

SUMMER VILLAGE OF ISLAND LAKE

AGENDA

Tuesday, July 18th, 2023

Via Zoom – Immediately following the Organizational Meeting

As per Bylaw 02-2022 there will be no audio/video recordings of Meetings

1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	July 18 th , 2023 Regular Council Meeting <i>(that Council approve as is or with additions/deletions as amended)</i>
3.	<u>Minutes:</u> Pages 1-5	a)	June 20 th , 2023 Council Meeting Minutes <i>(that Council approve as is or as amended)</i>
4.	<u>Appointments or Delegation</u>	a)	5:20 p.m. Christa Wilkinson, Director of Planning & Development, Athabasca County – discussion on Community Peace Officer/Bylaw Officer level of service, complaint process and requirements moving forward. <i>(that the discussion with Christa Wilkinson, Director of Planning & Development, Athabasca County regarding Community Peace Officer/Bylaw Officer level of service, complaint process and requirements moving forward be accepted for information)</i> Or <i>(some other direction as given by Council at meeting time)</i>
		b)	5:35 p.m. Development Officer, Matthew Ferris – Development Officer Report and Municipal Planning Commission discussion. <i>(that the Development Officer Report as presented by Matthew Ferris be accepted for information)</i> Or <i>(some other direction as given by Council at meeting time)</i>
5.	<u>Public Hearings</u>		N/A
6.	<u>Bylaws</u>	a)	N/A

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7.	<u>Business</u>	a)	<p>Municipal Planning Commission – this item has been deferred from previous meetings to investigate the history of the establishment of a Municipal Planning Commission. Last meeting it was requested that this be brought forward again when the current Development Officer could be in attendance. Looking back into records for Island Lake, it is noted that Council was appointed as MPC from 2017 – 2021 (this is as far back as could be ascertained). The item was deferred in 2022 as it was felt some further investigation was warranted as it may not be a necessary committee at the time. Attached are the comments previously provided by Municipal Planning Services Jane Dauphinee, Principal & Senior Planner. As well, we have discussed with various Development Officers and the consensus has been that in a smaller Municipality, an MPC will only increase costs and will on average delay the ability of decisions being made by up to 30 days. With short building seasons and limited meetings, that is typically enough of a reason for Summer Villages to shy away from MPC. Attached are the only two references to an MPC in the Land Use Bylaw; specifically Clause 3.1(7)7 which states that “the MPC shall be authorized to decide upon all development permits applications referred to it by the Development Authority Officer and to issue such orders that it sees fit.” So if the DAO does not refer any development permit applications to them for a decision, then they don’t do anything. Perhaps Council may wish a legal opinion on this matter.</p> <p><i>(that a Municipal Planning Commission is not required for the Summer Village of Island Lake)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	Pages 6-9	(b)	<p>Management of Municipal Property – Waterfront policy – subsequent to review of several policies presented to Council last meeting, Administration has taken the recommendations of Council and incorporated changes into the current policy. This draft policy was forwarded to Council prior to meeting date for further review.</p> <p><i>(that Council approve the Management of Municipal Property – Waterfront policy as presented)</i></p> <p>Or</p> <p><i>(that further changes be made to the Management of Municipal Property – Waterfront policy and brought back to a future meeting for discussion and/or revision or approval)</i></p>

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			Or (some other direction as given by Council at meeting time)
		c)	
		d)	
		e)	
		f)	
8.	<u>Financial</u> <i>Forwarded under separate cover</i>		June 30 th , 2023 Income and Expense Statement (that Council accept the June 30 th , 2023 Income and Expense Statement for information)
9.	<u>Councillors' Reports</u>		
		a)	Mayor Newton
		b)	Deputy Mayor Fisher
		c)	Councillor Wasmuth (that Council accept the Council Reports for information)
10.	<u>Administration Reports</u> <i>Forwarded under separate cover</i>	a) b) c) d) e)	To Do List June 20 th , 2023 Resident Request to attend In Person Council Meeting Waterline Project – Municipal Contributions (based on assessment) (that Council accept the Administration Report for information)
11.	<u>Communication and Correspondence</u> <i>Pages 10-13</i>	a)	Island Lake Regional Water Extension – Feasibility Study – July 5, 2023 Record of Meeting
		b)	
		c)	

**SUMMER VILLAGE OF ISLAND LAKE
AGENDA**

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		d)	<i>(that Council accept the Communication and Correspondence for information)</i>
13.	<u>Closed Session</u>		N/A
14.	<u>Next Meeting</u>		Next Meeting is scheduled for August 22 nd , 2023 at 5:00 p.m. via zoom.
15.	<u>Adjournment</u>		

Next Meetings: August 22nd, 2023
 September 19th, 2023
 October 17th, 2023

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, JUNE 20TH, 2023
VIA TELECONFERENCE/ZOOM

Council: Mayor Chad Newton
Deputy Mayor Alan Fisher
Councillor John Wasmuth

Administration: CAO, Wendy Wildman
Administrative Assistant, Diane Wannamaker

Public at Large: 0 in person / 2 via zoom

1.	CALL TO ORDER	Mayor Newton called the meeting to order at 5:03 p.m.
2.	AGENDA 23-93	MOVED by Deputy Mayor Fisher that the June 20 th , 2023 Regular Agenda and Additions Agenda be approved as presented. CARRIED
3.	MINUTES 23-94	MOVED by Councillor Wasmuth that the May 16 th , 2023 Council Meeting Minutes be approved as presented. CARRIED
4.	APPOINTMENTS	N/A
5.	PUBLIC HEARINGS	N/A
6.	BYLAWS	N/A
7.	BUSINESS 23-95	MOVED by Mayor Newton that the Island Lake Regional Water Extension – Feasibility Study be established consisting of the following representation: Mayor Chad Newton, Summer Village of Island Lake Councillor John Wasmuth, Summer Village of Island Lake Mayor Keith Wilson, Summer Village of West Baptiste Councillor Rob Minns, Athabasca County Commission Manager, Jamie Giberson, Aspen Regional Water Commission CARRIED

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, JUNE 20TH, 2023
VIA TELECONFERENCE/ZOOM

23-96	<p>MOVED by Mayor Newton that Council approve and authorize execution of the MCSnet and Summer Village of Island Lake Wi-Fi Hotspot Agreement and the Land Lease between the Summer Village of Island Lake and Lemalu Holdings Ltd. o/a MCSnet as presented upon confirmation that all trenching and construction costs are borne by the tenant and further that all trenching will be outside the ball diamond fence.</p> <p style="text-align: right;">CARRIED</p>
23-97	<p>MOVED by Mayor Newton that Council review the Management of Municipal Property – Waterfront Policy, the Draft Seasonal Docks & Boat Mooring Policy – Back Lot Property Owners and the Draft Boat Lift and Pier Section Removal – Municipal Property Policy and provide comments by June 26th, 2023 and Administration bring this back to a future meeting for further consideration.</p> <p style="text-align: right;">CARRIED</p>
23-98	<p>MOVED by Deputy Mayor Fisher that Council forward a donation in the amount of \$200.00 to the Athabasca & Area Prevention of Relationship Abuse Committee.</p> <p style="text-align: right;">CARRIED</p>
23-99	<p>MOVED by Mayor Newton that the discussion on a Municipal Planning Commission be deferred to a future meeting where the Development Officer is in attendance.</p> <p style="text-align: right;">CARRIED</p>
23-100	<p>MOVED by Mayor Newton that Council approve the location of the installation of an approach to 133 Tranquille Drive off of Township Road 680A (Marmot Avenue), north of the property in accordance with the Approach & Culverts Standards Policy, subject to final review by Public Works.</p> <p style="text-align: right;">CARRIED</p>
23-101	<p>MOVED by Deputy Mayor Fisher that the Summer Village of Island Lake authorize attendance of Council and Administration to the Annual Alberta Summer Village Association Conference October 19th – 20th, 2023 in Edmonton.</p> <p style="text-align: right;">CARRIED</p>
23-102	<p>MOVED by Mayor Newton that the Association of Summer Villages of Alberta McIntosh Bulrush Award nominations be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, JUNE 20TH, 2023
VIA TELECONFERENCE/ZOOM

23-103	<p>MOVED by Councillor Wasmuth that Council deny the request for a letter of non-objection to the property owners of 21 Irene Avenue for the dock placed on the Plan 5537MC, Lot R, Municipal Reserve reiterating previously citing reasons and advising that the current assets adjacent to the Municipal Reserve are on private property, the Reserve area waterfront is very narrow and not conducive to a boat dock (include a Summer Village map).</p> <p style="text-align: right;">CARRIED</p>
23-104	<p>MOVED by Councillor Wasmuth that Council initiate a follow up meeting with Athabasca County representatives (Christa Wilkinson, Director of Planning & Development and Reeve Brian Hall) with regard to Community Peace Officers level of service expectation, complaint protocol and any other issues that require clarification.</p> <p style="text-align: right;">CARRIED</p>
23-105	<p>MOVED by Mayor Newton that the Annual Information Meeting date be set for Saturday, September 2nd, 2023 to be held at the Island Lake South Community Hall (alternate dates August 19th and August 26th) and advertised via website and All Net.</p> <p style="text-align: right;">CARRIED</p>
23-106	<p>MOVED by Councillor Wasmuth that the advertising budget for the Chief Administrative Officer contract be approved at \$600.00 for 2023.</p> <p style="text-align: right;">CARRIED</p>
23-107	<p>MOVED by Deputy Mayor Fisher that the Summer Village of Island Lake forward a donation to the Pleasant View Lodge for their PVL Resident Park project in the amount of \$200.00.</p> <p style="text-align: right;">CARRIED</p>
23-108	<p>MOVED by Mayor Newton that the attendance of Council wishing to attend the Baptiste Lake & Island Lake Stewardship Society Annual General Meeting on June 24th, 2023 be approved.</p> <p style="text-align: right;">CARRIED</p>
23-109	<p>MOVED by Deputy Mayor Fisher that a draft letter be forwarded to Council for review and once approved, forwarded to the property owner of 231 Lakeshore Drive outlining the expectations with regard to the encroachment issues.</p>

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, JUNE 20TH, 2023
VIA TELECONFERENCE/ZOOM

		CARRIED
8.	FINANCIAL REPORT 23-110	<p>MOVED by Councillor Wasmuth that the May 31st, 2023 Income and Expense Statement be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
9.	COUNCIL REPORTS 23-111	<p>MOVED by Mayor Newton that the Council reports be accepted as presented.</p> <p style="text-align: right;">CARRIED</p>
10.	ADMINISTRATION REPORTS 23-112	<p>MOVED by Mayor Newton that the Administration Reports be accepted as presented.</p> <p style="text-align: right;">CARRIED</p>
11.	INFORMATION & CORRESPONDENCE 23-113	<p>MOVED by Mayor Newton that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> ➤ Fortis Alberta – notification to salvage 20m of #4 Triplex and replace with 20m of #2 Triplex to increase capacity, 72 Spruce Drive ➤ 2023-DP-002 – construction of a garage, 2 Lakeshore Drive ➤ 2023 – DP-004 – deck replacement – 142 Lakeshore Drive S ➤ 2023-DP-003 – 3 RV Stalls – 133 Tranquille Drive ➤ Development Officer Report <p style="text-align: right;">CARRIED</p>
12.	CLOSED MEETING	N/A
13.	NEXT MEETING	Next meeting is scheduled for July 18 ^h , 2023 at 5:00 p.m. via zoom and will start off with the Organizational Meeting.

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, JUNE 20TH, 2023
VIA TELECONFERENCE/ZOOM

	23-114	MOVED by Mayor Newton that the August 15 th , 2023 Council meeting be rescheduled to August 22 nd , 2023 at 5:00 p.m. via zoom. CARRIED
14.	ADJOURNMENT	The meeting adjourned at 7:00 p.m.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman



Summer Village of Island Lake

Council Policy

Number	Title			
C-ENV-APP-2	Management of Municipal Property - Waterfront			
Approval	Approved		Last Revised	
(CAO initials)	Resolution No:	15-072	Resolution No:	
	Date:	Dec. 1, 2015	Date:	

PURPOSE:

The Summer Village of Island Lake has deemed it necessary to remove the boat lifts, pier sections and pier stands to provide consistent park maintenance. Removal of these items also allows all residents in the Summer Village free and unencumbered access to the municipal reserve areas, parks and parkways.

The objective of this policy is to manage Municipal Property-Waterfront. It is related to the placement and storage of piers, docks, boat lifts, and other structures as well as the movement of watercraft in front of and/or on reserves, parks and any other Municipal property under the direction of Council. This Policy covers Policy and Procedure which ensures compliance with the requirements of Transport Canada regarding the Navigation Protection Act.

- a) The boat lift or pier cannot be placed more than 30m from any shore;
- b) The boat lift or pier must be marked with yellow reflective material (or lights) on all four sides; and
- c) Proof of consent from the upland property owner must be obtained and provided. The policy is in accordance with the Navigation Protection Act.

PRINCIPLES

In Alberta the beds and shores of natural water bodies (rivers and lakes) are public lands and subject to the Public Lands Act and the Public Lands Administration Regulation. The placement of mooring structures and docks on public lands therefore falls under the scope of the Act and the Regulation. Since 2011, it has been a requirement under the Public Lands Administration Regulation to obtain an authorization for all docks, boat lifts and other mooring structures placed onto and occupying the beds and shores of a river or lake for more than 14 days. Alberta Environment & Parks has stated that *there is no general expectation that every Albertan who does not own property adjacent to a lake should be able to place a dock in a lake for recreational purposes.*



Summer Village of Island Lake

Council Policy

Recently, Alberta Environment & Parks established a disturbance standard that eliminated the need for semi-waterfront property owners to apply for an authorization if their docks and boat lifts meet a set of standard requirements as defined by AEP. Property owners that meet the definition of semi-waterfront are those properties directly on the lake. All other properties in Island Lake are classified as back lot property and for the purpose of this Policy, includes all non water facing lots. Back lot property owners and community dock participants are not included in the disturbance standard. However, these people can put out a dock or boat lift off a Municipal Reserve, ***provided they have the written consent of the Summer Village of Island Lake, the waterfront landowner, and have obtained a Temporary Field Authorization (TFA) from Alberta Environment & Parks.*** Requests for Letter of Non-Objection from the Summer Village for initial applications and renewals MUST be submitted to the Summer Village by April 15th.

In the Summer Village of Island Lake, the area in which back lot property owners and community dock participants can place temporary seasonal docks and boat lifts is limited. Therefore, back lot property owners are encouraged to become part of a community or shared dock group.

Once an application is approved by Alberta Environment & Parks, a copy of the Temporary Field Authorization **MUST** be submitted to the Summer Village of Island Lake to be kept on file, as well as a picture of the boat dock and a list of all participants. The TFA and written consent will be issued for no more than a three (3) year term. Alberta Environment & Parks or the Summer Village of Island Lake has the right to cancel a TFA or its' written consent at any time. There is a requirement for the applicant to also provide a listing of all dock participants and contact numbers **annually** to the Administration office by April 15th.

The Summer Village commits to fair and equitable consideration of approvals submitted to Alberta Environment and Parks by providing letters of non-objection based on the following:

- 1) Property owners that have had, and continue to historically receive approval for their mooring structures. When the applicant no longer wishes to maintain the TFA, those sharing the mooring structures will be given first right of refusal.
- 2) Back lot property owners that participate in a community or shared dock group
- 3) Permits that are, in the opinion of Council, the most inclusive and/or beneficial to the back lot community
- 4) First come, first served

All approvals will be at the discretion of the Summer Village of Island Lake Council.



Summer Village of Island Lake

Council Policy

SCOPE:

This policy applies to Summer Village of Island Lake and future boards and commissions, agencies and other organizations that will fall within the reporting entity of the Summer Village.

POLICY STATEMENTS:

1. No boat lift, dock, pier or other structure may be placed in a manner so as to impede launching activities.
2. Boat lifts, piers, docks or other structures may be placed on the land or in the water at all public reserves, parks and other public land subject to the following conditions:
 - a. Where the Summer Village of Island Lake is the upland property owner, a site plan showing the location of the pier, dock, boat lift or other structure must be submitted to and approved by the Summer Village prior to the placement of any structure.
 - b. Efforts are to be made to co-ordinate placement with other residents as well as the sharing of piers and docks to reduce congestion. Number of boat lifts, docks, piers or other structures in front of municipal property may be limited to avoid congestion and permit swimming, wading, etc. (aquatic activities).
 - c. Boat lifts, docks or piers must be marked to ensure visibility: such as with yellow reflective material (or lights) on all four sides.
 - d. Boat lifts cannot be placed more than 30 metres from any shore. Piers or docks cannot extend beyond 30 metres from the shore.
 - e. Boat lifts, docks and piers are to be clearly marked as to the owner's identity.
 - f. ~~Boat lifts, docks and piers are to be stored during the winter months in such a manner as not to prevent access to the lake or to cause damage to vegetation.~~ **Boat lifts, docks and piers are not to be stored during the off-season (October 1st thru to April 30th) on any Municipal Reserve areas. They must be removed by owner.**
 - g. Boat lifts, docks, piers or other structures not removed by September 30th shall be removed to the owner's property, at the owner's expense. Unidentified structures will be disposed of by the Summer Village.
3. The CAO or designate shall issue a Letter of Consent to any person requesting to place a boat lift, dock, pier or other structure in the waters directly in front of any public reserve, provided the above conditions are satisfied or approved.
4. Failure to comply with this Policy may result in removal and disposal of the boat lift, pier or other structures at the owner's expense.



Summer Village of Island Lake

Council Policy

5. Appeals may be made to Council in writing and will be dealt with in an expedient manner.

6. ~~Penalties: First offence \$50, second offence \$250, third offence \$500, plus costs to move the structure(s).~~

Failure to comply with this Policy may result in removal and disposal of the boat lift, pier or other structures at the owner's expense.

- First offence \$50, second offence \$150, third offence \$500, plus costs to move the structure(s)
- Seized item(s) will be removed and stored at a secure municipal location for a maximum of 30 days, with all associated costs being charged to the owner of the item(s)
- To reclaim seized item(s) within the 30 days, a removal fee of \$100.00 is owed to the Summer Village as well as penalties and storage fees
- After 30 days the seized item(s) will be sold or destroyed, at the discretion of the municipality, with all associated costs being charged to the owner of the item(s)
- If the seized item(s) is sold and the owner is unknown, the municipality will be paid their costs and retain all surplus funds
- If the seized item(s) is sold and the owner is known, the municipality will be paid their costs and the remaining funds will be paid to the owner

For further information or to obtain dock placement approval for municipal reserves, please contact the Summer Village office.

If you own lakefront property, you cannot place items more than 30m from any shore, items must be marked to ensure visibility; such as yellow reflective material (or lights) on all four sides.



**Associated
Engineering**

GLOBAL PERSPECTIVE.
LOCAL FOCUS.

RECORD OF MEETING

Date:	July 5, 2023	File Number:	AERIS - Meetings
Time:	1:30pm-3pm	Location:	County of Athabasca Council Chambers
Client:	Summer Village of Island Lake	Project Name:	Island Lake Regional Water Extension - Feasibility Study
Subject:	Steer Committee Kickoff Meeting	Project Number:	2023-3703-00
Attendees:	Mayor Chad Newton , Councillor John Wasmuth Councillor Rob Minns Interim CAO Pat Vincent Councillor David Pacholok Commission Manager Jamie Giberson Mayor Curtis Schoepp Project Sponsor, Chad Maki Project Manager/Engineer, Carlie Pittman	Summer Village of Island Lake Summer Village of Island Lake Athabasca County Athabasca County Town of Athabasca Aspen Regional Water Commission Summer Village of Whispering Hills Associated Engineering Associated Engineering	

Distribution: Those Present
 CAO **Wendy Wildman**, Summer Village of Island Lake
 Administrative Assistant **Diane Wannamaker**, Summer Village of Island Lake
 Deputy Mayor **Alan Fisher**, Summer Village of Island Lake
 Mayor **Keith Wilson**, Summer Village of West Baptiste
 CAO **Vivian Driver**, Summer Village of West Baptiste
 Deputy Mayor **Jim Storoschuk**, Summer Village of Island Lake South
 CAO **Kim Bancroft**, Summer Village of Whispering Hills

This Record of Meeting is considered to be complete and correct. Please advise the writer within one week of any errors or omissions, otherwise this Record of Meeting will be considered to be an accurate record of the discussions

Action by **Discussion:**

1 **PROJECT STEERING COMMITTEE**

AE • The project steering committee is being assembled and so far includes the following. Not all members were able to be present at the meeting:

Mayor	Chad Newton	Summer Village of Island Lake
Deputy Mayor	Alan Fisher	Summer Village of Island Lake
Councillor	John Wasmuth	Summer Village of Island Lake
Mayor	Keith Wilson	Summer Village of West Baptiste
Councillor	Rob Minns	Athabasca County
Commission Manager	Jamie Giberson	Aspen Regional Water Commission
Mayor	Curtis Schoepp	Summer Village of Whispering Hills
Deputy Mayor	Jim Storoschuk	Summer Village of Island Lake South



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July 5, 2023

Summer Village of Island Lake

Action by

Discussion:

2 SCOPE OF THE PROJECT AND OBJECTIVES

- The study will establish a conceptual design of a pipeline from the Town of Athabasca to the Island Lake area. This will include conceptual routing, pipe size, and cost.
- The study will also evaluate the feasibility of a stand-alone water treatment plant to service the Island Lake region.
- The study will support a funding application to Alberta Transportation under the Water for Life Program – application deadline is November 30th annually.

3 PROJECT METHODOLOGY

Task 1: Background Data Collection Review and Design Criteria

AE

- Provincial and Federal Census populations and dwelling counts were reviewed with the committee. Members clarified that populations are better represented by lots, and not necessarily dwellings, as holiday trailer(s) are commonly utilized on the lots. AE will determine the number of lots and provide a recommended design criteria based on feedback received. Other information provided for consideration:
 - Whispering Hills has approx. 210 lots with 30% occupied year round.
 - Island Lake anticipates that the population is 1000-2000 on a busy summer weekend.
 - Growth (building of cabins) has been seen in the last year – approx. 10.
 - Island Lake lots are approx. 90% occupied in summer months.
 - Foresee interest from 3-4 County subdivisions, the Hutterite Colony and rural users.
- Design demands were reviewed with the committee. The recommended demand will be between 120-180 L/person/day. Example in meeting was a family of seven using 2000 gallons/ week = 155 L/person/day. Daily demands are generally less than that of a Towns/Cities as people are not watering lawns, and doing laundry and there is less commercial and industrial use.
- For population centers with fewer than 1,000 people a peak day factor of 2.5 is generally used.

Task 2: Pipeline Alignment Options

- Two potential alignments were shown with a preference for the directly east alignment to avoid crossings of the Athabasca River. Slopes to the Athabasca River are generally unstable.
- Options of truckfill location were discussed and so far includes near the Fire Hall (land owned by Island Lake) and near the access to the Lagoon south of Island Lake (land owned by the County).
- Note that two truck fills will be considered – Baptiste and Island Lake.

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July 5, 2023

Summer Village of Island Lake

Action by	Discussion:
	<p>Task 3: Hydraulic Analysis</p> <ul style="list-style-type: none"> Upon establishment of design criteria, alignment, and tie-in locations, a hydraulic analysis will be further reviewed. <p>Task 4: Water Treatment Plant Assessment</p> <ul style="list-style-type: none"> Brief desktop assessment to confirm adequate capacity to supply from Athabasca. No concerns at this time with ability to supply. <p>Task 5: Distribution Capacity Assessments</p> <ul style="list-style-type: none"> Review options for connection to the existing system (ie. West side distribution, the University Reservoir, or from the water treatment plant directly) <p>Task 6: Environmental Overview</p> <ul style="list-style-type: none"> Of the preferred alignment identify any environmentally sensitive areas, regulatory permits requirements, and the estimated turnaround time. <p>Task 7: Standalone Truck Fill Analysis</p> <ul style="list-style-type: none"> Review public domain information such as geology, geophysics, and satellite maps and the Alberta Water Well Information Database (AWWID) to characterize the aquifers in the area. If information is insufficient, groundwater sampling may be required. County advised that the Grosmont well truckfill would be available for sampling. The Firehall in Island Lake may also have a well. AE will advise if further groundwater sampling is required once the desktop assessment is completed. Groundwater is generally poor in the area and worse closer to the lakes. People are reluctant to spend money installing wells for poor groundwater. <p>Task 7.3: Water Treatment Plant Conceptual Design</p> <ul style="list-style-type: none"> Review the groundwater and surface (Athabasca River) water quality to conduct a treatability analysis that provide the conceptual treatment requirements for the conceptual plant. <p>Task 8: Cost Analysis</p> <p>Task 9: Draft Report Presentation</p> <p>Task 10: Final Report</p>

4 SCHEDULE OF DELIVERABLES

- The final report completion will be end of October to meet this application deadline.
- The deadline for applications under the Water for Life program is November 30th of each year.
- Committee indicated concerns obtaining financial commitment from members within this timeline. AE advised that the estimated cost can be compiled prior to the final report submission to begin conversations with committee members.

July 5, 2023

Summer Village of Island Lake

Action by Discussion:**5 REQUIRED DOCUMENTS AND INFORMATION**

- AE • AE will review background information and request additional as required.

6 OTHER

- Island Lake will further review budget and commitment with council in regards Feasibility Study costs with those involved with Steering Committee.
- Why the project is important:
- Reduce carbon footprint with hauling distance,
 - Safety concerns with truck hauling,
 - To provide safe drinking water to communities,
 - Future opportunity for economic growth in the area if infrastructure exists to support it.
- AE • Next meeting will be planned for the end of August with a preference for in person. AE will initiate as progress is made.

Recorded By: Carlie Pittman

Reviewed by: Chad Maki