

SUMMER VILLAGE OF ISLAND LAKE

AGENDA (additions)

Tuesday, June 20th, 2023

Via Zoom – 5:00 p.m.

As per Bylaw 02-2022 there will be no audio/video recordings of Meetings

1.	<u>Call to Order</u>		
7.	<u>Business</u> Pages 67-76	i)	<p>Consent to the Placement of a Boat Dock – Municipal Reserve 5537MC, Lot R. This item was initially presented to Council on May 16th, 2023. At that time Council requested time to look at the location as there were access issues they needed to check out. Council deemed it necessary to deny the request because of the limited access to the site, limited open shore line for public use and having a dock placement would limit the public use. The landowners have subsequently sent in an additional request for reconsideration.</p> <p><i>(that Council deny the request for a letter of non objection to the property owners of 21 Irene Avenue for the dock placed on the Plan 5537MC, Lot R, Municipal Reserve)</i></p> <p>Or</p> <p><i>(that Council approve the request for a letter of non objection to the property owners of 21 Irene Avenue for a dock placed on the Plan 5537MC, Lot R, Municipal Reserve)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	Pages 77-78	j)	<p>Contracted Community Peace Officer level of service. Councillor Wasmuth requested that this item be placed on the agenda for discussion. Background information is attached.</p> <p><i>(direction as given by Council at meeting time)</i></p>
		k)	<p>Annual Information Meeting – the date and venue for the Annual Information Meeting needs to be discussed for planning purposes.</p> <p><i>(that the Annual Information Meeting date be set at _____ to be held at _____ and advertised via website and AI Net)</i></p> <p>Or</p> <p><i>(some other direction as give by Council at meeting time)</i></p>

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		l)	<p>Chief Administrative Officer Advertisement – the cost of advertising for the Chief Administrative Officer contract position was not included in the budget for 2023. Council would like to have this expense ratified for budgeting purposes.</p> <p><i>(that the advertising budget for the Chief Administrative Officer contract be approved at _____ for 2023)</i></p>
Pages 79-80		m)	<p>Greater North Foundation – Pleasant Valley Lodge – Administration has received a request from the Pleasant Valley Lodge for consideration of a monetary donation to their walkway and gazebo project. This project was started prior to Covid and is now being resurrected as the PVL Resident Park.</p> <p><i>(that the Summer Village of Island Lake forward a donation to the Pleasant View Lodge for their PVL Resident Park project in the amount of _____)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
Pages 81-83		n)	<p>Baptiste Lake & Island Lakes Stewardship Society (BAILS) has forwarded an invitation to their Annual General Meeting scheduled for June 24th, 2023 at the Grosmont Community Hall, Baptiste Lake. This event will include a Bar B-Q. Those wishing to attend are required to reply via the link on the attached.</p> <p><i>(that the attendance of Council wishing to attend the Baptiste Lake & Island Lake Stewardship Society Annual General Meeting on June 24th, 2023 be approved)</i></p> <p><i>(accept for information)</i></p>
Page 84		o)	<p>231 Lakeshore Drive – Encroachment Issues - subsequent to input from the Development Officer, a letter was drafted to forward to the owner of the property regarding the misuse of municipal lands adjacent to the property. As per conversation amongst Council, Deputy Mayor Fisher met with the property owner and forwarded recommendations. When reviewed by the Development Officer, he noted that the points are valid, however outside the scope of his jurisdiction. A decision needs to be made moving forward with this file.</p> <p><i>(that a letter be forwarded to the property owner of 231 Lakeshore Drive outlining the expectations with regard to the encroachment issues)</i></p> <p>Or</p>

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		p)	
		q)	
		r)	
11.	<u>Communication and Correspondence</u> Page 85-87	d)	2023-DP-003 – Plan 4271TR, Lot 10; 133 Tranquille Drive – 3 RV Stalls
	Page 88	e)	Development Officer Report

Consent to the placement of a boat dock

Mike Diakur

Tue 4/25/2023 11:18 AM

To: svislandlake wildwillowenterprises.com <svislandlake@wildwillowenterprises.com>

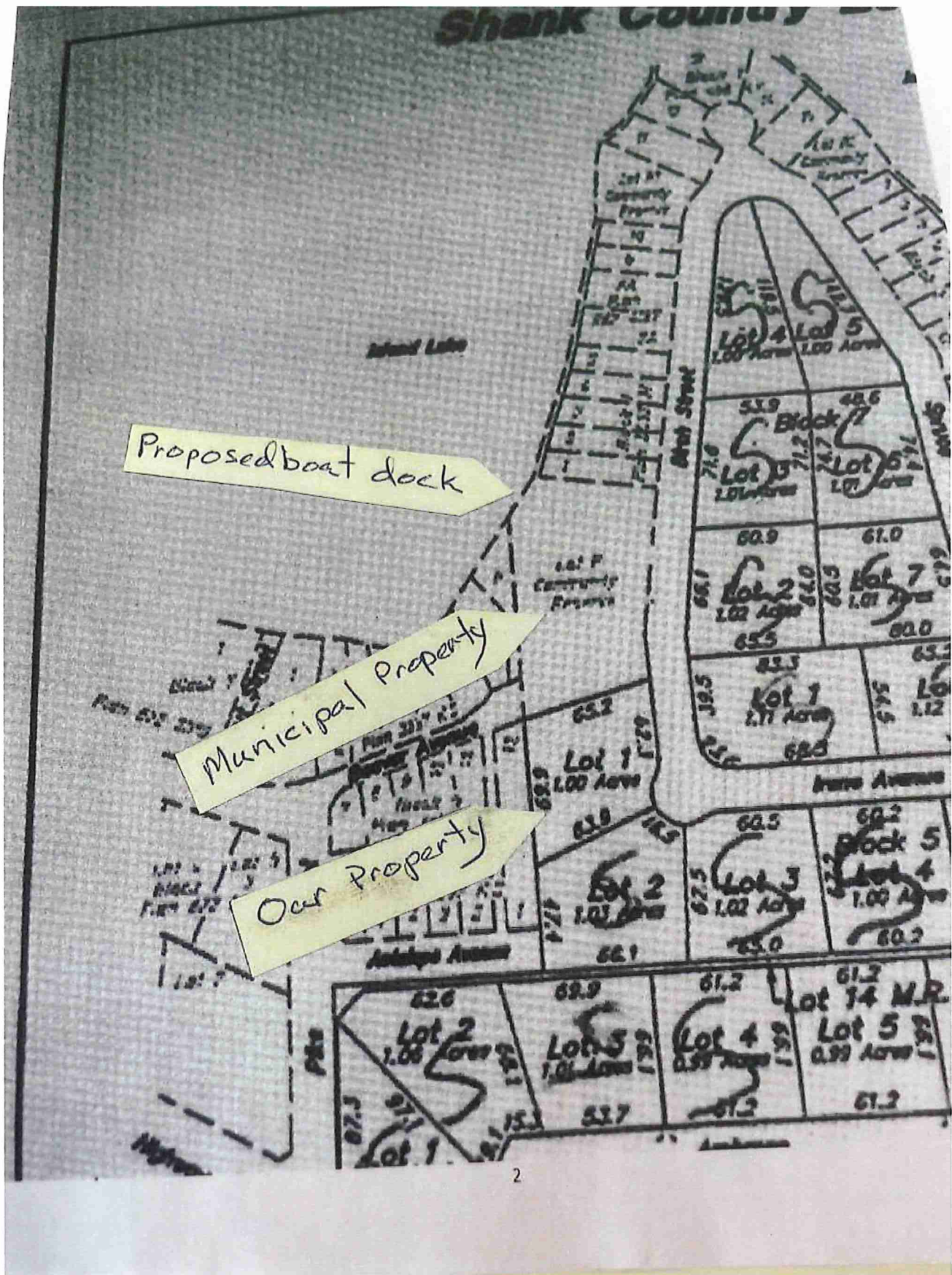
Cc: Maria Diakur

Dear counsel members of Summer Village of Island Lake

We have recently purchased a lot on 21 Irene ave, plan 1025731; Block 5; Lot 1.

This lot is the only lot bordering the municipal property, which is semi-lake front property. We are requesting permission from counsel in writing in order to apply to the government to put in a boat dock.

Please find attached a map of the area in question showing our property, the municipal property and the lake.



Thank you in advance for your assistance.

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Fw: Consent to the placement of a boat dock off the reserve

svislandlake wildwillowenterprises.com

Thu 5/25/2023 1:35 PM

To: Mike Diakur

Cc: Chad Newton <chad.newton@islandlake.ca>; Alan Fisher <alan.fisher@islandlake.ca>; John Wasmuth <john.wasmuth@islandlake.ca>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Good Afternoon Mike and Maria:

Further to my previous email, please be advised that Council completed a site inspection of your requested location for the placement of a boat dock on May 22nd, 2023. Due to several impeding factors, Council is unable to approve the request. These factors include:

- there is limited access to the site
- there is limited open shore line for public use
- the public is currently parking boats without docks and a dock placement would limit the public use

We are obligated to allow water access to residents of the Summer Village inclusively. This location does not accommodate best use of the area for a boat dock placement.

Thank you Mike.

Diane Wannamaker
Administration



Please consider the environment before printing this email

From: svislandlake wildwillowenterprises.com <svislandlake@wildwillowenterprises.com>

Sent: Thursday, May 18, 2023 10:11 AM

To: Mike Diakur

Cc: Chad Newton <chad.newton@islandlake.ca>; Alan Fisher <alan.fisher@islandlake.ca>; John Wasmuth <john.wasmuth@islandlake.ca>

Subject: Re: Consent to the placement of a boat dock off the reserve

Good Morning Mike and Maria,

Your request to place a boat dock off of Municipal Reserve 5537MC, Lot R, was presented to Council at the meeting on May 16th, 2023. As there are access issues through the reserve and to the lake, Council is committed to having a look at the location within the next week and determine if this is a feasible location for boat launching.

We will advise in due course if this will be approved. Thank you.

Diane Wannamaker
Administration



Please consider the environment before printing this email

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Re:Request for letter of consent to cross municipal property

Mike Diakur

Wed 6/14/2023 7:11 PM

To:svislandlake wildwillowenterprises.com <svislandlake@wildwillowenterprises.com>

Cc:Chad Newton <chad.newton@islandlake.ca>;Alan Fisher <alan.fisher@islandlake.ca>;John Wasmuth <john.wasmuth@islandlake.ca>;wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Hi All

On May 28th ,2023 my wife and I visited the municipal lake front property in question. There is a boat dock just installed this year ,with a pontoon boat lift and there is plenty of room for another dock on the municipal waterfront property in question. Additionally, there is a concrete pad with a fire pit already present on this municipal section of land which is not in compliance with the government use of the shore line.

In terms of accessing the proposed dock we would use the existing walking path and would not be launching our boat from there. We would use the boat launch located in the bay. Please note this boat launch does not have a municipal dock near by. Could you please take the time and look at the plan attached ,which I have sent in the previous email. The municipal property the counsel was able to look at is not the property in question and it may require surveying to find the correct property markers. I had followed my property line of my lot down to the lake prior to purchasing the property and the property line runs close to the cabin in the photos attached.The prime reason we purchased this property at a higher cost then a back lot ,is that it is a semi waterfront lot and that there is plenty of room for a boat dock .In the provincial government guidelines our property is semi-waterfront property and is the only semi waterfront property attached to this municipal property which meets the government's standard to apply for a boat dock in this area. There are other properties on either side of the municipal property,which are waterfront and also should be following the government guidelines ,to be fair with all waterfront property owners and residents.The current guidelines state that a dock must be 3 meters from neighbouring property lines projecting into the water and at least 6 meters from any existing docks. With that said when we get approval from the provincial government ,there would be plenty of room in this area for our proposed dock and room for public use. We would like to work with council and the provincial government to choose the best location for all. Please consider our request to receive a letter of consent to cross the municipal property (which you have already stated that there is a obligation to allow us to cross the property)so we can make application to the provincial government to install a boat dock. Attached are some pictures taken on May 28th, 2023 of what I know is the municipal waterfront property.

As you can see in the photos there is a pontoon boat lift and dock installed ,one property marker in the photo and this property being demarcated by a crude wooden fence ,trying to make the public believe that there is no access to the municipal property.

Please note that we are a semi waterfront land owner's and residents of Island lake summer village.

Any questions please feel free to call me at

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Shank Country Estates

Wood Lake

West Street

Proposed boat dock

Municipal Property

Our Property

Lot 1, Lot 2, Lot 3, Lot 4, Lot 5, Lot 6, Lot 7, Lot 14, Lot 15

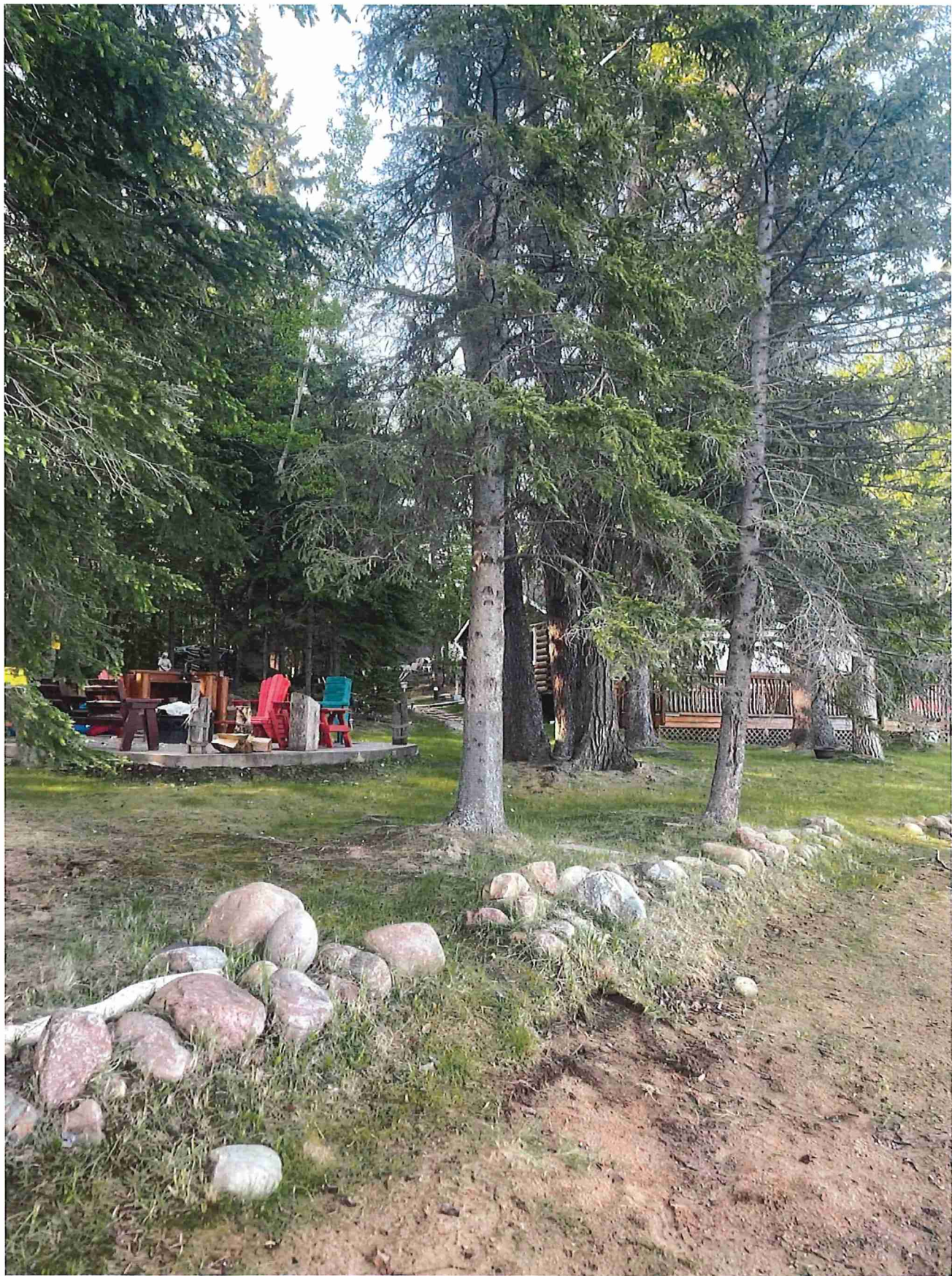
Block 7, Block 14

2

[illegible][illegible][illegible]











Sincerely
Mike Diakur

76

To:

+2 others

Cc:

- svislandlake wildwillowenterprises.com

- wendy wildwillowenterprises.com

Thu 5/25/2023 1:03 PM

Notes from COP meeting

Outlook Item

📎

CPO Information.docx

15 KB

📎

Re: IMPORTANT INFO THAT NEEDS ATTENTION!!!

Outlook Item

📎

📎Show all 3 attachments (66 KB)📎Download all

<https://athabascacounty.com/services/cpo/>

Diane & Wendy,

This is not the service that was discussed with Dawn Phillips back in September 2022, nor the service that was discussed with CPO Kevin Rowan on April 29th, 2023. Although I was not in attendance at the April 29th meeting with Mr. Rowan due to a mix-up in scheduling, I received the notes attached from Deputy Mayor Fisher sent to me the day following the meeting as well as Alan's report for the Newsletter also attached. Nor is this the service that was discussed with the Athabasca County Reeve during our Joint Meeting on May 13th, 2023.

The process outlined by Christa Wilkinson of Athabasca County is **not reasonable relative to providing CPO services to SVIL** for the following reasons:

1. The vast majority of issues requiring law enforcement at SVIL take place on Fridays, weekends and long weekends.
2. Our Administration cannot be reached on any of these dates; therefore, residents cannot make a complaint on a timely basis. For example, if there is excessive noise, fireworks, illegal vehicle movement or backyard firepit use during a fire ban, it is of no value to residents to raise this issue with administration on the next office day.
3. Residents can call 911 and engage the RCMP, however, if this is the required process for complaints then why would we pay for CPOI services?

The contract for with Athabasca County for provision of CPO Services in section 2.c)ii) states relative to that:

"The Peace Officer services provided to the Village; c) enforcement of the above (see subsection 2.c)i)) will occur as follows: ii) To a level of service similar to that provided by the Peace Officers to the County"

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A search of the Athabasca County website per link: <https://athabascacounty.com/services/cpo/> has a section on "Submit a complaint" which states: ***"You can call the County Enforcement Complaint Line 587-746-0647 (same number as provided on the card of Kevin Rowan) to speak to a dispatcher."***

Question: If SVIL is to receive a similar level of service as provide to the County, then **why would our residents not be provided with and able to call the County Enforcement Complaint Line?** This would alleviate the issues outlined above regarding the process outlined by Christa Wilkinson in her email of May 24th, 2023. From Christa's initial statement, it sounds like she is trying to "figure out" what the County committed to providing. Possibly we should invite Ms. Wilkinson and the Reeve to our next Council Meeting?

Alan & Chad, as you were actually able to meet with Kevin Rowan, can you please advise whether you agree with the above and/or have additional comments.

Regards,
John Wasmuth
SVIL Councillor



GREATER NORTH FOUNDATION

Pleasant Valley Lodge

PH: (780) 675-2529

"Affordable Senior and Community Housing"

4102-50 St.

FX: (780) 675-2725

Athabasca, AB.

June 20, 2023

TO WHOM IT MAY CONCERN:

PLEASANT VALLEY LODGE (also known as PVL) located in Athabasca provides secure and affordable housing for 61 senior residents. Most people have been previous longtime residents in the Athabasca/ Colinton/Forfar area. PVL commits to respecting everyone's' needs and considers and supports their individual circumstances. The dedicated and hardworking staff strives to ensure that everyone is respected and is treated with caring and compassion.

With the goal to enhance the quality of life for all at PVL, Management and 2 members of Resident Council have joined together and decided to carry on with this project that was started in late October 2018. There is nowhere to walk unless residents use the sidewalk in front of parked cars or the parking lot which is very busy and unsafe. In summer of 2019 letters were sent to small Community Leagues and \$20,000 was raised. Then Covid arrived putting everything to a halt and that money was kept safely and still is in a locked account

Sometime ago a resident commented "If only I could get my husband outside to walk in his wheelchair".

PVL has, prior to Covid fundraised monies by holding monthly Soup and Sandwich (and we have started that again) ; we have had a couple very successful on line auctions etc.

We are enclosing a brand new concept and design including a gazebo which we would eventually like to have and are calling it **"PVL Resident Park"**. (for the time being).

We are therefore respectfully requesting monetary support, donations for supplies and/or time that may be in alignment with the mandate of your group that will contribute to our efforts to support this project. Management or the members of Resident Council would welcome any queries from your organization

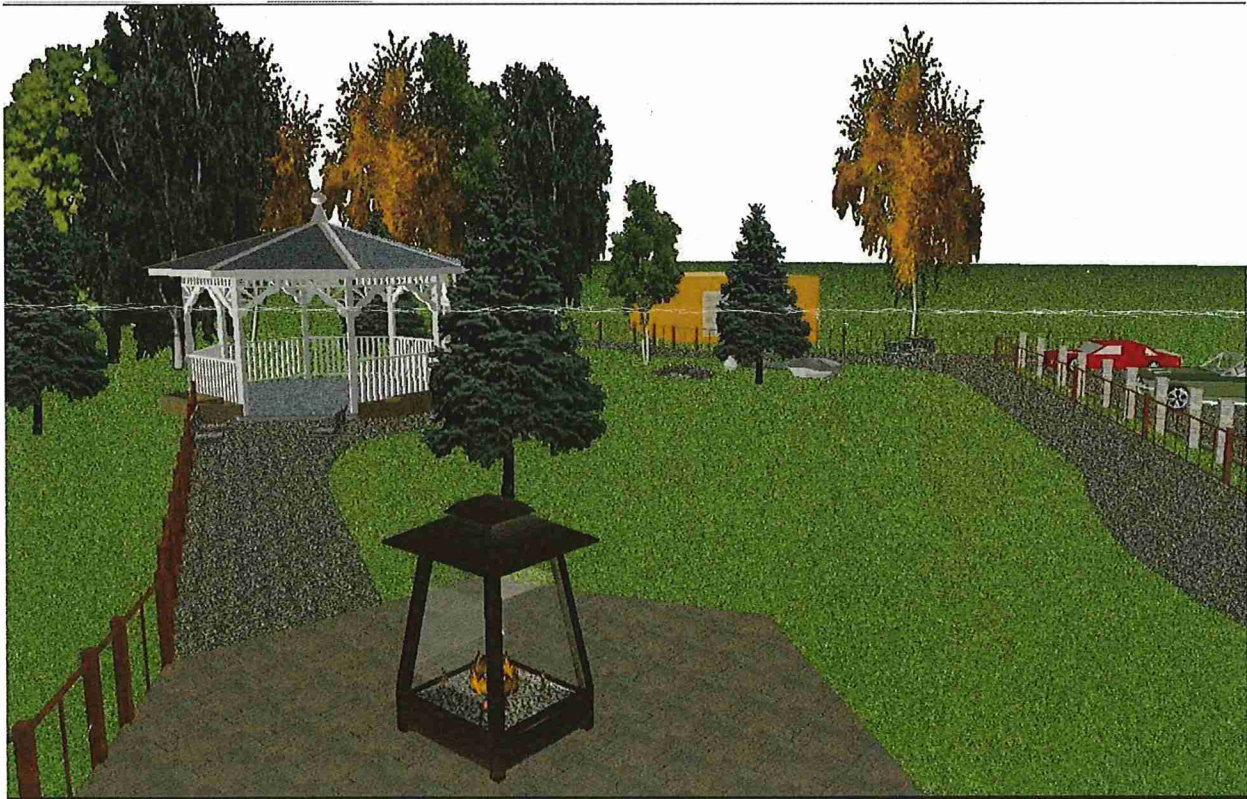
Any monetary donation should be made out to "PVL Fundraising Club"

Thanking you in advance for any consideration.

Yours truly

Danny Kobzey, President PVL Resident Council.

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****BAILS Community BBQ & Annual General Meeting / Saturday, June 24th, 2023****

Kendra Gilbert <bails.president@gmail.com>

Fri 6/16/2023 1:47 PM

📎 1 attachments (191 KB)

Community BBQ & BAILS AGM June 24, 2023_Ad.pdf;

Good afternoon and Happy Friday!

I hope you are enJOYing a relaxing Friday day as you prep for the weekend ahead.

Quickly reaching out as a follow up to the 'Save the Date' that was posted on our BAILS Facebook page regarding our upcoming AGM that takes alittle over a week from today. Details are attached and as follows:

Location: Grosmont Community Hall, Baptiste Lake

Date: Saturday, June 24th, 2023

Time: 10:00am - 12:30pm

Andddd....Our BAILS Board felt it important following a few years of not meeting in person to do our best to incorporate connection and community into our AGM. Thus, not only are we having a complimentary BBQ with all the fixin's (hamburgers, salads, veggies, pop/water and treats) - we chose to turn things up a notch and are including some amazing and AWESOME PRIZES for all ages at this year's event! 🎉🎉🎉

Kids are welcome to attend! Supervised activities for kids during the meeting.

We feel it important to note that this event shifted to a Community BBQ included with our AGM for the simple fact that we wanted to bring people together and share in a sense of community and connection following years of hosting of AGM online due to COVID19. With that said, we understand that schedules may be busy for SV Councils. Shared along the theme of "connection and community", BAILS board members feel that attending this event/meeting is an excellent opportunity for both BAILS members, SV community members, and each SV County Council representatives to engage with one another, and to collectively share in a moment of community perhaps opening up an opportunity to meet people for the first time.

Posters for the event will be placed on each SV's media/communications boards later this evening. To check out more details, and to *RSVP via Eventbrite please go to the registration link located here: <https://www.eventbrite.ca/e/658673659647>

We look forward to you joining us on Saturday, June 24th at 10am at Grosmont Hall at Baptiste Lake and sharing in getting to know your neighbours and those who share in a similar want of community, connection, and information. f you have any questions prior to the event, or regarding all things BAILS - please email bails.president@gmail.com.

See you there! ✨

(81)

Kindly,

Kendra Gilbert
BAILS President, on behalf of BAILS Board Members

RSVP is for approx attendance purposes - not necessary for entry to the event

Baptiste Lake & Island Lakes Stewardship Society (BAILS)



INFORMATION * COMMUNITY * STEWARDSHIP

Location: Grosmont Community Hall, Baptiste Lake

Date: Saturday, June 24th, 2023

Time: 10:00am - 12:30pm

Agenda includes short presentations by:

- **Alberta Environment:** docks/mooring info, various topics
- **Athabasca Watershed Council:** lake stewardship best practices
- **BAILS:** 'embracing what's natural'; protecting our shorelines



- **Complimentary BBQ**
- **AWESOME PRIZES for all ages!**
- **Supervised activities for kids**

**** RSVP via Eventbrite: <https://www.eventbrite.ca/e/658673659647> ****

Re: Sue Cole Property

alan.fisher@islandlake.ca

Thu 6/15/2023 9:26 PM

To: Matthew Ferris <PDsummervillage@outlook.com>

Cc: John Wasmuth <john.wasmuth@islandlake.ca>; svislandlake wildwillowenterprises.com
<svislandlake@wildwillowenterprises.com>; Chad Newton <chad.newton@islandlake.ca>

I had a chance to talk to [redacted] and look at the property on the weekend and have the following observations and comments:

- [redacted] is willing to work with us to resolve the issue.
- She believes that all of her items have been removed from the reserve.
- She did not have any issue with me viewing the property.
- The swing set still appears to be on the reserve however it has just been set there and can be easily moved back.
- The majority of the impacted area falls within the "upland" portion of the reserve - this will take a while to return to its natural state but is starting to grass back in.
- Minimal impact has occurred on the "lowland" portion of the reserve and it is coming back nicely.
- It cannot be clearly defined if any of the trailers are outside of their lot.

I would recommend the following:

- Request that [redacted] cover the cost of having their lot surveyed - this will help identify the boundaries and provide clear definition of any items that are "out of bounds".
- We provide clear direction to [redacted] that no additional work can be completed on the reserve without proper approvals / permits.
- The existing boardwalk can be left in place if it is properly maintained.

Let me know if there are any questions.

Alan



Summer Village of Island Lake

Box 8, Alberta Beach, AB T0E 0A0

Phone: 1-780-967-0271 Fax: 1-780-967-0431

Website: www.islandlake.ca

Email: svislandlake@wildwillowenterprises.com

Notification Letter and Notice of Decision

Date: June 16th 2023

Permit Number: 2023-DP-003

To:

Re: Decision of the Development Officer

Property Address

133 Tranquille Dr.

Lot, Block, Plan

10, Plan 4271TR

Please be advised that Development Permit Application for landscaping and installation of 3 RV stalls was deemed complete and the Development Officer issued a decision on June 16th 2023.

If as the applicant or landowner you are unsatisfied with the conditions attached to this decision you have 21 days from the date of issuance to appeal the decision to the Subdivision and Development Appeal Board. The appeal deadline is 21 days from the date of issuance..

If you have any questions or concerns regarding the Development Permit please contact the undersigned.

THIS DOES NOT GIVE YOU PERMISSION TO START CONSTRUCTION. You may be required to **OBTAIN A BUILDING PERMIT** HOWEVER, IF THERE IS NO STRUCTURE PLANNED TO BE BUILT OF MOVED TO THE SITE, YOU MAY PROCEED WITH YOUR DEVELOPMENT.

The Permit for the landscaping and installation of 3 RV stalls is approved subject to the following conditions:

1. All RVs must be located within approved RV stalls. Stalls can be hard or soft surfaced. Soft surfacing may include gravel and/or grass surfaces. However, the stall location and boundaries of the stall must be clearly delineated at all times on the site to the satisfaction of the Development Authority Officer.
2. No more than one RV may be located within an approved RV stall.
3. RVs are authorized to be placed there year-round so long as the site remains in compliance with the conditions of this permit.
4. A maximum of three RV stalls may be allowed on the site. All RV stalls and respective water and sewer infrastructure shall comply with the front, rear, and side yard requirements.
5. RVs shall not be permitted to dispose of wastewater or greywater on the ground within the Summer Village.



Summer Village of Island Lake

Box 8, Alberta Beach, AB T0E 0A0

Phone: 1-780-967-0271 Fax: 1-780-967-0431

Website: www.islandlake.ca

Email: svislandlake@wildwillowenterprises.com

6. Failure to conform to the conditions of a development permit will render the permit null and void.
7. Prior to the placement of the RVs on the property, a private sewage disposal system permit must be obtained, and the system must be installed in full compliance with Alberta Safety Code requirements.
8. All RVs shall be connected to the private sewage disposal.
9. If an existing holding tank is located on the property, it must be inspected every five (5) years and meet compliance with Alberta Safety Codes Act. If a report has not been submitted within the last five (5) years then it must be completed and submitted prior to December 31st of the current year.
10. In addition to the sewage permit required above, the Owner/Applicant or contractor is responsible to obtain any other applicable building, electric, plumbing, sewage, and gas permits prior to the commencement of construction or development.
11. The Applicant shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.
12. All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site.
13. An approach shall be constructed to the standards of the Summer Village of Island Lake Public Works department.
14. The proposed development shall be sited according to the submitted drawing. The placement of the Recreational Vehicle must comply with the setbacks required under the regulations as follows:
 - FRONT: 8.0 m from road;
 - REAR: 1.5 m
 - SIDE: 1.5 m

Yours truly,

Matthew Ferris

Development Officer

Summer Village of Long Island Lake

PDsummervillage@outlook.com

Appeals should be made to:

Subdivision and Development Appeal Board Clerk

Summer Village of Island Lake

Box 8

Alberta Beach, AB

T0E 0A0



Summer Village of Island Lake

Box 8, Alberta Beach, AB T0E 0A0

Phone: 1-780-967-0271 Fax: 1-780-967-0431

Website: www.islandlake.ca

Email: svislandlake@wildwillowenterprises.com

The appeal should include:

1. Payment of the appeal fee of \$200.00 + GST
2. The Legal description and or the municipal address of the property to which the decision relates.
3. Your full name, mailing address, email address and phone number.
4. A statement of the reasons for the appeal

If you have any questions regarding the Development Permit please contact the undersigned at PDsummervillage@outlook.com

The personal information provided as part of this application is collected under Sections 303 and 295 of the Municipal Government Act and in accordance with Section 32(c) of the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, Land Use Bylaw enforcement and property assessment purposes. The name of the permit holder and the nature of the permit are available to the public upon request.



Summer Village of Island Lake

Box 8, Alberta Beach, AB T0E 0A0

Phone: 1-780-967-0271 Fax: 1-780-967-0431

Website: www.islandlake.ca

Email: svislandlake@wildwillowenterprises.com

Development Officer Report – to June 15th, 2023

- conducted a Stop Order on 224 Lakeshore Drive. Permits have now been submitted, however it is most likely the application will be refused due to setbacks
- Issued an RV permit; discussed road setbacks with Athabasca County
- Met with Council on 231 Lakeshore Drive enforcement
- Drafted letter to 231 Lakeshore Drive re: encroachment issues
- Answered two inquiries from the public. One on a replacement deck needing permits
- Second from the General Store asking about phasing of existing permits

Matthew Ferris

Development Officer