

# SUMMER VILLAGE OF ISLAND LAKE AGENDA

Tuesday, March 21<sup>st</sup>, 2023

Westlock Inn and Via Zoom – 5:00 p.m.

As per Bylaw 02-2022 there will be no audio/video recordings of Meetings

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1.	<b><u>Call to Order</u></b>		
2.	<b><u>Agenda</u></b>	a)	March 21 <sup>st</sup> , 2023 Regular Council Meeting <i>(that Council approve as is or with additions/deletions as amended)</i>
3.	<b><u>Minutes:</u></b> Pages 1-5	a)	February 21 <sup>st</sup> , 2023 Council Meeting Minutes <i>(that Council approve as is or as amended)</i>
4.	<b><u>Appointments or Delegation</u></b> Page 6-7	a)	5:05 p.m. – Terry Kuprowsky – Resident Concerns 1) Bay Days/Events held in Public Areas at the Summer Village of Island Lake 2) No Wake Zones  <i>(that Council accept the presentation by Terry Kuprowsky for information)</i>  <i>or</i>  <i>(some other direction as given by Council at meeting time)</i>
5.	<b><u>Public Hearings</u></b>		N/A
6.	<b><u>Bylaws</u></b> Bylaw 01-2023 Pre-Authorized Monthly Installment Property Tax Payment Plan Pages 8-12	a)	Bylaw 01-2023 being a Bylaw for the provision of a pre-authorized monthly installment property tax payment plan is being presented for Council consideration. This is a program that the Summer Village offers to residents, however we do not have a Bylaw outlining the parameters of the program. This is a necessary Bylaw to ensure residents understand how the program works and gives the Summer Village leverage to cancel the program should a land owner continue to have payments returned.  <i>(that Council give first reading to Bylaw 01-2023 for the provision of pre-authorized monthly installment property tax payment plan as presented or amended)</i>  <i>(that Council give 2<sup>nd</sup> reading to Bylaw 01-2023)</i>  <i>(that Council give unanimous consent to proceed to third reading to Bylaw 01-2023)</i>  <i>(that Council give 3<sup>rd</sup> and final reading to Bylaw 01-2023)</i>  <i>(some other direction as given by Council at meeting time)</i>

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7.	<b><u>Business</u></b> Pages 13	a)	<p>Island Lake Historical Society – March 9<sup>th</sup>, 2023 Mayor Newton received a letter from the Island Lake Historical Society outlining a proposal to host an event that brings together several groups in the area to hold a collective major fire works show in conjunction with Island Lake Days scheduled for Saturday, July 8<sup>th</sup>, 2023. This event would take place in the large part of the lake to ensure the maximum amount of people can observe the show. The anticipated cost for this event is \$5,000 and the Society is requesting a donation/sponsorship of \$2,500 from the Summer Village of Island Lake. If Council decided to support this event, we would need to add to the budget.</p> <p><i>(direction as given by Council at meeting time)</i></p>
	Pages 14-21	b)	<p>Safety Codes Council – March 2<sup>nd</sup>, 2023 letter on the 2022 Annual Internal Review which found no notable issues with respect to our accreditation.</p> <p><i>(that the 2022 Annual Internal Review of the Summer Village of Island Lake's accreditation status as completed by the Safety Codes Council be accepted for information)</i></p>
	Pages 22-25	c)	<p>Greater North Foundation boundary changes – on February 6<sup>th</sup>, 2023 the MD of Bonnyville forwarded a letter to the Honourable Jeremy Nixon, Minister of Seniors, Community &amp; Social Services requesting that the housing management body boundaries be revised to reflect the annexation of the lands formerly known as ID349 prior to the 2024 requisitions. The foundation is concerned as that would mean the portion of the requisition currently allocated to the MD of Bonnyville would be distributed to other member municipalities. The Foundation is requesting consideration for the Summer Village of Island Lake to forward a letter to Minister Nixon opposing the request from the MD of Bonnyville for boundary changes.</p> <p><i>(that Council forward a letter to the Honourable Minister Nixon opposing the request from the M.D. of Bonnyville, to have the boundaries of the Greater North Foundation changed and advising the Minister of the impact on the Municipality)</i></p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	Page 26	d)	<p>Athabasca Regional Waste Management Services Commission – March 8<sup>th</sup>, 2023 letter regarding construction, renovation and demolition waste being disposed of on County lands. The Commission is requesting that we review our development (demolition) permit applications and decision letters to include a condition that states that waste materials must be disposed of properly. Our permits currently do not have this clause.</p> <p><i>(that Administration review the Development Permit applications and decision letters (including demolition permits) to include a condition that</i></p>

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			<i>states demolition materials must be delivered to a registered waste facility to ensure waste materials are being disposed of properly and not on other lands)</i>  <i>or</i>  <i>(some other direction as given by Council at meeting time)</i>
		e)	<p>2023 Draft Operating and Capital Budget – further to our discussion and direction at our last Council meeting, an updated budget is attached for review. You will note that our school requisition has been received, which is showing an increase of approximately 2% (from \$292,828 to \$297,953). We have also received confirmation that our MSI Capital is unchanged at \$59,174 and our CCBF is set at \$18,663 and due to the high cost of inflation the government has doubled our MSI Operating funds which are now at \$19,150. We are showing this additional MSI Operating funds on the revenue side and we have increased the investment income from \$5,000 to \$12,000.</p> <p>In 2022 the minimum amount payable (on the municipal side) was set at \$705 and historically Council direction has been to raise the minimum amount payment to an amount that somewhat offsets the overall municipal budget increase split equally amongst all properties. The overall budget increase reflected in this budget is 5.3%. As this will be our last budget review prior to preparing the tax rate bylaw for our next meeting, Administration is seeking direction as to where Council would like to land on the minimum tax (if any increase is directed) and the overall tax increase.</p> <p><i>(that the budget discussion be accepted for information and Administration make changes to the draft budget as directed by Council, and that the final budget be brought back to the next Council meeting, along with the 2023 tax rate bylaw reflecting a necessary increase if required and a municipal minimum amount payable of \$_____)</i></p>
		f)	
		g)	
		h)	
8.	<u>Financial</u>	a)	N/A
9.	<u>Councillors' Reports</u>		
		a)	Mayor Newton
		b)	Deputy Mayor Fisher

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		c)	Councillor Wasmuth
10.	<u>Administration Reports</u>  Page 27	a) b) c) d) e) f) g)	To Do List – February 21 <sup>st</sup> , 2023 (forwarded under separate cover) 2023 Spring Newsletter – verbal update Annual Meeting – verbal discussion Summer Villages Meeting – verbal discussion Development Officer Governing Body – verbal update Audit – Verbal Update Website Upgrade – verbal discussion
11.	<u>Communication and Correspondence</u> Pages 28-29	a)	Letter from Rebecca Shulz, Minister of Municipal Affairs regarding potential changes to the Local Government Fiscal Framework (LGFF) and the federal Canada Community-Building Fund (CCBF) for 2024.
	Page 30	b)	Greater North Foundation Board of Directors Meeting – March 9 <sup>th</sup> , 2023 notification of the next meeting scheduled for March 27 <sup>th</sup> , 2023 at Greater North Admin Office – Athabasca
		c)	
		d)	
		e)	
13.	<u>Closed Session</u>		Closed Meeting Session – 3 <sup>rd</sup> Party Personal Privacy (FOIPP Act, Sec. 17)
14.	<u>Next Meeting</u>		Next Meeting is scheduled for April 18 <sup>th</sup> , 2023 at 5:00 p.m. via zoom.
15.	<u>Adjournment</u>		

Next Meetings:

- April 18<sup>th</sup>, 2023
- May 16<sup>th</sup>, 2023
- June 20<sup>th</sup>, 2023
- July 18<sup>th</sup>, 2023
- August 15<sup>th</sup>, 2023
- September 19<sup>th</sup>, 2023

SUMMER VILLAGE OF ISLAND LAKE  
COUNCIL MEETING MINUTES  
TUESDAY, FEBRUARY 21<sup>ST</sup>, 2023  
VIA TELECONFERENCE/ZOOM

Council: Mayor Chad Newton  
Deputy Mayor Alan Fisher  
Councillor John Wasmuth

Administration: CAO, Wendy Wildman (via zoom)  
Administrative Assistant, Diane Wannamaker

Public at Large: 0 in person / 1 via zoom

1.	<b>CALL TO ORDER</b>	Mayor Newton called the meeting to order at 5:03 p.m.
2.	<b>AGENDA</b> 23-19	<b>MOVED</b> by Deputy Mayor Fisher that the February 21 <sup>st</sup> , 2023 Agenda be approved with the following additions:  4.b) Matthew Ferris – Development Officer discussion 6:30 p.m. 7.i) Development Permit 22DP25-04, Seacan addition to existing dwelling 7.j) Historical Society Requests  <b>CARRIED</b>
3.	<b>MINUTES</b> 23-20	<b>MOVED</b> by Councillor Wasmuth that the January 17 <sup>th</sup> , 2023 Council Meeting Minutes be approved as presented.  <b>CARRIED</b>
4.	<b>APPOINTMENTS</b>  Brian Hall  23-21	5:15 p.m. Brian Hall, Vice Chair, Greater North Foundation – Capital Reserve  Mr. Hall left the meeting at 5:55 p.m.  <b>MOVED</b> by Mayor Newton that the Council of the Summer Village of Island Lake approves the establishment of a reserve fund by the Greater North Foundation as outlined in the Alberta Housing Act and Management Body Operation and Administration Regulation.  <b>CARRIED</b>  6:30 p.m. Matthew Ferris (Real Life Management Solutions Corp)

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	23-22	<p><b>MOVED</b> by Mayor Newton that the presentation/discussion with Matthew Ferris be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Mr. Ferris left the meeting at 7:06 p.m.</p>
5.	<b>PUBLIC HEARINGS</b>	N/A
6.	<p><b>BYLAWS</b>  23-23  Bylaw 07-2022,  Community Peace  Officer &amp; Enforcement  Services</p> <p>23-24</p>	<p><b>MOVED</b> by Councillor Wasmuth that Council give second reading to Bylaw 07-2022 with the following amendment:</p> <p>Clause 3.1 to read: "The Enforcement Services Agreement (per Memorandum of Agreement dated December 15<sup>th</sup>, 2022) is hereby adopted and incorporated as part of this Bylaw."</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Fisher that Bylaw 07-2022 be given third and final reading as amended.</p> <p style="text-align: right;"><b>CARRIED</b></p>
7.	<p><b>BUSINESS</b>  23-25</p> <p>23-26</p> <p>23-27</p>	<p><b>MOVED</b> by Deputy Mayor Fisher that Council authorize execution of the Mutual Aid Fire Control Plan between the Summer Village of Island Lake and Alberta Wildfire, Forestry Division for the period March 1<sup>st</sup>, 2023 to February 28<sup>th</sup>, 2025.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Newton that Administration contact the Baptiste Fire Department Fire Chief, Rob Laackmann and invite him to attend a future meeting to answer questions regarding Village fire prevention preparedness and possibly mock exercises that may be planned.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Newton that the Contract between the Summer Village of Island Lake and Real Life Management Solutions Corp and Matthew Ferris for the position of Municipal Development Officer be approved as amended and execution authorized.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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23-28	<p><b>MOVED</b> by Councillor Wasmuth that pursuant to Bylaw 03-2020, Establishing Positions of Chief Administrative Officer and Designated Officer, upon execution of the Memorandum of Agreement between the Summer Village of Island Lake and Real Life Management Solutions Corp and Matthew Ferris, that the designated officer position of the Municipal Development Officer for the Summer Village of Island Lake be established as Real Life Management Solutions Corp, designated officer, Matthew Ferris.</p> <p style="text-align:right"><b>CARRIED</b></p>
23-29	<p><b>MOVED</b> by Mayor Newton that the Summer Village of Island Lake appoint the following to the Assessment Review Board:</p> <p>ARB Chairman: Raymond Ralph Certified ARB Clerk: Gerry Amarin Certified Panelists: Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles, Raymond Ralph</p> <p style="text-align:right"><b>CARRIED</b></p>
23-30	<p><b>MOVED</b> by Mayor Newton that Council authorize the attendance of those Council members that wish to attend the President's Summit and/or the Municipal Leaders Caucus on March 29<sup>th</sup> – 31<sup>st</sup>, 2023 in Edmonton.</p> <p style="text-align:right"><b>CARRIED</b></p>
23-31	<p><b>MOVED</b> by Councillor Wasmuth that Council authorize Administration to proceed with an application through FortisAlberta for a Grant for Environmental Initiatives for a maximum amount of \$2,500.</p> <p style="text-align:right"><b>CARRIED</b></p>
23-32	<p><b>MOVED</b> by Mayor Newton that the Summer Village of Island Lake declare June 5<sup>th</sup> – 11<sup>th</sup>, 2023 to be Senior's week.</p> <p style="text-align:right"><b>CARRIED</b></p>
23-33	<p><b>MOVED</b> by Mayor Newton that the Summer Village of Island Lake host the next meeting for the Councils of local Summer Villages at the Island Lake South Hall and forward dates to the Summer Villages to schedule.</p> <p style="text-align:right"><b>CARRIED</b></p>
23-34	<p><b>MOVED</b> by Mayor Newton that changes to the Draft 2023 Operating and Capital Budget be made as directed at meeting time, and that the revised draft budget be brought back to the next meeting for approval.</p> <p style="text-align:right"><b>CARRIED</b></p>

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	23-35	<b>MOVED</b> by Councillor Wasmuth that Administration investigates the existence of a governing body in Alberta to determine the regulatory requirements of Development Officers in the Province.  <b>CARRIED</b>
	23-36	<b>MOVED</b> by Mayor Newton that the Summer Village authorize a \$500 contribution to the Historical Society for the curling bonspiel scheduled for March 31 <sup>st</sup> – April 1 <sup>st</sup> , 2023.  <b>CARRIED</b>
	23-37	<b>MOVED</b> by Mayor Newton that Council forward a letter of support to the Island Lake Ball Diamond Revitalization Project for the ball diamond project in Island Lake, as it is a key upgrade to the current facilities and an important part of the Community; the letter of support will confirm the Summer Village of Island Lake's support and the ability to accept funding from the grant program if required. There is no financial commitment from the Summer Village of Island Lake.  <b>CARRIED</b>
8.	<b>FINANCIAL REPORT</b> 23-38	<b>MOVED</b> by Mayor Newton that the Income and Expense Statement of January 31 <sup>st</sup> , 2023 be accepted as presented.  <b>CARRIED</b>
9.	<b>COUNCIL REPORTS</b> 23-39	<b>MOVED</b> by Mayor Newton that the Council reports be accepted as presented.  <b>CARRIED</b>
10.	<b>ADMINISTRATION REPORTS</b> 23-40	<b>MOVED</b> by Mayor Newton that the Administration Reports be accepted as presented.  <b>CARRIED</b>
11.	<b>INFORMATION &amp; CORRESPONDENCE</b> 23-41	<b>MOVED</b> by Mayor Newton that the following correspondence be accepted for information:



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		<ul style="list-style-type: none"> <li>➤ 22DP25-04, Time Extension of Permit 21DP11-04 to relocate an existing Sea-can, Plan 7820256, Block 17, Lot 9; 26 Lakeshore Drive</li> <li>➤ Notification from Program Operations Branch, Employment &amp; Social Development Canada; February 2<sup>nd</sup>, 2023 email indicating that our application for website redevelopment submitted by Kyle Davies, owner of Government Websites has been denied. The program had requested additional documentation for missing information on December 15<sup>th</sup>, 2022, this was submitted by Mr. Davies on December 16<sup>th</sup>, 2022, however the application was refused</li> <li>➤ 2023 Annual Insurance Renewal – February 8<sup>th</sup>, 2023 letter addressing the increase in fees for the 2023 property renewal</li> <li>➤ Climate Resilience Capacity Building Program application submitted by Morrison Hershfield outlining the overview of the application being submitted on behalf of the Summer Village of Island Lake</li> <li>➤ Town of Tofield, February 14<sup>th</sup>, 2023 letter to Nadja Lacroix, Senior Manager of Inspections Gaming regarding a letter of support for the relocation of the Camrose Casino</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
12.	<b>CLOSED MEETING</b>	N/A
13.	<b>NEXT MEETING</b>	Next meeting is scheduled for March 21 <sup>st</sup> , 2023 at 5:00 p.m. and will be scheduled at the Westlock Inn and via zoom.
14.	<b>ADJOURNMENT</b>	The meeting adjourned at 7:49 p.m.

\_\_\_\_\_  
Mayor, Chad Newton

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

(5)

## Summer Village of Island Lake Resident Concern

From: Terry Kuprowsky 53 Lakeshore Drive S, Island Lake Ab

The **Summer Village of Island Lake** is a blend of Fulltime and Part-time/Seasonal Residents who share a common love and respect for this unique Lake. As a community and Village, we all have an obligation to promote the health, wellness and Longevity of the Lake as well as a responsibility to share the village and lake respectfully together. This letter is respectfully submitted to express my concerns and recommendations for change to support good stewardship of our lake, and respect for the residents who live there. I believe we now need to take actions and steps to improve Lake Life both on and off the lake; all Residents deserve respect and privacy while enjoying their lake experience.

### **1. Bay Days/Events held in Public Areas at the Summer Village of Island Lake**

Bay Days has been an annual event carried out at Island Lake for past 35 years. The initial intent of Bays Days involved the local residents and community / village to enjoy a day together playing baseball, children's games, etc. Each family/Resident was responsible to manage their own crowd of people, clean up after themselves and respect our Lake.

In the past few years Bay Days and other larger events have taken place at our Village involving larger and larger amounts of outside visitors/guests and their pets. These visitors and guests often are loud and noisy at night, camping in our playgrounds and ball diamond area, have disrespectful behaviors such as wrecking items at the baseball diamond, urinating and vomiting on residents personal property, trespassing on personal property, leaving large amounts of garbage, bottles, cans, dog litter to be cleaned up, set off fireworks in middle of the road in front and behind cabins, travel in large groups together on the main road leaving it difficult for traffic to drive on the road. Given these behaviors, it is fair to conclude that these individuals have little or no regard for our residents and our lake.

#### Recommendation:

- **Develop a Bylaw to address events on public Property of the Summer Village.** All events on Summer Village public Property should **require a permit** from the Village which includes number of guests expected, intent of the event, plans for food, alcohol consumption and liquor permit, toilets, garbage disposal, crowd monitoring, camping. The Village can then decide if the event on public property is too big or acceptable to be held at our lake.
- **Liability insurance** to protect the Summer Village financially if we are responsible for someone else's injuries sustained on Village Property during these events, for example bodily injury or property damage.
- Baseball Teams/Tournaments should be **limited to Eight to Ten Teams per event** since there is only one Ball Diamond and limited toilets available.

## 2. NO WAKE ZONES

Many Boaters, do not know how to navigate and interpret the No Wake Zone areas and do not adjust their speed limits appropriately. Seedooers are also a concern as they often speed through these areas as well. Though Seedoos do not create much of a wake; their speed is often a concern. NO WAKE ZONE areas should be safe for children/people to swim in; and having the Buoys visible implies there is a safe zone, yet I have seen many boater and Seedooers failing to adhere to these limits. This now limits our freedom to enjoy these areas of our lake and is often quite dangerous.

### Recommendation:

Public/Resident Education is needed by placing the "NO WAKE ZONE RULES" in the Summer Village Newsletter, by placing signs in various strategic areas e.g. Island Lake Store, Boat Launches, which will improve overall visibility of the NO WAKE ZONE RULES.

Respectfully Submitted,  
Terry Kuprowsky

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**A BYLAW OF THE SUMMER VILLAGE OF ISLAND LAKE, IN THE  
PROVINCE OF ALBERTA, FOR THE PROVISION OF A PRE-AUTHORIZED  
MONTHLY INSTALLMENT PROPERTY TAX PAYMENT PLAN**

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**WHEREAS** Section 340 of the Municipal Government Act, being Chapter M26, R.S.A. 2000, as amended reads as follows:

1. A Council may by Bylaw permit taxes to be paid by installments, at the option of the taxpayer.
2. A person who wishes to pay taxes by installment must make an agreement with the Council authorizing that method of payment
3. When an agreement under Subsection (2) is made, the tax notice or a separate notice enclosed with the tax notice must state:
  - (a) the amount and due dates of the installments to be paid in the remainder of this year, and
  - (b) what happens if the installment is not paid.

**NOW THEREFORE**, the Council of the Summer Village of Island Lake pursuant to the terms of the Municipal Government Act, as amended, hereby enacts as follows:

1. The taxpayers of the Summer Village of Island Lake shall have the right to enter a pre-authorized monthly installment plan to provide for the payment of Property Taxes, Local Improvement and Special Taxes in monthly installments from January to December in any year provided that the following conditions are met:
  - (a) The plan shall commence on January 1st of each year provided that all property taxes and penalties are fully paid on or before December 31<sup>st</sup>, of the preceding year.
  - (b) Arrangements for installment payments must be made with the Municipal Administrator prior to January 31<sup>st</sup> of the current year.
  - (c) Installment payment dates may be either the 1<sup>st</sup> day or the 15<sup>th</sup> day of each month, at the option of the taxpayer.
2. The monthly installment amount shall be one eleventh of the amount determined to be the previous year's tax levy until such time as an adjustment is made to this

monthly installment amount to ensure that the current year's taxes will be paid in full by the end of the year.

3. Where the property is subject to an increase in assessment, monthly installments shall be one eleventh of an amount estimated by the Municipal Administrator as the product of the previous year's tax rate applied against the new assessed values for the tax year for which payment is desired to be made.
4. The Municipal Administrator shall be authorized, at the request of the taxpayer, to set a monthly installment at an amount greater than one eleventh of the previous year's taxes.
5. The Municipal Administrator shall make adjustments to the monthly installment rate anytime during the current year to ensure that the current year's taxes will be paid in full by the end of the year.
6. Any amounts paid to the Municipal Administrator, as a pre-payment of current year's taxes is non-refundable.
7. The Municipal Administrator may cancel the privilege of continuing in the plan if two consecutive installments fail to be honored. The unpaid balance of taxes, if any, shall be subject to penalties as provided by Bylaw No. 06-2021.
8. Penalties shall not be applied to any account with a pre-authorized payment plan unless the Municipal Administrator has revoked the privilege.
9. This Bylaw shall come into effect March 21<sup>st</sup>, 2023.

Read a first time this 21<sup>st</sup>, day of March AD 2023.

Read a second time this 21<sup>st</sup> day of March AD 2023.

Unanimous consent to do a third reading this 21<sup>st</sup> day of March AD 2023.

Read a third time this 21<sup>st</sup> day of March AD 2023.

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MAYOR, Chad Newton

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CHIEF ADMINISTRATIVE OFFICER, Wendy Wildman

UNAPPROVED

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**The Summer Village of Island Lake  
Authorization Form  
Pre-Authorized Tax Payment Plan**

Please complete the Pre-Authorized Debit (PAD) Plan Agreement below.

I/we authorize The Summer Village of Island Lake and the Financial Institution designated (or any other financial institution I/we authorize at any time) to begin deductions as per my/our instructions for monthly regular recurring payments and/or one-time payments from time to time, for payment of all charges arising under my/our tax roll account(s). Regular monthly payments for taxes will be debited to my/our specified account on or near the 1st of each month. These monthly payments are for estimated property taxes payable to the Summer Village of Island Lake.

This authority is to remain in effect until The Summer Village of Island Lake has received written notification from me/us of its change or termination. This notification must be received at least ten (10) business days before the next debit is scheduled at the address provided below. I/we may obtain a sample cancellation form, or more information on my/our right to cancel a PAD Agreement at my/our financial institution or by visiting [www.cdnpay.ca](http://www.cdnpay.ca).

The Summer Village of Island Lake may not assign this authorization, whether directly or indirectly, by operation of law, change of control or otherwise, without providing at least ten (10) days prior written notice to me/us.

I/we have certain recourse rights if any debit does not comply with this agreement. For example, I/we have the right to receive reimbursement for any PAD that is not authorized or is not consistent with this PAD Agreement. To obtain a form for a Reimbursement Claim, or for more information on my/our recourse rights, I/we may contact my/our financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca).

**PLEASE PRINT**

DATE: \_\_\_\_\_

Name(s): \_\_\_\_\_

\_\_\_\_\_

Summer Village of Island Lake Roll Number: \_\_\_\_\_

Type of Service: Personal \_\_\_\_\_ Business: \_\_\_\_\_

Address: \_\_\_\_\_ City/Town: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: (Bus.) \_\_\_\_\_ (Res.) \_\_\_\_\_

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**PLEASE PROVIDE US WITH A BLANK CHEQUE (VOID)**

**Financial Institution (FI):** \_\_\_\_\_

Account Number: \_\_\_\_\_ FI Transit Number: \_\_\_\_\_  
(branch – 5 digits, FI – 3 digits)

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Authorized Signature(s): \_\_\_\_\_

**Amount (\$) debited monthly from my/our account: \$** \_\_\_\_\_

The Summer Village of Island Lake  
Box 8,  
Alberta Beach, AB T0E 0A0  
Tel: (780) 967-0271  
Email: [svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com)

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March 9, 2023

Attention: Mayor Newton, Mayor Tarrant, Deputy Mayor Fisher, Deputy Mayor Storoschuk, Councillor Wasmuth, Councillor Tym

Over the past several years our entire lake community continues to come together as a united group to celebrate what a special place we all share. Island Lake days, Canada Day events, the annual softball tournament, poker rally, community potluck events, concerts, and now the new pickleball courts are just some of the special activities that bring us all together. As someone who has been enjoying this community since 1975 it has been great watching our community spirit continue to grow and develop over the past several decades.

The Island Lake Historical Society had some discussions last summer about all the groups of people who finance smaller fireworks shows over the course of the year. People in the bay, South Island Lake, and Tranquille Bay all have individual fireworks events that the other parts of the lake are not aware of. In addition, there have been a number of these types of activities that would not be following appropriate Provincial safety guidelines.

We decided that a great way to bring the lake community together, in a safe and fun way, is to hire a licenced and insured pyrotechnics expert and host a lake wide fireworks extravaganza. This could be a fantastic way to kick off the summer season at the lake. It would also be a great example of inter-municipal collaboration.

A professional pyrotechnics expert has indicated his willingness to help us achieve our goal. He is licenced and insured for this purpose. Our hope is to have this major fireworks event on Saturday July 8, the weekend of Island Lake Days. The event would take place in the large part of the lake to ensure the maximum amount of people can observe the show. Obviously contingent on meeting local fire regulations at the time.

It would be our hope that both Village Councils would be willing to help support this event both from advertising in your newsletters and social media platforms as well as financially. The projected cost for the show is \$5000. We have been guaranteed that a show at this price point would be outstanding. This letter is asking that each Village support this event with a donation/sponsorship of \$2500.

If you would like more information about this event, or would like a member of our group to attend a Council meeting to discuss further, please contact me directly at 825 903 5474, or email me at [Jamiemci@shaw.ca](mailto:Jamiemci@shaw.ca)

I look forward to hearing from you.

Sincerely,

Jamie McIntosh

Chairperson Island Lake Historical Society



March 2, 2023

Victoria Message  
QMP Manager  
Summer Village of Island Lake  
Box 8  
Alberta Beach AB T0E 0A0

Dear Victoria Message:

**RE: 2022 Annual Internal Review  
Summer Village of Island Lake - Accreditation No: M000466**

Summer Village of Island Lake 2022 Annual Internal Review (AIR) for the building, electrical, gas, and plumbing disciplines has been approved. You can view the signed AIR document on your organization dashboard on Council Connect.

I would like to thank you for the thorough and comprehensive review and the effort put into completing the review and appreciate the comments made.

Should you have any questions, please do not hesitate to call the Accreditation Business Unit. We can be reached toll-free at 1-888-413-0099 or by email at [accreditation@safetycodes.ab.ca](mailto:accreditation@safetycodes.ab.ca).

Best Regards,

A handwritten signature in blue ink that reads 'PJBurrows'.

Peter Burrows  
Administrator of Accreditation

LM

**2022**

**Annual Internal Review**

**Accredited Municipality**

**Summer Village of Island Lake**



## 2022- Municipal Accreditation

### Accreditation Information

**Accreditation ID:** M000466  
**Municipal Name:** Summer Village of Island Lake  
**Population Size:** 228  
**Municipal Type:** Summer Village  
**Accredited Disciplines:** Building, Electrical, Gas, Plumbing  
**Application Disciplines:** Building, Electrical, Gas, Plumbing

### QMP Information

QMP	Disciplines Covered	QMP Approved Date	QMP Manager Name (First name , Last name)	QMP Manager Job Title
354	Building, Plumbing, Electrical, Gas	2020-09-03	Victoria Message	QMP Manager

### Operational Activity

Activity	Building	Electrical	Gas	Plumbing	PSDS	Total
Permits Issued	12	19	8	8	9	56
Permits Closed	9	19	6	4	9	47
Permits Open	14	7	4	4	0	29
Inspection Completed	16	32	4	8	8	68
Orders Issued	0	0	0	0	0	0
Orders Closed	0	0	0	0	0	0
Orders Outstanding	0	0	0	0	0	0
Variances Issued	0	0	0	0	0	0

### QMP Administration

a.	Is an accredited agency under contract to provide safety codes services?	Yes
b.	Please provide the following verifications:	
i.	The list of active Designation of Powers in Council Connect is up-to-date.	Yes
ii.	SCO certifications are current and have not expired.	Yes
iii.	SCO training is current.	Yes
iv.	A registry of SCO training is maintained.	Yes
v.	Municipal staff and contractors have access to the approved QMP	Yes
vi.	Municipal staff and contractors have received training on the approved QMP.	Yes
vii.	All and any changes to the QMP have been approved by the Administrator prior to implementation.	Yes
viii.	All safety codes services files are managed under a formal records management program.	Yes
ix.	All safety codes services files closed by a contracted accredited agency are returned to the municipality	Yes

### Accredited Agency Contract Information

Agency Name	B	EL	G	P	PS	Mun. %	Ag. %	Other
The Inspections Group	Yes	Yes	Yes	Yes	Yes	20	80	

### Agency Monitoring and Oversight

a.	Does the accredited agency submit the Council levy on behalf of the municipality?	Yes
i.	The municipality is not in arrears in its remittance of the Council Levy.	Yes
b.	Please provide the following verifications	
i.	An agency monitoring and oversight program is in place.	Yes
ii.	Agency inspections services are delivered in accordance to the municipality's QMP.	Yes
iii.	Signed formal agency contracts are in place.	Yes
iv.	Agency contracts are current and up-to-date.	Yes



v.	Agency contracts address the transition of safety codes services upon termination.	Yes
vi.	Closed agency safety codes services files are returned to the municipality.	Yes

### Agency Satisfaction

Please rate the following statements in relation to the corporation's satisfaction with the safety codes services provided by their contracted agency or agencies.

		Very Satisfied	Satisfied	Dissatisfied	Very Dissatisfied
a.	Overall satisfaction.		Yes		
b.	Delivery of permit services.		Yes		
c.	Delivery of inspection services.		Yes		
d.	Timeliness and responsiveness of service delivery.		Yes		
e.	Competency and knowledge of SCOs.		Yes		
f.	Actions taken to improve the delivery of safety codes services.		Yes		
g.	Actions taken to promote compliance to the Safety Codes Act, its regulations and the codes and standards in force in Alberta.		Yes		

### Technical Service Delivery Standards File Review Instructions

- Complete a review of one (1) closed permit file in each of the disciplines covered by the accreditation (i.e. building, electrical, gas, and plumbing)
- Files closed in the fire discipline **do not have** to be reviewed.
- An organization accredited in all disciplines will complete a maximum of four (4) file reviews.
- If a permit file was not closed in a discipline in the year which the AIR applies, a file review **is not required**.

### File Information

<b>Discipline:</b> Plumbing	<b>Permit Issue Date:</b> 2022-08-30	<b>Permit Closure Date:</b> 2022-12-08
<b>Issuing Organization:</b> Summer Village of Island Lake		
<b>Permit Issuer:</b> Monica Hill	<b>DOP Number:</b> P10224	
<b>Inspecting Organization:</b> The Inspections Group		
<b>Inspecting SCO:</b> Cameron Kowalski	<b>DOP Number:</b> D10143	
<b>Discipline:</b> Gas	<b>Permit Issue Date:</b> 2022-06-20	<b>Permit Closure Date:</b> 2022-09-23
<b>Issuing Organization:</b> Summer Village of Island Lake		
<b>Permit Issuer:</b> Collene Ditchfield	<b>DOP Number:</b> P6825	
<b>Inspecting Organization:</b> The Inspections Group		
<b>Inspecting SCO:</b> Cameron Kowalski	<b>DOP Number:</b> D10143	
<b>Discipline:</b> Electrical	<b>Permit Issue Date:</b> 2022-09-08	<b>Permit Closure Date:</b> 2022-09-14
<b>Issuing Organization:</b> Summer Village of Island Lake		
<b>Permit Issuer:</b> Cynthia Knuttila	<b>DOP Number:</b> P10225	
<b>Inspecting Organization:</b> The Inspections Group		
<b>Inspecting SCO:</b> Dan Bridges	<b>DOP Number:</b> D9497	
<b>Discipline:</b> Private Sewage	<b>Permit Issue Date:</b> 2022-09-19	<b>Permit Closure Date:</b> 2022-12-05
<b>Issuing Organization:</b> Summer Village of Island Lake		
<b>Permit Issuer:</b> Khushboo Sharma	<b>DOP Number:</b> P7283	
<b>Inspecting Organization:</b> The Inspections Group		
<b>Inspecting SCO:</b> Cameron Kowalski	<b>DOP Number:</b> D10143	





Discipline: Building

Permit Issue Date: 2020-10-01

Permit Closure Date: 2022-04-25

Issuing Organization: Summer Village of Island Lake

Permit Issuer: Khushboo Sharma

DOP Number: P7283

Inspecting Organization: The Inspections Group

Inspecting SCO: Jeff Rion

DOP Number: D10174

### File Review

Building	a.	Construction Document Review	
		Was a construction document review required?	Yes
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	Yes
	ii.	Professional involvement occurred as required in the municipality's QMP.	Yes
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	Yes
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes
	c.	Orders	
	i.	Was an order issued?	No
	ii.	If yes, the order is registered with the Council.	
	d.	Variances	
	i.	Was a variance issued?	No
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	Yes
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes
	v.	Was the permit closed with an unsafe condition?	No
	vi.	Did the inspections identify deficiencies?	Yes
	1.	Were the deficiencies resolved prior to permit closure?	Yes
	2.	Were the deficiencies an unsafe conditions?	No
	3.	Was a verification of compliance accepted?	Yes
Electrical	a.	Construction Document Review	
		Was a construction document review required?	No
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	
	ii.	Professional involvement occurred as required in the municipality's QMP.	
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes

Electrical	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes
	c.	Orders	
	i.	Was an order issued?	No
	ii.	If yes, the order is registered with the Council.	
	d.	Variances	
	i.	Was a variance issued?	No
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	Yes
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes
	v.	Was the permit closed with an unsafe condition?	No
	vi.	Did the inspections identify deficiencies?	No
	1.	Were the deficiencies resolved prior to permit closure?	
	2.	Were the deficiencies an unsafe conditions?	
	3.	Was a verification of compliance accepted?	
Gas	a.	Construction Document Review	
		Was a construction document review required?	No
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	
	ii.	Professional involvement occurred as required in the municipality's QMP.	
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes
	c.	Orders	
	i.	Was an order issued?	No
	ii.	If yes, the order is registered with the Council.	
	d.	Variances	
	i.	Was a variance issued?	No
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	Yes
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes
	v.	Was the permit closed with an unsafe condition?	No
	vi.	Did the inspections identify deficiencies?	No
	1.	Were the deficiencies resolved prior to permit closure?	
	2.	Were the deficiencies an unsafe conditions?	

<b>Gas</b>	3.	Was a verification of compliance accepted?	
<b>Plumbing</b>	a.	Construction Document Review	
		Was a construction document review required?	No
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	
	ii.	Professional involvement occurred as required in the municipality's QMP.	
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes
	c.	Orders	
	i.	Was an order issued?	No
	ii.	If yes, the order is registered with the Council.	
	d.	Variances	
	i.	Was a variance issued?	No
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	Yes
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes
	v.	Was the permit closed with an unsafe condition?	No
	vi.	Did the inspections identify deficiencies?	No
	1.	Were the deficiencies resolved prior to permit closure?	
	2.	Were the deficiencies an unsafe conditions?	
	3.	Was a verification of compliance accepted?	
<b>Private Sewage</b>	a.	Construction Document Review	
		Was a construction document review required?	Yes
		If yes, Please verify the following	
	i.	Plans were reviewed as prescribed in the municipality's QMP.	Yes
	ii.	Professional involvement occurred as required in the municipality's QMP.	Yes
	iii.	Plans were reviewed and approved by an SCO with the proper certification.	Yes
		Note: Seek the assistance of an SCO to answer questions i and ii if necessary.	
	b.	Permit Issuance	
		Please verify the following:	
	i.	The permit is compliant with the section 21 and 22 of the Permit Regulation	Yes
	ii.	The permit was approved and signed by a Permit Issuer with the proper designation.	Yes
	iii.	The permit was issued in compliance with the Permit Regulation and the approved QMP.	Yes
	iv.	The permit was monitored in compliance with section 20 or 25 of the Permit Regulation, whichever is applicable.	Yes
	c.	Orders	
	i.	Was an order issued?	No
	ii.	If yes, the order is registered with the Council.	
	d.	Variances	



Private Sewage	i.	Was a variance issued?	No
	ii.	If yes, the variance is registered with the Council.	
	e.	Inspections and File Closure	
		Please verify the following:	
	i.	Inspections completed within the prescribed time frame.	Yes
	ii.	The mandatory minimum number of inspections required by the municipality's QMP were completed	Yes
	iii.	The inspection reports describe the "work in place" at the time of inspection	Yes
	iv.	An SCO with the proper certification and designation completed the inspections.	Yes
	v.	Was the permit closed with an unsafe condition?	No
	vi.	Did the inspections identify deficiencies?	No
	1.	Were the deficiencies resolved prior to permit closure?	
	2.	Were the deficiencies an unsafe conditions?	
	3.	Was a verification of compliance accepted?	

### Annual Internal Review Findings

Use the results of the File Review and any other information to answer the following questions

1. Are there any notable issues with respect to the accreditation that was discovered through the completion of the Annual Internal Review?

There were no notable issues with respect to accreditation.

2. Any other general comments, concerns or issues the municipality would like to raise with the Administrator and council in regards to its accreditation or operation of the safety codes system.

The Summer Village of Island Lake strives to improve our Safety Codes processes and delivery program on an ongoing basis.

### Municipal Acknowledgement and Signature

Signature: Victoria Message

Date: 2023-02-17

Job Title: QMP Manager

Note: This information is being collected for the purpose of administering and monitoring organizations accredited under the Safety Codes Act. The information collected will be managed in compliance with section 33,39 and 40 of the Freedom of Information and Protection of Privacy Act, section 63 of the Safety Codes Act, and in accordance with the policies, practices and procedures of the Safety Codes Council. Questions about the collection and use of this information can be directed to the Safety Codes Council at 780-413-0099, or toll-free at 1-888-413-0099.

### For Safety Council Use Only

#### Administrator of Accreditation Review and Approval

Signature: 

Date: 2023-03-02


## Greater North Foundation concern re MD Bonnyville request

Shirley Surgenor <shirley.surgenor@gnfoundation.ca>

Thu 3/2/2023 12:21 PM

To: Chad Newton <chad.newton@islandlake.ca>

Cc: svislandlake wildwillowenterprises.com <svislandlake@wildwillowenterprises.com>

 3 attachments (416 KB)

SV Island Lake letter re MD Bonnyville request.pdf; MD Bonnyville Impact Historical Data.xlsx; MD Bonnyville letter to Minister Nixon.pdf;

Good Afternoon,

Please find attached documents regarding a request made to the Honourable Jeremy Nixon by the MD of Bonnyville to revise the boundaries of the Greater North Foundation.

Our Board is concerned. Should Minister Nixon change the boundaries as per the request from the MD of Bonnyville, this would have a financial impact on the rate payers of the other 13 contributing member municipalities of the Foundation.

If your council writes the Minister as requested, please cc Greater North Foundation.

If you have any questions, do not hesitate to contact us.

Thank you for your assistance.

Shirley Surgenor, CAO  
Greater North Foundation  
Unit 1, 3603 – 53 St.  
Athabasca, AB  
T9S 1A9  
Ph: 780 675 9660



**COPY**

February 6, 2023

Honourable Jeremy Nixon  
Minister of Seniors, Community and Social Services  
404 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6

Dear Minister Nixon:

**Re: Request to Revise Housing Management Bodies Boundaries**

On April 28, 2021, the Municipal District of Bonnyville No. 87 (M.D.) received approval to annex the lands formerly known as I.D. 349 from the province. The primary housing management body for the M.D. of Bonnyville is the Lakeland Lodge and Housing Foundation which operates two lodges within our municipality. The annexed lands are currently contained in the housing management body boundaries of the Greater North Foundation.

M.D. Council reviewed and discussed the housing management body boundaries and found that the requisition paid to the Greater North Foundation was not benefiting the residents of our community, but rather communities that are not within our jurisdiction. Therefore, the M.D. of Bonnyville No. 87 is formally requesting that the housing management body boundaries be revised to reflect the annexation of the lands formerly known as I.D. 349 prior to the 2024 requisitions.

Thank you for your consideration for an equitable long-term solution and we look forward to your response.

Yours truly,

Barry Kalinski  
Reeve  
Municipal District of Bonnyville No. 87

/gm

cc. Patrick Ferguson, Chair Greater North Foundation  
cc. Chris Vining, Chair Lakeland Lodge and Housing Foundation

GREATER NORTH FOUNDATION

5 Year Requisition History - ID 349 and MD of Bonnyville

Requisitions from ID 349

DEFICIT YEAR	Total GNF Requisition	ID 349 Contribution	Perc of Req
2017	1,147,799	224,076	19.52%
2018	938,171	228,272	24.33%
2019	1,060,909	258,035	24.32%
2020	1,312,198	314,061	23.93%

Average Annual Contribution from ID 349 **23.03%**

Requisitions from MD of Bonnyville

DEFICIT YEAR	Total GNF Requisition	MD Bonnyville Contr.	Perc of Req
2021	1,221,627	277,261	<b>22.69%</b>



## GREATER NORTH FOUNDATION

PH: (780) 675-9660

Unit 1, 3603 – 53 St. Athabasca, AB T9S 1A9

March 1, 2023

S.V. of Island Lake  
Attention: Mayor Chad Newton  
Box 8  
Alberta Beach, AB  
T0E 0A0

Dear Mayor Newton:

The Municipal District (M.D.) of Bonnyville No. 87 has sent a letter to the Honourable Jeremy Nixon Minister of Seniors, Community and Social Services, (copy of letter enclosed) requesting a boundary change for the Greater North Foundation.

This would mean that the lands formally known as Improvement District (I.D.) 349, which were annexed into the boundaries of the M.D. of Bonnyville (via Order in Council 121/2021) would be removed from the Ministerial Order of the Greater North Foundation (the Foundation) which had been amended to include the M.D. of Bonnyville in April of 2021. The Foundation would no longer be able to requisition the section of the M.D. of Bonnyville which was formerly I.D. 349 for lodge operations.

This would mean that the portion of the requisition currently allocated to the M.D. of Bonnyville would need to be distributed to the other member municipalities of the Foundation based on their equalized assessment. Please refer to the enclosed spreadsheet for historical data.

Prior to the land redistribution to I.D. 349, it was known as the Cold Lake Air Weapons Range, and was within the boundaries of Lac La Biche County. The boundaries of Lac La Biche County were changed to exclude the Cold Lake Air Weapons Range and I.D. 349 was established by Order in Council 419/2011 effective January 1, 2012. The Foundation's Ministerial Order was amended in April 2012 to include I.D. 349.

*Our Board of Directors respectfully requests that your Council writes to the Honourable Minister Nixon opposing the request from the M.D. of Bonnyville, to have the boundaries of the Foundation changed and advising the Minister of the impact on your municipality.*

Thank you for your assistance with this matter.

Yours truly,

Shirley Surgenor, CAO

Enclosures: Letter from the M.D. of Bonnyville, Historical data spreadsheet

CC: Wendy Wildman CAO, S.V. of Island Lake



Box 90 Athabasca AB T9S 2A2  
telephone: (780) 675-1117  
facsimile: (780) 675-8881  
email: [arwmisc@mcsnet.ca](mailto:arwmisc@mcsnet.ca)

[www.athabascaregionalwaste.com](http://www.athabascaregionalwaste.com)

Landfill Waste Management / Recycle Processing and Marketing / Waste and Recycle Collection

To All Commission Member Councils

March 8, 2023

Via email: to all administrators

Re: Construction, Renovation and Demolition Waste (CRD)

At a recent Waste Commission Meeting it was reported that not all CRD waste is going to landfill and that it may be being disposed of on County Land(s) in old borrow pits, low areas, or valleys. Contractors that do haul to our landfills have mentioned this to our staff and we do know of some areas in the past where this has occurred.

The Waste Control Regulation states: 23 (1) *that no person shall deposit waste for disposal other than a waste management facility authorized in accordance with this Act and this Regulation.*

After discussion the following motion was made:

RESOLUTION: #22-47      Motion by Ida Edwards for administration to send out a letter to its members to have them review their Demolition Permits to include that Demolition materials be delivered to a registered waste facility to ensure waste materials are being disposed of properly and not on other lands.

**Motion Carried Unanimously.**

If you have any questions about the request to review, please contact your permitting authority to see what options are available to add this to your permit or at least add it to any information you provide your residents.

Thank-you,

A handwritten signature in black ink, appearing to be 'R. Smith', written over a horizontal line.

Robert Smith  
Manager / CAO

Cc: Directors

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**From:** Alison Cairns <[alison@digitalrose.ca](mailto:alison@digitalrose.ca)>

**Sent:** Tuesday, March 7, 2023 4:59 PM

**To:** svislandlake wildwillowenterprises.com <[svislandlake@wildwillowenterprises.com](mailto:svislandlake@wildwillowenterprises.com)>

**Subject:** Update Proposal for Island Lake

Hi Diane,

Can you check with the Island Lake Administration and see if they would be okay with switching to a modernized version of the Island Lake website? You can see the updated version here: [https://digitalrose.ca/clients/island-lake-2023/public\\_html/index.php](https://digitalrose.ca/clients/island-lake-2023/public_html/index.php) It uses all the same content from the current website, but is updated and includes some enhancements behind the scenes.

If they approve the change, we can just switch over to the new version, and continue updating as we have been. The test news articles wouldn't appear on the live site – those were just added in the development version to show how news articles will display.

Thank you,  
Alison

.....  
  
*Alison Cairns*  
*Digital Rose Design Studio*  
Web Design, Development and SEO  
Edmonton, AB  
(780) 914-6748  
[www.digitalrose.ca](http://www.digitalrose.ca)





ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

AR111005

Dear Chief Elected Officials:

My colleague, the Honourable Travis Toews, President of Treasury Board and Minister of Finance, has tabled *Budget 2023* in the Alberta Legislature. I am writing to share information with you about how *Budget 2023* impacts municipalities.

Alberta's government is helping to secure Alberta's future by investing almost \$1 billion to build stronger communities across our province. The Municipal Affairs budget reflects an overall increase of \$45.2 million from the previous budget. These investments will continue to support municipalities in providing well-managed, collaborative, and accountable local government to Albertans.

We have heard frequently how important it is for Alberta municipalities to secure reliable, long-term funding for infrastructure and services in your communities. Through *Budget 2023*, capital support for municipalities is being maintained with \$485 million provided through the Municipal Sustainability Initiative (MSI). In addition, we are doubling MSI operating funding to \$60 million. The estimated 2023 MSI allocations are available on the program website at [www.alberta.ca/municipal-sustainability-initiative.aspx](http://www.alberta.ca/municipal-sustainability-initiative.aspx).

Next year, we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Furthermore, we heard your feedback and, subject to approval by the Legislature, are updating the legislation so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. Based on the most current financial data and subject to approval of the legislation, we anticipate funding for municipalities will increase by 12.6 per cent to approximately \$813 million for the 2025/26 fiscal year.

The federal Canada Community-Building Fund (CCBF), which provides infrastructure funding to municipalities throughout the province, will see an increase of \$11.1 million to Alberta. The estimated 2023 CCBF allocations are available on the program website at [www.alberta.ca/canada-community-building-fund.aspx](http://www.alberta.ca/canada-community-building-fund.aspx).

MSI and CCBF program funding is subject to the Legislative Assembly's approval of *Budget 2023*. Individual allocations and 2023 funding are subject to ministerial authorization under the respective program guidelines. Federal CCBF funding is also subject to confirmation by the Government of Canada. Municipalities can anticipate receiving letters confirming MSI and CCBF funding commitments in April.

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I am pleased to inform you that an additional \$3 million in grant funding is being committed in support of local public library boards, which means an increase of at least five per cent for all library boards. This funding increase will help maintain the delivery of critical literacy and skill-building resources to Albertans. There will also be an increase of \$800,000 in funding to the Land and Property Rights Tribunal to expand capacity for timely surface rights decisions.

Additionally, *Budget 2023* will provide an increase of \$500,000 to provide fire services training grants. Public safety is always a priority, and while we respect that fire services is a municipal responsibility, our government recognizes that a strong provincial-municipal partnership remains key to keeping Albertans safe.

As we all look forward to the year ahead, I want to re-iterate that Alberta municipalities remain our partners in economic prosperity and in delivering the critical public services and infrastructure that Albertans need and deserve. Municipal Affairs remains committed to providing sustainable levels of capital funding, promoting economic development, and supporting local governments in the provision of programs and services.

Alberta's economy has momentum, and we are focused on even more job creation and diversification as we continue to be the economic engine of Canada. At the same time, we recognize Albertans are dealing with the financial pressures of high inflation.

*Budget 2023* will help grow our economy while also strengthening health care, improving public safety, and providing relief to Albertans through the inflation crisis. Alberta's government will do its part by remaining steadfastly committed to responsible management, paying down the debt, and saving for tomorrow.

With these priorities in mind, we will move forward together in fulfilling Alberta's promise and securing a bright and prosperous future for Alberta families.

Sincerely,



Rebecca Schulz  
Minister

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## The Next Greater North Foundation Board of Directors Meeting

Diana Johnston <diana.johnston@gnfoundation.ca>

Thu 3/9/2023 8:50 AM

To: BARRY KALINSKI <bkalinski@md.bonnyville.ab.ca>; BRIAN HALL <bhall@athabascacounty.com>; CAROL MCARTHUR (M) <mcar914@gmail.com>; CAROL MCARTHUR <mcarthur@mcsnet.ca>; CHERI COURTORIELLE <cheri.courtortielle@mdopportunity.ab.ca>; COLETTE BORGUN <colette.borgun@laclabichecounty.com>; CURTIS SCHOEPP <curtisschoepp@gmail.com>; DARLENE BENIUK <darlene.beniuk@laclabichecounty.com>; PATRICK FERGUSON <pferguson@boylealberta.com>; SARA GRALING <councillorgraling@athabasca.ca>; SARA GRALING <sgraling@hotmail.com>

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### For Your Information

The next Greater North Foundation Board of Directors Meeting has been  
Scheduled for;  
March 27, 2023 at 10:00 AM  
at Greater North Administration Office- Athabasca.

Thank you

**Diana F. Johnston**  
Administrative Assistant/  
Rent Assistance Benefit Program

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