

SUMMER VILLAGE OF ISLAND LAKE AGENDA

Tuesday, October 18th, 2022

Via Zoom – 5:00 p.m.

As per Bylaw 02-2016 there will be no audio/video recordings of Meetings

1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	October 18 th , 2022 Regular Council Meeting (that Council approve as is or with additions/deletions as amended)
3.	<u>Minutes:</u> Pages 1-5	a)	September 20 th , 2022 Council Meeting Minutes (that Council approve as is or as amended)
4.	<u>Appointments or Delegation</u>		N/A
5.	<u>Public Hearings</u>	a)	N/A
6.	<u>Bylaws</u>		N/A
7.	<u>Business</u> Pages 6-9	a)	2022 Athabasca County Community Peace Officer Agreement – Administration has received a Community Peace Officer Agreement for a period of one year outlining the Peace Officer duties. The Agreement indicates a cost of \$100/hour and the Summer Village would determine the number of hours per month/season, depending on availability of the Officer. This Agreement has a 60-day termination clause. Once the Summer Village has initiated the Agreement, we can negotiate the requirements. (that the Community Peace Officer Services Agreement between Athabasca County and the Summer Village of Island Lake, be approved and execution authorized) (some other direction as given by Council at meeting time)
	Pages 10-15	b)	Bylaw Enforcement Policy – attached is a very preliminary Bylaw Enforcement Policy for Council review and discussion. This Policy will be required if/once an Agreement is made for Community Peace Officer Enforcement Services and should be considered a work in progress at this time. (that Council accept the Draft Bylaw Enforcement Policy for information and provide feedback on further development) (some other direction as given by Council at meeting time)

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Pages 16-18	c)	<p>Complaint Policy – Councillor Wasmuth has requested that this item be placed on the agenda for discussion and direction on what Council would like to see the Policy encompass. Administration is requesting some definitive direction in moving ahead with the Policy.</p> <p><i>(direction as given by Council at meeting time)</i></p>
Pages 19-29	d)	<p>Athabasca Regional Waste Management Services Commission – this item was deferred from the last meeting pending more information. The Athabasca Regional Waste Management Services Commission was established in 1998 and included the County, the Town of Athabasca and the Municipal District of Lesser Slave River No. 124. This was amended in 2006 to include the Village of Boyle. The Summer Villages, including Island Lake were Municipal Partners at that time. In February 2017, the Summer Village of Island Lake became a full member. Prior to 2014, the resident fee was set at \$125/lot and was based on 351 lots. This fee increased to \$143.08 from 2014 – 2019, which was based on a reduced lot number of 287 and \$145.00 in 2020. This year (2022) the cost increased to \$159.85, which is an annual budget of \$45,877. Council requested this agenda item to discuss possible alternatives.</p> <p><i>(direction as given by Council at meeting time)</i></p> <p><i>(accept the discussion on the Athabasca Regional Waste Management Services Commission for information)</i></p>
Pages 30-38	e)	<p>Fortis Franchise Fee for 2023 – each year Council is provided the information with respect to your franchise fee and Council sets what the franchise fee will be for the subsequent calendar year. Currently your fee is set at 0%, and the cap on fees is 20%. If Council chooses to set the franchise fee to 3%, the estimated revenue generated in 2023 is \$6,650, if Council was to consider an increase to 5%, the estimated revenue generated would be \$11,084. A list showing the % fee for other urban municipalities is attached, along with additional information.</p> <p><i>(that the Fortis Franchise Fee for the Summer Village of Island Lake remain at 0% for 2023)</i></p> <p><i>(that the Fortis Franchise Fee for the Summer Village of Island Lake for 2023 be set at ____%)</i></p>
	f)	<p>New Municipal Office Location – further to the requirement under Section 204 of the Municipal Government Act, a Council must name a place as its' Municipal Office. As the office has now relocated, we will require a motion naming same.</p>

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			<i>(that the Municipal Office location be confirmed as 2317 Township Road 545, NW-28-54-02-W5M, Division 1, Lac Ste. Anne County, Alberta, T0E 1V0.</i>
		g)	
8.	<u>Financial</u>	a)	Forwarded under separate cover as at September 30 th , 2022
9.	<u>Councillors' Reports</u>		
		a)	Mayor Newton
		b)	Deputy Mayor Fisher
		c)	Councillor Wasmuth
10.	<u>Administration Reports</u>	a) b) c) d) e)	To Do List – September 20 th , 2022 (forwarded under separate cover)
11.	<u>Communication and Correspondence</u> <i>Pages 39-43</i>	a)	22DP21-04, Plan 1025731, Blk 7, Lot 6; 62 Spruce Drive, accessory building/shed-garage
	<i>Pages 44-49</i>	b)	22DP23-04, Plan 3857KS, Blk 10, Lot 19; 31 Lakeshore Drive, boathouse, gazebo, deck
	<i>Pages 50-53</i>	c)	22DP24-04, Plan 763TR, Blk 1, Lot 6; 217 Lakeshore Drive, variance to reduce the north side yard setback
	<i>Pages 54-55</i>	d)	Town of Redwater letter to Honourable Ric McIver, Minister of Municipal Affairs regarding library funding.
13.	<u>Closed Session</u>		N/A

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14.	<u>Next Meeting</u>		The next meeting is scheduled for November 15 th , 2022 at 5:00 p.m. Does Council wish to have an in-person meeting and zoom accommodation or via zoom only?
15.	<u>Adjournment</u>		

Next Meetings: ASVA Conference – October 20 & 21 - Nisku
November 15th, 2022 – Regular Council Meeting
December 20th, 2022 – Regular Council Meeting

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 20TH, 2022
VIA TELECONFERENCE/ZOOM

Council: Mayor Chad Newton
Deputy Mayor Alan Fisher
Councillor John Wasmuth

Administration: CAO, Wendy Wildman
Administrative Assistant, Diane Wannamaker
Development Officer, Rick Stuckenberg – via zoom

Public at Large: 0 in person / 1 via zoom

1.	CALL TO ORDER	Mayor Newton called the meeting to order at 5:02 p.m.
2.	AGENDA 22-172	<p>MOVED by Councillor Wasmuth that the September 20th, 2022 Agenda be approved with the following additions:</p> <p>7.f) Follow-up on Rural Townhall on issues facing rural municipalities forwarded by Shannon Stubbs and Damien Kurek held on August 31st, 2022</p> <p>7.g) Municipal Planning Commission – discussion</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 22-173 22-174	<p>MOVED by Mayor Newton that the August 16th, 2022 Council Meeting Minutes be approved with the following amendments:</p> <p>Motion 22-132 amended to read:</p> <p>“that Administration amend Policy C-ADM-INFO-1, Administration – Development Officer Information Sharing as discussed and bring back to the next meeting.”</p> <p>Motion 22-140 be amended to “Councillor” Wasmuth</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Newton that the August 29th, 2022 Organizational Meeting Minutes be approved as amended.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 20TH, 2022
VIA TELECONFERENCE/ZOOM

4.	APPOINTMENTS 22-175 22-176 Rick Stuckenberg . Dawn Phillips 22-177	Development Officer, Rick Stuckenberg, 5:11 p.m. MOVED by Deputy Mayor Fisher that the Summer Village obtain the services of a professional biologist to review the current remediation plan provided by the landowner of 231 Lakeshore Drive, and if found deficient, provide comments for compliance. CARRIED MOVED by Mayor Newton that the Development Officer Report be accepted for information, and that the recommendations outlined for compliance on 26 Lakeshore Drive be reviewed and brought back to the next Council meeting. CARRIED Development Officer Rick Stuckenberg left the meeting at 5:51 p.m. Athabasca County Director of Agriculture and Community Services, Dawn Phillips arrived for the meeting at 5:52 p.m. Dawn Phillips left the meeting at 6:12 p.m. MOVED by Mayor Newton that Council accept the presentation by Athabasca County Director of Agriculture and Community Services, Dawn Phillips on the provision of Community Peace Officer services to the Summer Village, and that this be brought back to the next meeting for further discussion. CARRIED
5.	PUBLIC HEARINGS	N/A
6.	BYLAWS	N/A
7.	BUSINESS 22-178	MOVED by Mayor Newton that Policy A-ADM-INFO-1, Administration – Development Officer Information Sharing be brought back to the next meeting with acknowledgement of agreement from the Development Officer with regard to timelines. CARRIED

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 20TH, 2022
VIA TELECONFERENCE/ZOOM

	22-179	MOVED by Mayor Newton that Council accept the Draft Bylaw Enforcement Policy for information and provide feedback on further development. CARRIED
	22-180	MOVED by Mayor Newton that Administration draft a Complaint Policy and forward to Council for review and further that this be brought back to a future meeting. CARRIED
	22-181	MOVED by Deputy Mayor Fisher that the attendance of those Council members that wish to participate in the Alberta Police Service Municipal Engagement Sessions once rescheduled be approved. CARRIED
	22-182	MOVED by Mayor Newton that the attendance of those Council members wishing to attend the 2022 Association of Summer Villages of Alberta Conference and the Annual General Meeting on October 20 th and 21 st , 2022, including rooms if required and expenses, be approved. CARRIED
	22-183	MOVED by Mayor Newton that Council accept the information as provided by Administration confirming that the issues identified by Council facing rural municipalities were forwarded to Shannon Stubbs, MP Lakeland Crowfoot and Damien Kurek, MP Battle River for the Rural Municipalities Townhall Meetings. CARRIED
	22-184	MOVED by Mayor Newton that the update provided on the Municipal Planning Commission be accepted for information and that this be brought back to a future meeting once additional information is compiled. CARRIED
8.	FINANCIAL REPORT 22-185	MOVED by Mayor Newton that the financial report for August 31 st , 2022 be accepted as presented. CARRIED
9.	COUNCIL REPORTS 22-186	MOVED by Deputy Mayor Fisher that the discussion on the Regional Waste Management options and copy of the contract be brought back to the next meeting. CARRIED

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 20TH, 2022
VIA TELECONFERENCE/ZOOM

	22-187	MOVED by Mayor Newton that the Council reports be accepted as presented. CARRIED
10.	ADMINISTRATION REPORTS 22-188	MOVED by Mayor Newton that the Administration Reports be accepted as presented. CARRIED
11.	INFORMATION & CORRESPONDENCE 22-189	MOVED by Mayor Newton that the following correspondence be accepted for information: <ul style="list-style-type: none"> - 22DP10-04, Plan 1123618, Blk 17, Lot 31A; 31 Tranquille Drive, construction of a shop/garage, access and drainage - 22DP14-04, Plan 7820256, Blk 17, Lot 19; 86 Lakeshore Drive, accessory building/shed, access, site grading and drainage - 22DP15-04, Plan 1025731m Blk 7, Lot 5; 72 Spruce Drive, modular home with cistern, in-ground septic collection and holding tank, driveway, on-site parking, site grading and drainage with power, gas and utilities - 22DP16-04, Plan 3857KS, Blk 16, Lot 8; 15 Salmon Street, accessory building/garage with access, on site parking, grading and drainage - 22DP18-04, Plan 3867KS, Blk 14, Lot 13; 159 Lakeshore Drive, modular home with carport, cistern, in-ground septic collection and holding tank, approach, driveway, on-site parking, site grading and drainage with power, gas and utilities - 22DP19-04, Plan 1025731, Blk 7, Lot 7; 58 Spruce Drive, accessory building/shed-garage (40'x50') with power, access, on-site parking, site grading and drainage - 22DP21-04, Plan 1025731, Blk 7, Lot 6; 62 Spruce Drive, accessory building/shed-garage with power, gas, access, on-site parking, site grading and drainage - 22DP22-04, Plan 3867KS, Blk 10, Lot 10; 49 Lakeshore Drive, demolition of cabin and time extension of DP20DP08-04 to complete new home

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 20TH, 2022
VIA TELECONFERENCE/ZOOM

		<ul style="list-style-type: none">- Rural Municipalities Townhall Follow-up – September 8, 2022 email from Shannon Stubbs, MP Lakeland Crowfoot and Damien Kurek, MP Battle River outlining the top issues facing rural municipalities resulting from the Rural Municipalities Townhall meetings and correspondence submitted.- Northern Lights Library Board email of September 12, 2022 advising of an increase in fees for 2023. For the Summer Village of Island Lake, this will mean an increase from \$2,541.78 to \$2,579.91, an over-all increase of \$38.13.- Northern Lights Library System, August 31st, 2002 letter to the Honorable Ric McIver, Deputy Leader, Minister of Transportation and Minister of Municipal Affairs requesting consideration to commit with local municipalities to increase funding to at least meeting inflation for library services. <p style="text-align:right">CARRIED</p>
12.	CLOSED MEETING	N/A
13.	NEXT MEETING	Next meeting is scheduled for October 18 th , 2022 and will be via zoom.
14.	ADJOURNMENT	The meeting adjourned at 7:07 p.m.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

MEMORANDUM OF AGREEMENT made in duplicate as of the ____ day of _____, 2022.

BETWEEN:

ATHABASCA COUNTY
a Municipal Corporation in the Province of Alberta
(hereinafter called the "County")

OF THE FIRST PART

- and -

THE SUMMER VILLAGE OF _____
a Municipal Corporation in the Province of Alberta
(hereinafter called the "Village")

OF THE SECOND PART

WHEREAS the Council of the Village has approved entering into an agreement with the County to obtain Community Peace Officer Services;

AND WHEREAS the Council of the County desires to enter into an agreement with Village to provide Community Peace Officers Services;

AND WHEREAS the County employs Community Peace Officers ("Peace Officer") to supply enforcement services to the County;

AND WHEREAS the Peace Officers employed by the County have been appointed by the Alberta Solicitor General and Public Security as having jurisdiction to enforce the following within the boundaries of the province of Alberta;

- The Animal Protection Act, Dangerous Dog Act, Environmental Protection and Enhancement Act, Part 9, Division 2, Forest and Prairie Protection Act, Forests Act, Fuel Tax Act, Gaming, Liquor and Cannabis Act, Highway Development and Protection Act, Petty Trespass Act, Provincial Administrative Penalties Act, Provincial Offences Procedure Act, Tobacco, Smoking, and Vaping Reduction Act, Traffic Safety Act and Trespass to Premises Act.

AND WHEREAS the Alberta Peace Officer's ACT, Revised Statutes of Alberta 2000, Chapter p- 3.5, requires that an agreement be entered between the County and the Village respecting the provisions of Peace Officer Services.

THEREFORE, this Agreement and parties hereto agree as follows:

1. This Agreement shall be for a term of one year, commencing on the date signed and concluding on the Anniversary date.
2. The County agrees to supply the Village Peace Officer Services through the Peace Officers employed by the County. The Peace Officer services provided to the Village;

- a) enforcement of select Provincial Statutes within the boundaries of the Village that are compatible with the Peace Officer's provincial appointment as per the Alberta Peace Officer Act, Regulations and provincial Justice and Selector General policy.
 - b) enforcement of the above listed Provincial Legislation, as amended from time to time, within the boundaries of the Village,
 - c) enforcement of the above will occur as follows:
 - i) In accordance with the County Enforcement Services Policy and Procedures Manual, as amended from time to time, the Alberta Justice and Solicitor General Peace Officer Program Policy and Procedures Manual as amended from time to time, and the Alberta Peace Officers' Act and Regulations.
 - ii) To a level of service similar to that provided by the Peace Officers to the County.
 - d) For the purposes of the applicable Provincial Statutes and Municipal Bylaws relating to the Peace Officers, The Village shall designate The County's Peace Officers as its Peace Officers as required.
 - e) The Village Chief Administrative Officer (CAO) shall appoint County Peace Officers as Bylaw Enforcement Officers for the Village for the issuance of various orders under the Municipal Government Act as required. All required Oaths shall be administered by the Village.
 - f) Both the County and the Village shall take all necessary steps to obtain any necessary Provincial approvals for the County to provide the services under this contract. The Peace Officer Appointments must include the municipal boundaries of the Village and include the Provincial Highways; _____ that run through the Village.
3. Subject to the following, the County agrees to supply Peace Officer Services as requested by the Village, subject to availability of an officer, and
- a) Any time spent during the performance of court duties or administration therein; any disciplinary or investigative proceedings stemming from any Peace Officer services in or on behalf of the Village; any time spent travelling to a specific area of concern on the Village's behalf; and any time spent on clerical duties as a result of Peace Officer services delivery in or on behalf of the Village shall be included in the calculation of hours.
 - b) The Village will provide office space, support staff, and assistance as required.
 - c) While on duty to the Village, the County Peace Officer shall report to, be supervised by, and take duty assignments from the CAO of the Village or the CAO's designate.
4. It is understood that the Peace Officer Services will be scheduled to be provided during the County Enforcement Services regularly scheduled shift hours.
- a) The travel time to and from the Village shall not be calculated of time and no mileage charge assessed for travel;
 - b) If there are any additional fees to be paid by the County to enact this agreement levied by the Solicitor General Public Security and Peace Officer Program, to make the necessary

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amendments for the County Peace Officer(s), then the Village agrees to reimburse the County for these fees.

5. The Village agrees to pay to the County \$100.00 per hour during the duration of this agreement.
 - a) Peace Officer Services shall be billed by the County's Account Receivable Department monthly for services were provided. The Village shall pay the billed amount within thirty days of the billing date.

Peace Officer Services called in or acting in an emergency situation in the Village, or pursuant to the activation of the Regional Emergency Management Plan, may not be subject to hourly billing at the discretion of County Council.

6. The Village shall add the County as a named insured under the Village's general liability insurance policy, for the purposes of the services provided under this Agreement. This insurance coverage shall be maintained by the Village in full force and effect throughout the currency of this Agreement.
7. The Village acknowledges that any complaint received by it with respect to the provision of Peace Officer Services by Peace Officers pursuant to this Agreement shall be immediately forward to the Director of Agriculture and Community Services of the County.
 - a) Any disciplinary action taken against the Peace Officer as a result of the complaint shall be administered by the County.
 - b) The County will advise the Village CAO in writing of the final decision or outcome of any complaint investigation resulting from the County Peace Officer(s) actions within the Village boundaries.
 - c) Should a dispute arise, the County Manager and the Village CAO will determine a resolution through discussion and consensus, or if that fails; a resolution shall be sought through a meeting with each council.
8. If the appointments of the Peace Officers from the Alberta Justice and Solicitor General Department for the jurisdiction of the County are terminated, then this Agreement will similarly immediately be terminated.
9. All fine revenue generated through this Memorandum of Agreement is to be paid to the Village.
10. Either party may terminate this agreement by giving the other party sixty (60) days' notice in writing of its intention to terminate this Agreement whereupon this Agreement shall terminate at the end of the sixty (60) day period.
 - a) Contract renewals will be available subsequent to this agreement as determined and agreed upon by both parties.

11. The representatives of the parties and the address for the notices for the purposes of this agreement are as follows:

Athabasca County
County Manager
3602-48 Avenue
Athabasca, Alberta T9S 1M8

And

Summer Village of _____

IN WITNESS WHEREOF the parties have executed this Agreement as of the date first above written.

Reeve
Athabasca County

Mayor
Summer Village _____

County Manager
Athabasca County

CAO
Summer Village _____



Summer Village of Island Lake

Council Policy

Number	Title			
	Bylaw Enforcement Policy			
Approval	Approved		Last Revised	
(CAO initials)	Resolution No:		Resolution No:	
	Date:		Date:	

1. PURPOSE

- 1.1 To provide a formal policy and procedure governing the handling of Municipal Bylaw complaints by the Municipality and to ensure standardized, thorough, prompt and courteous receipt, processing, investigation and resolution thereof.
- 1.2 The Municipality is committed to the delivery of Community Peace Officer enforcement services in a timely and effective manner. The goal of these services is to achieve compliance with Municipal Bylaws through education and enforcement.
- 1.3 The Municipality shall operate on a reactive complaint-based process in regard to Municipal law enforcement with the exception of a violation that is an immediate threat to health or safety.

2. DEFINITION

- 2.1 **Administrator** means the Chief Administrative Officer (CAO) of the Summer Village of Island Lake
- 2.2 **Complaint** means a complaint received by the Municipality, wherein the complainant provides their full name, address, phone number and nature of complaint that can be verified by the Community Peace Officer, in writing using the required form submitted to the Municipality
- 2.3 **Community Peace Officer** means a person appointed by the Municipality for the purpose of Municipal law enforcement including but not limited to a Building Inspector, Bylaw Enforcement Officer, Police Officer and a person authorized by Council or an assigned individual with the responsibility for enforcing and administering this Policy.
- 2.4 **Municipality** means the Municipality of the Summer Village of Island Lake.



Summer Village of Island Lake

Council Policy

- 2.5 **Spite Complaint**, also known as **Frivolous and Vexatious** complaint, means a complaint submitted with ill will or with the intention of malice towards another person and may include retaliatory complaints and civil disputes. A spite complaint may also be defined as a complaint that is part of a pattern of conduct by the complainant that amounts to an abuse of the complaint process. Such a pattern occurs when on three (3) or more occasions a complaint comes forward on a matter a Community Peace Officer or Administration has already dealt with. After discussing it with the CAO, the determination of a complaint being a spite complaint shall be at the discretion of the Community Peace Officer.

3. BYLAW INVESTIGATION AND ENFORCEMENT POLICY AND PROCEDURE

- 3.1 The Municipality shall only respond to complaints received from a complainant who provides their full name, telephone number, address and nature of the complaint in writing. Anonymous and/or incomplete complaints shall not be investigated:
- a) A Community Peace Officer may undertake an investigation on their own initiative upon observation of a possible situation of a Bylaw violation where the matter is of an immediate threat to health or safety.
 - b) Municipal staff may assist the public by providing Bylaw information but will not provide opinions regarding the appropriateness of any proposed activity.
- 3.2 The name and personal information provided by the complainant shall remain in the strictest confidence in accordance with *Free of Information and Protection of Privacy Act* and shall not be intentionally divulged to any member of Council, non-essential municipal staff, or the public unless so ordered by a Court or other tribunal or body of competent jurisdiction.
- 3.3 A Community Peace Officer may conduct a preliminary review of the complaint to verify the information provided and research any supporting documentation which may be available in municipal records.
- 3.4 A Community Peace Officer may call the complainant, when necessary, for further details or to confirm or clarify information provided within the formal complaint.
- 3.5 A Community Peace Officer may attend the site to investigate the activity to determine if a Municipal or Provincial Bylaw contravention exists.



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- 3.6 If a Community Peace Officer is unclear of a possible contravention, they may seek the advice of the appropriate Municipal staff, who in turn may contact the Municipal Solicitor for further direction.
- a) A Community Peace Officer may provide the information required to the appropriate party so that an informed determination can be provided and where necessary the appropriate actions initiated.
- 3.7 Where a violation of a Municipal Bylaw is determined by a Community Peace Officer, excluding set fine situations or documented, chronic violations or where otherwise warranted, a Community Peace Officer may provide an initial warning to the person by any of the following four (4) methods:
- a) In person;
b) By telephone;
c) Email or;
d) In writing.
- 3.8 Notwithstanding Section 3.7 of this Policy; in situations wherein set fines have been established for violations of a Municipal Bylaw, a Community Peace Officer may, upon confirmation of the existence of a violation, immediately issue an offence notice/ticket.
- 3.9 Notwithstanding Sections 3.7 or 3.8 of this Policy; where provided for by Municipal Bylaw or otherwise a Community Peace Officer may issue an emergency order to remedy a violation in lieu of an initial warning when such a violation poses an immediate threat to health or safety.
- 3.10 When compliance with the warning and/or order is confirmed, a Community Peace Officer shall enter the complaint finalized date in the Bylaw matters database and close the file.
- 3.11 If the warning and/or order has not been complied with within the specified time, the Community Peace Officer may review the non-compliance with the CAO.



Summer Village of Island Lake

Council Policy

- 3.12 Following discussions with the CAO pursuant to Section 3.11 of this Policy, a Community Peace Officer shall determine whether to attempt a second written warning or proceed with the actions necessary to address the situation in accordance with Municipal Bylaws or otherwise:
- a) If a second written warning or formal order is issued, a Community Peace Officer shall determine a final time period to achieve compliance
 - b) If legal action is required, a Community Peace Officer shall recommend to the CAO to proceed with legal action when it appears obvious compliance is not forthcoming
 - c) At any stage of the enforcement process, if, in the opinion of the CAO the matter is of significant consequence, the matter may be brought before Council for direction
- 3.13 Spite Complaints or complaints based on neighbor disputes shall not be investigated by a Community Peace Officer unless deemed to be an immediate threat to health and safety.
- 3.14 Failure to comply with any provision of this Policy shall not invalidate any proceeding or any step, document or order in a proceeding otherwise in accordance with any Municipal Bylaw, Provincial or Federal legislation.
- 3.15 Frivolous and vexatious complaints will not be investigated unless deemed by the Community Peace Officer to be an immediate threat to health and safety.
- 3.16 In situations where multiple complaints are received from a single person at one time, or where a single person continuously submits a variety of complaints on an ongoing basis, the Community Peace Officer, with confirmation from the CAO, are given the discretion to decide on an appropriate level of response to such complaints. The level of response may include a decision to act on some or all of the complaints, to not act on some or all of the complaints, or to assign priority to some or all of the complaints.
- 3.17 If a decision not to act is reached, this will be conveyed to the complainant in writing.



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- 3.18 In making a decision on the appropriate level of response to such complaints, staff will have regard to the following criteria:
- safety factors;
 - available resources;
 - potential impact on the complainant;
 - impact on the immediate neighborhood;
 - complaints that appear to result from a vendetta or retribution, or are otherwise deemed to be frivolous and vexatious;
 - offer for formal remediation
- 3.19 Any decision made under this Policy, including a decision not to respond to a complaint or enforce a Bylaw or a decision by the CAO, may at any time be revisited.
- 3.20 In addition to Municipal Law Enforcement options, persons also have independent legal rights, which may be explored and pursued by said persons.
- 3.21 The Royal Canadian Mounted Police (RCMP) are responsible for emergency situations and should be contacted to deal with issues, including but not limited to loitering, trespassing, noise related neighbor or domestic disputes, possible drug activity, vandalism or other possible criminal activity.
- 3.22 Pursuant to Section 3.2 of this Policy; once a complaint has been filed, other than acknowledgement of receipt of the complaint, no follow-up, involvement, information or correspondence regarding the complaint shall be provided to the complainant as the process is protected by the *Freedom of Information and Personal Privacy (FOIPP) Act*.
- 3.23 Council or Council members shall establish overall priorities for enforcement, enact Bylaws and adopt Bylaw enforcement Policies but shall not get involved in day-to-day Bylaw enforcement decisions.



Summer Village of Island Lake

Council Policy

4. APPLICATION

- 4.1 This Policy shall come into full force and effect on the day it is adopted by the Council of the Summer Village of Island Lake.

Legal References:

Revisions:

Resolution Number	MM/DD/YY



Summer Village of Island Lake

Council Policy

Number	Title			
	Complaint Policy			
Approval	Approved		Last Revised	
(CAO initials)	Resolution No:		Resolution No:	
	Date:		Date:	

1. PURPOSE:

This Policy is intended to enable the Summer Village of Island Lake to promptly and effectively address complaints raised by members of the public. When receiving complaints within the Summer Village, this Policy will help guide the process on how to formally deal with the complaint.

2. DEFINITIONS:

"Complainant" means the person who made a complaint.

3. GENERAL:

- All complaints shall be in writing and signed by the complainant.
- All complaints shall remain confidential, subject to the *Freedom of Information of Personal Privacy (FOIPP)* Act.
- All complainants and property owners shall be treated with respect and courtesy.
- Council shall not get involved in individual enforcement issues but can receive confidential status reports on an issue, for their information only, through a direction to Administration
- **It shall be understood that a complainant cannot seek a remedy by calling a Council member(s)** The Council member shall direct the complainant to provide a written, signed complaint letter addressed to Summer Village Administration to the Summer Village office. By doing so, Administration will ensure compliance with Legislation and Policies. Administration will also advise the complainant, that complaints of an enforcement issue does not involve Council. The complaint shall be logged at the Municipal Office and the Complaint Procedure followed.



Summer Village of Island Lake Council Policy

- Administration shall log the complaint, and within seven (7) business days of receipt of the complaint, shall acknowledge to the complainant in writing that the complaint has been received.
- Administration shall review the issues identified by the complainant and in doing so may:
 - Review relevant Municipal and Provincial legislation;
 - Review the Municipality's relevant Policies and Procedures;
 - Review any existing file documents;
 - Interview applicable parties of the public involved in the issue (if required);
 - Identify actions that may be taken to address the complaint
- Within thirty (30) days of receipt of a complaint, Administration shall provide a response in writing to the complainant. This response shall include:
 - Whether the complaint was substantiated,
 - If the complaint is not substantiated, provide reason(s) of the complain,
 - Any actions the Municipality has, or will take as a result of the complaint,
 - If Administration is unable to provide a response within thirty (30) calendar days, they shall notify the complainant of the delay and provide an estimate of when a response will be provided

1. Municipal Enforcement Complaints:

- a) Complaints in relation to a violation of a Summer Village Bylaw
- b) Complainant will complete the form by clicking on the "Municipal Enforcement Complaint" link on the Summer Village website
- c) Community Peace Officer will receive the complaint and proceed as applicable

2. General Complaints:

- a) Complaint in relation to general activities, not covered under a Summer Village Bylaw or Policy.
- b) Complainant will complete the form by clicking on the "General Complaint Form" link on the Summer Village Website.
 - i. All sections of the form to be filled out by the Complainant, including the signature line, which may be signed electronically.



Summer Village of Island Lake

Council Policy

- ii. By submitting the form, the Complainant understands that, should it be necessary, they must appear before Council, either in person or electronically, to further discuss their complaint.

4. PROCESS

- Administration receives written complaint on complaint form
- Date stamp
- Logs complaint
- Acknowledges receipt to complainant within 7 days
- Investigate the complaint
- Make a decision
- Notify the complainant of the outcome within 30 days of the filing of the complaint
- Files a copy of the decision with supporting documentation
- Report to Council on a _____ basis.

5. APPEAL PROCESS

Once the Municipal has communicated the decision to the complainant, there is no appeal process at the Municipal level.

APPENDIXES:

Will draft these as policy moves forward

Legal References:

Revisions:

Resolution Number	MM/DD/YY



Contacts, Members, and History Profile

Created on 10/27/2020 9:12:22AM

Municipal Code: 0540

Athabasca Regional Waste Management Services Commission

Web Site: www.athabascaregionalwaste.com

Email: arwmisc@mcsnet.ca

PO Box 90
Athabasca, AB T9S 2A2
Phone: 780-675-1117
Fax: 780-675-8881

Chairperson

Kevin Haines

Email: khaines@athabascacounty.com

Manager/Chief Administrative Officer

Robert Smith

Email: arwmisc@mcsnet.ca

Members of the Regional Services Commission

Athabasca County	Municipal District of Lesser Slave River No. 124
Town of Athabasca	Village of Boyle
Summer Village of Bondiss	Summer Village of Island Lake
Summer Village of Island Lake South	Summer Village of Mewatha Beach
Summer Village of South Baptiste	Summer Village of Sunset Beach
Summer Village of West Baptiste	Summer Village of Whispering Hills

Regional Services Commission History

Status:	Solid Waste	Effective Date:	September 01, 2020
		Authority Date:	August 19, 2020
Authority:	Ministerial Order No. MSD: 072/20		
Comments:	The Ministerial Order to establish Regional Services Commission, pursuant to s. 602.47(8) of the Municipal Government Act.		
Status:	Solid Waste	Effective Date:	September 01, 2020
		Authority Date:	July 23, 2020
Authority:	Order In Council 227/2020, Alberta Regulation 122/2020		
Comments:	The Lieutenant Governor in Council makes the Regional Services Commissions Repeal Regulation (O.C. 227/2020) on July 23, 2020 pursuant to s. 602.02 and 602.4 of the Municipal Government Act.		

The Regional Services Commission Profiles are a compilation of information about Regional Services Commissions in the Province of Alberta. The information is based on reports submitted and data made available to Alberta Municipal Affairs as of today. The Ministry is not responsible for the accuracy of the information. Users are encouraged to verify the accuracy of the information contained in the Municipal Profiles before relying on it.

Athabasca Regional Waste Management Services Commission

<u>Status:</u>	Solid Waste	<u>Effective Date:</u>	September 27, 2006
		<u>Authority Date:</u>	September 27, 2006
<u>Authority:</u>	Order In Council 466/2006, Alberta Regulation 233/2006		
<u>Comments:</u>	The list of member municipalities was amended to include the Village of Boyle.		

<u>Status:</u>	Solid Waste	<u>Effective Date:</u>	December 09, 1998
		<u>Authority Date:</u>	December 09, 1998
<u>Authority:</u>	Order In Council 518/1998, Alberta Regulation 259/1998		
<u>Comments:</u>	Athabasca Regional Waste Management Services Commission is established. The member municipalities are: The County of Athabasca No. 12, Town of Athabasca, and Municipal District of Lesser Slave River No. 124.		



Box 90 Athabasca AB T9S 2A2
telephone: (780) 675-1117
facsimile: (780) 675-8881
email: arwmisc@mcsnet.ca

ORIGINAL

www.athabascaregionalwaste.com

Landfill Waste Management / Recycle Processing and Marketing / Waste and Recycle Collection

Summer Village of Island Lake
Box 8
Alberta Beach AB T0E 0A0

October 20, 2021

email: svislandlake@willowenterprises.com

Re: Fees Bylaw 01-22:

Dear Member,

In October of 2020 the Board of Directors directed administration to review and bring forward alternative deficit sharing scenarios that would replace the current use of dwelling counts per member By-Law 01-20. Scenarios such as usage, per capita, and municipal assessments were reviewed and the selected choice was based on usage percentages. Each year the percentages will be reviewed based on data collected by the Commission and if needed may be adjusted for the following year.

The attached Fees Bylaw 01-22 along with User Fees Schedule "A" and Member Requisition Fees Schedule "B" attached were adopted along with a 2% increase to the Member Requisition Fees (schedule "B") at the October Meeting and are effective for the 2022 year.

If you have any questions please contact myself at any of the means above.

Sincerely,

A handwritten signature in black ink, appearing to be 'R. Smith', written over a horizontal line.

Robert M. Smith
CAO / Manager

Athabasca Regional Waste Management Services Commission

BYLAW No. 01 - 22

BEING A BYLAW OF THE BOARD OF DIRECTORS OF THE ATHABASCA REGIONAL WASTE MANAGEMENT SERVICES COMMISSION GOVERNING THE FEES OF THE COMMISSION

WHEREAS the Athabasca Regional Waste Management Services Commission has been established by Alberta Regulation 259/1998 as amended from time to time and made pursuant to the *Municipal Government Act, R.S.A 2000, c. M-26*;

AND WHEREAS the Athabasca Regional Waste Management Services Commission is a continued Commission pursuant to s.602.47 of the Municipal Government Act, RSA 2000, c. M-26

AND WHEREAS the Board of Directors of the Athabasca Regional Waste Management Services Commission now wishes to make a Bylaw pursuant to section 602.07 (1) (b) of the *Municipal Government Act* governing the fees to be charged by the Commission to its customers and members;

WHEREAS Bylaw No. 01 - 20 was adopted, and the Board wishes to repeal that bylaw.

NOW THEREFORE the Board of Directors of the Commission enacts the following:

1. DEFINITIONS

- 1.1 "Act" means the *Municipal Government Act, R.S.A 2000, c. M-26*;
- 1.2 "Board" means the Board of Directors of the Commission;
- 1.3 "Commission" means the Athabasca Regional Waste Management Services Commission
- 1.4 "Member(s)" mean the municipal member as set out in the Regulation;
- 1.5 "Regulation" means Alberta Regulation No. 259/1998 as amended from time to time.
- 1.6 "Commission Area" means all area within the boundaries of the Athabasca County and the eastern half of the MD of Lesser Slave River.
- 1.7 "Users" means a resident, commercial business, institution, municipal entity and non-members.
- 1.8 "User Fees" mean fees that are collected from users of Commission Facilities for services or products offered by the Commission.
- 1.9 "Deficit Requisition Fees" means fees that are collected from all members within the Commission area to fund Commission operations.
- 1.10 "Non-Member" means non-participating members and their users and users from outside the Commission area.
- 1.11 "Customers" means users, members, municipal partners and non-members.

2. USER FEES

- 2.1 The Board shall set User Fees for services and products the Commission offers to all residents, commercial businesses, institutions, municipal entities and non-members.
- 2.2 The fees shall be set in Schedule "A" which is attached and amended from time to time.
- 2.3 User fees and applicable surcharges shall be collected from users at the point of service.

3. MEMBER REQUISITION FEES

3.1 Upon an annual review the Board shall:

3.1.1 Set the Members Percent share of the deficit.

3.1.2 Set the Annual Total Member Requisition.

3.2 The Member Percentages and the Annual Member Requisition shall be set in Schedule "B" of which is attached and amended from time to time.

3.3 The Municipal Members are the following:

- Athabasca County
- MD of Lesser Slave River
- Town of Athabasca
- Village of Boyle
- Summer Village of Bondiss
- Summer Village of Mewatha Beach
- Summer Village of South Baptiste
- Summer Village of West Baptiste
- Summer Village of Whispering Hills
- Summer Village of Island Lake
- Summer Village of Island Lake South
- Summer Village of Sunset Beach

3.4 The annual Member Requisition Fee shall be prorated and invoiced monthly to each member within the Commission.

3.5 All invoice payments shall be due within 30 days from the date of invoice and payments not received within 60 days shall be charged 12% interest per annum.

3.6 The effective date of this bylaw shall be January 1st, 2022.

READ FOR A FIRST TIME this

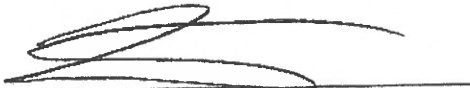
4th Day of October 2021

READ FOR A SECOND TIME this

4th Day of October 2021

READ FOR A THIRD and FINAL TIME this

4th Day of October 2021



CHAIR PERSON



MANAGER

Athabasca Regional Class II Landfill

Surcharges based on
Recyclable Mat'l Content.
(Policy No. 005)
10% 25% 50%

Residential Household Waste	Price Rates			
1 – 500kg's (Member and Partner Residents Only)	No Charge			
501 Kg's and Over	\$ 80.00/tonne	\$88.00	\$100.00	\$120.00
Municipal Solid Waste	\$ 80.00/tonne			
Construction and Demolition Waste	\$ 100.00/tonne	\$110.00	\$125.00	\$150.00

UN-SORTED LOADS: loads containing materials that could have been diverted ie: wood waste, metals, hard plastics, cardboard, concrete, rock or asphalt etc. **\$\$ DOUBLE** the Applicable Rate

UN-SECURED / UN-TARPED LOADS: 1st Offence - Warning Card / 2nd Offence - use 50% Surcharge

Sorted Dry Inert Waste

Sorted Concrete, Rock, Asphalt	\$ 25.00/tonne
Sorted Scrap Metals	\$ 25.00/tonne
Sorted Clean Wood	\$ 20.00/tonne
Asphalt Shingles	\$ 45.00/tonne

Other Items – Note: Some items below may be accepted at no charge to member residents at this site.

ATV / Seadoo / Snowmobiles / Lawn Tractors	\$ No Charge
Boat / Tent Trailer or Hot Tubs	\$ No Charge
Auto / Holiday Trailers or Truck Campers	\$ 85.00/ea.
Appliances with Freon	\$ No Charge
Commercial Appliances with Freon	\$ Not Accepted
Appliances without Freon	\$ No Charge
(stoves, dishwashers, water heaters, furnaces, clothes washers and dryers)	
Chairs, tables, desks and push lawnmowers	\$ No Charge
Mattresses and Box springs	\$ No Charge

Non-Member Rates:

See Policy Summary Below:

Non-Members may be refused services at any time and may be redirected to the Boyle or Regional Landfill where all types of accepted waste may be allowed at a rate of \$160.00 per metric tonne with a minimum rate charge of \$25.00 per visit.

LOADS OR ITEMS NOT MEETING THE ABOVE EXACT SPECIFICATIONS SHALL BE CHARGED AT THE DISCRETION OF THE SITE OPERATOR.

After Hours Service Charges

816 Packer	\$160.00/hr.
953 Track Loader	\$140.00/hr.
Certified Landfill Operator	\$ 48.00/hr.
Landfill Attendant	\$ 28.00/hr.
Equipment Hauling Charges (if required)	\$150.00/hr.
Each afterhours access + the above applicable rates	\$ 96.00

Special Conditions and Notice apply for the following materials:

- Asbestos Materials – Accepted at discretion of Commission Manager (Tip + Equipment Handling Time)
- Refined Hydrocarbon Contaminated Soils – See Refined Hydrocarbon Soils Policy No. 19

Boyle Transfer Site

Surcharges based on
Recyclable Mat'l Content.
(Policy No. 005)

Residential Household Waste	Price Rates	10% 25% 50%		
26" X 36" Bag or Similar	\$ 2.00/bag	\$ 2.25	\$ 2.50	\$ 3.00
Burn Barrel or Fireplace Ash	\$ 2.00/bag	\$ 2.25	\$ 2.50	\$ 3.00
Grass Clippings and Compostables	\$ 2.00/bag	\$ 2.25	\$ 2.50	\$ 3.00
Bag Discounts: 3bags for \$5 4bags for \$7	5-7bags + \$2/bag			
½ - ¾ Ton Truck (full size) or Similar	\$ 15.00/load	\$16.50	\$18.00	\$22.50
1 Ton Farm Truck or Similar	\$ Not Accepted			

Member residents with household waste may haul direct to Regional Landfill up to 500kgs at no cost.

Construction and Demolition Waste (C&D) – Hauled by Resident

½ - ¾ Ton Truck (full size) or Similar	\$ 40.00/load
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Other Items – Note: Some items below may be accepted at no charge at this site.

ATV / Seadoo / Snowmobiles / Lawn Tractors	\$ No Charge
Boat / Tent Trailer or Hot Tubs	\$ No Charge
Auto / Holiday Trailers or Truck Campers	\$ 85.00/ea.
Appliances with Freon	\$ 20.00/ea.
Commercial Appliances with Freon	\$ 60.00/ea.
Appliances without Freon	\$ 10.00/ea.
(stoves, dishwashers, water heaters, furnaces, clothes washers and dryers)	
Chairs, tables, desks, BBQ's & push lawnmowers	\$ No Charge
Mattresses and Box springs	\$ No Charge

UN-SORTED LOADS: loads containing materials that could have been diverted. ie: wood waste, metals, hard plastics, cardboard, concrete, rock or asphalt etc. **\$\$\$DOUBLE** the Applicable Rate.

UN-SECURED / UN-TARPEDED LOADS: 1st Offence - Warning Card / 2nd Offence - use 50% Surcharge

Boyle Class III Landfill

Sorted Scrap Metals, Clean Wood, Brush, Concrete, Rock and Asphalt

½ - ¾ Ton Truck (full size) or similar	\$ 15.00/load
1 Ton Farm Trucks or Dump Trailers	\$ 30.00/load
Tandem Trucks, Pups, Wagons and End Dumps	\$ 20.00/cu.yd or \$20.00/tonne

Construction and Demolition Waste <100mt	\$ 80.00/tonne	Asphalt Shingles	\$45.00/tonne
Construction and Demolition Waste >100mt	\$ 60.00/tonne	(per approved project/customer by management)	
Construction and Demolition Waste >200mt	\$ 50.00/tonne	(per approved project/customer by management)	

LOADS OR ITEMS NOT MEETING THE ABOVE EXACT SPECIFICATIONS SHALL BE CHARGED AT THE DISCRETION OF THE SITE OPERATOR.

Non-Member Rates:

See Policy Summary Below:

Non-Members may be refused services at any time and may be redirected to the Boyle or Regional Landfill where all types of accepted waste may be allowed at a rate of \$160.00 per metric tonne with a minimum rate charge of \$25.00 per visit.

After Hours Service Charges

816 Packer	\$160.00/hr.
953 Track Loader	\$140.00/hr.
Certified Landfill Operator	\$ 48.00/hr.
Landfill Attendant	\$ 28.00/hr.
Equipment Hauling Charges (if required)	\$150.00/hr.
Each afterhours access + the above applicable rates	\$ 96.00

Perryvale, Colinton, Whispering Hills, Grassland And Wandering River Transfer Sites

The general rule for the acceptance of materials at the above sites is that only local Household – Residential Waste (ie: from local land, farm, acreage and home owners) is accepted. Commercial and Construction Waste from business, contractors or industry should be directed to the Athabasca Transfer Site, the Athabasca Regional Landfill or the Boyle Landfill.

Residential Household Waste	Price Rates	Surcharge based on Recyclable Mat'l Content. (Policy No. 005)		
		10%	25%	50%
26" X 36" Bag or Similar	\$ 2.00/bag	\$ 2.25	\$ 2.50	\$ 3.00
Burn Barrel or Fireplace Ash	\$ 2.00/bag	\$ 2.25	\$ 2.50	\$ 3.00
Grass Clippings and Compostable Material	\$ 2.00/bag	\$ 2.25	\$ 2.50	\$ 3.00
Bag Discounts: 3bags for \$5 4bags for \$7	5-7bags - \$2/bag			
½ - ¾ Ton Truck or Similar	\$ 15.00/load	\$16.50	\$18.00	\$22.50
1 Ton Farm Truck, Dump Trailer or Similar	\$Not Accepted			
Commercial Roll Off Bins	\$Not Accepted			
Commercial Front Lift Compactor Truck	\$Not Accepted			

***Member residents with household waste may haul direct to Regional Landfill up to 500kgs at no charge.**

Construction and Demolition Waste - Hauled by Local Resident **No Commercial Loads or Dump Trailers

½ - ¾ Ton Truck (full size) or Similar \$ 40.00/load

****Re-direct commercial loads, contractors and dump trailers to the Boyle Landfill or the Regional Landfill.**

UN-SORTED LOADS: loads containing materials that could have been diverted, ie: wood waste, metals, hard plastics, cardboard, concrete, rock or asphalt. **SSDOUBLE** the Applicable Rate.

UN-SECURED / UN-TARPED LOADS: 1st Offence - Warning Card / 2nd Offence - use 50% Surcharge

Sorted Scrap Metals or Clean Wood & Brush "No Stumps" **No Commercial Loads – Local Residents Only

½ - ¾ Ton Truck (full size) or similar \$ 15.00/load
1 Ton Farm Trucks or Dump Trailers \$ 30.00/load

Sorted Dry Inert Waste (concrete, rock, dirt, asphalt)

Not Accepted - Redirect to Boyle Landfill or the Regional Landfill.

Other Items – Note: Some of the items below may be accepted at no charge at alternate sites.

ATV / Seadoo / Snowmobiles / Lawn Tractors	\$ 45.00/ea.	(accepted at Regional and Boyle Landfill at No Charge)
Boat / Tent Trailer or Hot Tubs	\$ Not Accepted	(accepted at Regional and Boyle Landfill at No Charge)
Auto / Holiday Trailers or Truck Campers	\$ Not Accepted	(accepted at Regional and Boyle Landfill at \$85.00/ea.)
Appliances with Freon	\$ 20.00/ea.	(accepted at Regional Landfill at No Charge)
Commercial Appliances with Freon	\$ Not Accepted	(accepted at Athabasca and Boyle T. Site at \$60.00/ea.)
Appliances without Freon	\$ 10.00/ea.	(accepted at Regional Landfill at No Charge)
(stoves, dishwashers, water heaters, furnaces, clothes washers and dryers)		
Chairs, tables, desks. BBQ's & push lawnmowers	\$ 5.00/ea.	(accepted at Regional and Boyle Landfill at No Charge)
Mattresses and Box springs	\$10.00/ea.	(accepted at Regional and Boyle Landfill at No Charge)

Non-Member Rates:

See Policy Summary Below:

Non-Members may be refused services at any time and may be redirected to the Boyle or Regional Landfill where all types of accepted waste may be allowed at a rate of \$150.00 per metric tonne with a minimum rate charge of \$25.00 per visit.

LOADS OR ITEMS NOT MEETING THE ABOVE EXACT SPECIFICATIONS SHALL BE CHARGED AT THE DISCRETION OF THE SITE OPERATOR.

26

Athabasca Recycle Facility and Transfer Site

Surcharges based on
Recyclable Mat'l Content.
(Policy No. 005)

Residential Household Waste	Price Rates	10%	25%	50%
26" X 36" Bag or Similar	\$ 2.00/bag	\$ 2.25	\$ 2.50	\$ 3.00
Burn Barrel or Fireplace Ash	\$ 2.00/bag	\$ 2.25	\$ 2.50	\$ 3.00
Grass Clippings and Compostable Material	\$ 2.00/bag	\$ 2.25	\$ 2.50	\$ 3.00
Bag Discounts: 3bags for \$5 4bags for \$7	5-7bags - \$2/bag			
1/2 - 3/4 Ton Truck or Similar	\$ 15.00/load	\$16.50	\$18.00	\$22.50
All Vehicle Types (Household Waste, if weighed)	\$ 85.00/tonne	\$92.00	\$107.00	\$127.00

Note: Member residents with household waste may haul direct to Regional Landfill up to 500kgs at no cost.

Commercial / Municipal Waste Haulers	\$105.00/tonne	\$115.00	\$132.00	\$157.00
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Construction and Demolition Waste

All Vehicle Types	\$ 85.00/tonne	
Asphalt Shingles	\$ 85.00/tonne	(accepted at Regional and Boyle Site at \$45.00/tonne)
Construction Styrofoam	\$170.00/tonne	
Dump Trucks and Trailers	\$170.00/tonne	(accepted at Regional at \$100 and Boyle at \$80/tonne)

Re-direct commercial loads, contractors and dump trailers to the Boyle Landfill or the Regional Landfill.

UN-SORTED LOADS: loads containing materials that could be diverted. ie: wood waste, metals, hard plastics, cardboard, concrete, rock or asphalt. **\$\$ DOUBLE the Applicable Rate.**

UN-SECURED / UN-TARPED LOADS: 1st Offence - Warning Card / 2nd Offence - use 50% Surcharge

Sorted Dry Inert Waste

Concrete, Rock or Asphalt	\$ Not accepted	(accepted at Regional or Boyle Landfill)
Sorted Scrap Metals	\$30.00/tonne	(reduced rate at Regional and Boyle Landfill)
Sorted Clean Wood	\$45.00/tonne	(reduced rate at Regional and Boyle Landfill)
Vinyl Siding	\$60.00/tonne	
Commercial Recyclables**	\$60.00/tonne	Styrofoam and Plastic Film: \$120.00/tonne

(Cardboard, Office Paper, Files for Shredding, Large Plastics, Automotive Bumpers)

**Commission Customers with Service Agreements may be exempt.

Other Items – Note: Some items below may be accepted at no charge to member residents at alternative sites.

ATV / Seadoo / Snowmobiles / Lawn Tractors	\$ 45.00/ea.	(accepted at Regional and Boyle Landfill at No Charge)
Boat / Tent Trailer or Hot Tubs	\$ 85.00/ea.	(accepted at Regional and Boyle Landfill at No Charge)
Auto / Holiday Trailers or Truck Campers	\$ Not Accepted	(accepted at Regional and Boyle Landfill at \$85.00/ea.)
Appliances with Freon	\$ 20.00/ea.	(accepted at Regional Landfill at No Charge)
Commercial Appliances with Freon	\$ 60.00/ea.	
Appliances without Freon	\$ 10.00/ea.	(accepted at Regional Landfill at No Charge)
(stoves, dishwashers, water heaters, furnaces, clothes washers and dryers)		
Chairs, tables, desks, BBQ's & push lawn mowers	\$ 5.00/ea.	(accepted at Regional and Boyle Landfill at No Charge)
Mattresses and Box springs	\$10.00/ea.	(accepted at Regional and Boyle Landfill at No Charge)

Non-Member Rates:

See Policy Summary Below:

Non-Members may be refused services at any time and may be redirected to the Boyle or Regional Landfill where all types of accepted waste may be allowed at a rate of \$150.00 per metric tonne with a minimum rate charge of \$25.00 per visit.

LOADS OR ITEMS NOT MEETING THE ABOVE EXACT SPECIFICATIONS SHALL BE CHARGED AT THE DISCRETION OF THE SITE OPERATOR.

GRASS CLIPPINGS and TREE BRANCHES MAY BE DIRECTED TO TOWN COMPOST AREA.

Athabasca Waste Collection Services

COMMERCIAL FRONT LIFT BIN SERVICE – In Town, Village or Hamlet

Bin Size	3X Weekly	2X Weekly	Weekly	Bi-Weekly	Monthly
3 cubic yard		\$205.00	\$114.00	\$ 92.00	\$ 78.00
4 cubic yard		\$268.00	\$149.00	\$115.00	\$100.00
6 cubic yard	\$474.00	\$394.00	\$218.00	\$156.00	\$124.00
Cardboard Bin		\$109.00	\$ 55.00	(all costs are monthly)	
Delivery / Pick-Up Charges		\$107.00/Hr.			

RURAL RESIDENTIAL - COMMERCIAL FRONT LIFT BIN SERVICE

RURAL RESIDENTIAL - COMMERCIAL FRONT END BIN SERVICE				
Bin Size	Weekly	Bi-Weekly	Monthly	Bi-Monthly
3 cubic yard		\$168.00	\$110.00	\$ 82.50
4 cubic yard		\$180.00	\$145.00	\$109.00
6 cubic yard	\$269.00	\$216.00	\$174.00	\$130.00
Cardboard Bin	\$110.00	(all costs are monthly)		
Delivery / Pick-Up Charges	\$107.00/Hr.			

SMALL BUSINESS WASTE CART SERVICE – In Town Athabasca and Village Boyle Only

Cart Size	Weekly
96 Gallon Waste Cart	\$46.00/Mth.
each additional cart	\$26.00/Mth.
96 Gallon Recycle Cart	\$23.00/Mth.
each additional cart	\$16.00/Mth.

SHORT TERM FRONT LIFT BINS – In the Town of Athabasca and Village of Boyle Only

Bin Size	W.T.C (When They Call)
4 cubic yard	\$120.00/Tip
6 cubic yard	\$140.00/Tip
Bin Delivery / Pick-Up Charge	\$107.00/Hr.
Cardboard Bin	\$ 55.00/Tip
Bin Rental	\$ 3.00/Day after 30 Days
Hourly Service	\$150.00/hr.

ROLL OFF BIN SERVICE – Delivery / Pick-Up Rates Each Bin

Roll Off Bin Flat Rate Service:	\$270.00 (Athabasca County Div. 1,2,3,4,5,7,8,9)
Roll Off Bin Flat Rate Service:	\$370.00 (Athabasca County Div. 6 North of 55 th Parallel)
Roll Off Bin Flat Rate Service:	\$370.00 (Flatbush – Smith Area within MD of Lesser Slave River)

Plus Applicable Waste Facility Tip Fees, Bin Rentals and Other Services as listed below)

Roll Off Bin Rental (short term, up to 20days)	\$15.00/Day (after 7 days up to 20days)
Roll Off Bin Rental (20days to 2 months)	\$300.00/month 10.00/Day
Roll Off Bin Rental (3 to 12 months)	\$240.00/month 8.00/Day
(Roll Off Bin Rental Fees may be dependent on inventory, season and to be determined by management)	

Tarp and Un –Tarp Cost	\$50.00/Bin
Hourly Service	\$135.00/hr.

Non-Member Rates:

See Non-Member Policy

Note: 1) GST is extra on all services above 2.) New and One Time Customers may be required to pay up to three months in advance or up to 100% of agreed upon service price prior to any services provided above. 3.) a Federal Carbon Levy Recovery of 1% shall be added to all the above service levels.

Athabasca Regional Waste Management Services Commission

COMMISSION SERVICE AREA:

Athabasca County and the Eastern half of the MD of Lesser Slave River

2022 MEMBER REQUISITION:

Member	% Share	2022 Requisition
Athabasca County	59.38%	\$ 738,240.31
Town of Athabasca	17.32%	\$ 215,330.45
Village of Boyle	5.57%	\$ 69,248.88
MD of Lesser Slave River	2.44%	\$ 30,335.24
Summer Village of Island Lake	3.69%	\$ 45,875.83
Summer Village of Whispering Hills	2.31%	\$ 28,719.01
Summer Village of Bondiss	2.20%	\$ 27,351.44
Summer Village of Mewatha Beach	2.15%	\$ 26,729.82
Summer Village of Sunset Beach	1.43%	\$ 17,778.44
Summer Village of Island Lake South	1.35%	\$ 16,783.84
Summer Village of West Baptiste	1.10%	\$ 13,675.72
Summer Village of South Baptiste	1.06%	\$ 13,178.42
	100.00%	\$ 1,243,247.40
2022 Annual Requisition		<div style="border: 1px solid black; padding: 2px;">\$ 1,243,247.40</div>

Municipal Code	Municipality	Rate Category	2022 Transmission January to June Actuals	2022 Distribution January to June Actuals	2022 Franchise Fee Revenue January to June Actuals	12 Months Transmission (ESTIMATED)	12 Months Distribution (ESTIMATED)	12 Months Franchise Fee (ESTIMATED)	2023 Proposed Transmission Revenue Change	2023 Proposed Distribution
04-0185	Island Lake	11 - Residential Service	\$ 32,558	\$ 65,995	\$ -	\$ 65,115	\$ 131,900	\$ -	-0.1%	
04-0185	Island Lake	31 - Street Lights	\$ 166	\$ 5,676	\$ -	\$ 332	\$ 11,353	\$ -	-11.6%	
04-0185	Island Lake	38 - Yard Lighting Service	\$ 10	\$ 81	\$ -	\$ 19	\$ 183	\$ -	-11.6%	
04-0185	Island Lake	41 - Small General Service	\$ 954	\$ 1,639	\$ -	\$ 1,907	\$ 3,277	\$ -	-2.7%	
04-0185	Island Lake	41D - Small Gen. Service Flat Rate Only	\$ 121	\$ 312	\$ -	\$ 242	\$ 625	\$ -	-2.7%	
			\$ 33,808	\$ 73,713	\$ -	\$ 67,616	\$ 147,427	\$ -		

2022 Current Franchise Fee	0.00%
Franchise Fee Cap	20%
2022 Estimated Revenue	\$ -
2023 Estimated Franchise Fee Revenue if your Franchise Fee remains the same	\$ -
Franchise Fee Calculator Changes:	
Yellow area is to calculate different franchise fee.	
2023 Proposed Franchise Percentage	3.00%
2023 Estimated Franchise Fee Revenue if your Percentage is changed	\$ 6,650
Difference in Franchise Fees Collected from 2022 to 2023 with Proposed D&T Rate Changes.	\$ 6,650

FORTIS ALBERTA

Franchise Fee Estimating Tool is For Information Purposes Only

This tool is designed for the municipalities to estimate the monthly charges based on a sample fee.

Consumption 640 kWh
Billing Period 30 Days

Existing (Current) Typical Residential Customer Monthly Costs

Rate 11 (Effective Jan.1, 2022) Distribution Tariff Estimated Rate Filing) Based on Current 0% Franchise Fee

Delivery Service Charge

All kWh Delivered	\$	0.071260	640 kWh	\$45.61
Basic Daily Charge	\$	0.85296	30 Days	\$25.59
				<u>\$71.20</u>

Current Franchise Fee		0.00%		\$0.00
	GST	5.0%		\$3.56
				<u>\$74.75</u>

Current Annual Franchise Fee Costs: $\$0 \times 12 = \0

Proposed Residential Customer Monthly Costs

Rate 11 (Proposed January 2023 Estimated Distribution Tariff) Based on NEW 3% Franchise Fee

Delivery Service Charge

All kWh Delivered*	\$	0.072507	640 kWh	\$46.40
Basic Daily Charge*	\$	0.89231	30 Days	\$26.77
				<u>\$73.17</u>

Estimated Proposed Franchise Fee		3.00%		\$2.20
	GST	5.0%		\$3.77
				<u>\$79.14</u>

Proposed Annual Franchise Fee Cost: $\$2.2 \times 12 = \26.34

* Includes estimated Rate changes.

Municipal Code	Municipality	Rate Category	2022 Transmission January to June Actuals	2022 Distribution January to June Actuals	2022 Franchise Fee Revenue January to June Actuals	12 Months Transmission (ESTIMATED)	12 Months Distribution (ESTIMATED)	12 Months Franchise Fee (ESTIMATED)	2023 Proposed Revenue Change	2023 Pro Distribut
04-0185	Island Lake	11 - Residential Service	\$ 32,556	\$ 65,995	\$ -	\$ 65,115	\$ 131,990	\$ -	-0.1%	
04-0185	Island Lake	31 - Street Lights	\$ 166	\$ 5,576	\$ -	\$ 332	\$ 11,353	\$ -	-11.6%	
04-0185	Island Lake	38 - Yard Lighting Service	\$ 10	\$ 91	\$ -	\$ 19	\$ 183	\$ -	-11.6%	
04-0185	Island Lake	41 - Small General Service	\$ 954	\$ 1,539	\$ -	\$ 1,907	\$ 3,277	\$ -	-2.7%	
04-0185	Island Lake	41D - Small Gen. Service Flat Rate Only	\$ 121	\$ 312	\$ -	\$ 242	\$ 625	\$ -	-2.7%	
			\$ 33,808	\$ 73,713	\$ -	\$ 67,616	\$ 147,427	\$ -		

2022 Current Franchise Fee		0.00%
Franchise Fee Cap		20%
2022 Estimated Revenue		\$ -
2023 Estimated Franchise Fee Revenue if your Franchise Fee remains the same \$		
Franchise Fee Calculator Changes:		
Yellow area is to calculate different franchise fee.		
2023 Proposed Franchise Percentage		5.00%
2023 Estimated Franchise Fee Revenue if your Percentage is changed \$		11,084
Difference in Franchise Fees Collected from 2022 to 2023 with Proposed D&T Rate Changes.		\$ 11,084

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FORTIS ALBERTA

Franchise Fee Estimating Tool is For Information Purposes Only

This tool is designed for the municipalities to estimate the monthly charges based on a sample fee.

Consumption 640 kWh
Billing Period 30 Days

Existing (Current) Typical Residential Customer Monthly Costs

Rate 11 (Effective Jan.1, 2022) Distribution Tariff Estimated Rate Filing) Based on Current 0% Franchise Fee

Delivery Service Charge

All kWh Delivered	\$	0.071260	640 kWh	\$45.61
Basic Daily Charge	\$	0.85296	30 Days	\$25.59
				<u>\$71.20</u>

Current Franchise Fee		0.00%		\$0.00
	GST	5.0%		\$3.56
				<u>\$74.75</u>

Current Annual Franchise Fee Costs: $\$0 \times 12 = \0

Proposed Residential Customer Monthly Costs

Rate 11 (Proposed January 2023 Estimated Distribution Tariff) Based on NEW 5% Franchise Fee

Delivery Service Charge

All kWh Delivered*	\$	0.072507	640 kWh	\$46.40
Basic Daily Charge*	\$	0.89231	30 Days	\$26.77
				<u>\$73.17</u>

Estimated Proposed Franchise Fee		5.00%		\$3.66
	GST	5.0%		\$3.84
				<u>\$80.67</u>

Proposed Annual Franchise Fee Cost: $\$3.66 \times 12 = \43.9

* Includes estimated Rate changes.

MUNICIPAL FRANCHISE FEE RIDERS

Availability: Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to each rate class.

Price Adjustment:

A percentage surcharge per the table below will be added to the total distribution tariff, including both the transmission and distribution charges, and excluding any Riders, calculated for every Point of Service within each Municipality and will be billed to the applicable Retailer.

FortisAlberta will pay to each Municipality each month, in accordance with the franchise agreements between FortisAlberta and the Municipalities or an agreement with a non-municipality, the franchise fee revenue collected from the Retailers.

Muni Code	Municipality	Rider	Effective	Muni	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	20%	2021/04/01	03-0041	Boyle	20%	2021/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	8%	2021/01/01	01-0043	Brooks	14%	2021/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	2%	2022/01/01
02-0011	Athabasca	14%	2022/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	15%	2022/04/01
03-0010	Arrowwood	12%	2015/07/01	02-0050	Canmore	12%	2021/01/01
02-0387	Banff	6%	2020/01/01	03-0054	Carmangay	15%	2021/01/01
07-0164	Banff Park	4%	2019/10/01	03-0055	Caroline	12%	2021/01/01
03-0363	Barnwell	5%	2013/07/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	12%	2016/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	2%	2021/01/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	6%	2016/01/01	02-0065	Claresholm	5%	2022/04/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	10%	2020/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	15%	2017/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	13%	2022/01/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	5%	2022/04/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	17%	2020/01/01
02-0030	Black Diamond	10%	2017/01/01	03-0076	Coutts	3%	2017/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0077	Cowley	5%	2016/01/01
02-0034	Bon Accord	19%	2022/01/01	03-0078	Cremona	10%	2016/01/01
02-0039	Bow Island	8.50%	2018/01/01	02-0079	Crossfield	0%	2015/01/01

Muni Code	Municipality	Rider	Effective	Muni	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016/01/01	02-0188	Killam	9%	2021/01/01
04-0080	Crystal Springs	0%	2016/01/01	01-0194	Lacombe	17.13%	2022/01/01
03-0081	Czar	5%	2013/10/01	04-0196	Lakeview	2%	2016/01/01
02-0082	Daysland	7%	2018/01/01	02-0197	Lamont	7.50%	2020/01/01
02-0086	Devon	13%	2013/01/01	04-0378	Larkspur	3%	2020/04/01
02-0088	Didsbury	17%	2016/01/01	01-0200	Leduc	16%	2014/01/01
02-0091	Drayton Valley	10%	2016/01/01	02-0202	Legal	15%	2021/01/01
03-0093	Duchess	15%	2018/01/01	03-0207	Lomond	15%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0208	Longview	17%	2017/01/01
03-0096	Edberg	13%	2021/01/01	03-0209	Lougheed	5%	2016/01/01
03-0097	Edgerton	15%	2022/01/01	02-0211	Magrath	10%	2021/01/01
02-0100	Edson	4.75%	2020/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
03-0109	Ferintosh	11%	2016/01/01	02-0215	Mayerthorpe	11%	2022/01/01
03-0112	Foremost	7%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
02-0115	Fort Macleod	15%	2018/10/01	02-0218	Milk River	12%	2017/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	02-0219	Millet	16%	2019/01/01
02-0124	Gibbons	10%	2013/01/01	03-0220	Milo	20%	2017/01/01
03-0128	Glenwood	5%	2022/04/01	02-0224	Morinville	20%	2013/07/01
04-0129	Golden Days	0%	2017/01/01	04-0230	Nakamun Park	0%	2013/10/01
02-0135	Granum	5.50%	2013/07/01	02-0232	Nanton	9%	2019/01/01
04-0134	Grandview	0%	2016/01/01	02-0236	Nobleford	0%	2013/10/01
04-0138	Gull Lake	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0358	Half Moon Bay	0%	2021/01/01	04-0237	Norglenwold	5%	2015/01/01
02-0143	Hardisty	9.50%	2021/01/01	04-0385	Norris Beach	0%	2016/01/01
03-0144	Hay Lakes	9%	2021/01/01	02-0238	Okotoks	20%	2021/01/01
02-0148	High River	20%	2015/07/01	02-0239	Olds	15%	2019/01/01
03-0149	Hill Spring	5%	2014/01/01	02-0240	Onoway	10%	2022/01/01
02-0151	Hinton	11.73%	2022/01/01	04-0374	Parkland Beach	0%	2015/01/01
03-0152	Holden	4%	2016/01/01	02-0248	Penhold	19%	2014/01/01
03-0153	Hughenden	5%	2016/01/01	02-0249	Picture Butte	11%	2022/01/01
03-0154	Hussar	12.50%	2017/01/01	02-0250	Pincher Creek	13%	2017/01/01
02-0180	Innisfail	15%	2021/04/01	04-0253	Point Alison	0%	2017/01/23
03-0182	Irma	20%	2015/01/01	04-0256	Poplar Bay	0%	2016/01/01
02-0183	Irricana	0%	2013/10/01	02-0257	Provost	20%	2015/01/01
04-0185	Island Lake	0%	2016/01/01	02-0261	Raymond	16%	2022/01/01
04-0186	Itaska Beach	0%	2017/10/01	02-0265	Redwater	8%	2022/04/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0266	Rimbey	20%	2022/01/01
04-0187	Kapasiwin	0%	2018/04/01	02-0268	Rocky Mtn House	12%	2017/01/01

Muni Code	Municipality	Rider	Effective
03-0270	Rockyford	5%	2015/04/01
03-0272	Rosemary	14.50%	2020/01/01
04-0273	Ross Haven	0%	2016/01/01
03-0276	Ryley	3%	2016/01/01
04-0279	Seba Beach	4%	2014/01/01
02-0280	Sedgewick	9%	2020/01/01
04-0283	Silver Sands	3%	2018/01/01
04-0369	South Baptiste	0%	2005/05/01
04-0288	South View	3%	2019/01/01
01-0291	Spruce Grove	20%	2016/01/01
01-0292	St. Albert	10%	2021/01/01
03-0295	Standard	0%	2015/01/01
02-0297	Stavely	6%	2021/01/01
03-0300	Stirling	12%	2019/01/01
02-0301	Stony Plain	20%	2013/01/01
09-0302	Strathcona County	0%	TBD
02-0303	Strathmore	20%	2020/07/01
03-0304	Strome	9%	2022/01/01
02-0307	Sundre	10%	2020/01/01
04-0386	Sunrise Beach	0%	2018/01/01
04-0308	Sunset Point	10%	2017/01/01
02-0310	Sylvan Lake	15%	2019/01/01
02-0311	Taber	18%	2020/07/01
02-0315	Thorsby	20%	2014/01/01
02-0318	Tofield	5%	2015/01/01
02-0321	Turner Valley	10%	2017/01/01
04-0324	Val Quentin	0%	2016/01/01
02-0326	Vauxhall	8%	2022/01/01
02-0331	Viking	8%	2013/01/01
02-0333	Vulcan	20%	2013/10/01
03-0364	Wabamun	10%	2017/01/01
02-0335	Wainwright	11%	2020/04/01
07-0159	Waterton Park	8%	2018/10/01
03-0338	Warburg	10%	2015/01/01
03-0339	Warner	5%	2021/01/01
04-0344	West Cove	0%	2018/01/01
02-0345	Westlock	14.75%	2022/01/01
01-0347	Wetaskiwin	13.80%	2020/01/01

Muni Code	Municipality	Rider	Effective
04-0371	Whispering Hills	5%	2016/10/01
02-0350	Whitecourt	3.32%	2021/01/01
04-0354	Yellowstone	3%	2016/01/01

Advertisement Template

FRANCHISE FEE INCREASE/DECREASE NOTICE

Please be advised that the (City) (Town) (Village) (Summer Village) of _____ is proposing to increase the local access fee, which is charged to FortisAlberta Inc. (FortisAlberta) for use of municipal lands for its power lines effective **January 1, 2023***.

The fee is recovered by FortisAlberta from its customers as the local municipal access fee on electric billings of all customers that receive electric service in the (City) (Town) (Village) (Summer Village). This local access fee will be increased/decreased from \$____ (____%) to \$____ (____%)** of the delivery charge of FortisAlberta, excluding energy related riders. This calculation is based on 640 kWh consumption in 30 days.

Questions or concerns should be directed to _____ (Name), _____ (Position) at (____) _____ (Phone Number).

Thank you.

***Your advertisement must include the full date**

****Your advertisement must have the \$ amount and the % amount**

These numbers are calculated for you once you enter the proposed change in the Franchise Calculator on the first tab (yellow box); the second tab (Residential Bill Impact) automatically populates with the estimated Residential Bill Impact by dollar & percentage.

Existing (Current) Typical Residential Customer Monthly Costs			
Rate 11 (Effective Jan 1, 2020) Distribution Tariff Estimated Rate Final Based on Current 0% Franchise Fee			
Delivery Service Charge			
Access Discount	\$0.002758	640 kWh	\$42.17
Basic Daily Charge	\$4.8167	30 Days	\$144.50
			\$186.67
Current Franchise Fee			
	0.00%		\$0.00
	OST 5.0%		\$9.33
			\$195.99
Current Annual Franchise Fee Costs: \$0 * 12 = \$0			

Proposed Residential Customer Monthly Costs			
Rate 11 (Proposed January 2021 Estimated Distribution Tariff Based on NEW 2% Franchise Fee			
Delivery Service Charge			
Access Discount	\$ 0.002758	640 kWh	\$42.24
Basic Daily Charge	\$ 4.8167	30 Days	\$144.50
			\$186.74
Estimated Proposed Franchise Fee			
	2.00%		\$1.38
	OST 5.0%		\$1.55
			\$193.67
Proposed Annual Franchise Fee Costs: \$1.38 * 12 = \$16.56			
* Excludes a simplified Rate change.			



Please email your 2022-2023 franchise decision by November 10th, 2022 to Kelsey Nixon.

Kelsey Nixon – Stakeholder Relations Advisor
780-464-8859
kelsey.nixon@fortisalberta.com

From: _____
Municipality: _____
Phone: _____
Email: _____

☐ No Change

☐ Increase, From _____% to New Percentage: _____%

☐ Decrease, From _____% to New Percentage: _____%

Please email Kelsey and include the following attachments if any changes are being made to the Franchise Fee:

- ☐ Clear copies of both advertisements (ran consecutively for two weeks).
- ☐ Publication dates for both advertisements.
- ☐ Name & location of newspaper.

_____ Signature	
_____ Print Name	_____ Title
_____ Municipality	_____ Date



Summer Village of Island Lake

Box 8, Alberta Beach, AB T0E 0A0

Phone: 1-780-967-0271 Fax: 1-780-967-0431

Website: www.islandlake.ca

Email: svislandlake@wildwillowenterprises.com

August 29, 2022

Our File: 22DP21 - 04

RE: APPROVAL OF DEVELOPMENT PERMIT 22DP21 - 04
Plan 1025731, Block 7, Lot 6
62 Spruce Drive, Summer Village of Island Lake
R1 - Residential Large Lot District (the "Lands")

Your development permit application for a discretionary use is approved, subject to the following conditions:

1. The development permit is issued for an accessory building / shed-garage (40' x 50') with power, gas, access, on-site parking, site grading and drainage (the "Development").
2. The land owner is responsible for all development costs, fees, permits, approvals, licenses, and property taxes thereto.
3. The land owner is responsible for obtaining any other permits, licenses, and approvals prior to commencing development of the Lands that may include, but is not limited to:
 - a. Roadside Development permit from Alberta Transportation is required. There is no cost for the application. You must use MyAlberta Digital ID or MyAlberta Digital ID for business to submit an application. The contact at Alberta Transportation is Michelle.Olsen@gov.ab.ca or 780 - 968 - 4215
 - b. Proof of an approved Roadside Development Permit must be provided to the Municipality before the Development on the Lands commences.
 - c. ALBERTA ENERGY REGULATOR related to natural gas lines, pipelines, and power lines located on the lands;
 - d. ALBERTA UTILITIES AND TELECOMMUNICATIONS related to telephone lines and utility services located on the lands.

Permits for the building, power, and gas may be obtained from:

The Inspections Group Inc.
12010 – 111 Avenue NW
Edmonton, AB T5G 0E6

Email: questions@inspectionsgroup.com
Phone: 780-454-5048
Fax: 780-454-5222

Toll Free Phone: 1-866-554-5048
Toll Free Fax: 1-866-454-5222

- e. **GEOTECHNICAL AND CIVIL ENGINEERING** - the foundation system and shed-garage (40' x 50') must be designed by a professional engineer.
 - f. **TEMPORARY SEPTIC SERVICE** – sanitary facilities acceptable to a certified Plumbing Inspector will be provided on-site during the construction.
 - g. **UTILITIES** - the land owner is responsible for contacting the utility service providers prior to disconnection and/or relocation of power lines and other utilities.
- 4. The land owner will control dust or any other nuisance that would negatively affect the adjacent lands and land owners.
 - 5. Site grading away from all structures is required to ensure proper drainage. The land owner will ensure that surface runoff will not discharge onto adjacent private properties or public roads.
 - 6. The land owner will prevent soil, debris, and deleterious materials from being spilled on public roads, lanes, and must not place any soil, fill or construction materials on private or public property without first obtaining the written permission of the land owner or as applicable, the Summer Village of Island Lake.
 - 7. The Lands and improvements shall be maintained in a safe, clean, and tidy condition during all stages of the construction, free from rubbish and debris. Receptacles for the purpose of disposing of construction waste, rubbish, and debris shall be provided on the Lands during the construction to prevent the scatter of debris and rubbish.
 - 8. The land owner assumes full responsibility for safety of the Lands and construction of the improvements. No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required for construction unless all necessary safety measures are undertaken. Materials are only to be stored on the Lands as is reasonably necessary to complete a particular stage of construction.

9. The land owner is responsible for any damage to private or public property caused by their suppliers, agents and contractors.
10. The Development must substantially comply with the plans, diagrams, and information submitted with the development permit application that includes, but not limited to:
 - a. FRONT YARD SETBACK shall be a minimum of 8.0 metres (26.0 ft);
 - b. REAR YARD SETBACK shall be a minimum of 1.5 metres (5.0 ft);
 - c. SIDE YARD SETBACK shall comply with the Alberta Building Code or be a minimum of 1.5 metres (5.0 ft) whichever is greater;
 - d. MAXIMUM HEIGHT shall be 2 storeys or 9.7 metres (32.0 ft) which ever is less in relation to the elevation of the adjacent road.
11. Two on-site parking areas must be provided. The existing access / approach is shared with Lot 7. The land owner is responsible to ensure the Development is consistent with the conditions of any easement, covenant, rights-of-way or other agreements registered on the title.
12. The attached notice must be posted on the Lands, or the street abutting the Lands, for twenty-one consecutive (21) days after the development permit is received.
13. Any development proceeded by the land owner prior to the expiry of the appeal period is done solely at the risk of the land owner.
14. This approval is valid for one (1) year from the effective date shown below. If substantial work on the Development has not commenced within one (1) year, this development permit is deemed to be void, unless an extension is granted by the Development Officer.

DATE OF DECISION:

DATE APPLICATION DEEMED COMPLETE:

August 23, 2022

DATE OF DECISION:

August 29, 2022

EFFECTIVE DATE OF DEVELOPMENT PERMIT:

September 16, 2022

Per: Summer Village of Island Lake



Rick Stuckenberg BES, RPP, MCIP
Development Officer

APPEAL:

15. The Land Use Bylaw provides for any person claiming to be affected by a decision of the Development Officer may file an appeal to the Subdivision and Development Appeal Board by serving notice of appeal to the Clerk of the Subdivision and Development Appeal Board:
 - a. Where no appeal is made, a development permit does not come into effect until twenty-one (21) days after the date that the development permit is received.
 - b. Where an appeal is made, a development permit does not come into effect until the appeal has been determined and the development permit has been confirmed, modified or nullified.
16. An appeal must be made in writing and delivered by mail or in person so as to be received by the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days of the Date of Decision. The appeal should be directed to the Clerk of the Subdivision and Development Appeal Board and may be delivered:

By mail:

Summer Village of Island Lake
Box 8
Alberta Beach, AB
T0E 0A0

In person:

4808 51 Street
Onaway, AB
T0E 1V0

The appeal should include:

- a. payment of the appeal fee of \$200.00 plus GST;
- b. the legal description and/or the municipal address of the property to which the decision, issuance, or order of the development permit relates;
- c. your full name, mailing address, E-mail address, and phone number;
- d. a statement of the reasons for appeal and the issue or condition in the decision or order that are the subject of the appeal.

NOTES:

1. A development permit is not a building permit. The land owner must obtain and adhere to all Safety Code permits and requirements.
2. The Development must comply with the Alberta Electrical Communication and Utility Code that provides for a minimum clearance from overhead wires and conductors.
3. Walls of buildings within 2.4 m of the property line must be constructed in compliance with the Alberta Fire Code with a minimum fire rating of not less than 45 minutes.
4. To request that buried utilities on your property be located and marked, submit a request online anytime at [ClickBeforeYouDig](#) or call **1-800-242-3447**.
5. A development permit that has expired or needs to be modified requires a separate application and approval issued by the Development Officer.
6. Compliance with this approval requires the land owner to adhere to all conditions attached hereto.
7. Adjacent land owners, agencies, and the Summer Village of Island Lake will be notified of the approval of the application.
8. Should you have questions with the approval of this development permit, contact the Development Officer (SVILPERMITS@outlook.com or 780-542-0445).



Summer Village of Island Lake

Box 8, Alberta Beach, AB T0E 0A0

Phone: 1-780-967-0271 Fax: 1-780-967-0431

Website: www.islandlake.ca

Email: svislandlake@wildwillowenterprises.com

October 07, 2022

Our File: 22DP23 - 04

RE: APPROVAL OF DEVELOPMENT PERMIT 22DP23 - 04

Plan 3857 KS, Block 10, Lot 19 - 31 Lakeshore Drive, Summer Village of Island Lake
R1 - Residential Small Lot District (the "Lands")

The development permit application for a 14' x 20' boathouse / gazebo, 20' x 28' at grade deck (no piles), power for low level lighting, re-grade the lot along the shoreline to match the grade and elevation of the adjacent lots using imported, clean sand and drainage into the lake (the "Development") is approved subject to the following conditions:

1. The boathouse / gazebo cannot be occupied and a sanitary sewer system cannot be installed. Water can be provided for seasonal use.
2. The land owner is responsible for all development costs, fees, permits, approvals, licenses, and property taxes thereto.
3. The land owner is responsible for obtaining any other permits, licenses, and approvals that may be required prior to commencing development of the Lands that may include, but is not limited to:
 - a. Alberta Transportation Development Permit (2022-0005018) is approved and a copy of the permit is/was provided to the Municipality.
 - b. Stepping back 2 feet from the shoreline to build the deck platform and filling in your lot with sand would not require provincial AEP approval.
 - c. ALBERTA ENERGY REGULATOR related to natural gas lines, pipelines, and power lines located on the lands.
 - d. ALBERTA UTILITIES AND TELECOMMUNICATIONS related to telephone lines and utility services located on the lands.
 - e. Safety Codes permits are required. The application forms are available from:

The Inspections Group Inc.
12010 – 111 Avenue NW
Edmonton, AB T5G 0E6

Email: questions@inspectionsgroup.com
Phone: 780-454-5048
Fax: 780-454-5222

Toll Free Phone: 1-866-554-5048
Toll Free Fax: 1-866-454-5222

4. Clean sand will be imported via an existing trail on the adjacent lot for which the land owner confirms to have consent or through the winter months on the ice of the lake.
5. The land owner will any prevent drainage, soil, debris, and deleterious materials from being spilled into the lake and public roads and must not place any soil, fill or construction materials on private or public property without first obtaining the written permission of the land owner or as applicable, the Summer Village of Island Lake.
6. The land owner will control drainage, dust or any other nuisance that would negatively affect any adjacent lands and land owners.
7. An EROSION AND SEDIMENT CONTROL PLAN will follow Environment and Parks guidelines and must be implemented during all phases of the construction. Surface runoff must not discharge onto adjacent private properties or impact the water quality of the lake.
8. The Lands and improvements shall be maintained in a safe, clean, and tidy condition during all stages of construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided on the Lands during the construction to prevent the scatter of debris and rubbish.
9. The land owner assumes full responsibility for safety of the Lands and construction of the improvements. No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required for construction unless all necessary safety measures are undertaken. Materials are only to be stored on the Lands as is reasonably necessary to complete a particular stage of construction.
10. The land owner is responsible for any damage to private or public property caused by their suppliers, agents, and contractors.
11. The proposed Development must substantially comply with the concept plans, diagrams, and information submitted with the development permit application, and the following:

- a. FRONT YARD SETBACK (e. g. from the lake) for the boathouse / gazebo is a minimum of 8.0 metres (26.0 ft).
 - b. The grade level deck must be setback a minimum of 2 ft from the lake.
 - c. SIDE YARD SETBACK shall comply with the Alberta Building Code or a minimum of 1.5 metres (5.0 ft) whichever is greater;
 - d. MAXIMUM HEIGHT of the boathouse / gazebo is 1 (one) storey;
 - e. The land owner is responsible to ensure the Development is consistent with the conditions of any easement, covenant, rights-of-way or other agreements registered on the title of the Lands.
17. The attached notice must be posted on the Lands, or the street abutting the Lands, for twenty-one consecutive (21) days after the development permit is received.
18. Any development proceeded by the land owner prior to the expiry of the appeal period is done solely at the risk of the land owner.
19. This approval is valid for one (1) year from the effective date shown below. If substantial work on the Development has not commenced within one (1) year, this development permit is deemed to be void, unless an extension is granted by the Development Officer.

DATE OF DECISION:

DATE APPLICATION DEEMED COMPLETE:	August 26, 2022
DATE OF DECISION:	October 07, 2022
EFFECTIVE DATE OF DEVELOPMENT PERMIT:	November 29, 2022

Per: Summer Village of Island Lake



Rick Stuckenberg BES, RPP, MCIP
Development Officer

APPEAL:

20. The Land Use Bylaw provides for any person claiming to be affected by a decision of the Development Officer may file an appeal to the Subdivision and Development Appeal Board by serving notice of appeal to the Clerk of the Subdivision and Development Appeal Board.
- a. Where no appeal is made, a development permit does not come into effect until twenty-one (21) days after the date that the development permit is received.
 - b. Where an appeal is made, a development permit does not come into effect until the appeal has been determined and the development permit has been confirmed, modified or nullified.
21. An appeal must be made in writing and delivered by mail or in person so as to be received by the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days of the Date of Decision. The appeal should be directed to the Clerk of the Subdivision and Development Appeal Board and may be delivered:

By mail:

Summer Village of Island Lake
Box 8
Alberta Beach, AB
T0E 0A0

In person:

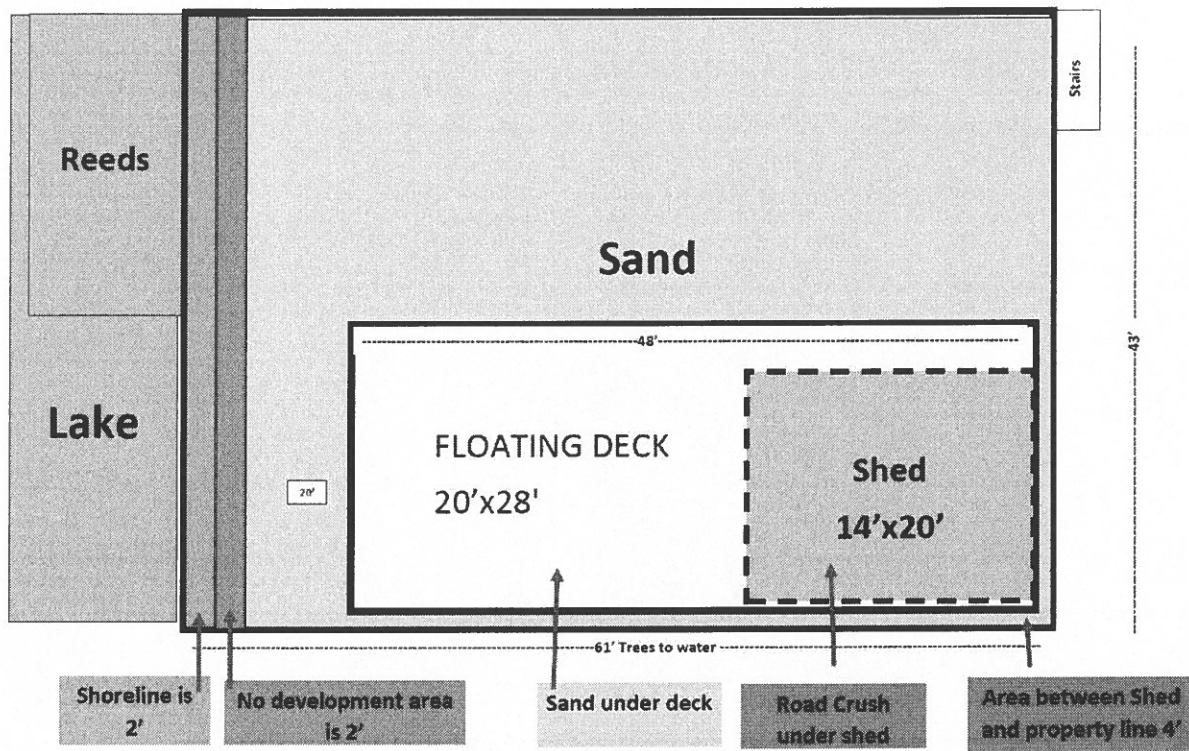
4808 51 Street
Onaway, AB
T0E 1V0

The appeal should include:

- a. payment of the appeal fee of \$200.00 plus GST;
- b. the legal description and/or the municipal address of the property to which the decision, issuance, or order of the development permit relates;
- c. your full name, mailing address, E-mail address, and phone number;
- d. a statement of the reasons for appeal and the issue or condition in the decision or order that are the subject of the appeal.

NOTES:

- A. A development permit is not a building permit.
- B. The Development must comply with the Alberta Electrical Communication and Utility Code that provides for a minimum clearance from overhead wires and conductors.
- C. Walls of buildings within 2.4 m of the property line must be constructed in compliance with the Alberta Fire Code with a minimum fire rating of not less than 45 minutes.
- D. To request that buried utilities on your property be located and marked, submit a request online anytime at [ClickBeforeYouDig](#) or call **1-800-242-3447**.
- G. A development permit that has expired or needs to be modified requires a separate application and approval issued by the Development Officer.
- H. Compliance with this approval requires the land owner to adhere to all conditions attached hereto.
- I. Adjacent land owners, agencies, and the Summer Village of Island Lake will be notified of the approval of the application.
- J. Should you have questions with the approval of this development permit, contact the Development Officer (SVILPERMITS@outlook.com or 780-542-0445).



The setback from the lake to the boathouse / gazebo (shown as a shed in the diagram) is a minimum of 8.0 metres (26.0 ft)

The side yard setback for all structures (deck and shed) is a minimum of 1.5 meter (5.0 ft)



Summer Village of Island Lake

Box 8, Alberta Beach TOE 0A0

Phone: 1-780-967-0271 Fax: 1-780-967-0431

Website: www.islandlake.ca

Email: svislandlake@wildwillowenterprises.com

September 28, 2022

22DP24 - 04

Re: Development Permit Application - Plan 763 TR, Block 1, Lot 6 - 217 Lakeshore Drive North R1 Residential Small Lot District, Summer Village of Island Lake (the "Lands")

Your application for a variance to reduce the north side yard setback of the Lands is approved, subject to the following conditions:

1. The north side yard setback is reduced from 1.5 meter to 1.22 meter and 1.48 meter as shown in the Real Property Report prepared by Jovan Misic, ALS and dated 12-JULY-2022 (appended hereto).
2. All other terms and conditions of Development Permit 21DP12-04 issued December 17, 2021 for the demolition / removal of an existing dwelling (mobile home), placement of a manufactured home (135.3 m²), utilization of existing or installation of a water supply and septic system on the Lands shall remain in force.
3. This approval is valid from the effective date shown below.

DATE OF DECISION:

DATE APPLICATION DEEMED COMPLETE:

August 29, 2022

DATE OF DECISION:

September 28, 2022

EFFECTIVE DATE OF DEVELOPMENT PERMIT:

October 20, 2022

4. The attached notice must be posted on the Lands, or the street abutting the Lands, for twenty-one consecutive (21) days after the approval of the application for the variance is received.

APPEAL:

5. The Land Use Bylaw provides for any person claiming to be affected by a decision of the Development Officer may file an appeal to the Subdivision and Development Appeal Board by serving notice of appeal to the Clerk of the Subdivision and Development Appeal Board.
 - a. Where no appeal is made, a development permit does not come into effect until twenty-one (21) days after the date that the development permit is received.
 - b. Where an appeal is made, a development permit does not come into effect until the appeal has been determined and the development permit has been confirmed, modified or nullified.
6. An appeal must be made in writing and delivered by mail or in person so as to be received by the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days of the Date of Decision. The appeal should be directed to the Clerk of the Subdivision and Development Appeal Board and may be delivered:

By mail:

Summer Village of Island Lake
Box 8
Alberta Beach, AB
T0E 0A0

In person:

4808 51 Street
Onaway, AB
T0E 1V0

The appeal should include:

- a. payment of the appeal fee of \$200.00 plus GST;
- b. the legal description and/or the municipal address of the property to which the decision, issuance, or order of the development permit relates;
- c. your full name, mailing address, E-mail address, and phone number;
- d. a statement of the reasons for appeal and the issue or condition in the decision or order that are the subject of the appeal.

Should you have questions or need additional information, you may contact the Development Officer.

Sincerely,

Per: SUMMER VILLAGE OF ISLAND LAKE

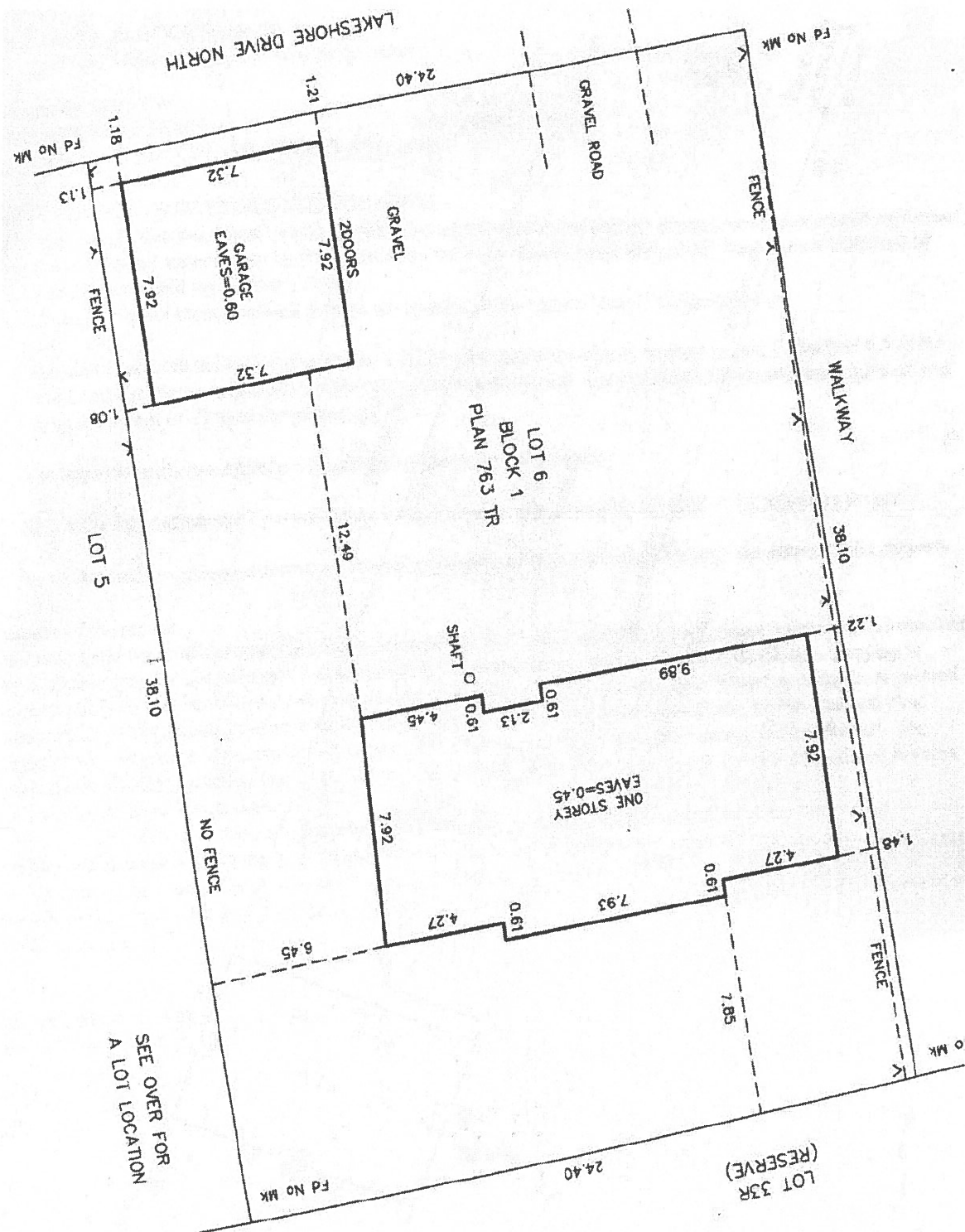
A handwritten signature in dark ink, appearing to be 'Rick Stuckenberg', written in a cursive style.

Rick Stuckenberg BES, RPP, MCIP

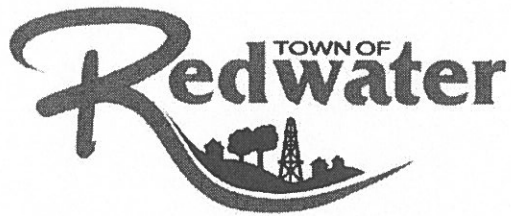
Development Officer

Cell # 780-542-0445

Email SVILPERMITS@outlook.com



Real Property Report prepared by Jovan Mistic, ALS and dated 12-JULY-2022



4924 - 47 Street | Box 397 • Redwater, AB T0A 2W0
Phone: 780-942-3519 • Fax: 780-942-4321
www.redwater.ca

October 4, 2022

McIver, Ric, Honourable
Minister of Municipal Affairs
Office of the Minister Municipal Affairs
320 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

sent via email: minister.municipalaffairs@gov.ab.ca

RE: Library Funding

Dear Minister McIver;

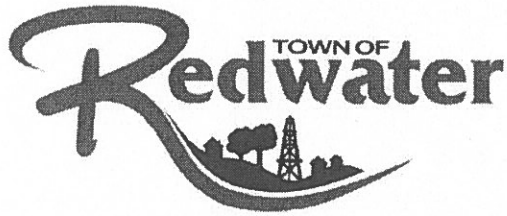
While we thank the Minister for the ongoing support of libraries in our province by providing consistent funding, the Town of Redwater is concerned that the current funding model does not accurately meet the ongoing demands faced by our local libraries and regional systems. As a member of Northern Lights Library System, it has been brought to our attention that the current funding model does not accurately reflect the populations they serve and has not been increased since 2015. Not only are the rural municipalities underrepresented, but the meager increase also offered in 2015 does not even come close to meeting inflation.

The current funding model means that communities are left to foot the bill for the increased costs of operating libraries. Despite facing a variety of the same fiscal realities, municipalities have raised their contributions by 29 cents/resident when the province has only increased by 10 cents/resident. With rising inflation, libraries are required to use more funds towards essential services, such as wages, heat and electricity, that would have previously been available for additional services and programs for the community.

We strongly believe that library services are essential to the quality and standard of life for all Albertans; providing key resources that breathe life into communities culturally, socially and educationally. Our library, and others, are vital hubs, providing our communities with important resources and programming ranging from job seeking, early literacy, ESL and high-speed internet services. These resources result in increased access to education and services that may not be available in many rural areas.

Therefore, the Town of Redwater supports Northern Lights Libraries Systems request of updating the population list used to calculate library funding and increasing per capita library funding to a level that reflects inflationary cost increases since 2015. It is our opinion that these

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www.redwater.ca

much-needed updates would restore the value of this system to the Province and enable libraries to plan ahead and meet the changing service needs of Albertans.

Sincerely,

A handwritten signature in black ink, appearing to read "David McRae".

David McRae
Mayor Town of Redwater

CC: James McDonald, Northern Lights Library System (NLLS)
NLLS Members

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