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|  | **PRESENT** | Councillors: Alan Fisher,  John Wasmuth Chad Newton (arrived for the meeting at  5:16 p.m.)Administration: Chief Administrative Officer, Wendy Wildman Assistant Chief Administrative Officer, Angela Duncan Administrative Assistant, Diane Wannamaker Public at Large: 0 in person / 1 via teleconference |
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| **1.** | **CALL TO ORDER** | Wendy Wildman called the meeting to order at 5:12 p.m. |
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| **2.** | **AGENDA**23-135 | **MOVED** by Councillor Wasmuth that the July 18th, 2023 Organizational Meeting Agenda be accepted with the following deletions: 4.h) Land Use Bylaw & Municipal Development Plan Committee4.i) Intermunicipal Development Plan **CARRIED** |
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| **3.** | **NOMINATIONS**23-13623-137 | Wendy Wildman called for nominations for Mayor.Councillor Fisher nominated Councillor Newton for Mayor.Wendy Wildman called for nominations a second time.Wendy Wildman called for nominations a third time.**MOVED** by Councillor Fisher that nominations for Mayor cease.**CARRIED**Councillor Newton was declared Mayor. Wendy Wildman called for nominations for Deputy Mayor.Councillor Wasmuth nominated Councillor Fisher .Wendy Wildman called for nominations a second time.Wendy Wildman called for nominations a third time.**MOVED** by Councillor Wasmuth that nominations for Deputy Mayor cease.**CARRIED**Councillor Fisher was declared Deputy Mayor.Mayor Newton assumed the Chair.  |
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| **5.** | **COMMITTEE APPOINTMENTS**23-138 | **MOVED** by Mayor Newton that the following Committee appointments be approved:a) Public Works (Alan Fisher)b) Baptiste and Island Lake Society (BAILS) (John Wasmuth)c) Association of Summer Villages of Alberta (ASVA)  (John Wasmuth)d) Northern Lights Library System (John Wasmuth)e) Community League (Chad Newton)f) Island Lake Days (Chad Newton)g) Baptiste Fire Department  (Chad Newton)h) Waterline Feasibility Committee (all of Council)**CARRIED** |
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| **6.** | **FINANCIAL** 23-139 | **MOVED** by Mayor Newton that the following financial information be confirmed:a) Signing Authority to be all of the Council and the Chief Administrative Officer, and Administrative Assistant,  Two signatures are required: -One signature to be any member of Council (Alan Fisher,  Chad Newton, John Wasmuth) and; -One signature to be the Chief Administrative Officer Wendy Wildman or the Administrative Assistant Diane Wannamakerb) that the Banking Authority be approved at ATB Financial (Onoway, Alberta). **CARRIED** |
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| **7.** | **MEETINGS**23-140 | **MOVED** by Mayor Newton that Regular Council meetings be scheduled for:* the third Tuesday of each month at 5:00 p.m.
* to be held at the Westlock Inn & Conference Centre when meeting in person, and that teleconferencing/virtual be deemed an acceptable way of holding a meeting
* that any changes to the date of the meetings be posted on the Summer Village website – [www.islandlake.ca](http://www.islandlake.ca)

**CARRIED** |
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| **8.** | **CONFIRMATION OF APPOINTMENTS**23-14123-14223-14323-14423-14523-14623-14723-14823-14923-15023-15123-15223-15323-15423-155**ADJOURNMENT** | **MOVED** by Deputy Mayor Fisher that the Chief Administrative Officer appointment be confirmed as Wildwillow Enterprises Inc., Wendy Wildman.**CARRIED****MOVED** by Councillor Wasmuth that the Auditor Appointment be confirmed as Seniuk & Company.**CARRIED****MOVED** by Mayor Newton that the Solicitor appointment be confirmed as Patriot Law Group.**CARRIED****MOVED** by Councillor Wasmuth that the Assessor Appointment be confirmed as Justin Goudreau, Municipal Assessment Services Group.**CARRIED****MOVED** by Mayor Newton that the Assessment Review Board Clerk be confirmed as Gerryl Amorin of Capital Region Assessment Services Commission.**CARRIED****MOVED** by Deputy Mayor Fisher that the Development Authority Appointment be confirmed as Real Life Management Solutions Corp, Matthew Ferris. **CARRIED****MOVED** by Mayor Newton that the Subdivision Authority appointment be confirmed as Municipal Planning Services Ltd., Jane Dauphinee - Administration and Council of the Summer Village of Island Lake as the approving authority.**CARRIED****MOVED** by Councillor Wasmuth that the Subdivision and Development Appeal Board Clerk appointments be confirmed as Milestone Municipal Services, Emily House and Cathy McCartney.**CARRIED****MOVED** by Deputy Mayor Fisher that the Freedom of Information and Protection of Privacy (FOIPP) Coordinator be confirmed as the Chief Administrative Officer, Wendy Wildman.**CARRIED****MOVED** by Deputy Mayor Fisher that the Integrity Commissioner be confirmed as Victoria Message.**CARRIED****MOVED** by Mayor Newton that the Municipal Office Location be confirmed as 2317 – Township Road 545, Onoway, Alberta.**CARRIED****MOVED** by Mayor Newton that Council confirm Policy C-COU-REM-1, Council Remuneration Policy as is. **CARRIED****MOVED** by Councillor Newton that Council review Bylaw 03-2018, Code of Conduct for Members of Council and that if required, changes be made and a new Bylaw be brought back to Council at a future meeting. **CARRIED****MOVED** by Councillor Wasmuth that Council confirm the Public Participation Policy, C-COU-PAR-1 and Public Participation Plan, as is. **CARRIED****MOVED** by Mayor Newton that pursuant to Section 208(1)(d) of the Municipal Government Act outlining Council’s legislative responsibilities, that the following items be acknowledged as received: * Bylaw 03-18, Code of Conduct for Members of Council, Council Committees and Other Bodies Established by the Council
* Councillor Codes of Conduct – A Guide for Municipalities, 2023 Version
* Section 208(1)(d) of the Municipal Government Act, outlining Council’s legislative responsibilities

**CARRIED**Mayor Newton declared the meeting adjourned at 5:36 p.m. |

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Mayor, Chad Newton

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Chief Administrative Officer, Wendy Wildman