 -	 -
 NET INCREASE (DECREASE) IN CASH & INVESTMENTS	 (15,950)	 17,704
 CASH AND INVESTMENTS, BEGINNING OF YEAR	 106,297	 88,593
 CASH AND INVESTMENTS, END OF YEAR	 \$ 90,347	 \$ 106,297
 Consisting of		
Operating Bank Account	\$ 90,347	\$ 54,297
Term Deposits	-	52,000
	\$ 90,347	\$ 106,297

Approved By

Date August 8, 2023

Mike Pashak, President
Name & Position

[Signature]
Signature

Colleen Ewashko
Chartered Professional Accountant

Association of Summer Villages of Alberta

Notes to the Compiled Financial Information

Year ended December 31, 2022

Note 1- Basis of Accounting

The basis of accounting to be applied in the preparation of the financial information is on the historical cost basis, reflecting cash transactions with the additions of:

- Investments are recorded at historical cost;
 - Accounts payable and accrued liabilities;
 - Accounts receivable;
 - Capital assets recorded at historical cost with no amortization;
 - Revenue is recognized using the deferral method and restricted contributions are recognized as revenue in the year in which the related expenses are incurred.
-

Note 2- Deferred Revenues

Deferred revenues consisted of funds received from the Alberta Real Estate Foundation for a project to provide advice and encourage proper forest management in Summer Villages.



August 29, 2023

To: Members of the Association of Summer Villages of Alberta

NOTICE OF SPECIAL RESOLUTION TO AMEND THE ASVA BYLAWS

Association of Summer Villages of Alberta

The Board of Directors of the Association of Summer Villages of Alberta (herein "ASVA") hereby gives notice that at the 2023 Annual General Meeting of the ASVA to be held October 19, 2023 at 4:00 p.m. through in person means, the Board of Directors will be proposing the following Special Resolution to amend the current ASVA Bylaws with the amended Bylaws attached hereto as Schedule "A".

WHEREAS Section 14 of the current ASVA Bylaws states that "The Board of Directors and/or any Member in good standing may propose to amend the Bylaws of the Society "

AND WHEREAS the Board of Directors of the ASVA, at their May 15, 2023 meeting endorsed the new proposed amendments Bylaws for submission to the Membership at the 2023 Annual General Meeting.

AND WHEREAS the proposed amended bylaws, attached as Schedule "A" removes many of the administrative verbiage contained in the current bylaw, is modernized and is policy driven

AND WHEREAS attached as Schedule "B" are the existing Bylaws that are proposed to be amended, attached for comparative purposes.

AND WHEREAS the proposed amendments herein will not, by its nature, content or description, compromise, modify, alter affect or change in any way the fundamental and paramount principle of ASVA being that ASVA is owned and controlled by its Regular Members only.

NOW THEREFORE the Board of Directors of the ASVA proposes that a Special Resolution be passed at the Annual General Meeting of the ASVA to amend the existing ASVA Bylaws in their entirety with the Bylaws attached as Schedule "A".

2 - 51109 Spruce Grove, Alberta T7Y 1G7
Phone 780-236-3436 / summervillages@gmail.com www.asva.ca

Schedule "A"

The Association of Summer Villages of Alberta Bylaw Registered Society 50510051

Article I. Name

- 1.01.1 The name of the association shall be the Association of Summer Villages of Alberta (ASVA), referred to in these bylaws as the "Association."

Article II. Purpose of Bylaws

- 2.01 The purpose of these bylaws is to conform to the provisions of the Societies Act, R.S.A. 2000 cS-14 and set out how the Association will provide leadership in advocating local government interest to the Provincial Government and other organizations and provide services that address the need of its membership.
- 2.02 These bylaws establish a fundamental principal that the Association is owned and controlled by the regular members of the Association in every material way.

Article III. General

- 3.01 The Board of Directors may establish procedures for convening any meeting referred to in these Bylaws. Notice shall be by electronic or other communication facilities including conference calling, facsimile, e-mail or such other technology as may become available. All meeting notices shall include the date, time and location.
- 3.02 A reference in these Bylaws to an "Annual General Meeting" means a meeting of the membership held once a year at a time prescribed by the membership at the previous year's Annual General Meeting and always at a time after the general municipal elections.
- 3.03 A reference in these Bylaws to a "Special Meeting" means a meeting of the membership held at any time other than the Annual General Meeting.
- 3.04 An Annual General Meeting or a Special Meeting will be held at a place agreed upon by the Board.
- 3.05 In unforeseen circumstances such as a pandemic or emergency an Annual General Meeting or Special Meeting may be held by teleconference or virtual means.

- 3.06 The Board may establish policies regarding the terms of an Annual General Meeting or Special Meeting.
- 3.07 A minimum of six (6) weeks' notice as to the date, time and place of the Annual General Meeting or a Special Meeting must be given to the membership prior to the date that meeting will take place. The notice for any Special Meeting must also include the general nature of the business to be transacted.
- 3.08 Board meetings will be held six (6) times per year or at the call of the Chair. All efforts will be made to establish meetings every second month at the last meeting in the preceding year.
- A) Meetings will be held at a place agreed upon by the Board
 - B) Meetings may also be held by teleconference or virtual means if required and agreed upon by the Board.
- 3.09 A quorum for the transaction of business at an Annual General Meeting or Special Meetings of the membership shall consist of the regular members present. Members participating by teleconference or virtual means shall be counted as those members present.
- 3.10 A quorum for the transaction of business at a Board meeting shall be by a simple majority (50% plus 1). Members participating by teleconference or virtual means shall be counted as those members present.

Article IV. Membership

- 4.01 Any municipality, organization or business which:
- A) Desires to further the goals of the Association
 - B) Qualifies under a membership category described in 4.02, and
 - C) Pays the relevant Association membership fee may become a member of the Association.
- 4.02 The categories of membership are:
- A) "Regular Member" shall be available to any Summer Village located in Alberta whose representatives are their Elected Officials or CAO's.
 - B) "Associate Member" shall be determined by the Board of Directors when and if the need arises.
 - C) "Honorary Life Member" is any individual who has been appointed as an Honorary Life Member by the Board of Directors.

- 4.03 Any Regular Member may withdraw from membership in the Association at anytime by notice in writing.
- A) A Regular Member that wishes to withdraw from membership in the Association shall provide at least twelve months notice in writing to the Association accompanied by a certified copy of the resolution of Council.
 - B) Any notice of withdrawal of membership shall be presented to the Board of Directors.
 - C) A Regular Member that withdraws from membership is not entitled to reimbursement of any membership fees.
- 4.04 Membership fees shall be established by the Board of Directors of the Association on a yearly basis.
- A) Honorary Life Members are not required to pay a membership fee.
- 4.05 The membership year commences on the 1st day of January and ends on the 31st day of December of each year.
- 4.06 A "Member in Good Standing" is a Regular Member or Associate Member in respect of whom the Association has received the membership fee for the current membership year.
- 4.07 For the purpose of this section "ASVA Activities" means all activities of the Association under the mandate;
- A) Regular Members are entitled to have their representative, as defined in Section 4.02, participate in all Association activities, including the right to vote as set forth in Article V.
 - B) Associate Members are not entitled to participate in Association activities but may, on conditions set by the Board from time to time, be entitled to participate in some or all Association activities, not including the right to vote.
 - C) Honorary Life Members are not entitled to participate in Association activities but may, on conditions set by the Board from time to time, be entitled to participate in some or all Association activities, not including the right to vote.
- 4.08 If a Regular Member or Associate Member ceases to be a member in good standing, at the expiration of six months from the date for which membership fee was due, the Regular Member or Associate Member shall be automatically expelled from the ASVA and thereafter shall not be entitled to participate in Association activities or enjoy membership privileges until they have been brought into good standing and reinstated by the Board of Directors.

Article V. Voting Rights

- 5.01 Members entitled to vote at any Annual General Meeting or Special Meeting are those elected officials' representatives and CAO's in attendance whose Summer Villages are Regular Members of the ASVA in good standing.
- 5.02 Each member qualified to vote at any Annual General Meeting or Special Meeting shall be entitled to one vote by a show of hands.
- 5.03 Proxy voting is not allowed. A recorded vote is allowed if requested by majority vote of the Members present at the meeting.
- 5.04 Unless otherwise required by the bylaws, or pursuant to applicable law, any resolution put before the Members or any resolution put before the Board of Directors, must be supported by not less than a majority of the votes cast, failing which, the resolution shall fail.
- 5.05 A tied vote is a defeated vote.

Article VI. Nominations

- 6.01 Nominations shall be conducted in accordance to the election procedure set out in Policy by the Board of Directors.
- 6.02 The Board of Directors shall, in the year of provincial municipal elections, appoint a "Nominating Committee" in order to prepare and present a slate of candidates to the Annual General Meeting for consideration and election.
- 6.03 The procedure for selecting a Nominating Committee shall be set out in Policy by the Board of Directors.
- 6.04 Nominations will also be accepted from the floor at the Annual General Meeting.
- 6.05 To be eligible for nomination, a candidate must:
 - A) Be an elected official representative or CAO's of a Regular Member in good standing
 - B) Submit a completed nomination in the form prescribed by the Nomination Committee.

Article VII. Elections

- 7.01 The Nomination Chair shall act as the Returning Officer who shall be responsible for the fair and proper conduct of elections.
- 7.02 Elections shall be held at the Annual General Meeting.

Article VIII. Board of Directors

- 8.01 The ASVA Board of Director shall consist of up to a twelve (12) member Board. In order to maintain an equitable geographic provincial distribution of Board members, the province has been divided into five (5) regions as outlined in Policy. The following identify those regions and the number of Directors from each:
- A) Two (2) Directors – Island/Baptiste Lakes Region – Region 1
 - B) One (1) Director – St. Paul/Bonnyville Region – Region 2
 - C) Four (4) Directors – Lac Ste. Anne/Wabamun Region – Region 3
 - D) Two (2) Directors – Pigeon Lake Region – Region 4
 - E) Two (2) Directors – Sylvan/Gull Lakes & South Region – Region 5
 - F) One (1) Past President
- 8.02 Of the 12 Directors, no more than two (2) may be CAO's.
- 8.03 At no time shall there be two (2) or more elected officials' ~~representatives~~ from the same Summer Village. CAO's may be from the same Summer Village as an elected official.
- 8.04 The Board of Directors shall elect ~~nominate~~ amongst themselves a:
- A) President
 - B) Vice President
 - C) Treasurer
- 8.05 Board Members serve a four (4) year term of office (consistent with Municipal elections) and are elected by the members at the Annual General Meeting in the year of those elections.
- 8.06 The Past President is ex-officio voting member of the Board of Directors and will remain until a new Past President is presented through a new presidential board election.
- 8.07 A President who is no longer an elected official ~~representative~~ immediately ceases to be a President and takes on the role of Past President.

8.08 A member of the Board of Directors ceases when:

- A) A Director is no longer an elected official representative, or a CAD is no longer an employee from the region they represent.
- B) A Director misses three (3) consecutive regular meetings of the Board, unless authorized by resolution prior to the conclusion of the missed third consecutive regular meeting of the Board.
- C) The Board of Directors, by resolution passed by at least two thirds (2/3) of the votes cast declare that a Board Member has ceased to be a Board Member.

8.09 In the case of Section 8.08 above, if the period until the next Annual General Meeting is less than 12 months, the position may remain vacant.

8.10 Should the office of the President become vacant; the remaining Board of Directors shall forthwith appoint, from amongst themselves, a President.

8.11 Should a vacancy occur in a Director position, the Board may appoint a replacement to serve until the next Annual General Meeting.

8.12 A member appointed to fill a vacancy in any position must be eligible for election to that position if an election were held.

Article IX. Board

9.01 The Board is responsible for:

- A) Governance of the Association and
- B) Evaluating and approving plans, programs, policies and annual budget for the Association.

9.02 The Board shall govern the affairs of the Association between Annual General Meetings.

9.03 The Board may establish Ad Hoc Committees from time to time.

9.04 The Board may provide such accommodation, equipment and supplies as may be deemed necessary for the operation of the Association.

9.05 The Board may employ, contract, discipline or terminate, and fix the conditions of remuneration, employee benefits, hours of work and any other matter relative to the Executive Director.

9.06 The Board shall establish and publish the policies for:

- A) Appointing the financial institution and investment decisions
- B) The reimbursement of actual expenses incurred on Association business by any person
- C) The conduct of elections
- D) The submission and consideration of resolutions
- E) Any other policies the Boards wishes to publish.

Article X. Executive Committee Responsibilities

- 10.1 The President shall be elected, from among the Board of Directors, ~~for a four-year term.~~
- 10.2 The President shall, along with the Directors, manage the governance of the Association. Specific responsibilities of the President include, but are not limited to:
 - A) Chairing, when present, all meetings of the Association and of the Board and its Executive Committee
 - B) Oversee the work of the Executive Director and Finance Manager
 - C) Act as the official representative for the Association
 - D) Sign all documents requiring his/her signature, including minutes, bylaws and special resolutions
 - E) Serves as ex-officio on all committees of the Board and attending such meetings at his/her discretion;
 - F) Such other duties as may, from time to time, be prescribed by resolution of the Board or that are otherwise incidental to this office.
- 10.3 The President, or other duly designated Board Member, shall put forth their his nomination to the Alberta Municipalities Association for the position of board member that represents Summer Villages.
- 10.4 The Vice President shall be elected, from amongst the Directors, ~~for a four-year term.~~
The Vice President shall:
 - A) In the absence of the Chair, preside over meetings of the Association and of the Board and its Executive Committee and otherwise exercise all the powers and duties of the President.
 - B) Have such other duties as the Board may, by resolution, assign.
- 10.5 The Board may, in the absence of the President and Vice President, appoint from amongst the remaining Board Members, an Acting Chairperson.
- 10.6 The Treasurer shall be elected, from amongst the Directors, ~~for a four-year term.~~

- 10.7 The Treasurer is assigned the primary responsibility of overseeing the management and reporting of the organization's finances. The Treasurer will be elected at the same time as the President and Vice President.

Article XI. Financial

- 11.01 The fiscal year of the Association shall be the calendar year.
- 11.02 At any reasonable time any Regular Member in good standing or a representative of any Regular Member may inspect the books and records of the Association upon request to the Executive Director.
- A) The Executive Director may require that a request be made in writing and shall refuse to allow inspection of any portion of a book or record containing personal information.
 - B) The Executive Director shall notify the Board of each request.
- 11.03 The books, accounts and records of the Association shall be reviewed ~~audited~~ at least once each year by a duly qualified accountant who shall be appointed by the Board at their first meeting of each year and who shall prepare an externally compiled financial statement.
- 11.04 For the purpose of carrying out the objectives of the Association, the Board from time to time may, by resolution passed by at least two thirds (2/3) of the votes, borrow money on the credit of the Society.
- 11.05 The Board may expend the funds of the Association from time to time for such purposes as it considers necessary or advisable to enable the Association to carry out its business.
- 11.06 Directors may be paid a per diem to attend Board or related committee meetings and travel expenses as set out in policy by the Board.
- 11.07 Unless authorized at any meeting of the Board, no Director or member of the Association shall receive any remuneration for his or her services. This is outside those duties and per diems outlined in Section 11.06.
- 11.08 The Board may establish policies regarding any remuneration and other fees and charges.
- 11.09 The President has the authority to act on behalf of the Board and shall be reimbursed as per policy.
- 11.10 The Directors of the Association are indemnified and saved harmless for any loss or damage caused by anything said or done or omitted to be done in the performance or intended performance of their functions, duties or powers except if the person was dishonest, grossly negligent or guilty of willful misconduct.

Article XII. Executive Director

- 12.01 The Board shall appoint an Executive Director to manage the affairs of the Association.
- 12.02 The Executive Director is a non voting ex-official of the Board and the Executive Committee and reports directly to the President.
- 12.03 The Executive Director shall:
- A) Ensure that accurate minutes of all meetings of the Association, the Board, the Executive Committee and any other committees are recorded;
 - B) Manage the day-to-day operations of the Association within approved budgets and policies
 - C) Ensure all records and the Seal of the Association are kept safe.
- 12.04 The Executive Director may employ or contract any subordinate staff required within the expenditure authority included in the Association's budget.
- 12.05 The Board may employ or contract any subordinate staff required, as they deem necessary.

Article XIII. Signing Authority

- 13.01 Any financial instruments and the use of the Seal shall be signed by
- A) A Director designated as a signing authority by the Board, and
 - B) The Executive Director

Article XIV. Bylaw Amendments

- 14.01 When notice is required to be given under these Bylaws, the notice may be given by one of the following:
- A) Mail;
 - B) Facsimile; or
 - C) Electronic means
- 14.02 Written notice of a proposed amendment to these bylaws shall be provided to each Member not less than (6) six weeks before the meeting at which the amendment is to be proposed.
- 14.03 These bylaws shall only be approved, amended, rescinded or added to by a special resolution of the membership at the Annual General Meeting or a Special Meeting called by the Board of Directors.

14.04 Pursuant to the Societies Act, a special resolution is described as 75% of the members entitled to vote that are present at the Annual General Meeting or at a Special Meeting.

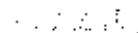
14.05 Once the Bylaws are approved by the membership, they shall be submitted to the appropriate authorities for review and approval.

Reviewed and Approved by the Association's Board of Directors this 15th day of June, 2020.

Reviewed and Approved by the Association's Membership this 15th day of October, 2020.

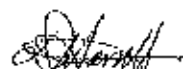
President of the ASVA: Mike Pashak

Signature:



Executive Director of the ASVA: Deb Hamilton

Signature:



2023 ASVA 65 th Conference Agenda			
THURSDAY OCTOBER 19, 2023			
7:00	REGISTRATION & BREAKFAST - Emerald Ballroom		
8:00	Opening Remarks & Introduction of Minister		President Mike Pashak
8:15	Minister of Environment & Parks or Municipal Affairs Updates (TBD)		Honorable Minister Rebecca Schulz or Minister Ric Mahor
8:30	TITLE SPONSOR INTRODUCTION OF NEXT SPEAKER	ABMunits	ABMUNIT REPRESENTATIVE
8:35	Know Better, Do Better: Aligning Land Use Bylaw Regulations with Watershed Management Best Practices	Municipal Planning Services	Jane Dauphinee, RPP, MCIP & James Honey, Senior Planner
9:05	INTRODUCTION OF NEXT SPEAKER		Vice President, Brian Waterhouse
9:10	Updates on Lake Monitoring & Management in Alberta	Alberta Lake Management Society	Bradley Peter, Executive Director
9:20	INTRODUCTION OF NEXT SPEAKER		Director, Gary Burns
9:35	Government Grants for Broadband & MCSnet's Construction to Enhance Broadband within It's Service Area	MCSnet	Shonda Lafrance, Chief Marketing Officer
9:55	COFFEE BREAK & TRADESHOW - Hotel Foyer		
10:15	INTRODUCTION OF NEXT SPEAKER		Director, Curtis Schoepf
10:20	Nurse Practitioner Direct Reimbursement Model: The Path to Primary Care Access for all Albertans	Nurse Practitioners Association of Alberta	Dr. Susan Prendergast, PhD, NP - President & Jennifer Mador, NP, Director Rural Prime Care
10:50	INTRODUCTION OF NEXT SPEAKER		Director, Julie Maplethorpe
10:55	Getting Ready for Next Generation 911: Municipal Address Management - The Next Step	Stimuler Village of Silver Beach & Alberta Municipal Data Sharing Partnership	Deputy Mayor Robert Gibbs and Don McChene
11:15	INTRODUCTION OF NEXT SPEAKER		Director, Marlene Walsh
11:30	Building a Climate Plan in Small Municipalities	Summer Village of Birchcliff and Climate Caucus Canada	Mayor Roger Dufresne & Alex Udston, LD
11:50	LUNCH & TRADESHOW - Emerald Ballroom		
1:00	INTRODUCTION OF NEXT SPEAKER		Director, Ian Davidson
1:05	Code of Conflict: Dealing with a Complaint	Brownlee LLP	Alifeyah Gulamhussein, Partner
1:25	INTRODUCTION OF NEXT SPEAKER		Director, Kathy Dion
1:30	Aquatic Invasive Species in Alberta and the Role of AISC	Alberta Invasive Species Council	Chelsea Currie, Aquatic Invasive Species Technician
1:50	INTRODUCTION OF NEXT SPEAKER		Treasurer, Rob Dicker
1:55	Recent species' threats to Alberta waters and will ensure Summer Villages know how to Access Support and Resources	Aquatic Invasive Species Prov. Gov	Nicole Kimmelf, Specialist
2:15	COFFEE BREAK & TRADESHOW Hotel Foyer		
2:35	INTRODUCTION OF NEXT SPEAKER		Director Kim Bannock Sue McCusig, Municipal Accountability Advisor
2:40	Municipal Accountability Program (MAP 2) Review - 2nd Generation	Municipal Affairs	Director Ron Giesbrecht
3:15	INTRODUCTION OF NEXT SPEAKER		Ronak Patel, Program Manager, Sustainability Services
3:20	Climate Resilience Capacity Building in Summer Villages	ABMunits	
3:45	AGM Quick Set Up		
4:00	AGM MEETING		
6:00	COCKTAILS		
6:30	BANQUET - AWARDS - ENTERTAINMENT		
Friday, October 20, 2023			
8:30	REGISTRATION & BREAKFAST - Emerald Ballroom		
9:00	WELCOME BACK MEMBERS - INTRODUCTION OF KEYNOTE SPEAKER		President, Mike Pashak
9:10	KEYNOTE - Lac Ste Anne Wildfire Experiences & Emergency Preparedness Plan during the 2023 Wildfires and Evacuations - What to Look for in your Communities EPP	Lac Ste. Anne County and Health & Safety Manager/Director of Emergency Management	Reeve Joe Blakeman and Cecile Pescok, RMHSA
9:55	INTRODUCTION OF NEXT SPEAKER		Director, Marlene Walsh
10:00	Updates on the Wildfire and Evacuations in 2023	Alberta Emergency Management Agency	John Swift and Troy Carriere
10:35	INTRODUCTION OF NEXT SPEAKER		Vice President, Brian Waterhouse
10:40	Experiencing Disaster	Leduc County Fire Chief	Fire Chief Kevin Lefevre
11:15	INTRODUCTION OF NEXT SPEAKER		Director, Julie Maplethorpe
11:20	Applying the FireSmart System to Strengthen Community Wildfire Resilience	FireSmart Specialist	Laura Stewart
11:45	INTRODUCTION OF NEXT SPEAKER		Director, Ron Giesbrecht
11:50	Plan, Prepare, Respond... Collaboratively	Transitional Solutions Inc.	Erica Thomas
12:15	CONFERENCE CLOSING REMARKS		President, Mike Pashak

From: taxprogramdelivery@gov.ab.ca
Sent: August 31, 2023 11:57 AM
To: Wendy Wildman
Subject: Preliminary 2024 Equalized Assessment
Attachments: Attachment 2 - Comparison of Preliminary 2024 EA to Current 2023 EA Report.pdf; Attachment 3 - ASSET access instructions.pdf

The preliminary 2024 equalized assessment (EA) is available for review through the milenet ASSET system. This EA has been prepared using your municipality's 2022 property assessment data (2023 tax year), as reported to the province by your municipality's designated assessor and by the Provincial Assessor.

To obtain your municipality's preliminary EA report, please log into the milenet system at www.milenet.ca and refer to the instructions that accompany this notice.

I recommend you take time to review your municipality's EA for completeness and accuracy as it will be used in the calculation of education property tax requisitions and senior citizens lodge requisitions for the 2024 tax year.

Once you have obtained your municipality's 2024 EA report, we ask that you compare the assessment data shown in the column titled "Municipality's Reported Assessment" to the municipality's current 2022 assessment year data. If there are variances, please consult with your assessor.

The comparison report that is attached provides municipalities with insight into the EA changes. The 2024 and 2023 EA reflects declared annual and revised annual assessments as of August 23, 2023.

The key dates below relate to preparation of the official 2024 EA. We ask that your assessor report 2022 assessment year revisions to the province by the required date so the official EA reflects current municipal assessment data.

- **Submission Date:** October 20, 2023, for the reporting of assessment year revisions to be reflected in the official 2024 EA.
- **Temporary Reporting Restrictions:** October 23, 2023 - December 4, 2023, for reporting 2022 assessment year revisions.
- **Issuance:** November 1, 2023, for the Official 2024 EA.

If you have any questions regarding the preliminary EA, please contact Pat Chelen, Education Tax and Equalized Assessment, toll free by dialing

310-0000, then 780-422-8406. If you encounter difficulties accessing milenet, contact the milenet help desk at milenetmail@gov.ab.ca.

The preliminary 2024 equalized assessment is subject to change.

Janice Romanyshyn
Executive Director
Grants and Education Property Tax Branch
Alberta Municipal Affairs

This data is formatted according to Education Property Tax Requisition categories.

Municipality Code	Municipality Name	2024 Resident/Farm land	2023 Resident/Farm land	\$	%	DIF
107	TAIRVIEW NO. 135, M.D. OF	231,699,414	190,783,926	11,915,488	5.72%	
110	FLASSTAFF COUNTY	941,817,331	511,693,812	30,123,522	5.85%	
111	POOTHILLS NO. 31, M.D. OF	8,097,648,666	7,332,110,636	265,492,424	10.44%	
118	PORTY MILE NO. 3, COUNTY OF	318,238,731	300,281,884	17,956,847	3.65%	
138	GRAND PRAIRIE NO. 1, COUNTY OF	4,337,448,056	4,259,640,771	77,807,285	6.59%	
401	SHREVEPORT NO. 1, COUNTY OF	1,115,775,952	1,066,462,672	49,313,280	4.62%	
1301	KNEELAND COUNTY	790,413,205	699,367,512	91,045,693	7.00%	
139	LAC ST. ANNE COUNTY	1,075,986,212	1,791,331,733	136,462,475	5.64%	
193	LACOMBE COUNTY	2,192,674,115	1,938,937,284	253,736,831	23.09%	
198	LAWSON COUNTY	809,291,621	972,557,642	163,266,021	6.34%	
201	LEWIS COUNTY	3,187,226,033	2,948,954,588	238,271,445	3.01%	
407	LESTER SLAVE RIVER NO. 124, M.D. OF	564,403,856	513,517,283	50,886,573	9.44%	
204	LETHBRIDGE COUNTY	1,444,890,908	1,391,140,376	53,750,532	6.00%	
212	MINIBURY NO. 27, COUNTY OF	437,381,668	396,097,990	41,283,678	4.35%	
226	MOUNTAIN VIEW COUNTY	1,021,747,205	1,790,597,223	241,546,372	3.69%	
238	REVELL COUNTY	1,031,088,093	954,413,191	76,674,902	6.03%	
511	NORTH EIGHTH, COUNTY OF	455,611,221	492,335,398	31,667,239	7.58%	
406	NORTH EIGHTH, COUNTY OF	244,134,537	241,855,199	2,279,338	1.00%	
512	OPPORTUNITY NO. 17, M.D. OF	266,683,288	258,056,119	8,627,169	3.34%	
243	PAINTERMAN NO. 18, COUNTY OF	231,332,744	227,113,550	4,219,194	1.90%	
246	PARLAND COUNTY	7,062,733,357	6,672,644,545	390,088,812	5.93%	
246	PEACE NO. 135, M.D. OF	150,903,557	177,853,028	11,000,529	7.33%	
251	PINE-CREEK NO. 1, M.D. OF	756,052,580	694,531,566	61,521,014	8.89%	
256	PONOKIA COUNTY	2,853,483,801	1,700,911,077	92,577,259	5.46%	
258	PROMIST NO. 52, M.D. OF	403,318,598	339,493,417	1,178,271	4.05%	
301	RANCH-LAND NO. 66, M.D. OF	27,328,793	25,000,883	2,327,910	9.21%	
363	RED DEER COUNTY	4,120,330,558	3,852,327,971	272,002,577	7.09%	
365	ROCKY VIEW COUNTY	5,202,534,374	14,111,456,242	1,091,901,182	7.74%	
303	SACRED HILLS COUNTY	301,429,787	269,856,151	1,363,636	6.09%	
206	SHORE LAKE COUNTY	408,576,780	388,714,657	19,862,123	4.77%	
207	SMOKEY RIVER NO. 180, M.D. OF	245,210,264	243,260,000	1,950,264	0.80%	
250	SPIRIT RIVER NO. 113, M.D. OF	81,865,897	85,457,289	1,591,392	1.94%	
204	ST. PAUL NO. 19, COUNTY OF	1,055,411,591	1,030,640,481	24,771,110	4.18%	
195	STARLAND COUNTY	241,019,514	231,553,028	10,466,486	4.49%	
309	STETTLER NO. 1, COUNTY OF	851,127,961	816,643,980	34,483,981	4.22%	
305	STURGEON COUNTY	4,381,630,890	3,985,640,158	395,990,732	7.43%	
312	TABER M.D. OF	350,031,028	391,854,858	71,823,830	8.05%	
314	TWO HILLS NO. 21, COUNTY OF	467,777,647	416,114,892	51,662,755	7.61%	
323	TWO HILLS NO. 21, COUNTY OF	441,398,188	434,886,270	6,511,918	1.52%	
329	VERMILION RIVER, COUNTY OF	1,212,767,228	1,100,660,289	112,106,939	4.48%	
334	VIRGIL COUNTY	793,021,645	734,289,717	58,731,928	10.08%	
335	WAINWRIGHT NO. 51, M.D. OF	729,729,965	676,469,662	53,260,303	7.07%	
340	WALTON NO. 3, COUNTY OF	538,412,813	490,529,142	47,883,671	9.72%	
349	WESTLOCK COUNTY	881,672,212	875,884,172	5,788,040	0.72%	
348	WESTMAN NO. 10, COUNTY OF	2,161,573,298	2,068,210,045	93,363,253	4.32%	
349	WHITLAND COUNTY	1,608,381,891	1,441,150,788	167,231,103	11.62%	
353	WILSON CREEK NO. 26, M.D. OF	988,119,413	872,896,042	115,223,371	11.34%	
400	WOODLAND COUNTY	799,161,221	743,462,316	55,698,905	7.04%	
402	WOODLAND COUNTY	1,990,437,548	1,888,745,328	101,692,220	5.10%	
501	SUB-TOTAL	94,866,471,277	88,278,108,443	6,588,362,834	7.46%	

Classification: Public

Comparison of the preliminary 2024 Equalized Assessment (EA) to current 2023 EA

NON-RESIDENTIAL

* Non-residential	* Non-residential	\$	%	DIF
320,531,930	113,122,540	72,291,770	6.36%	
511,693,812	596,680,812	16,987,000	3.27%	
1,052,091,111	976,100,370	75,990,741	7.78%	
800,983,030	480,287,290	319,695,740	60.21%	
3,055,114,572	3,790,215,002	155,100,430	4.38%	
7,893,908,607	7,116,798,122	777,110,485	7.91%	
1,058,388,342	1,009,291,380	49,096,962	3.67%	
545,316,799	526,121,017	19,195,782	3.54%	
2,331,886,121	2,870,449,514	151,418,392	6.48%	
501,893,900	564,510,159	62,616,259	12.48%	
5,998,893,403	5,621,044,810	377,848,593	6.39%	
694,817,194	633,669,139	61,148,055	8.86%	
719,707,047	672,703,927	47,003,120	6.59%	
381,811,213	352,466,549	29,344,664	7.70%	
1,788,481,992	1,355,214,706	433,267,286	24.58%	
2,321,924,191	2,357,626,141	134,288,954	5.80%	
651,815,616	600,591,551	51,224,065	7.86%	
1,342,372,900	1,185,547,793	156,825,107	13.24%	
2,708,078,830	2,048,621,830	659,457,000	24.87%	
674,186,500	655,192,380	19,994,120	2.97%	
9,364,248,030	4,343,176,486	5,021,071,544	115.61%	
115,188,278	110,968,119	4,220,159	3.75%	
809,578,162	782,774,589	26,803,573	3.32%	
979,241,546	917,426,840	61,814,706	6.40%	
1,148,186,500	1,159,434,924	11,248,424	0.98%	
148,515,560	155,532,100	6,996,540	4.69%	
2,314,424,278	2,296,429,950	17,994,328	0.78%	
529,516,221	500,795,885	28,720,336	5.43%	
2,453,388,829	2,459,511,164	6,127,345	0.25%	
568,854,391	509,012,740	59,841,651	11.76%	
345,338,742	340,128,226	5,210,516	1.53%	
445,970,493	452,136,480	7,834,013	1.77%	
559,551,556	600,660,779	39,109,223	7.00%	
753,397,584	721,261,140	32,136,444	4.46%	
1,379,473,100	1,160,955,190	218,517,910	19.68%	
215,113,391	212,553,550	2,559,841	1.21%	
158,159,729	153,762,272	4,397,457	2.86%	
659,137,159	632,157,227	26,980,932	4.08%	
1,555,215,926	1,844,907,234	112,692,572	6.00%	
1,013,897,845	791,430,165	212,467,680	26.84%	
970,524,524	807,793,140	162,731,384	16.43%	
5,950,012,547	5,502,362,224	447,650,323	7.58%	
88,837,775,755	82,880,747,020	5,957,028,735	7.09%	

MACHINERY AND EQUIPMENT

* Non-residential	* Non-residential	\$	%	DIF
320,531,930	113,122,540	72,291,770	6.36%	
511,693,812	596,680,812	16,987,000	3.27%	
1,052,091,111	976,100,370	75,990,741	7.78%	
800,983,030	480,287,290	319,695,740	60.21%	
3,055,114,572	3,790,215,002	155,100,430	4.38%	
7,893,908,607	7,116,798,122	777,110,485	7.91%	
1,058,388,342	1,009,291,380	49,096,962	3.67%	
545,316,799	526,121,017	19,195,782	3.54%	
2,331,886,121	2,870,449,514	151,418,392	6.48%	
501,893,900	564,510,159	62,616,259	12.48%	
5,998,893,403	5,621,044,810	377,848,593	6.39%	
694,817,194	633,669,139	61,148,055	8.86%	
719,707,047	672,703,927	47,003,120	6.59%	
381,811,213	352,466,549	29,344,664	7.70%	
1,788,481,992	1,355,214,706	433,267,286	24.58%	
2,321,924,191	2,357,626,141	134,288,954	5.80%	
651,815,616	600,591,551	51,224,065	7.86%	
1,342,372,900	1,185,547,793	156,825,107	13.24%	
2,708,078,830	2,048,621,830	659,457,000	24.87%	
674,186,500	655,192,380	19,994,120	2.97%	
9,364,248,030	4,343,176,486	5,021,071,544	115.61%	
115,188,278	110,968,119	4,220,159	3.75%	
809,578,162	782,774,589	26,803,573	3.32%	
979,241,546	917,426,840	61,814,706	6.40%	
1,148,186,500	1,159,434,924	11,248,424	0.98%	
148,515,560	155,532,100	6,996,540	4.69%	
2,314,424,278	2,296,429,950	17,994,328	0.78%	
529,516,221	500,795,885	28,720,336	5.43%	
2,453,388,829	2,459,511,164	6,127,345	0.25%	
568,854,391	509,012,740	59,841,651	11.76%	
345,338,742	340,128,226	5,210,516	1.53%	
445,970,493	452,136,480	7,834,013	1.77%	
559,551,556	600,660,779	39,109,223	7.00%	
753,397,584	721,261,140	32,136,444	4.46%	
1,379,473,100	1,160,955,190	218,517,910	19.68%	
215,113,391	212,553,550	2,559,841	1.21%	
158,159,729	153,762,272	4,397,457	2.86%	
659,137,159	632,157,227	26,980,932	4.08%	
1,555,215,926	1,844,907,234	112,692,572	6.00%	
1,013,897,845	791,430,165	212,467,680	26.84%	
970,524,524	807,793,140	162,731,384	16.43%	
5,950,012,547	5,502,362,224	447,650,323	7.58%	
88,837,775,755	82,880,747,020	5,957,028,735	7.09%	

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This data is formatted according to Education Property Tax Requisition categories.

Municipality Code	Municipality Name	2024 Residential/Farm Land	2023 Residential/Farm Land	Diff	% Diff
11	A'AMARCA	261,314,888	256,841,213	4,473,675	1.74%
12	BARRE	2,130,927,032	2,130,927,032	0	0.00%
13	BARTON	880,747,245	875,121,171	5,626,074	0.64%
14	BARTON	61,307,338	61,070,223	267,115	0.44%
15	BARTON	6,330,832	6,330,832	0	0.00%
16	BARTON	233,079,201	233,132,355	-53,154	-0.02%
17	BARTON	67,502,824	50,603,025	16,899,799	33.39%
18	BARTON	2,103,033,244	2,103,033,244	0	0.00%
19	BARTON	350,751,143	343,331,112	7,420,031	2.16%
20	BARTON	553,171,531	558,131,075	-4,959,544	-0.89%
21	BARTON	145,761,856	137,154,380	8,607,476	6.28%
22	BARTON	205,123,993	200,296,248	4,827,745	2.41%
23	BARTON	141,082,893	137,029,875	4,053,018	2.96%
24	BARTON	341,574,527	220,413,916	121,160,611	55.00%
25	BARTON	9,151,118,385	7,521,912,231	1,629,206,154	21.66%
26	BARTON	251,084,560	243,767,422	7,317,138	3.00%
27	BARTON	749,413,594	811,171,576	-61,757,982	-7.49%
28	BARTON	52,425,033	47,802,892	4,622,141	9.67%
29	BARTON	417,617,408	377,640,543	39,976,865	10.59%
30	BARTON	1,078,777,770	978,138,248	100,639,522	10.29%
31	BARTON	311,481,929	275,915,872	35,566,057	12.89%
32	BARTON	5,640,717,123	5,602,317,736	38,399,387	0.69%
33	BARTON	55,811,205	55,540,079	269,126	0.49%
34	BARTON	543,226,128	463,642,116	79,584,012	17.17%
35	BARTON	76,181,688	69,794,587	6,387,101	9.16%
36	BARTON	833,956,282	800,723,642	33,232,640	4.15%
37	BARTON	862,811,247	787,665,528	75,145,719	9.54%
38	BARTON	994,976,275	941,644,962	53,331,313	5.67%
39	BARTON	689,252,213	689,252,213	0	0.00%
40	BARTON	993,991,290	873,308,674	120,682,616	13.82%
41	BARTON	712,705,938	90,466,020	622,239,918	688.33%
42	BARTON	876,445,465	880,877,477	-4,432,012	-0.50%
43	BARTON	100,526,933	101,816,164	-1,289,231	-1.27%
44	BARTON	223,328,925	220,467,403	2,861,522	1.29%
45	BARTON	56,661,876	57,841,787	-1,179,911	-2.04%
46	BARTON	139,061,459	285,546,364	-146,484,905	-105.79%
47	BARTON	192,151,553	191,467,588	683,965	0.36%
48	BARTON	351,054,881	342,883,625	8,171,256	2.38%
49	BARTON	216,148,666	196,881,711	19,266,955	9.79%
50	BARTON	167,946,865	168,101,415	-154,550	-0.09%
51	BARTON	68,172,794	70,651,755	-2,478,961	-3.51%
52	BARTON	250,330,794	247,789,037	2,541,757	1.03%
53	BARTON	260,976,837	276,311,287	-15,334,450	-5.55%
54	BARTON	2,025,183,223	1,855,422,435	169,760,788	9.18%
55	BARTON	2,141,851,019	2,141,851,019	0	0.00%
56	BARTON	844,487,119	827,377,169	17,109,950	2.07%
57	BARTON	231,137,272	231,137,272	0	0.00%
58	BARTON	72,007,779	72,007,779	0	0.00%
59	BARTON	236,228,159	236,159,183	68,976	0.03%
60	BARTON	123,003,846	121,959,030	1,044,816	0.86%
61	BARTON	249,740,946	219,951,120	29,789,826	13.54%
62	BARTON	88,599,099	83,915,136	4,683,963	5.59%

NON-RESIDENTIAL

2024 Non-Residential	2023 Non-Residential	Diff	% Diff
128,769,738	100,433,271	28,336,467	28.21%
1,332,219,264	1,070,583,496	261,635,768	24.43%
111,876,346	115,652,541	-3,776,195	-3.27%
18,087,201	27,830,129	-9,742,928	-35.01%
35,248,091	28,552,250	6,695,841	23.45%
64,867,127	62,272,150	2,594,977	4.17%
15,246,700	14,324,650	922,050	6.44%
164,111,235	153,553,818	10,557,417	6.88%
7,366,790	8,677,779	-1,310,989	-15.11%
35,877,171	35,878,260	-1,089	-0.00%
48,716,703	42,335,863	6,380,840	15.07%
15,581,630	14,231,970	1,349,660	9.50%
24,823,000	18,037,911	6,785,089	37.61%
48,748,948	46,991,342	1,757,606	3.74%
1,727,638,825	1,415,845,945	311,792,880	22.05%
48,326,520	46,166,164	2,160,356	4.68%
68,025,143	56,181,081	11,844,062	21.08%
34,325,297	13,851,795	20,473,502	148.53%
202,053,277	100,367,532	101,685,745	101.27%
373,724,455	132,724,658	240,999,797	181.58%
13,400,940	14,341,390	-940,450	-6.56%
89,127,298	64,490,025	24,637,273	38.21%
22,312,446	21,880,591	431,855	1.97%
389,251,179	188,434,147	200,817,032	106.64%
6,081,850	6,054,311	27,539	0.46%
330,929,034	326,874,565	4,054,469	1.24%
84,138,398	76,481,512	7,656,886	10.01%
52,123,136	77,641,097	-25,517,961	-32.86%
436,486,131	444,951,419	-8,465,288	-1.90%
334,271,082	223,423,075	110,848,007	49.61%
21,593,547	20,493,950	1,099,597	5.37%
406,531,988	388,876,767	17,655,221	4.54%
43,017,238	43,664,150	-646,912	-1.48%
58,811,531	65,240,580	-6,429,049	-9.86%
78,875,798	70,234,411	8,641,387	12.30%
143,567,077	173,571,618	-30,004,541	-17.28%
158,818,284	188,070,552	-29,252,268	-15.56%
34,572,105	30,687,498	3,884,607	12.66%
50,185,174	52,417,431	-2,232,257	-4.28%
62,817,464	61,225,388	1,592,076	2.60%
29,888,131	29,168,924	719,207	2.47%
205,383,523	254,923,127	-49,539,604	-19.47%
111,031,573	105,824,044	5,207,529	4.92%
338,525,716	329,549,558	8,976,158	2.72%
437,206,071	26,451,354	410,754,717	1553.33%
282,466,046	260,718,020	21,748,026	8.34%
8,346,720	7,871,218	475,502	6.04%
23,342,640	21,505,151	1,837,489	8.54%
27,941,712	25,721,922	2,219,790	8.63%
8,775,455	8,813,110	-37,655	-0.43%
24,640,266	13,031,292	11,608,974	89.12%
27,667,062	28,876,110	-1,209,048	-4.19%

MACHINERY AND EQUIPMENT

2024 Mach & Equip	2023 Mach & Equip	Diff	% Diff
432,400	405,540	26,860	6.62%
4,507,320	4,489,400	17,920	0.40%
1,738,850	1,753,620	-14,770	-0.84%
1,054,500	712,600	341,900	48.12%
657,500	712,600	-55,100	-7.73%
355,000	176,770	178,230	101.40%
7,450,230	7,010,550	439,680	6.27%
47,090	43,080	4,010	9.31%
238,880	202,400	36,480	18.02%
2,381,450	2,270,720	110,730	4.88%
2,205,160	2,100,290	104,870	4.99%
451,280	429,120	22,160	5.19%
49,030	52,000	-2,970	-5.71%
411,370	391,230	20,140	5.15%
370,490	334,620	35,870	10.72%
125,370	98,920	26,450	26.75%
7,400	82,000	-74,600	-9.34%
1,278,830	1,172,380	106,450	9.08%
2,594,720	2,482,880	111,840	4.50%
14,341,390	13,434,020	907,370	6.76%
5,046,620	5,029,240	17,380	0.35%
312,340	312,340	0	0.00%
2,031,020	2,472,510	-441,490	-17.86%
176,830	168,180	8,650	5.14%
36,886,130	36,887,110	-979	-0.00%
3,668,780	2,515,850	1,152,930	45.83%
41,081,350	40,833,080	248,270	0.61%
98,170	92,140	6,030	6.55%
276,040	401,790	-125,750	-31.30%
1,955,020	1,911,930	43,090	2.26%
11,870	62,850	-51,980	-81.13%
666,240	666,240	0	0.00%
180,570	176,120	4,450	2.53%
2,348,660	1,293,760	1,054,900	81.56%
21,760	23,070	-1,310	-5.68%
38,276,310	31,268,870	7,007,440	22.41%
25,734,670	24,154,460	1,580,210	6.54%
37,720	11,430	26,290	230.70%
263,722,470	280,620,080	-16,897,610	-5.99%
53,135,550	57,456,140	-4,320,590	-7.52%
0	0	0	0.00%
211,820	202,560	9,260	4.57%
345,930	339,360	6,570	1.94%
1,450,090	1,403,920	46,170	3.29%
0	0	0	0.00%

Supplement of the preliminary 2024 Equalized Assessment (EA) to current 2023 EA.

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This data is formatted according to Education Property Tax Revaluation categories.

Municipality Code	Municipality Name	2014 Residential/Non-Residential	2023 Residential/Non-Residential	\$ Diff	% Diff
215	MAYETHORPE	77,155,262	75,331,243	1,823,999	2.42%
216	FAIRVIEW	31,032,315	32,402,410	-1,370,095	-4.42%
218	MILK RIVER	65,896,932	59,915,421	5,971,511	9.10%
219	MILLET	701,013,827	115,855,250	585,158,577	83.75%
224	MORRISVILLE	1,207,838,973	1,155,513,416	40,325,557	3.34%
227	MURRAY	85,085,603	86,815,458	-1,729,855	-2.03%
312	MARTON	372,112,294	248,033,116	124,079,178	32.76%
316	ROBEY	135,491,813	129,259,241	6,232,572	4.53%
326	OXFORD	5,185,443,938	4,775,886,274	409,557,664	7.90%
328	OLDS	1,240,371,631	1,136,721,932	103,649,699	8.39%
340	ONDWAY	54,565,708	77,482,930	-22,917,222	-42.01%
341	OVEN	72,680,905	59,126,668	13,554,237	23.53%
347	PAICE RIVER	64,251,305	62,881,386	1,369,919	2.13%
348	PENOLD	399,224,715	371,176,921	28,047,794	7.10%
349	PICTURE BUTTE	194,107,113	164,026,722	30,080,391	15.49%
350	PONCHER CREEK	279,888,322	266,385,075	13,503,247	4.86%
354	PONDICA	194,079,563	673,134,745	-479,055,182	-246.88%
357	PROVOST	142,251,668	149,124,542	-6,872,874	-4.83%
360	RAVENS CREEK	15,998,788	18,121,174	-2,122,386	-13.34%
361	RAVENS CREEK	807,706,036	801,653,383	6,052,653	0.75%
364	REDCLIFF	167,637,243	555,848,811	-388,211,568	-231.62%
365	REDCLIFF	208,933,833	197,118,543	11,815,290	5.95%
366	REDFORD	239,915,663	292,960,758	-52,045,095	-21.78%
368	RIMNEY	708,342,615	705,948,652	2,393,963	0.34%
369	ROBEY	71,524,440	68,200,270	3,324,170	4.83%
370	ROBEY	266,078,591	265,553,024	525,567	0.20%
371	ROBEY	830,544,804	826,666,040	3,878,764	0.47%
372	ROBEY	77,021,172	70,882,731	6,138,441	7.91%
373	ROBEY	65,042,240	68,200,270	-3,158,030	-4.86%
374	ROBEY	492,975,000	496,553,408	-3,578,408	-0.72%
375	ROBEY	51,524,453	52,041,811	-517,358	-1.01%
376	ROBEY	865,421,224	860,555,453	4,865,771	0.56%
377	ROBEY	2,487,213,837	2,310,272,443	176,941,394	7.20%
378	ROBEY	1,059,048,276	2,723,854,594	-1,664,806,318	-157.53%
379	ROBEY	47,605,077	800,850,440	-753,245,363	-158.23%
380	ROBEY	2,408,824,723	2,206,977,229	1,907,497,504	78.74%
381	ROBEY	852,415,240	783,457,201	69,958,039	8.93%
382	ROBEY	8,352,477	75,500,293	-67,147,816	-803.81%
383	ROBEY	276,870,359	266,478,580	10,391,779	3.74%
384	ROBEY	197,631,044	283,298,918	-83,667,874	-42.35%
385	ROBEY	71,524,440	71,524,440	0	0.00%
386	ROBEY	62,443,131	61,553,669	889,462	1.43%
387	ROBEY	236,175,124	135,758,200	100,416,924	73.68%
388	ROBEY	71,524,440	71,524,440	0	0.00%
389	ROBEY	465,555,633	467,814,345	-2,258,712	-0.49%
390	ROBEY	409,420,950	390,311,080	10,109,870	2.53%
391	ROBEY	1,070,821	71,403,790	-70,332,969	-65.64%
392	ROBEY	153,098,551	153,987,469	-888,918	-0.58%
393	ROBEY	543,110,558	520,787,441	22,323,117	4.11%
394	ROBEY	143,110,558	139,960,741	3,149,817	2.20%
395	ROBEY	415,167,451	415,911,152	-743,701	-0.18%

Classification: Public

Comparison of the preliminary 2024 Equalized Assessment (EA) to current 2023 EA

NON-RESIDENTIAL

2024 Non-Residential	2023 Non-Residential	\$ Diff	% Diff
27,335,200	29,313,474	-1,978,274	-6.75%
5,692,321	6,776,500	-1,084,179	-16.00%
1,215,888	1,018,818	197,070	19.33%
14,403,337	25,000,775	-10,597,438	-42.39%
24,877,650	17,044,341	7,833,309	45.96%
24,065,548	17,572,557	6,492,991	37.00%
60,174,113	55,039,474	5,134,639	9.33%
35,060,147	38,039,474	-2,979,327	-7.83%
803,273,240	703,216,771	100,056,469	14.23%
393,185,165	354,330,306	38,854,859	10.97%
38,688,370	30,237,248	8,451,122	27.95%
22,027,045	20,472,866	1,554,179	7.59%
267,496,440	264,131,395	3,365,045	1.27%
40,810,891	35,750,844	5,060,047	14.15%
40,351,304	36,471,304	3,880,000	10.64%
11,592,002	11,588,484	3,513,518	30.33%
103,231,028	180,761,568	-77,530,540	-43.44%
55,587,047	67,854,210	-12,267,163	-18.08%
13,116,143	13,741,297	-625,154	-4.55%
18,304,956	25,602,266	-7,297,310	-28.50%
20,581,531	21,221,553	-640,022	-3.01%
90,088,598	90,376,555	-287,957	-0.32%
81,292,565	83,271,078	-1,978,513	-2.38%
283,164,551	263,353,234	19,811,317	7.53%
18,016,711	18,451,660	-434,949	-2.36%
53,172,913	56,444,203	-3,271,290	-5.79%
254,106,610	245,425,543	8,681,067	3.53%
19,955,211	25,535,278	-5,580,067	-22.24%
19,948,578	20,532,173	-583,595	-2.89%
187,533,014	252,201,217	-64,668,203	-25.64%
11,006,728	11,742,931	-736,203	-6.27%
268,088,665	237,571,008	30,517,657	12.85%
518,319,208	468,390,708	49,928,500	10.66%
354,794,217	319,976,055	34,818,162	10.88%
98,318,664	92,576,231	5,742,433	6.20%
29,533,147	31,072,740	-1,539,593	-4.95%
843,211,347	129,385,117	713,826,230	552.14%
272,277,159	264,318,444	7,958,715	3.01%
21,505,078	18,111,584	3,393,494	18.74%
62,069,281	62,011,253	58,028	0.09%
53,868,433	50,742,828	3,125,605	6.16%
16,933,170	15,512,381	1,420,789	9.16%
13,046,144	13,533,364	-487,220	-3.59%
78,202,793	75,344,421	2,858,372	3.79%
28,314,137	17,772,415	10,541,722	59.38%
18,584,072	19,109,143	-525,071	-2.75%
17,481,104	17,481,120	-16	-0.00%
22,985,511	23,890,177	-904,666	-3.80%
42,441,065	38,212,221	4,228,844	11.07%
246,077,453	243,297,484	2,779,969	1.14%
17,994,465	17,242,244	752,221	4.36%
30,336,579	105,081,867	-74,745,288	-71.13%

MACHINERY AND EQUIPMENT

2024 Mach & Equip	2023 Mach & Equip	\$ Diff	% Diff
115,843	110,353	5,490	4.97%
65,100	65,100	0	0.00%
128,430	124,620	3,810	3.06%
2,445,660	2,030,810	414,850	20.43%
1,438,960	1,351,660	87,300	6.46%
5,011,500	5,214,770	-203,270	-3.92%
3,031,010	4,343,120	-1,312,110	-30.23%
32,040,380	33,238,330	-1,197,950	-3.63%
918,720	918,720	0	0.00%
77,000	72,280	4,720	6.53%
357,100	355,180	1,920	0.54%
2,447,720	2,046,180	401,540	19.63%
1,816,610	1,761,350	55,260	3.14%
189,320	176,580	12,740	7.22%
1,087,630	1,479,180	-391,550	-26.54%
40,250	39,000	1,250	3.21%
945,600	965,850	-20,250	-2.10%
34,300	32,200	2,100	6.52%
12,800	13,040	-240	-1.84%
543,580	514,640	28,940	5.63%
866,640	830,560	36,080	4.34%
207,500	101,640	105,860	104.06%
725,520	816,960	-91,440	-11.07%
630,390	383,700	246,690	64.30%
76,570	72,140	4,430	6.14%
864,860	812,000	52,860	6.51%
1,154,120	1,165,030	-10,910	-0.94%
72,000,600	68,254,020	3,746,580	5.49%
968,600	109,460	859,140	784.64%
3,555,090	3,662,890	-107,800	-2.94%
1,782,330	260,520	1,521,810	584.08%
261,990	245,020	16,970	6.93%
25,980	25,320	660	2.61%
321,000	462,000	-141,000	-32.68%
453,490	452,770	720	0.16%
2,644,380	2,382,720	261,660	11.02%
1,631,920	1,620,320	11,600	0.72%
769,820	584,110	185,710	31.80%
880,750	841,000	39,750	4.72%
873,410	824,550	48,860	5.93%
2,784,380	3,007,380	-223,000	-7.42%
3,011,710	2,870,750	140,960	4.91%

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This data is formatted according to Education Property Tax Resolution categories.

Municipality Code	Municipality Name	2023 Incident/From Ind.	2023 Resident/From Ind.	\$ Off.	% Off.
300	WHITECOURT	1,168,107,639	1,004,694,886	4,524,733	0.40%
	SUBTOTAL	55,238,436,523	50,330,637,076	5,907,799,446	9.88%
2	ACME	53,768,871	48,800,832	4,968,039	20.18%
4	ALBERTA BEACH	180,045,086	170,512,719	9,532,367	5.59%
5	ALIX	62,408,800	57,855,765	4,553,035	6.18%
6	ALLIANCE	6,835,795	5,996,943	838,852	11.48%
7	AM EK	11,001,369	10,261,333	740,036	6.38%
8	ANDREW	36,630,833	30,139,885	6,490,948	16.88%
10	ARROWWOOD	23,313,223	22,337,883	975,340	4.15%
303	BARNWELL	101,973,773	94,990,558	6,983,215	6.79%
23	BARONS	18,494,140	17,995,794	498,346	2.51%
18	BAYVIEW	32,901,253	33,155,872	-254,619	-0.73%
22	BEAVER	79,843,200	72,857,649	6,985,551	8.78%
23	BEAVER	28,055,797	32,840,873	-4,785,076	-12.11%
27	BEE VALLEY	22,478,412	22,968,256	-489,844	-2.18%
29	BELLEVILLE	22,528,696	21,861,478	667,218	2.88%
41	BENTLEY	61,156,828	51,208,260	9,948,568	15.88%
41	BENTLEY	41,121,251	43,142,478	-2,021,227	-4.78%
31	BIRCH	31,058,387	36,972,355	-5,913,968	-16.08%
34	CARMANVILLE	16,987,867	1,960,932	11,026,935	11.59%
35	CARLETON	26,016,414	20,493,298	5,523,116	15.08%
35	CARLETON	23,343,147	19,881,956	3,461,191	17.08%
62	CHAMBERLAIN	15,603,612	15,707,648	-104,036	-0.63%
64	CHAMBERLAIN	18,474,526	18,048,566	425,960	2.28%
66	CHATEAU	75,828,980	75,513,536	315,444	0.38%
66	CHATEAU	30,448,814	30,676,817	-228,003	-0.68%
73	CHATEAU	41,113,528	41,378,800	-265,272	-0.61%
78	CHATEAU	14,486,082	13,695,872	790,210	5.05%
77	CHATEAU	16,840,861	15,468,885	1,371,976	8.02%
78	CHATEAU	43,503,386	40,676,385	2,827,001	6.57%
81	CHATEAU	9,816,894	9,726,788	90,106	0.89%
81	CHATEAU	80,782,240	79,934,307	847,933	1.00%
86	CHATEAU	13,363,973	14,177,693	-813,720	-5.74%
86	CHATEAU	12,943,615	12,239,102	704,513	5.05%
88	CHATEAU	13,358,564	19,810,315	-6,451,751	-22.79%
88	CHATEAU	98,076,137	96,322,672	1,753,465	1.68%
96	CHATEAU	8,655,254	7,372,552	1,282,702	14.68%
97	CHATEAU	24,868,063	24,328,872	539,191	2.22%
102	CHATEAU	28,185,840	28,384,556	-198,716	-0.68%
109	CHATEAU	7,179,341	6,658,404	520,937	7.58%
112	CHATEAU	43,016,672	39,485,074	3,531,597	7.94%
113	CHATEAU	58,066,817	54,989,132	3,077,685	5.09%
125	CHATEAU	33,021,362	33,100,429	-78,067	-0.21%
127	CHATEAU	36,371,000	35,995,789	375,211	1.00%
130	CHATEAU	26,515,131	26,400,079	115,052	0.41%
140	CHATEAU	5,735,395	5,569,628	165,767	2.78%
144	CHATEAU	48,418,740	45,711,555	2,707,185	5.48%
145	CHATEAU	9,742,771	9,696,773	45,998	0.45%
146	CHATEAU	21,693,391	15,337,393	6,355,998	38.08%
150	CHATEAU	13,159,029	13,159,029	0	0.00%
152	CHATEAU	17,337,381	17,366,786	-29,405	-0.10%

Classification: Public

Comparison of the preliminary 2024 Equalized Assessment (EA) to current 2023 EA.

NON-RESIDENTIAL

2024 Non-Residential	2023 Non-Residential	\$ Off.	% Off.
935,291,471	608,568,292	326,723,179	53.52%
18,182,224,219	14,627,659,485	3,554,564,734	23.98%
12,749,466	10,197,029	2,552,437	25.00%
11,254,415	10,801,029	453,386	4.13%
16,236,284	15,343,735	892,549	5.68%
2,007,660	2,775,936	-768,276	-24.05%
1,462,200	1,506,023	-44,823	-2.89%
5,937,345	5,538,122	399,223	6.99%
9,155,866	2,880,122	6,275,744	214.00%
4,621,750	4,218,523	403,227	9.05%
2,631,077	2,988,268	-357,191	-11.75%
2,778,200	2,578,472	199,728	7.59%
79,565,555	38,381,432	41,184,123	105.95%
3,185,670	2,972,580	213,090	6.99%
5,110,140	4,796,716	313,424	6.39%
2,425,740	2,131,676	294,064	13.49%
25,215,754	25,059,501	156,253	0.59%
11,071,381	10,871,381	200,000	1.79%
3,054,553	3,007,422	47,131	1.53%
2,535,960	2,448,228	87,732	3.49%
9,085,960	10,966,880	-1,880,920	-16.89%
3,765,750	2,982,577	783,173	25.99%
5,057,300	5,297,400	-240,100	-4.39%
4,424,887	4,424,887	0	0.00%
3,377,127	3,076,434	300,693	9.59%
2,829,287	2,829,287	0	0.00%
16,211,667	16,487,054	-275,387	-1.59%
9,455,179	9,490,827	-35,648	-0.35%
4,101,384	3,747,720	353,664	9.29%
7,171,970	6,892,447	279,523	3.89%
2,003,076	2,003,076	0	0.00%
11,060,740	12,339,170	-1,278,430	-10.29%
3,421,860	3,213,330	208,530	6.39%
1,552,211	1,550,663	1,548	0.08%
2,665,580	2,665,580	0	0.00%
9,490,360	9,224,380	265,980	2.79%
386,586	3,500,770	-3,114,184	-78.99%
3,753,381	3,425,339	328,042	9.39%
2,781,880	2,666,500	115,380	4.19%
1,751,361	2,479,553	-728,192	-28.99%
11,080,937	10,876,912	204,025	1.79%
9,878,841	9,343,810	535,031	5.59%
2,680,660	2,571,640	109,020	4.19%
4,781,675	4,557,454	224,221	4.79%
2,444,033	2,173,555	270,478	12.39%
1,731,050	1,689,120	41,930	2.39%
1,946,803	1,889,120	57,683	2.89%
1,774,270	1,354,320	419,950	29.99%
1,125,500	1,000,000	125,500	11.99%
5,321,130	4,586,742	734,388	15.79%
8,655,343	8,111,421	543,922	6.49%

MACHINERY AND EQUIPMENT

2024 Mach & Equip.	2023 Mach & Equip.	\$ Off.	% Off.
191,127,500	188,373,700	2,753,800	1.39%
1,007,811,900	892,156,850	115,655,050	12.79%
0	0	0	0.00%
256,450	248,860	7,590	2.99%
28,375,300	27,656,590	718,710	2.49%
113,540	108,860	4,680	4.09%
0	0	0	0.00%
10,380	9,750	630	6.39%
0	0	0	0.00%
9,330	8,760	570	6.19%
48,330	44,560	3,770	8.29%
0	0	0	0.00%
56,770	56,120	650	1.19%
43,380	48,620	-5,240	-11.99%
50,130	55,220	-5,090	-8.99%
241,310	246,960	-5,650	-2.19%
604,280	573,720	30,560	5.19%
104,380	102,070	2,310	2.19%
0	0	0	0.00%
25,460	23,000	2,460	10.49%
39,500	37,420	2,080	5.39%
127,480	119,840	7,640	6.19%
277,080	302,370	-25,290	-7.99%
0	0	0	0.00%
61,180	56,320	4,860	8.39%
59,740	57,240	2,500	4.19%
84,910	92,810	-7,900	-8.39%
0	0	0	0.00%
0	0	0	0.00%
63,000	67,000	-4,000	-5.79%
36,840	36,810	30	0.07%
37,720	76,180	-38,460	-49.99%
0	0	0	0.00%
141,110	141,110	0	0.00%
154,380	148,430	5,950	3.89%
0	0	0	0.00%
0	0	0	0.00%
151,560	143,680	7,880	5.39%
19,930	17,490	2,440	13.69%
25,380	25,320	60	0.29%
145,140	136,240	8,900	6.39%
0	0	0	0.00%
60,930	57,480	3,450	5.79%
0	0	0	0.00%
0	0	0	0.00%
0	0	0	0.00%
3,312,330	2,451,830	860,500	33.99%
915,950	803,170	112,780	13.89%

\$ off

149

This data is furnished according to Education Property Tax Requisition categories.

Municipality	Municipality Name	2024	2023	%
Code		Residentia/(\$/sq. ind.)	Residentia/(\$/sq. ind.)	Diff.
153	HUGHESDEN	10,582,523	10,233,420	3.39%
154	HUNTSVILLE	11,996,167	11,870,861	1.06%
161	WINSFREE	9,390,374	9,727,812	-1.35%
182	IRVIA	16,990,978	16,236,096	4.68%
190	KIRKCLYFF	82,522,020	79,809,400	3.15%
205	LINDEN	55,787,308	55,959,262	-0.25%
207	LORCHARD	11,555,143	9,432,486	1,122,727
208	LONGVIEW	52,960,977	63,879,176	-10,918,211
209	LOUGHEED	12,267,482	12,194,186	73,296
213	MANNVILLE	42,094,107	41,029,117	1,065,170
214	MARZAYNE	35,940,408	35,877,661	62,747
220	MELBOURNE	9,317,405	9,078,700	238,777
225	MILMOON	19,668,515	19,293,020	3,754,887
228	MILMOON	16,885,767	17,246,147	-461,432
231	MILMOON	14,481,543	14,496,855	-64,122
233	MILMOON	22,381,670	23,761,221	-1,379,551
244	PATRICIA VALLEY	8,452,261	8,015,043	437,348
250	HICKSFORD	25,039,415	24,751,280	288,135
271	ROSSDALE	12,115,162	11,758,388	356,773
272	ROSSDALE	26,643,074	26,558,768	84,306
275	WYCHOFF	34,540,806	33,176,113	1,364,693
276	WYCHOFF	25,792,440	24,978,250	814,190
281	SPRING LAKE	146,930,227	130,859,772	16,070,455
289	STANDAL	11,074,959	9,380,003	1,694,956
300	STANDAL	115,481,378	100,869,200	14,612,178
330	VETERAN	6,138,746	6,059,235	79,511
333	VETERAN	11,448,752	10,841,114	607,638
338	WARRBURNE	47,676,227	47,039,445	636,782
342	WARRBURNE	25,821,401	22,993,023	2,828,378
345	WARRBURNE	15,559,488	15,004,000	555,488
355	YOUNGSTOWN	8,847,662	8,426,550	421,112
360	YOUNGSTOWN	9,765,043	9,492,145	272,898

Summer Villages		
	9.	10.
ARGENTIA BEACH	55,333,056	81,339,779
26 BITTULA BEACH	31,482,483	31,633,309
304 BIRCH CREEK	24,183,959	30,229
28 BIRCHCLIFF	369,070,667	24,254,737
367 BONDIES	66,729,310	65,893,847
317 BOUNTYVILLE BEACH	26,633,020	15,713,324
414 BUNTING LAKE	21,081,916	20,765,130
571 CASTLE ISLAND	13,698,034	13,622,053
361 CRYSTAL SPRINGS	91,013,809	18,659,357
123 GHOST LAKE	49,089,450	48,207,062
135 GO-DEN CANYE	344,095,960	153,700,130
124 GRANDVIEW	112,229,688	100,607,866
238 GULL LAKE	103,493,936	97,009,426
358 HALL MOON BAY	47,520,576	41,754,763
375 HORSINGHOY BAY	16,529,312	15,562,406
385 ISLAND LAKE	117,437,165	115,438,556
368 ISLAND LAKE SOUTH	37,356,616	26,157,011
346 ITALSA BEACH	48,813,363	42,901,916
349 JACOB'S BAY	191,433,553	178,068,082
		14,563,321
		8,222

Classification: Public

Completion of the preliminary 2024 Evaluation Assessment (EA) to current 2023 EA

2103

NON-RESIDENTIAL

	2024	2023	% diff
• Non-residential			
1,583,340	1,508,477	74,863	4.96%
2,662,860	2,539,206	123,570	4.87%
3,175,501	3,139,262	37,240	1.19%
3,658,880	3,506,891	151,989	4.34%
7,109,239	7,067,837	41,402	0.59%
17,447,783	17,705,431	-257,648	-1.45%
2,505,510	2,321,462	184,048	7.93%
12,885,720	13,055,135	-169,415	-1.29%
4,861,791	4,779,156	82,635	1.73%
7,785,243	8,486,501	-700,719	-8.26%
4,334,302	4,242,164	99,139	2.34%
3,431,819	3,115,102	316,717	10.17%
1,250,780	1,007,597	243,183	24.13%
1,316,592	1,395,560	-78,968	-5.66%
1,451,723	1,310,466	141,257	10.78%
18,261,270	18,115,569	145,701	0.80%
1,355,008	1,304,870	50,138	3.84%
8,206,891	6,125,069	2,081,822	34.00%
2,461,702	2,395,380	66,322	2.77%
2,220,772	2,153,286	67,486	3.13%
28,122,000	24,516,280	3,605,720	14.71%
11,617,591	11,371,118	246,473	2.17%
9,187,790	3,002,729	6,185,061	206.00%
13,916,141	14,784,258	-868,117	-5.88%
3,843,570	3,058,878	784,692	25.66%
2,645,540	2,412,111	233,429	9.68%
7,055,172	7,140,373	-85,201	-1.20%
11,290,010	9,490,876	1,799,134	18.95%
4,355,116	4,704,718	-349,602	-7.43%
1,794,000	1,775,131	18,869	1.06%
2,006,220	1,888,336	117,884	6.25%
401,666,091	476,413,905	-74,747,814	-15.70%

MACHINERY AND EQUIPMENT

2024		2023		Diff	Diff
Maint & Equip	Month & Invest	Diff	Diff		
2,072,240	2,031,920	57,320	0	0.00%	
50,200	50,200	0	0	0.00%	
663,420	676,000	(12,580)	0	0.00%	
153,540	136,100	17,440	0	0.00%	
2,537,000	1,968,000	569,000	0	0.00%	
31,560	46,380	(14,820)	0	0.00%	
1,040,700	980,185	60,515	0	0.00%	
303,670	361,060	(57,390)	0	0.00%	
361,836	332,110	29,726	0	0.00%	
1,012,860	127,070	885,790	0	0.00%	
15,970	15,300	670	0	0.00%	
305,920	280,790	25,130	0	0.00%	
40,400	40,400	0	0	0.00%	
2,074,020	2,084,020	(10,000)	0	0.00%	
30,450	36,000	(5,550)	0	0.00%	
237,460	232,010	5,450	0	0.00%	
116,790	103,870	12,920	0	0.00%	
07,740	52,260	(44,520)	0	0.00%	
0	0	0	0	0.00%	
776,130	681,000	95,130	0	0.00%	
0	0	0	0	0.00%	
1,246,000	1,311,860	(65,860)	0	0.00%	
0	0	0	0	0.00%	
70,560	47,230	23,330	0	0.00%	
0	0	0	0	0.00%	
131,520	136,020	(4,500)	0	0.00%	
687,420	650,000	37,420	0	0.00%	
0	0	0	0	0.00%	
0	0	0	0	0.00%	
50,811,330	46,759,440	4,051,890	0	0.00%	

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This data is formatted according to Education Property Tax Requisition categories.

Municipality Code	Municipality Name	2024 Residential/Parcels and	2023 Re-Identified/Parcels and	\$ Diff.	% Diff.
187	KAP-ADAMIR	34,117,485	30,292,439	4,021,356	13.29%
196	LAKVIEW	10,965,643	17,121,011	-1,238,031	-7.31%
378	LAKSHUR	34,150,000	30,633,031	1,711,968	5.10%
210	MA-ME-BEACH	106,514,276	103,617,313	3,096,663	3.42%
359	MEWATHA BEACH	60,938,168	57,304,177	4,774	4.77%
230	NAKAMUN PACE	43,107,286	36,000,889	7,040,897	19.56%
232	NO-GLERWOLD	233,034,129	272,130,507	-12,883,619	-5.70%
305	NORRIS BEACH	38,353,704	37,000,356	3,349,936	3.56%
374	PAWLAND BEACH	70,443,149	75,454,912	-1,008,137	-5.59%
362	PELICAN HARBOR	54,088,964	59,298,979	-5,200,865	-8.78%
253	PO-AT ALSDEN	25,433,043	24,711,703	724,340	2.93%
256	PO-LAS BAY	204,344,044	95,424,416	7,519,616	8.11%
267	ROCHON SANDS	60,451,778	60,943,189	3,488,937	4.08%
273	ROSE HAVEN	61,790,166	60,013,930	2,948,256	4.85%
271	SANDY BEACH	48,397,879	45,161,116	1,781,558	3.72%
272	SERB BEACH	187,977,127	177,922,742	9,940,385	5.62%
281	SILVER BEACH	96,499,788	92,035,767	4,465,021	4.87%
283	SILVER SANDS	53,635,011	56,406,317	-2,889,899	-13.01%
169	SOUTH MAPLE	21,135,981	19,038,081	1,440,487	2.32%
388	SOUTH VIEW	19,867,377	18,682,590	1,184,987	3.04%
388	SUNBRIKES COVE	153,227,046	139,713,431	11,516,611	11.82%
306	SUNSHINE BEACH	86,286,292	59,767,617	6,496,476	13.87%
306	SUNRISE BEACH	29,767,772	38,692,181	-1,106,770	-3.86%
357	SUNSET BEACH	39,893,949	36,498,121	2,566,040	6.80%
308	SUNSET POINT	74,579,428	71,497,311	3,167,112	4.44%
324	VA-QUENTIN	50,784,120	44,632,887	6,141,268	13.77%
380	WAIPARU-23	37,927,238	55,788,948	-2,180,181	-6.15%
170	WEST BAYTIDE	30,498,585	38,531,481	-12,933	-0.03%
344	WEST COVE	59,479,017	56,603,883	2,875,154	5.27%
171	WHESPRING HILLS	49,521,756	49,431,361	111,453	0.22%
345	WHITE SANDS	123,913,804	114,872,880	6,089,825	5.30%
334	YELLOWSTONE	38,146,008	37,248,066	899,162	2.41%
SUB-TOTAL		3,571,362,163	3,352,140,383	229,800,000	6.86%
Improvement Districts					
159	12, NO. 04 (WANTON)	180,211,931	179,608,117	16,150,014	8.93%
104	12, NO. 09 (WANTON)	121,793,200	139,287,180	-12,055,020	-9.14%
197	12, NO. 11 (JAS-PEP MATOWA PARK)	6,176,500	5,836,020	340,480	5.81%
158	12, NO. 23 (ELK ISLAND)	373,500	360,350	5,150	1.39%
179	12, NO. 24 (WOCO BUFFALO)	2,447,800	2,457,100	-9,260	-0.38%
378	KANAKAS IMPROVEMENT DISTRICT	70,287,698	62,802,764	7,385,933	11.75%
SUB-TOTAL		391,276,327	364,515,031	30,757,296	10.37%
Special Areas					
142	SPECIAL AREAS BOARD	620,508,926	625,211,792	-4,722,865	-0.76%
SUB-TOTAL		826,508,926	825,233,792	1,275,134	0.15%
TOWNSHIP OF REDWOOD VILLAGES					
482		227,760,738	187,775,875	40,040,583	21.34%
SUB-TOTAL		227,760,738	187,775,875	40,040,583	21.34%
GRAND TOTAL		704,658,684.00	643,103,933.33	187,610,311.33	26.66%

[illegible]

(15)



11g.

Summer Village of Island Lake

Box 8, Alberta Beach, AB T0E 0A0

Phone: 1-780-967-0271 Fax: 1-780-967-0431

Website: www.islandlake.ca

Email: svislandlake@wildwillowenterprises.com

September 1, 2023

Summer Village of Island Lake South
Summer Village of Sunset Beach
Summer Village of South Baptiste
Summer Village of Whispering Hills
Summer Village of West Baptiste
Athabasca County

Attention: Mayors and Council

RE: Potable Water Feasibility Study - Cost Share

As per conversations that occurred at the July 5, 2023 kick-off meeting for the Island Lake and Baptiste Lake Potable Water Feasibility Study, the Summer Village of Island Lake is proposing to split the municipal portion of the study based on equalized assessment, similar to the fire-cost sharing agreement. For your reference, the total estimated project cost is \$71,200, with the provincial grant covering 75% or \$53,400 leaving \$17,800 for the municipal portion. Based on this, municipal contributions would be as follows:

Member:	Equalized Assessment	Percentage Share	Cost
SV of Island Lake	86,701,431	25.0%	4,456.18
SV of Island Lake South	20,686,447	6.0%	1,063.22
SV of Sunset Beach	27,883,214	8.1%	1,433.11
SV of South Baptiste	16,746,427	4.8%	860.71
SV of Whispering Hills	37,992,691	11.0%	1,952.70
SV of West Baptiste	25,222,304	7.3%	1,296.35
Athabasca County	131,092,360	37.9%	6,737.73
TOTAL:	346,324,874	1.00	17,800

Please let us know by September 30, 2023, if you are in agreement with this breakdown of the municipal contribution. We recognize that these are likely unbudgeted funds and would, therefore, be willing to accept funds in either 2023 or 2024 or we are also agreeable to splitting contributions over 2 years, if that works better for your budgeting.

Sincerely,

Chad Nowton

Enclosure: Memorandum of Agreement

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Town of

Athabasca

Gateway to the Great New North

4705 - 49 Avenue • Athabasca, AB • T9S 1B7
Telephone: (780) 675-2063 • Fax (780) 675-4242
Email: town@athabasca.ca • www.athabasca.ca

Summer Village of Island Lake
Box 8
Alberta Beach, AB T0E 0A0
svislandlake@wildwillowenterprises.com

Sent Via Email

September 5, 2023

RE: Steering Committee Representative

To Whom it May Concern,

At the Town of Athabasca's regular council meeting held September 5th, 2023, it was agreed that Councillor Dave Pacholok would be the representative, with Mayor Robert Balay as the alternate, of the Town of Athabasca on the Summer Village of Island Lake Water Feasibility Study Steering Committee.

Contact information for Councillor Pacholok:
Phone 780-689-7535
Email councillorpacholok@athabasca.ca

Contact information for Mayor Balay:
Phone 780-327-9646
Email mayorbalay@athabasca.ca

It is our recommendation that you deal directly with the appointee with respect to the meeting dates, however, please ensure that copies of the Agendas and Minutes are emailed directly to Nadine Firth at legservices@athabasca.ca for distribution to Council. If you have any questions or concerns, please contact me by phone at 780-675-2063 or via email at rachel@athabasca.ca.

Sincerely,

Rachel Ramey
Chief Administrative Officer
Town of Athabasca
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Wi.



Association of
SUMMER VILLAGES
OF ALBERTA

September 7, 2023

ATTN: Elected Officials and CAOs
Summer Villages of Alberta

RE: Nomination to the ABmunis Board of Directors – Ren Giesbrecht

For those of you attending the upcoming ABmunis convention, I graciously request you support Ren Giesbrecht in the upcoming ABmunis Board of Directors election for Summer Village representative. Ren is on the ASVA Board and is Mayor of SV West Cove.

In order to serve you more effectively and provide succession planning for the ASVA Board, the ASVA Board has found it advantageous to have an ASVA Board member sit on the ABmunis Board of Directors.

At the last ASVA Board meeting, a resolution passed supporting Ren's nomination as the Summer Villages representative on the ABmunis Board. Having this representation ensures Summer Villages receive timely information from ABmunis on emerging issues and more importantly that we have a voice at the table, one that represents all Summer Villages.

Thank you in advance for your support. With Ren on the ABmunis Board, the ASVA can continue our advocacy work on your behalf.

Sincerely,

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA

Mike Pashak
President

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svislakelake wildwillowenterprises.com

From: ASVA Exec Director <summervillages@gmail.com>
Sent: September 11, 2023 11:06 AM
To: ASVA
Subject: ASVA's 65th Annual Conference Registration Deadline - Extended to September 29, 2023
Attachments: Summer Villages - Mayor, Council, and CAOs - Registration Deadline Extended to September 29, 2023.pdf; 2023 Conference Program.pdf

Good morning Mayor's, Council and CAO's,

Hope everyone enjoyed the beautiful weekend. Please see the attached letter from ASVA's President Mike Pashak. Should you have any questions or concerns, please let me know. You will also find attached the finalized Conference Program for your review, thank you.

A friendly reminder if all summer villages can please reach out to their businesses about silent auction donations, and to please let me know ahead of time who is bringing a silent auction item to the conference, the value, business name and an email address for thank you purposes, it would be greatly appreciated.

Should you have any questions, please do not hesitate to contact me, thanks.

On behalf of ASVA, we hope to see you there.

Warm Regards,

Kathy Krawchuk
Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca

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September 11, 2023

RE: ASVA's 65th Annual Conference Registration Deadline – Extended to September 29, 2023

Dear Mayors, Council and CAOs:

I am pleased to let you know that Registration for the ASVA 2023, 65th Annual Conference, has been extended to **September 29, 2023**. Please join us to celebrate **"65 Years of Success Together"**. ASVA would appreciate your support by attending this year's conference, to help us celebrate our 65th Anniversary milestone. ASVA values collaboration and partnerships. Learn more about summer villages and share ideas and challenges that we each are facing. A finalized Conference Program has been attached for your review. We have 17 + speakers lined up to share information on many topics that could be beneficial to your summer village.

Please note that a block of rooms has been reserved at the Royal Hotel West, Edmonton, 780-484-6000, ask for the ASVA Group Booking.

Please use the following link to go to our registration page:

<https://www.eventbrite.ca/e/asvas-celebrating-its-65th-annual-conference-october-19-20-2023-edm-ab-tickets-660073707227?aff=oddtcreator>

Please invites your DEMS and DDEMS to join us for the Friday portion of the conference, focused on Emergency Management.

Please use the following link to go to our registration page:

<https://www.eventbrite.ca/e/asvas-65th-annual-conference-dems-ddems-friday-october-20-2023-edm-tickets-668915493247?aff=oddtcreator>

Please use the Credit Card / Debit payment method. For "job title" please indicate whether you are Mayor or Reeve and if administration staff, please enter your job title. Under "organization", please indicate the name of your municipality.

Cancellations must be in writing via email to summervillages@gmail.com before October 5th, 2023, for a full refund, less \$50 administration fee.



Association of
SUMMER VILLAGES
OF ALBERTA

The conference begins with a hot breakfast buffet at 7:00am and registration, Thursday October 19th. The conference itself starts at 8:00am – 3:45pm. AGM is at 4:00pm. Thursday night banquet starts at 6:00 pm with cocktails, dinner at 6:30 pm, awards, silent auction, and entertainment. Friday October 20th, kicks off with a hot breakfast buffet at 8:00am and registration. The conference starts 9:00am, focusing the morning on Emergency Management, with the conference ending at 12:30pm.

If you have any trouble registering or have any questions, please contact our Executive Director, Kathy Krawchuk, by email at info@asva.ca.

Yours truly,

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA

Mike Pashak
President

15A

2023 ASVA 65 th Conference Agenda			
THURSDAY OCTOBER 19, 2023			
7:00	REGISTRATION & BREAKFAST - Emerald Ballroom		
8:00	Opening Remarks & Introduction of Government of Alberta Representative		President Mike Pashak
8:15	Government of Alberta Opening Comments		Government of Alberta Representative
8:35	Know Better, Do Better: Aligning Land Use Bylaw Regulations with Watershed Management Best Practices	Municipal Planning Services	Jane Daughiney, RPP, MCIP & James Haney, Senior Planner
9:10	Updates on Lake Monitoring & Management in Alberta	Alberta Lake Management Society	Bradley Peter, Executive Director
9:35	Enhancing Broadband in Rural Alberta	MCsnet	Rhonda Lalrnce, Chief Marketing Officer
10:15	COFFEE BREAK & TRADESHOW - Hotel Foyer		
10:20	Nurse Practitioner Direct Reimbursement Model: The Path to Primary Care Access for all Albertans	Nurse Practitioners Association of Alberta	Dr. Susan Prendergast, PhD, NP - President & Jennifer Mador, NP, Director Rural Prime Care
10:55	Getting Ready for Next Generation 911: Municipal Address Management - The Next Step	Summer Village of Silver Beach & Alberta Municipal Data Sharing Partnership	Deputy Mayor Robert Gibbs and Don Kitchenor
11:30	Building a Climate Plan in Small Municipalities	Summer Village of Birchcliff and Climate Caucus Canada	Mayor Roger Dufresne & Alex Lidstone, EO
12:00	LUNCH & TRADESHOW - Emerald Ballroom		
1:05	Code of Conduct: Dealing with a Complaint	Brownlee LLP	Alliyah Gulamhusain, Partner
1:30	Aquatic Invasive Species in Alberta and the Role of AISC	Alberta Invasive Species Council	Chelsea Currie, Aquatic Invasive Species Technician
1:55	Recent Aquatic Invasive Species Threats to Alberta Shorelines	Alberta Environment & Protected Areas	Nicole Kinnel, Aquatic Invasive Species Specialist OR Janina Higgins, Engagement & Education Specialist
2:15	COFFEE BREAK & TRADESHOW - Hotel Foyer		
2:40	What to Expect When You're Expecting (Your Municipal Accountability Program Cycle 2 Review)	Municipal Affairs	Kevin Miller, Municipal Accountability Advisor, Nnamdi Njoku, Municipal Accountability Advisor, & Priscilla Sorochan, Municipal Accountability Analyst
3:20	Climate Resilience Capacity Building in Summer Villages	Altamonts	Ronek Patel, Program Manager, Sustainability Services
3:45	AGM Set Up		
4:00	AGM MEETING		
5:00	COCKTAILS		
6:30	BANQUET - AWARDS - ENTERTAINMENT		
Friday, October 20, 2023			
8:00	REGISTRATION & BREAKFAST - Emerald Ballroom		
9:00	WELCOME BACK MEMBERS - INTRODUCTION OF KEYNOTE SPEAKERS		President, Mike Pashak
9:10	Lac Ste. Anne County Wildfires 2023 "All Stations" Page	Lac Ste. Anne County	Reeva Joe Blakeney and Carol Marschyn Paacock, DEM
10:00	Updates on the Wildfire and Evacuations in 2023	Alberta Emergency Management Agency	John Swift and Troy Carriere
10:40	Surviving Disaster	Leduc County	Fire Chief Kevin Lefevre
11:20	Applying the FireSmart System to Strengthen Community Wildfire Resilience	FireSmart Specialist	Laure Stewart
11:50	Plan, Prepare, Respond... Collaboratively	Transitional Solutions Inc.	Erica Thomas
12:15	CONFERENCE CLOSING REMARKS		President, Mike Pashak