

SUMMER VILLAGE OF ISLAND LAKE

AGENDA

Tuesday, July 19th, 2022 Immediately Following Organizational Meeting
Via Zoom

As per Bylaw 02-2016 there will be no audio/video recordings of Meetings

1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	July 19 th , 2022 Regular Council Meeting (that Council approve as is or with additions/deletions as amended)
3.	<u>Minutes:</u> Pages 1-5	a)	June 21 st , 2022 Council Meeting Minutes (that Council approve as is or as amended)
4.	<u>Appointments or Delegation</u>		N/A
5.	<u>Public Hearings</u>	a)	N/A
6.	<u>Bylaws</u>		N/A
7.	<u>Business</u>	a)	Annual Information Meeting – the date for the Annual Information Meeting set for August 20 th , 2022 has once again proven to be an unsuitable date for some of Council and Administration. It was suggested that we change the date to September 3 rd , 2022 to try and catch some of the summer residents, however Administration would only be available virtually. As well, Administration is recommending that the Development Officer is available for this meeting. Discussion. (that the Annual Information Meeting be scheduled for _____ at _____ to be held at _____. (some other direction as given by Council at meeting time)
	Pages 6-7	b)	Fuel Rate Adjustment/Mileage – this item was tabled from the last meeting for further information and discussion. In discussion with Councillor Wasmuth on Monday, July 11 th , 2022, Administration was asked to contact the Summer Villages around Island Lake and Baptiste Lake for any information regarding the increase in fuel rates, as well as ascertain the Alberta Government Rate for comparative purposes. As of date of agenda preparation, we have not received any response from the Summer Villages, however both the Provincial and Federal rate currently is \$.61/km for the first 5,000 km, then \$.55/km thereafter. If more information is received prior to meeting time, it will be forwarded under separate cover. Also, attached is information submitted from Mayor Newton from the Alberta Roadbuilders & Heavy Construction Association regarding the fuel cost recovery surcharge addendum to the 2022 ARHCA rate guide. The current rate for Administration is \$.53/km and \$.75 for the Development Officer.

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			<p><i>(that Council adjust the mileage rate for Council and Administration to _____ effective _____, and further adjust the mileage rate for the Development Officer to _____ effective _____)</i></p> <p><i>(that Council adopt a fuel escalation rate for Council, Administration and Development Officer effective _____ to ensure increase in rate when fuel costs increase and decrease when fuel prices drop)</i></p> <p><i>(further direction by Council at meeting time)</i></p>
		c)	<p>Expediting Development Issues – further to the July 12, 2022 email received by Councillor Wasmuth, the following items will be discussed:</p> <ol style="list-style-type: none"> 1. Status of land files held by Administration 2. How can we expedite the transfer of required information to the Development Officer? 3. Responsibility for drafting of correspondence and timely delivery relative to Summer Village of Island Lake enforcement actions 4. Should we be developing an “enforcement policy” relative to land use matters in the Summer Village? <p><i>(Council direction at meeting time)</i></p>
		d)	
		e)	
		f)	
8.	<u>Financial</u>	a)	Forwarded under separate cover as of June 30 th , 2022
9.	<u>Councillors' Reports</u>		
		a)	Mayor Newton
		b)	Deputy Mayor Fisher
		c)	Councillor Wasmuth
10.	<u>Administration Reports</u>		
		a)	To Do List, June 21 st , 2022 (forwarded under separate cover)
		b)	Waterline Verbal Update

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		c)	ASVA – LGFF Funding, verbal update
11.	<u>Communication and Correspondence</u>	a)	
		b)	
13.	<u>Closed Session</u>		N/A
14.	<u>Next Meeting</u>		The next meeting is scheduled for August 16 th , 2022, 4:30 p.m. via Zoom.
15.	<u>Adjournment</u>		

Next Meetings: August 16th, 2022
 September 20th, 2022
 October 18th, 2022
 November 15th, 2022
 December 20th, 2022

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, JUNE 21ST, 2022
VIA TELECONFERENCE/ZOOM

Council: Mayor Chad Newton
Deputy Mayor Alan Fisher
Councillor John Wasmuth

Administration: Chief Administrative Officer, Wendy Wildman
Administrative Assistant, Diane Wannamaker
Development Officer, Rick Stuckenberg

Public at Large: 0 in person / 0 via zoom

1.	CALL TO ORDER	Mayor Newton called the meeting to order at 4:30 p.m.
2.	AGENDA 22-94	MOVED by Deputy Mayor Fisher that the June 21 st , 2022 Agenda be approved with the following addition: 7. i) Speed Signs CARRIED
3.	MINUTES 22-95	MOVED by Councillor Wasmuth that the May 17 th , 2022 Council Meeting Minutes be approved as presented. CARRIED
4.	APPOINTMENTS	N/A
5.	PUBLIC HEARINGS	N/A
6.	BYLAWS	N/A
7.	BUSINESS 22-96	MOVED by Mayor Newton that Administration contact the Island Lake South Community Hall and Grosmont Hall to investigate alternate dates for the Annual Information Meeting, and further if nothing is available for July or August, that the Annual Information Meeting remain set for August 20 th , 2022 and Administration arrange for a tent rental and set up for that date. CARRIED

SUMMER VILLAGE OF ISLAND LAKE
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22-97	<p>MOTION by Mayor Newton that Administration be authorized to contact the Alberta Summer Village Association (ASVA) to schedule a meeting (via Zoom) regarding the current Local Government Fiscal Framework funding, to discuss alternative funding models, including size of Summer Villages being a factor.</p> <p style="text-align:right">CARRIED</p>
22-98	<p>MOVED by Mayor Newton that those Council and Administration wishing to join in an upcoming forum on Rural Economic Development and Rural Broadband Strategy hosted by Members of Parliament (date to be determined) be authorized to participate.</p> <p style="text-align:right">CARRIED</p> <p>Councillor Wasmuth excused himself from the meeting at 4:55 p.m. citing a pecuniary interest in the matter of the Freedom of Information and Protection of Privacy (FOIPP) discussion as he is the Applicant of the original FOIPP request.</p>
22-99	<p>MOVED by Deputy Mayor Fisher that Council approve the reimbursement of copying/printing charges (\$1,548.50) and 20% of the search/review not associated with applying redactions (\$799.20) for a total of \$2,347.70 to the Applicant of the October 31st, 2019 Freedom of Information and Privacy Protection Act request, with the assurance by the Applicant's lawyer that the refund of the \$2,347.70 will complete this matter.</p> <p style="text-align:right">CARRIED</p> <p>Councillor Wasmuth returned to the meeting at 5:01 p.m.</p>
22-100	<p>MOVED: by Mayor Newton that Council approve the provision of a letter of "Non-objection" to the owners of 247 Lakeshore Drive North, regarding placement of a seasonal dock off of MR Plan 763TR, Block 1, Lot 33R.</p> <p style="text-align:right">CARRIED</p>
22-101	<p>MOVED by Deputy Mayor Fisher that Council ratify the placement of appropriate signage (no heavy vehicles, no turn around etc.) at the bridge between Lakeshore Drive North and Lakeshore Drive South.</p> <p style="text-align:right">CARRIED</p>

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	22-102	<p>MOVED by Mayor Newton that Council approve one load of gravel for up to \$600 (for material, delivery and spread) on the lake access located at Plan 763TR, Block 1, Lot 14R, on the condition that the gravel be placed only on the reserve area with no encroachment on the bed and shore of the lake.</p> <p style="text-align: right;">CARRIED</p>
	22-103	<p>MOVED by Mayor Newton that the \$10,000 Municipal Sustainability Initiative Capital Funding previously approved for the construction of parking pads in the Village be reallocated to the digital speed signs project in the amount of \$2,000 and to the Boat Launch improvement project in the amount of \$8,000.</p> <p style="text-align: right;">CARRIED</p>
8.	FINANCIAL REPORT 22-104	<p>MOVED by Mayor Newton that the financial report for May 31st, 2022 be accepted as presented.</p> <p style="text-align: right;">CARRIED</p>
9.	COUNCIL REPORTS 22-105	<p>MOVED by Mayor Newton that the Council reports be accepted as presented.</p> <p style="text-align: right;">CARRIED</p>
10.	ADMINISTRATION REPORTS 22-106	<p>MOVED by Mayor Newton that the Administration Reports be accepted as presented.</p> <p style="text-align: right;">CARRIED</p>
	22-107	<p>MOVED by Mayor Newton that a letter be forwarded to the landowner of 231 Lakeshore Drive North (Plan 763TR, Block 1, Lot 13) after the Development Officer inspection on June 27th, 2022, advising that the chattels placed on the adjacent Municipal Reserve must be removed by July 15th, 2022 or the Summer Village will arrange removal, with all costs being borne by the landowner, and further advise that the agreed upon remediation plan to be provided by the landowner for the encroachments is required to be provided immediately or further actions will be forthcoming, with all costs borne by the landowner.</p> <p style="text-align: right;">CARRIED</p>

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11.	INFORMATION & CORRESPONDENCE 22-108	<p>MOVED by Mayor Newton that the following correspondence and Information Items be accepted as presented:</p> <ul style="list-style-type: none"> - Alberta Municipal Affairs - May 16th, 2022 letter from Minister Ric McIver on our 2022 Municipal Sustainability Initiative Funding allocations - Fortis Alberta – email of May 31st, 2022 advising that our request for the Community Naturalization and Tree Planting Grant program was not approved for 2022. - Town of Coaldale, Town of Bon Accord, Town of Redcliff and County of St. Paul letters to the Alberta Utilities Commission on the rising cost of Alberta Utilities - Development Permit 22DP05-04 – for installation of two RV parking pads, accessory building, above ground cistern, septic system at 1 Irene Avenue - Development Permit 22DP07-04 – for the demolition of an existing dwelling, construction of a new dwelling, use of existing well and in ground septic collection & holding tank at 81 Lakeshore Drive - Development Permit 22DP08-04 – for the construction of a dwelling and installation of a cistern, n ground septic tank, utilities, site drainage, gravel driveway and parking stalls at 47 Tranquille Drive - Development Permit 22DP11-04 – for a shed/garage at 104 Spruce Avenue <p style="text-align: right;">CARRIED</p>
		Development Officer Rick Stuckenberg left the meeting at 6:49 p.m.
12.	CLOSED MEETING 22-109	<p>MOVED by Deputy Mayor Fisher that pursuant to Section 197(2) of the Municipal Government Act, and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIPP) – Disclosure Harmful to Personal Privacy, that Council go into a closed meeting session at 6:50 p.m. to discuss the following item:</p> <ul style="list-style-type: none"> - Legal – FOIPP Act Section 27 <p style="text-align: right;">CARRIED</p>

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		<p>The meeting recessed from 6:50 p.m. to 6:55 p.m.</p> <p>The following individuals were present for the Closed Meeting:</p> <p>Chad Newton Alan Fisher John Wasmuth Wendy Wildman Diane Wannamaker</p> <p>MOVED by Mayor Newton that Council come out of closed session at 7:22 p.m. CARRIED</p> <p>The meeting recessed from 7:22 p.m. to 7:27 p.m.</p> <p>MOVED by Councillor Wasmuth that Council table further discussion regarding Fuel Rate Adjustment/Mileage Charges until the July Council meeting at which time Administration and Councillor Wasmuth will provide further information from a survey of other Summer Villages, government agencies and industry consultants and provide a recommendation to Council regarding mileage rate(s) going forward relative to all concerned parties. CARRIED</p>
	22-110	
	22-111	
13.	NEXT MEETING	Next meeting is scheduled for July 19 th , 2022, 4:30 p.m. via zoom.
14.	ADJOURNMENT	The meeting adjourned at 7:30 p.m.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman



Alberta Roadbuilders &
Heavy Construction Association

NOTICE OF ADDENDUM

Date: June 14, 2022

To: Municipal Road Infrastructure Owners
Private Sector Infrastructure Owners
Public and Private Agencies Referencing the ARHCA Equipment Rate Guide

From: Ron Glen, CEO, Alberta Roadbuilders and Heavy Construction Association (ARHCA)

Re: Fuel Cost Recovery surcharge addendum to 2022 Rate Guide

The volatility in global oil markets have caused fuel prices to exceed contractors' abilities to absorb costs. The ARHCA Rental Rate Guide published each year provides owners and contractors with a reasonable per hour base price (inclusive of a contractor's cost of ownership and operating costs) for more than 1000 different models and makes of heavy equipment used in road construction, maintenance and in other industries such as forestry. Equipment financing, labour, material and in particular fuel prices have escalated dramatically in-year since our book was published in February.

The benchmark price for diesel consisting of the posted rack rate plus applicable taxes, less the off-road rebate used in the 2022 Rate Guide was \$1.35/litre. Oil prices have since spiked due to international events and political responses to isolate Russian aggression in Europe. The impact on local fuel prices is a risk beyond the capacity of contractors to manage and without risk sharing amongst construction partners, contractors will incur substantial losses.

For this reason, in response to this unforeseen change in international oil markets, the ARHCA is issuing an addendum to the 2022 Rate Guide to include a Fuel Cost Recovery Surcharge. ARHCA has developed an approach that balances reasonable application with simplicity of administration. The surcharge rates are based on a fuel cost as at June 2 of \$1.96/litre and consumption measured by net horsepower averaged across 13 major types of heavy equipment. As seen in the attached table, for equipment with engines of less than 150 net horsepower the surcharge is \$9.25 per hour. The surcharge rate increases in step changes of approximately 150 hp up to the largest machines which have over 1100 hp. Equipment engine power is easily confirmed by manufacturer and third-party sources found on-line. The category surcharge is then added to the specific equipment rental rate for the specific manufacturer and model listed in the Rate Guide.

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Alberta Roadbuilders &
Heavy Construction Association

The ARHCA will continue to monitor the situation and, if necessary, provide further guidance in case prices drop or rise significantly during the construction season. **Please note:** this surcharge is inclusive of applicable taxes, but does not cover inflationary pressures for other materials, labour, or services that contractors and subcontractors are currently absorbing.

While we anticipate that by next year, the situation will most likely have stabilized, the current surcharge is outlined in the table attached, and on the ARHCA website.

Contractors recognize that all organizations are facing cost pressures. While the industry has survived through two years of pandemic related challenges, the cooperation of all partners in construction is needed now more than ever to deliver projects as best we can.

Thank you,

Ron Glen, CEO, ARHCA

Attachment: Fuel Cost Recovery Surcharge Table

CC: ARHCA Board of Directors

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ADDENDUM TO 2022 RENTAL RATE GUIDE

Cost-Recovery Fuel Surcharge 2022

ARHCA is issuing this addendum to the 2022 Rental Rate Guide for a fuel surcharge to be added to the hourly rates as per the table below. To establish a new rate for a piece of equipment, please use the existing rental rate as published in the 2022 Rental Rate Guide and **add** the surcharge based upon the NET horsepower of the equipment being used. The net horsepower is available on the sites below using the manufacturer and the model number of the unit:

Constructionequipmentguide.com

Ritchiespecs.com

Lectura-specs.com

COST RECOVERY FUEL SURCHARGE FOR 2022 - as of June 14, 2022 *Includes applicable taxes

Net Horsepower Rating

0-150 HP	\$9.25
151-300 HP	\$20.75
301-450 HP	\$30.25
451-600 HP	\$38.00
601-750 HP	\$48.50
751-900 HP	\$68.00
901-1050 HP	\$79.50
1051-1200 HP	\$106.00

****This surcharge is in effect as of June 14, 2022 and may be revised should fuel markets vary significantly during the 2022 construction season.*