

SUMMER VILLAGE OF ISLAND LAKE AGENDA

Tuesday, February 15th, 2022 at 4:30 p.m.

Via Zoom

As per Bylaw 02-2016 there will be no audio/video recordings of Meetings

1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	February 15 th , 2022 Regular Council Meeting <i>(that Council approve as is or with additions/deletions as amended)</i>
3.	<u>Minutes:</u> pages 1-6 pages 7-8	a)	January 18 th , 2022 Council Meeting Minutes <i>(that Council approve as is or with additions/deletions/changes)</i>
		b)	February 7 th , 2022 Special Council Meeting Minutes <i>(that Council approve as is or with additions/deletions/changes)</i>
4.	<u>Appointments or Delegation</u>	a)	Jane Dauphinee, Municipal Planning Services 4:45 p.m. discussion regarding potential changes to Municipal Development Plan and/or Land Use Bylaw. <i>(direction as given by Council)</i>
5.	<u>Public Hearings</u>	a)	N/A
6.	<u>Bylaws:</u> Bylaw 01-2022 Control of Vehicle, Animal & Pedestrian Traffic Bylaw pages 9-23	a)	Control of Vehicle, Animal & Pedestrian Traffic Bylaw – as previously discussed at the last meeting, attached is a copy of Bylaw 01-2022 with all amendments for Council consideration. Administration is requesting 1 st reading of the Bylaw as presented or with amendments. <i>(that Council give 1st reading to Bylaw 01-2022, Control of Vehicle, Animal & Pedestrian Traffic Bylaw as presented or with amendments)</i>
7.	<u>Business</u> pages 24-27	a)	Review of Bylaw 04-2020 – Fees & Charges Bylaw and Development Permit Applications, this item was requested by Councillor Wasmuth for review. <i>(that Council accept the discussion on Bylaw 04-2020 for information)</i> <i>(some other direction as given by Council at meeting time)</i>
	pages 28-29	b)	Spring 2022 Municipal Leaders' Caucus is being held March 9 th and 10 th at the Edmonton Convention Centre and is being held both in-person and virtually. In person registration is \$165.00 and virtual registration is \$125.00. <i>(authorize attendance of Council and Administration or accept for information)</i>

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	page 30	c)	Northern Lights Library System – please refer to the attached January 14 th , 2022 letter advising the Board has forwarded their 2022 Budget with a 0% levy increase, with the 2022 levy remaining at \$10.46 per capita (IL 243 x \$10.46 = \$2,541.78) <i>(that the Summer Village of Island Lake support the proposed 2022 Budget of the Northern Lights Library System with the 2022 levy remaining at \$10.46 per capita)</i> <i>(some other direction as given by Council at meeting time)</i>
		d)	Draft 2022 Operating and Capital Budget – this budget, with changes as per direction at last meeting, will be presented and reviewed at meeting time. <i>(that Administration make the changes to the draft 2022 Operating and Capital Budget as directed by Council at meeting time and that this revised draft budget come to the next Council meeting for further review)</i> <i>(some other direction as given by Council at meeting time)</i>
		e)	
		f)	
		g)	
8.	<u>Financial</u>	a)	Income & Expense Statement – January, 2022
9.	<u>Councillors' Reports</u>		
		a)	Mayor Newton
		b)	Deputy Mayor Fisher
		c)	Councillor Wasmuth
10.	<u>Administration Reports</u> page 31	a)	To Do List, January 18 th , 2022 meeting
		b)	Summer Village Assessment Review Board Services Update
		c)	Annexation Update

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AGENDA**

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		d) e) f)	Back-Alley Realignment Project
11.	<u>Communication and Correspondence</u> <i>page 32</i>	a)	February 4 th , 2022 correspondence from Shores Jardine re: FOIPP appeal
	<i>pages 33-36</i>	b)	Town of Gibbons – letter to Minister of Justice and Solicitor General, Honorable Sonya Savage regarding the Provincial Administrative Penalties Act
	<i>pages 37-39</i>	c)	Association of Summer Villages of Alberta – 2022 Winter Newsletter
		d)	
		e)	
13.	<u>Closed Session</u>		N/A
14.	<u>Next Meeting</u>		The next meeting is scheduled for March 15 th , 2022, 4:30 p.m. via zoom.
15.	<u>Adjournment</u>		

Next Meetings:

- March 15th, 2022
- April 19th, 2022
- May 17th, 2022
- June 21st, 2022
- July 19th, 2022
- August 16th, 2022
- September 20th, 2022
- October 18th, 2022
- November 15th, 2022
- December 20th, 2022

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, JANUARY 18TH, 2022
VIA TELECONFERENCE/ZOOM

Council: Mayor Chad Newton
Deputy Mayor Alan Fisher
Councillor John Wasmuth

Administration: Chief Administrative Officer, Wendy Wildman
Administrative Assistant, Diane Wannamaker

Public at Large: 0 in person / 2 via zoom

1.	CALL TO ORDER	Deputy Mayor Fisher called the meeting to order at 4:32 p.m.
2.	AGENDA 22-01	MOVED by Councillor Wasmuth that the January 18 th , 2022 Agenda be approved with the following additions: 7.f Future Meeting Platforms – re: COVID 7.g Soetaert Development Application CARRIED
3.	MINUTES 22-02	MOVED by Mayor Newton that the December 14 th , 2021 Council Meeting Minutes be approved as presented. CARRIED
4.	APPOINTMENTS	N/A
5.	PUBLIC HEARINGS	N/A
6.	BYLAWS <i>Bylaw 02-2022</i> 22-03 22-04	MOVED by Councillor Wasmuth that Bylaw 02-2022 being a Bylaw to regulate the Procedure and Conduct of Council Meetings be given 1 st reading. CARRIED MOVED by Mayor Newton that Bylaw 02-2022 be given 2 nd reading. CARRIED

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, JANUARY 18TH, 2022
VIA TELECONFERENCE/ZOOM

	22-05	MOVED by Deputy Mayor Fisher that Bylaw 02-2022 be considered for third reading. CARRIED UNANIMOUSLY
	22-06	MOVED by Mayor Newton that Bylaw 02-2022, be given third and final reading CARRIED
	22-07	MOVED by Mayor Newton that Bylaw 01-2022, Control of Vehicle, Animal & Pedestrian Traffic be amended as directed and brought back to a future meeting for first reading: <ul style="list-style-type: none"> - Insert "Passenger Vehicle" definition as Clause 2.14 and renumber - Insert "and generally comprising the travel lanes of a highway" at the end of Clause 2.15 - Remove NOTE in Clause 2.19 - Insert "of a roadway" at the end of the previously existing 4.1; add the new 4.1 Clause as discussed and renumber - Clause 4.3 - change highway to roadway - Clause 4.4.3 - remove highlight - Clause 4.4.9 - remove "parking" from 1st part of clause - Clause 4.4.11 - change highway to roadway - Clause 4.5 - amend to gender neutral - Clause 4.6 – change highway to roadway in both references - Clause 4.7 - change highway to roadway - Clause 4.9 – change highway to roadway - Clause 4.11.3 – remove "Charged" and replace with "fined" and change highway to roadway - Clause 4.12.2 – change highway to roadway - Clause 4.16 – remove in it's entirety - Clause 4.20 – change highway to roadway - Clause 9.4 – replace "I" with "in" CARRIED
	MAYOR NEWTON	Mayor Newton assumed the Chair at 5:38 p.m.
7.	BUSINESS 22-08	MOVED by Mayor Newton that the discussion on the back-alley realignment project located between Elk Avenue and Tranquille Drive be deferred to Closed Session. CARRIED

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, JANUARY 18TH, 2022
VIA TELECONFERENCE/ZOOM

	22-09	<p>MOVED by Mayor Newton that Council congratulate the five winners of the Athabasca Regional Multiplex Draw listed as Brent Cox, Heather Mohs, Josie Auger, Christina Baines and Shad Smereka (pending residency requirements) and further notify the winners via email and forward the passes as appropriate via mail.</p> <p style="text-align: right;">CARRIED</p>
	22-10	<p>MOVED by Mayor Newton that Council approve the placement of a "Little Library" on site adjacent to the gazebo located at Plan 3857KS, Block 1, Lot R (park adjacent to Beaver Ave. and Perch Street) on the understanding that Northern Lights Library staff would be responsible for the construction, maintenance and operation of the library, and further that the Library staff be invited to "seed" the existing little library.</p> <p style="text-align: right;">CARRIED</p>
	22-11	<p>MOVED by Mayor Newton that Administration contact representatives of Rogers-Shaw for preliminary discussion on future potential improvements to network infrastructure and connectivity in the Summer Village of Island Lake and invite representatives to a future Council meeting.</p> <p style="text-align: right;">CARRIED</p>
	22-12	<p>MOVED by Mayor Newton that the Draft 2022 Operating and Capital Budget review and discussion be accepted for information, and Administration revise the 2022 budget as discussed and bring back to the next meeting for further review.</p> <p style="text-align: right;">CARRIED</p>
	22-13	<p>MOVED by Mayor Newton that the February 15th, 2022 and March 15th, 2022 Council meetings be held via zoom due to Covid restrictions.</p> <p style="text-align: right;">CARRIED</p>
	22-14	<p>MOVED by Mayor Newton that Administration contact the Development Officer to schedule a meeting with Council regarding the Development Permit submitted by 229 Lakeshore Drive.</p> <p style="text-align: right;">CARRIED</p>
8.	FINANCIAL REPORT 22-15	<p>MOVED by Deputy Mayor Fisher that the Income and Expense Statement for December 31st, 2021 be accepted as presented.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, JANUARY 18TH, 2022
VIA TELECONFERENCE/ZOOM

9.	COUNCIL REPORTS 22-16	MOVED by Councillor Wasmuth that the Council reports be accepted as presented. CARRIED
10.	ADMINISTRATION REPORTS 22-17	MOVED by Mayor Newton that the Administration Reports be accepted as presented. CARRIED
11.	INFORMATION & CORRESPONDENCE 22-18	<p>MOVED by Deputy Mayor Fisher that the following correspondence and Information Items be accepted as presented:</p> <ul style="list-style-type: none"> - Government of Alberta - \$538, December 7th, 2021 FCSS December payment; Government of Alberta, \$1,618 for FCSS payment for January – March, 2022 - 21DP12-04, demolition/removal of existing dwelling, placement of manufactured home, utilization of existing or install of water supply and septic system, 217 Lakeshore Drive North - 22DP01-04, placement of a two-storey modular building & utilization as a general store, liquor store and restaurant, and install or utilization of existing water supply and septic system, 50 Tranquille Drive - Town of Tofield, letter to Honorable Jason Kenney regarding rural Alberta and adolescent vaccine provision - Development Officers Report to Council January 18th, 2022 - Fortis Alberta, approved FortisAlberta 2022 Distribution Rates - Letter of Support from Cold Lake to the College of Physicians & Surgeons of Alberta regarding Streamlining Foreign Physician Assessments - Letter of Support from Cold Lake to the College & Association of Registered Nurses of Alberta regarding Fast Track immigrant Nurses for Certification in Alberta <p style="text-align: right;">CARRIED</p>

VIA TELECONFERENCE/ZOOM

<p>12.</p>	<p>CLOSED MEETING 22-19</p>	<p>MOVED by Mayor Newton that Council close the meeting to the public for Agenda Item 10.b and 10.d, pursuant to Section 197(2) of the Municipal Government Act, and Sections 17 and 27 of the Freedom of Information and Protection of Privacy Act (FOIPP), at 7:34 p.m. to discuss the following items:</p> <ul style="list-style-type: none"> - "Confidential" Third Party Personal Privacy, Development Officer Position, FOIPP Section 17, and - "Legal" Landowner Encroachment, FOIPP Section 27 <p style="text-align: right;">CARRIED</p> <p>The meeting recessed from 7:34 p.m. to 7:39 p.m.</p> <p>The following individuals were present for the Closed Meeting:</p> <p>Chad Newton Alan Fisher John Wasmuth Wendy Wildman Diane Wannamaker</p>
	<p>22-20</p>	<p>MOVED by Mayor Newton that Council come out of closed session at 8:25 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed from 8:25 p.m. to 8:29 p.m.</p>
	<p>22-21</p>	<p>MOVED by Mayor Newton that Administration contact Mr. Rob Telford of Telford Land & Valuation Inc. to ascertain costs relating to an in person consultation with land owners relative to the Tranquille Drive/Elk Avenue back-alley realignment project.</p> <p style="text-align: right;">CARRIED</p>
<p>13.</p>	<p>NEXT MEETING</p>	<p>Next meeting is scheduled for February 15th, 2022, 4:30 p.m. via zoom.</p>
<p>14.</p>	<p>ADJOURNMENT</p>	<p>The meeting adjourned at 8:32 p.m.</p>

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, JANUARY 18TH, 2022
VIA TELECONFERENCE/ZOOM

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

UNAPPROVED

SUMMER VILLAGE OF ISLAND LAKE
SPECIAL COUNCIL MEETING MINUTES
MONDAY, FEBRUARY 7TH, 2022
ZOOM PLATFORM

	PRESENT	<p>Mayor: Chad Newton Deputy Mayor: Alan Fisher Councillor: John Wasmuth</p> <p>Administration: Wendy Wildman, CAO Diane Wannamaker, Administrative Assistant Tony Sonnleitner, Development Officer</p> <p>Appointments: N/A</p> <p>Public attendance (in person): 0</p> <p>Public via teleconference: 4</p>
1.	CALL TO ORDER	Mayor Newton called the meeting to order at 4:32 p.m.
2.	AGENDA 22-23	<p>MOVED by Deputy Mayor Fisher that the February 7th, 2022 special meeting agenda be accepted as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	CONSENT FOR SPECIAL MEETING 22-24	<p>MOVED by Mayor Newton that Council give unanimous consent to hold a special meeting.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	BUSINESS 22-25	<p>MOVED by Councillor Wasmuth that Administration request the attendance of Jane Dauphinee, Municipal Planning Services, at the next Council meeting on February 15, 2022 for further discussion on Application (reapplication) for Development Authority approval – garage in front yard of a lakefront parcel; Plan 763, Block 1, Lot 12, 229 Lakeshore Drive and possible Municipal Development Plan and Land Use Bylaw amendments.</p> <p style="text-align: right;">CARRIED</p>
	22-26	<p>MOVED by Mayor Newton the Summer Village of Island Lake sponsor the Community Bar-B-Q scheduled on February 19th, 2022 in coordination with the Community Curling on the Ice Bonspiel curling event, to a maximum of \$550.00 with the understanding that this event is open to all Summer Village of Island Lake residents and advertised as such.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF ISLAND LAKE
SPECIAL COUNCIL MEETING MINUTES
MONDAY, FEBRUARY 7TH, 2022
ZOOM PLATFORM

12.	ADJOURNMENT	The meeting adjourned at 5:31 p.m.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

BYLAW NO. 01-2022
SUMMER VILLAGE OF ISLAND LAKE
Municipal Government Act RSA 2000 Chapter M-
26 Part 2 Section 7 (d) & 7 (i), and Section 9
Traffic Safety Act RSA 2000, c T-6
Part 2 Division 2 Section 13(1) and 13(2)

A BYLAW OF THE SUMMER VILLAGE OF ISLAND LAKE, IN THE PROVINCE OF ALBERTA, FOR
MATTERS RELATED TO THE CONTROL OF VEHICLE, ANIMAL & PEDESTRIAN TRAFFIC

WHEREAS under the Authority of the Municipal Government Act RSA 2000 Chapter M26, Section 7 (d) and (i) and Section 9 authorize Council to pass bylaws respecting transport and transportation systems; and

WHEREAS the Traffic Safety Act R.S.A. 2000 c T-6, as amended, Part 1 Division 3 Section 13 (1) and 13 (2) provides that the Council of a Municipality may pass bylaws for the regulation and control of vehicle, animal, and pedestrian traffic;

AND WHEREAS the intent of this Bylaw is to regulate and control vehicle, animal and pedestrian traffic, to be compatible with the normal activities of urban life while recognizing the recreational nature of the municipality,

NOW, THEREFORE, the Council of the Summer Village of Island Lake in the Province of Alberta duly assembled, enacts as follows:

1. BYLAW TITLE

This Bylaw may be cited as "Control of Vehicle, Animal and Pedestrians Traffic Bylaw".

2. DEFINITIONS

Any word, expression or term used in this Bylaw shall have the same meaning as in the respective Act referenced above; and for the purpose of this Bylaw, unless the context otherwise requires:

- 2.1 "Act" means the Municipal Government Act. RSA 2000, c M-26 and amendments thereto;
- 2.2 "Alley" means a narrow highway providing access to the rear of buildings and parcels of land;
- 2.3 "Bicycle" includes any cycle propelled by human power or electric power (e-bike) upon which a person may ride, regardless of the number of wheels it may have;

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26 Part 2 Section 7 (d) & 7 (i), and Section 9
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Part 2 Division 2 Section 13(1) and 13(2)

- 2.4 "Boulevard" means, in an urban area, that part of a highway that is not roadway, and is that part of the sidewalk that is not especially adapted to the use of, or ordinarily used by pedestrians;
- 2.5 "Centerline" means:
- (i) the center of a roadway measured from the curbs or, in the absence of curbs, from the edges of the roadway
 - (ii) in the case of a highway
 - (a) that is an offset centre highway as designated by a traffic control device, or;
 - (b) that is a highway having a certain number of traffic lanes for traffic moving in a certain direction at all times or at specified times as designated by a traffic control device;
 - (c) the line dividing the lanes for traffic moving in opposite directions, or
 - (iii) in the case of a divided highway, that portion of the highway separating the roadways for traffic moving in the opposite directions;
- 2.6 "Chief Administrative Officer" means a person appointed to a position under Section 205 of the Municipal Government Act;
- 2.7 "Council" means the Municipal Council for the Summer Village, including the Chief Elected Official;
- 2.8 "Driver" or "Operator" means a person who drives or is in actual physical control of a vehicle;
- 2.9 "Highway" means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes:

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26 Part 2 Section 7 (d) & 7 (i), and Section 9
Traffic Safety Act RSA 2000, c T-6
Part 2 Division 2 Section 13(1) and 13(2)

- (i) a sidewalk, including a boulevard adjacent to the sidewalk;
- (ii) if a ditch lies adjacent to and parallel with the roadway, the ditch, and;
- (iii) if a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between a fence and one side of the roadway, all the land between the fence and the edge of the roadway, as the case may be,

But does not include a place declared by regulation not to be a highway;

- 2.10 "Owner" means the person who owns a vehicle and includes any person renting a vehicle or having the exclusive use of a vehicle for a period of more than 30 days or otherwise having the exclusive use of a vehicle for a period of ore than 30 days;
- 2.11 "Park" or "Parking" means when prohibited, means allowing a vehicle (whether occupied or not) to remain standing in one place, except:
- 2.11.1 when standing temporarily for the purpose of and while actually engaged in loading or unloading passengers, or,
 - 2.11.2 when standing to obedience to a Peace Officer or traffic control device
- 2.12 "Peace Officer" means a member of the Royal Canadian Mounted Police, a Peace Officer appointed pursuant to the Alberta Peace Officer Act, or a Municipal Bylaw Enforcement Officer appointed by the Summer Village of Island Lake;
- 2.13 "Pedestrian" means a person on foot or a person in a wheel chair or on a mobility aid,

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26 Part 2 Section 7 (d) & 7 (i), and Section 9
Traffic Safety Act RSA 2000, c T-6
Part 2 Division 2 Section 13(1) and 13(2)

- 2.14 "Passenger Vehicle" means a vehicle used primarily for personal transportation of a driver or operator with or without passengers. A passenger vehicle includes vehicles classed as cars, SUVs, vans and light duty trucks (i.e. half ton to one ton) but does not include any Recreation Vehicles or Trailers.
- 2.15 "Recreation Vehicle" means a vehicular type unit primarily designed as temporary living quarters for recreational camping, or travel use, which either has its own motor power or is mounted or drawn by another vehicle. A recreational vehicle may be, but is not limited to: a tent trailer, travel trailer, a fifth wheel trailer, park model trailer, truck camper or motor home.
- 2.16 "Roadway" means the part of a highway intended for use by vehicular traffic and generally comprising the travel lanes of a highway.
- 2.17 "Traffic Safety Act", being Chapter T-6 of the Revised Statutes of Alberta, 2000, and amendments thereto;
- 2.18 "Trailer" means a vehicle so designated that it:
- (i) may be attached to or drawn by a motor vehicle or tractor, and
 - (ii) is intended to transport property or persons, and includes any vehicle defined by regulation as a trailer but does not include machinery or equipment solely used in the construction or maintenance of highways;
- 2.19 "Summer Village" means the Summer Village of Island Lake or its duly authorized representatives
- 2.20 "Vehicle" means a device in, on or by which a person or thing may be transported or drawn on a highway. This shall include but not be limited to a vehicle so designed that it may be attached to or drawn by a motor vehicle to be moved from one point to another and which may provide living accommodation for or otherwise be used by one or more persons.

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Traffic Safety Act RSA 2000, c T-6
Part 2 Division 2 Section 13(1) and 13(2)

3. SPEED

Unless otherwise posted by Approved Traffic Control Devices, no person:

- 3.1 shall drive a vehicle at a speed in excess of 30 km per hour on any highway within the municipality.
- 3.2 shall drive a vehicle in any alley in the municipality at a speed in excess of 20 km per hour

4. PARKING

- 4.1 Subject to the following additional provisions of this Bylaw, a driver or operator of a Passenger Vehicle is permitted to park along a roadway in the Summer Village of Island Lake with the driver-side wheels on the roadway (at most), and passenger side wheels off the roadway (travel lanes of a highway). Under no circumstances may a person block the travel lanes of a roadway.
- 4.2 No person shall permit a vehicle to stand unattended upon any grade or slope of a roadway without first having:
 - 4.2.1 effectively set the vehicle's brakes, and
 - 4.2.2 turned the front wheels to the nearest edge of roadway in such a manner as to impede any movement of the vehicle
- 4.3 No person shall leave a vehicle unattended on a highway if the vehicle has been placed on a jack or a similar device and;
 - 4.3.1 one or more wheels have been removed from the vehicle, or
 - 4.3.2 part of the vehicle is raised
- 4.4 Unless required or permitted by a Traffic Control Device or in compliance with direction of a Peace Officer or to avoid conflict with other traffic, a person shall not park a vehicle:

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Traffic Safety Act RSA 2000, c T-6
Part 2 Division 2 Section 13(1) and 13(2)

- 4.4.1 on a sidewalk or boulevard, or
 - 4.4.2 on a crosswalk or any part of a crosswalk, or
 - 4.4.3 within an intersection other than immediately next to the curb of a "T" intersection, or
 - 4.4.4 at an intersection nearer than 5 meters to the projection of the corner property line immediately ahead or immediately to the rear, except when this vehicle is parked in a space where a parking meter or other traffic control device indicates parking is permitted, or
 - 4.4.5 nearer than 5 meters upon the approach to any stop or any yield sign, or
 - 4.4.6 within 1.5 meters of an access to a garage, private road or driveway, or a vehicle crossway over a sidewalk, or within 5 meters of the nearest side of a marked crosswalk, or
 - 4.4.7 alongside or opposite any street excavation or obstruction when stopping or parking would obstruct traffic, or on any bridge or on the approach thereto, or
 - 4.4.8 at any other place where a traffic control device prohibits stopping, or
 - 4.4.9 during such times as stopping or parking is so prohibited, or
 - 4.4.10 on a roadway side of a vehicle parked or stopped at the curb or edge of the roadway, or
 - 4.4.11 on any roadway within the municipality for a period of more than seventy-two (72) hours after which it may be considered to be abandoned.
- 4.5 Where a person parks a vehicle contrary to any of the aforementioned provisions, a Peace Officer may impose payment of the requisite fine and have the vehicle removed and stored, in addition to the payment

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of any fine the owner of said vehicle shall be required to pay any and all towing and storage fees before recovery of the vehicle.

- 4.6 No person shall drive, park or stop any vehicle upon any roadway in such a manner as to block, obstruct, impede or hinder traffic thereon. Where the obstruction is unavoidable due to mechanical failure of the vehicle, the operator will not be in breach of this section provided the operator promptly takes measures to clear the vehicle from the roadway.
- 4.7 Where a vehicle parking space is marked or designated upon a roadway, every driver of a passenger vehicle using such space shall park such vehicle wholly within the limits of the marked space.
- 4.8 No person shall park in front of or adjacent to any building in course of erection, demolition, alteration, or repair when such parking will impede or obstruct traffic.
- 4.9 No person shall park his or her vehicle so it will in any way interfere with the use of a doorway intended as a fire or emergency exit from any building fronting or abutting the highway, or any private property where signs are displayed. Where a person parks a vehicle contrary to any of the aforementioned provisions, a Peace Officer may, levy the requisite fine and have the vehicle removed and stored in accordance with all the provisions within Section 4.5 of this Bylaw.
- 4.10 No person shall park a vehicle at a place or area where the traffic control device indicates parking there is restricted to a certain class of vehicle only, and his or her vehicle does not comply.
- 4.11 Notwithstanding any other provisions in this Bylaw, the Chief Administrative Officer or designated employee may cause movable signs to be placed on or near a roadway prohibiting parking for emergency purposes or street cleaning work.
 - 4.11.1 After such signs are placed on or near a roadway, no person shall park or leave a vehicle on the signed portion of roadway until such movable signs are removed by the designated officer.

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- 4.11.2 Any vehicle that is on such roadway when such signs are placed thereon shall be removed promptly by the owner or operator.
- 4.11.3 When any emergency snow removal, street cleaning, or street repair commences on a signed roadway, then the owner of the vehicle thereon may be fined and the vehicle may be removed and stored pursuant to Section 4.9 hereof.
- 4.12 Except when actually taking or discharging passengers, no person shall park a vehicle at the following locations:
 - 4.12.1 in a passenger loading or unloading space marked with a sign
 - 4.12.2 on any portion of a roadway marked by a "No Parking" sign
- 4.13 No parking in alleys shall be permitted unless a sign directs otherwise but alleys may be used for:
 - 4.13.1 loading or unloading of goods from commercial vehicles for a period not exceeding thirty minutes, or
 - 4.13.2 the loading or unloading of goods or passengers from a vehicle other than a commercial vehicle for a period not exceeding five minutes, provided that the vehicle concerned in such loading or unloading of passengers or goods does not so obstruct the alley as to prevent other vehicles or persons from passing along such alleys while the loading or unloading of passengers is taking place.
- 4.14 No person shall park any vehicle upon any land owned by the Summer Village designated Community Reserve District or Natural Environment District under Land Use Bylaw 08-2021 except on such areas that the Chief Administrative Officer or designated employee may designate by a Traffic Control Device for vehicle parking.

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SUMMER VILLAGE OF ISLAND LAKE
Municipal Government Act RSA 2000 Chapter M-
26 Part 2 Section 7 (d) & 7 (i), and Section 9
Traffic Safety Act RSA 2000, c T-6
Part 2 Division 2 Section 13(1) and 13(2)

- 4.15 No person shall park a Recreation Vehicle or a Trailer upon any Highway, including an Alley, within the Summer Village without the express written consent of the Chief Administrative Officer or designated employee. Where a person parks a Recreation Vehicle or Trailer contrary to the above provision, a Peace Officer may levy the requisite fine and have the Recreation Vehicle or Trailer removed and stored per the provisions of Section 4.5 hereof,
- 4.16 No person shall park a tractor trailer unit on any highway in the municipality whether the tractor and trailer are connected or unconnected.
- 4.17 No person shall park a vehicle upon any private road or land providing emergency vehicle access to a multiple unit development. Emergency vehicles are excluded in this regard.
- 4.18 No person shall park on a highway in the municipality, a vehicle or trailer used for the conveyance of flammable liquid or explosive or other contents dangerous to human safety nearer than 22.2 meters to a substantial building likely to contain persons or valuable goods, and it shall have a warning notice clearly displayed.
- 4.20 Council is hereby authorized but is not obligated to designate angle and parallel parking on any roadway and to cause the same to be marked accordingly.
5. HORSE DRAWN VEHICLES
- 5.1 The driver or any other person in charge of any horse drawn vehicle on a highway shall remain upon such vehicle while it is motion or shall walk beside the horse drawing such a vehicle.
6. PEDESTRIANS
- 6.1 No person shall stand, sit or lie on any highway in such a manner as to obstruct vehicular or pedestrian traffic or as to annoy or inconvenience any other person lawfully upon the highway.

BYLAW NO. 01-2022
SUMMER VILLAGE OF ISLAND LAKE
Municipal Government Act RSA 2000 Chapter M-
26 Part 2 Section 7 (d) & 7 (i), and Section 9
Traffic Safety Act RSA 2000, c T-6
Part 2 Division 2 Section 13(1) and 13(2)

7. VEHICLE TRAFFIC

- 7.1 The Council is hereby authorized to cause the installation of any traffic control device to govern and direct traffic within the municipality
- 7.2 No vehicle operator shall drive or stand a vehicle upon any highway in such a manner as to block, obstruct, impede or hinder traffic thereon.
 - 7.2.1 Where the obstruction is unavoidable due to mechanical failure, the operator will not be in breach of this section provided the operator promptly takes measures to clear the faulty vehicle from the highway.
 - 7.2.2 No person shall operate a vehicle in a residential area of the municipality between the hours of 10:00 p.m. and 7:00 a.m. in a manner so as to unduly disturb the residents of any such area.

8. GENERAL PROVISIONS

- 8.1 No person shall operate a moving vehicle while pulling or drawing a sled, toboggan, bicycle, skis or other conveyance carrying another person or persons upon a highway in the municipality, subject to the exception of typical horse drawn vehicles.
- 8.2 Unless a permit to do so have been issued by the Municipality, no person shall operate on a highway:
 - 8.2.1 a vehicle or trailer having metal spikes, lugs or cleats or bands projecting from the surface of the wheel or tire of the vehicle, or
 - 8.2.2 any vehicle or trailer having skids or not using rubber tires

9. PENALTIES

- 9.1 A traffic tag shall be deemed to be sufficiently served:
 - 9.1.1 if served personally on the accused, or

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BYLAW NO. 01-2022
SUMMER VILLAGE OF ISLAND LAKE
Municipal Government Act RSA 2000 Chapter M-
26 Part 2 Section 7 (d) & 7 (i), and Section 9
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Part 2 Division 2 Section 13(1) and 13(2)

- 9.1.2 if mailed to the address of the registered owner of the vehicle concerned; or to the person concerned, or
- 9.1.3 if attached to or left upon the vehicle in respect of which the offense is alleged to have been committed
- 9.2 Each Peace Officer is hereby charged with the duty of enforcing the provisions of this Bylaw.
- 9.3 Any person who commits a breach of any of the provisions of this Bylaw shall, upon summary conviction before a judge, be liable to a fine not exceeding \$2,500.00 exclusive of costs and in case of non-payment of the fine and costs imposed, to imprisonment for a period not exceeding six months.
- 9.4 Notwithstanding Subsection 9.3, any person contravening this Bylaw may avoid summary conviction by the voluntary payment of a specified penalty as outlined in Schedule "A" of this Bylaw within the time stated on the traffic tag.
- 10. SEVERABILITY PROVISION
 - 10.2 Should any provision of this Bylaw be determined invalid, then such provision shall be severed and the remainder of the Bylaw, shall be maintained and enforced.
- 11. PENALTIES
 - 11.1 Fines to be levied for contravention of this Bylaw are listed in Schedule "A" attached to this Bylaw.

This Bylaw rescinds Bylaw 07-2018.

Coming into Force of this Bylaw is effective upon third and final reading by Council.

BYLAW NO. 01-2022
SUMMER VILLAGE OF ISLAND LAKE
Municipal Government Act RSA 2000 Chapter M-
26 Part 2 Section 7 (d) & 7 (i), and Section 9
Traffic Safety Act RSA 2000, c T-6
Part 2 Division 2 Section 13(1) and 13(2)

READ a first time this day of , 2022.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

READ a second time this day of , 2022.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

BYLAW NO. 01-2022
SUMMER VILLAGE OF ISLAND LAKE
Municipal Government Act RSA 2000 Chapter M-
26 Part 2 Section 7 (d) & 7 (i), and Section 9
Traffic Safety Act RSA 2000, c T-6
Part 2 Division 2 Section 13(1) and 13(2)

READ a third and final time this day of , 2022.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

BYLAW NO. 01-2022
SUMMER VILLAGE OF ISLAND LAKE
Municipal Government Act RSA 2000 Chapter M-
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Traffic Safety Act RSA 2000, c T-6
Part 2 Division 2 Section 13(1) and 13(2)

SUMMER VILLAGE OF ISLAND LAKE
BY-LAW 01 - 2022
SCHEDULE "A"
Schedule A

Section 3 - Speed

3.1 - 3.2	As defined by Highway Traffic Act		
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Section 4 - Parkin.

4.1 - 4.21	\$100.00	\$200.00	Plus any associated costs as referenced in this Bylaw.
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Section 5. Horse Drawn Vehicles

5.1	\$50.00	\$100.00	Plus any associated costs as referenced in this Bylaw.
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Section 6. Pedestrians

6.1	\$50.00	\$100.00	Plus any associated costs as referenced in this Bylaw.
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Section 7. Vehicle Traffic

7.1 - 7. 2.2	\$100.00	\$200.00	Plus any associated costs as referenced in this Bylaw.
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BYLAW NO. 01-2022
SUMMER VILLAGE OF ISLAND LAKE
Municipal Government Act RSA 2000 Chapter M-
26 Part 2 Section 7 (d) & 7 (i), and Section 9
Traffic Safety Act RSA 2000, c T-6
Part 2 Division 2 Section 13(1) and 13(2)

Section 8. General Provisions

8. – 8.2.2	\$50.00	\$100.00	Plus any associated costs as referenced in this Bylaw.
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**THIS IS A BYLAW OF THE SUMMER VILLAGE OF ISLAND LAKE, IN THE
PROVINCE OF ALBERTA, TO BE KNOWN AS THE
SUMMER VILLAGE OF ISLAND LAKE FEES & CHARGES BYLAW.**

WHEREAS, in accordance with the *Municipal Government Act*, a municipality has the authority to establish fees and charges for the provision of goods and services;

AND WHEREAS the Summer Village of Island Lake wishes to establish, in a bylaw, certain fees and charges.

NOW THEREFORE, the Council of the Summer Village of Island Lake, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw may be cited as the "FEES & CHARGES BYLAW".
2. The rates and fees for the Summer Village of Island Lake are as set out in Schedule "A" attached to and forming part of this bylaw.
3. The Council of the Summer Village of Island Lake may, by resolution, waive or excuse a person or persons from paying all or part of a fee or charge that is set out in Schedule "A" where Council assesses, in their discretion, that the circumstances warrant such waiver or excusal. For certainty, this power is in addition to the authority granted to the Chief Administrative Officer, as the head of the public body under the *Freedom of Information and Protection of Privacy Act*, RSA 2000, c F-25 (the "Act"), to excuse a person from paying all or part of a fee under that Act.
4. If any provision of this bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this bylaw shall remain valid and enforceable.
5. Bylaw No. 05-2019 is repealed upon this bylaw passing and coming into full force and effect.
6. This bylaw shall come into force and have effect on the date of the third and final reading.

Read a first time on this 15th day of September, 2020.

Read a second time on this 15th day of September, 2020.

Unanimous Consent to proceed to third reading on this 15th day of September, 2020.

Read a third and final time on this 15th day of September, 2020.

Signed this 15th day of September, 2020.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

Municipal Government Act RSA 2000 Chapter M-26
Part 1, Section 8 Establishing Fees

Summer Village of Island Lake	
Schedule “A” – The Fees Schedule	Page 1 of 3
SERVICES OTHER THAN UNDER THE <i>FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT</i> RSA 2000, c F-25 (“FOIP ACT”):	
REQUEST FOR COPIES OF VILLAGE DOCUMENTS PER REQUEST	\$10.00
COST OF COPIES PER COPY	\$0.25
SPECIAL SERVICES RATE PER HOUR	\$75.00
(Special services rate applies to all inquiries for information that takes in excess of fifteen minutes to acquire. Estimates will be given under the \$10.00 fee.)	
TAX CERTIFICATES	\$25.00
COMPLIANCE CERTIFICATES	
-Standard	\$75.00
-Rush	\$150.00
ASSESSMENT APPEAL FEE (Refundable if applicant is successful.)	\$50.00
SUBDIVISION OR DEVELOPMENT APPEAL FEE	\$200.00
SUBDIVISION OR DEVELOPMENT APPEAL FEE (Adjoining neighbor.)	\$100.00
LOT CONSOLIDATION FEE	\$750.00
LAND USE BYLAW AMENDMENT FEE	\$1,000.00
<u>DEVELOPMENT PERMITS:</u>	
SINGLE FAMILY DWELLING	\$300.00
GUEST HOUSE	\$300.00
ACCESSORY BUILDING – GAZEBO OR SHED	\$150.00
ACCESSORY BUILDING – DETACHED GARAGE	\$300.00
GROUND LEVEL DECKS OR STRUCTURES	\$150.00
ADDITIONS TO DETACHED DWELLINGS	\$300.00
RECREATIONAL VEHICLE AND PARKING PAD	\$150.00
SEPTIC SYSTEM AND HOLDING TANKS	\$75.00
BOAT HOUSE	\$150.00
HOME OCCUPATION	\$150.00
VARIANCE (IN ADDITION TO THE FEE FOR THE STRUCTURE)	\$150.00

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Summer Village of Island Lake	
Schedule "A" – The Fees Schedule	Page 2 of 3
SIGNS	\$75.00
DEMOLITION PERMITS	\$75.00
COMMERCIAL	\$200.00
MAXIMUM DEVELOPMENT PERMIT FEE FOR MULTIPLE BUILDINGS OR STRUCTURES SUBMITTED ON ONE APPLICATION	\$500.00
<u>ADDITIONAL FEES FOR DEVELOPMENT PERMITS FOR "AS BUILTS" OR AFTER CONSTRUCTION HAS STARTED:</u>	
DOUBLE THE FEE(S) OUTLINED ABOVE	
<u>SAFETY CODE PERMITS</u>	
BUILDING PERMITS	AS PER
ELECTRICAL PERMITS	SAFETY
PLUMBING PERMITS	CODES
GAS & HEATING PERMITS	PROVIDER
REMOVAL OF STOP WORK ORDER	\$500.00
DOCKS ON MUNICIPAL PROPERTY:	
(Policy #2015-01 Management of Municipal Property-Waterfront)	
Registration and Annual application	\$0.00
Failing to remove by Sept 30 th , Failing to register	
-first offence*	\$50.00
-second offence*	\$250.00
-third offence*	\$500.00
*plus the cost of removal of the structure	

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Municipal Government Act RSA 2000 Chapter M-26
Part 1, Section 8 Establishing Fees

Summer Village of Island Lake	
Schedule "A" – The Fees Schedule	Page 3 of 3
SERVICES RELATED TO REQUESTS UNDER THE <i>FOIP ACT</i> OTHER THAN THE INITIAL APPLICATION FEE WHERE THE FEES ESTIMATED BY THE SUMMER VILLAGE EXCEED \$150.00 AND SUCH FEES ARE PERMITTED BY THE <i>FOIP ACT</i> AND REGULATIONS*	
For searching for, locating and retrieving a record	\$6.75 per ¼ hour
For producing a record from an electronic record – computer processing and related charges	Actual cost
For producing a record from an electronic record – computer programming	Actual cost up to \$20.00 per ¼ hour
For producing a copy of a paper record – photocopies and computer printouts – black and white up to 8 ½" x 14"	\$0.25 per page
For producing a copy of a paper record – photocopies and computer printouts – other formats	\$0.50 per page
For producing a copy of a paper record - from microfiche or microfilm	\$0.50 per page
For producing a copy of a paper record - plans and blueprints	Actual cost
For producing a copy of a record by duplication from microfiche or microfilm	Actual cost
For producing a copy of a record by duplication from computer disks	\$5.00 per disk
For producing a copy of a record by duplication from computer tapes	Actual cost
For producing a copy of a record by duplication from slides	\$2.00 per slide
For producing a copy of a record by duplication from audio and video tapes	Actual cost
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 4" x 6"	\$3.00
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 5" x 7"	\$6.00
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 8" x 10"	\$10.00
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 11" x 14"	\$20.00
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 16" x 20"	\$30.00
For producing a copy of a record by any process or in any medium or format not listed above	Actual cost
For preparing and handling a record for disclosure	\$6.75 per ¼ hour
For supervising the examination of a record	\$6.75 per ¼ hour
For shipping a record or a copy of a record	Actual cost
* The CAO, as head of the public body, has the authority to excuse an applicant from paying all or part of a fee for such services in accordance with the <i>FOIP Act</i> .	

(27)

Good afternoon,

Mayors, Councillors, and CAOs are [invited to register](#) for Alberta Municipalities' Spring 2022 Municipal Leaders' Caucus being held March 9 and 10 at the Edmonton Convention Centre. We are pleased to offer the event both in-person and virtually.

This year's Caucus is open to municipal elected officials and senior administrators from Alberta municipalities, and is a tremendous opportunity to network and build consensus on key issues affecting your community. Attached is a copy of the draft agenda, which will be updated over the coming weeks as speakers are confirmed. Please visit our [Spring Municipal Leaders' Caucus Events webpage](#) for more information on hotels and registration. The deadline for online registration is Friday, March 4.

Please note, all public health orders in place at the time of the event will be followed. This could include but it not limited

to showing proof of vaccination or privately paid for negative test result within 72-hours, and masking while not actively eating or drinking.

Remember that Alberta Municipalities members may bring forward Requests for Decisions (RFDs) on emerging issues that cannot wait to be debated at our fall Convention. To submit an RFD, fill out an [RFD template](#) and send it, along with proof of council endorsement, to advocacy@abmunis.ca by Friday, February 18.

We look forward to seeing you there!

Cathy Heron | President

Mayor, City of St. Albert

E: president@abmunis.ca

300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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Alberta Municipalities is working to protect the health of its members, partners, & employees.
Fully vaccinated & masked visitors are welcome at Alberta Municipalities' office and events.
Please contact us to make alternative arrangements if you are unable to meet these requirements.

Cathy Heron | President

Mayor, City of St. Albert

E: president@abmunis.ca

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Draft Agenda for Spring 2022 Municipal Leaders' Caucus
March 9 and 10, 2022
Edmonton Conference Centre
Subject to Change

Wednesday, March 9	
8:00 a.m.	Registration and Breakfast
9:00 a.m.	President's Opening Remarks
9:15 a.m.	Minister of Municipal Affairs' Remarks
9:30 a.m.	Ministers' Dialogue Session I
10:10 a.m.	Break
10:30 a.m.	Ministers' Dialogue Session II
11:10 a.m.	Premier's Remarks
11:30 p.m.	Lunch
12:30 p.m.	Education/Engagement Session I – Alberta Provincial Police Service
2:30 p.m.	Break
2:45 p.m.	Requests for Decision
3:15 p.m.	Education/Engagement Session II - EMS
4:15 p.m.	Closing Remarks
4:30 to 6:30 p.m.	Networking session

Thursday, March 10	
7:00 a.m.	Registration and Breakfast
8:00 a.m.	Education/Engagement Session III – Municipal Financial Health and LGFF
9:15 a.m.	Alberta Municipalities President's Report
9:30 a.m.	Executive Committee Dialogue Session
10:00 a.m.	Break
10:15 a.m.	Education/Engagement Session IV – Future of Municipal Governance
11:30 a.m.	Opposition Leader's Remarks
11:45 a.m.	Closing Remarks
12:00 p.m.	Lunch

January 14, 2022

Ms. Wendy Wildman
Summer Village of Island Lake
PO Box 8
Alberta Beach, AB
T0E 0A0
svislandlake@wildwillowenterprises.com

Dear Ms. Wildman,

As of Nov 27, 2021, the members of the Northern Lights Library System Board have approved the 2022 budget. The budget includes 0% levy increase for Municipalities and/or their Library Boards. Levies will be based on the 2016 population as per the Alberta Government website.

Please send a copy of your municipal council motion accepting or rejecting the presented Northern Lights Library System Board 2022 Budget at 0% levy increase.

2022 Levies:

\$5.23 per capita	Municipality
\$10.46 per capita	Municipality without Library Board

The total levy for 2022 equals **\$2,541.78** from Summer Village of Island Lake. (243 x \$10.46)

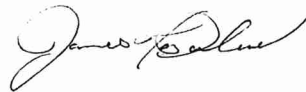
Within this levy is Library Book Allotment funds. \$2.15 from the above \$10.46 per capita is allocated to the Athabasca Library. \$522.45 (243 x 2.15)

If you have any questions, you may contact your Northern Lights Library Board member representative. A copy of the budget is available from your Northern Lights Library Board member representative.

Regards,



Vicky Lefebvre
Chairman
Northern Lights Library System Board



James MacDonald
Executive Director
Northern Lights Library System

JANUARY 18th, 2022 TO DO LIST

- Ensure Dec. 14/21 minutes are signed, sealed, placed in minute book and posted on website **DONE**
- Ensure that Bylaw 02-2022 Procedural Bylaw is signed, sealed, placed in bylaw book and posted on website **NEEDS SIGNATURE**
- Defer Cap. Regional Assessment Services Commission for provision of Assessment Review Board Services until Admin hears back from Athabasca County – follow up if necessary; pending reply from Dawn Jan. 16/22 **COMMUNICATION IS ONGOING**
- Amend bylaw 01-2022 as discussed and bring back to next meeting **DONE**
- Contact Robert Telford to request quote to accompany someone from IL to speak with residents affected about sale of property for the back alley realignment project **JOHN TO CONTACT**
- Forward multiplex draw certificates to those chosen **DONE**
- Advise Northern Lights Library System that they can either “seed” the lending library by the gazebo or construct another one, whatever they choose **DONE**
- Contact New West Public Affairs re: Rogers-Shaw Merger re: improving network infrastructure and connectivity in IL to set up mtg. with Council **DONE**
- Amend 2022 draft budget as discussed and bring back to next meeting **DONE**
- Forward letter to 231 Lakeshore residents re: encroachment with amendments as discussed **DONE**
- Advertise next meetings, Feb. 15th and March 15th as zoom only **DONE**
- Send recent invoices to Alan for approval; ask about inviting Robert Smith Reg. Waste Commission to next meeting **DONE**
- Check with Shad Smereka with regard to property ownership in the SV re: multiplex draw **DONE**



SHORES JARDINE LLP

February 4, 2022

DELIVERED VIA MAIL

Office of the Information and Privacy Commissioner of Alberta
Head Office
410, 9925-109 Street NW
Edmonton, AB T5K 2J8

**Attention: Registrar of the Office of the Information and Privacy
Commissioner of Alberta**

Dear Sir/Madam:

Re: Request for Review OIPC File #: 018687
Public Body's File#: FOIP 01-2019
Our File: 2203 00002/KEL

Further to your letter of March 1, 2021, I am writing to inquire as to the status of your office's review of the Summer Village of Island Lake's response to a request for access to information.

Yours truly,

SHORES JARDINE LLP

Per:

Kathleen Elhatton-Lake
kathleen@shoresjardine.com
KEL/km

CC: Wendy Wildman (cao@onoway.ca)
Client

Suite 2250
10104 - 103 Avenue
Edmonton, Alberta
T5J 0H8

tel 780.448.9275
fax 780.423.0163
shoresjardine.com

R A D D I C A T E D S O L I C I T O R E

32



January 25, 2022

Hon. Sonya Savage
Minister of Justice and Solicitor General
324 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister:

Re: Bill 21 - Provincial Administrative Penalties Act.

The Town of Gibbons Council, at its January 12, 2022 meeting discussed a number of key issues that the Government of Alberta, two items that your ministry is specifically undertaking that are poised to fundamentally impact the lives of Albertans. The two key issues include the development of a Provincial Police Service (APPS) and Bill 21 - Provincial Administrative Penalties Act (Bill 21).

The citizens of Gibbons are proud, hardworking, dedicated, and reasonable family people who recognize that public safety is paramount, and that certain rights and freedoms may be contravened in times of disasters or pandemics for the sake of public good and done without consultation. One such example is that our citizens have for the most part, adopted the recommendations set forth by the Province during its response to the Covid-19 saga often without question.

There is however, times when citizens of Alberta must without exception, be consulted extensively in order to ensure that their voices are heard, respected, and play a significant role in creating the framework for the legislation (policy statement) being contemplated (i.e. APPS and Bill 21). Members of Council are scheduled to participate in the upcoming APPS consultations on February 1, 2022 and truly believe that should the Province be conducting these sessions without a predetermined decision in place, the concept of meaningful input from its citizenry will be realized and not just an exercise in placation.

It is the very process of inviting meaningful input from the citizens of Alberta or lack thereof of a formal consultation process in the development and adoption of the Bill 21 is why our Council is in firm opposition to its implementation without an amendment that reinstates a citizens ability to appeal traffic tickets in court versus making an application to appeal through an online submission. This erosion of due process represents one more step in the degradation of a citizens' rights and freedoms to a position where one should just "pay up" and then "shut up."

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It is Council's hope that our society through the actions and policies of the Provincial Government has not become a society of where money is everything even at the expense of ones right to a sense of fairness and due process.

Thank you.



Dan Deck
Mayor

Cc: All Alberta Municipalities
All Alberta MLAs
Ab Munis
RMA
Dale Nally, MLA for Morinville – St. Albert

Provincial Administrative Penalties Act

Overview

The *Provincial Administrative Penalties Act*, 2020, will make our roads safer by introducing stronger and immediate impaired driving penalties and reducing the time it takes to enforce traffic and non-criminal impaired driving matters, to ensure impaired drivers are off the streets. It will restore critical capacity to Alberta's justice system by creating a streamlined, fast, fair and efficient method for resolving non-criminal impaired and traffic disputes to free up court time to prosecute serious criminal matters and ensure police are on the streets instead of doing paperwork or sitting in courtrooms.

Immediate Roadside Sanctions Program

The new Immediate Roadside Sanctions (IRS) Program will be introduced on December 1, 2020 and will provide a comprehensive array of serious, immediate and escalating consequences for impaired drivers—a system that has been proven to reduce impaired driving significantly in other jurisdictions. Consequences for drivers will include driver's licence suspensions, new fines, vehicle seizures, mandatory education, and participation in the Ignition Interlock Program (IIP).

Increased impaired driving consequences under the new IRS Program will include:

- Driver's licence suspensions;
- Fines of up to \$2,000;
- Increasing length of vehicle seizure up to 30 days;
- New mandatory education programs for repeat offenders; and
- Participation in the IIP for repeat offenders.

SafeRoads Alberta Branch

Most non-criminal, first-time impaired drivers will be able to deal with these penalties through SafeRoads Alberta, a new branch dedicated to providing a speedy method of resolving disputes. The new process will be significantly quicker, dealing with all matters in 30 days to ensure impaired drivers are off the roads, not the months or years it can take to go through the current administrative and court processes. Repeat offenders, impaired drivers who cause bodily harm or death, and other more serious cases will still receive criminal charges in addition to the other penalties.

In addition to saving lives and preventing needless injury, these new measures are expected to benefit Albertans in several other ways:

- Freeing up about 8 per cent of court time to ensure Alberta's prosecutors and courts can clear their multi-year backlog to prosecute serious criminal matters;
- Eliminating approximately 1,200 complex full, or multi-day trials; and
- Freeing up more than 30,000 hours of police time – ensuring police are on the streets protecting Albertans and their communities.

This new impaired driving administrative model is based on changes made in British Columbia, which has seen many positive impacts, including:

- A 36 per cent drop in impaired driving incident rates from 2011 to 2018.
- A 54 per cent drop in number of impaired driving fatalities from 2010 to 2018.
- An 8 per cent reduction in hospital admissions – even a modest decrease in emergency visits saves millions of dollars in critical capacity.
- A decrease in the median elapsed time for all types of cases (single or multiple charges), all offence types (including traffic) by 17 days from 2011-12 to 2018-19.
 - During the same time period, the median elapsed time increased by 16 days for Canada and by 7 days in Alberta.

Current	New
<p>When an officer has reasonable grounds to believe that a driver has committed an impaired offence, the driver:</p> <ul style="list-style-type: none"> • is issued an administrative penalty called the Alberta Administrative Licence Suspension (AALS); • receives an immediate 15 month suspension; • receives a three-day vehicle seizure; • is criminally charged with an impaired offence. • A driver can drive again after 3 months if they install an ignition interlock device. <p>Police investigation, documentation, and testimony can often consume 5-8 hours or more per file.</p>	<p>When an officer has reasonable grounds to believe that a driver has committed an impaired offence, the driver will:</p> <ul style="list-style-type: none"> • be issued an administrative penalty called the IRS FAIL. • receive an immediate 15 month driver's licence suspension. • receives a 30 day vehicle seizure. • be issued a \$1,000 fine. • be required to complete mandatory impaired driving education • if a repeat offender, or there is bodily harm or injury, they receive an escalating administrative penalty and will be criminally charged with an impaired offence. • A driver can drive again after 3 months if they install an ignition interlock device. • If a driver chooses not to participate in IIP, they will remain suspended with no ability to drive for the full suspension term. <p>Police can issue this process in an hour or less on average.</p>
<p>If a driver wishes to dispute their driver's licence suspension, they must:</p> <ul style="list-style-type: none"> • appear in person at an office or registry agent location to obtain, complete and file a notice of appeal with the Alberta Traffic Safety Board within 30 days. • appear before a panel, which may take approximately up to five months to schedule and resolve. 	<p>If a driver wishes to dispute their notice, they will:</p> <ul style="list-style-type: none"> • access the website and pay the fine, request time to pay, or request a review of the sanction. • attend an oral review (phone or video) which will be scheduled within 21 days or submit request a written review. • receive the written decision within 30 days of the issuance of the notice.
<p>The driver will also have to proceed to the Criminal Courts to resolve the criminal charge. This can include:</p> <ul style="list-style-type: none"> • A driver will also be arrested, detained for several hours to conduct further testing and be processed and then released with a requirement to return to court or face additional criminal charges. • The individual must attend at one or more initial docket appearances and ultimately at a trial. The trial process is complex and generally requires expert assistance to navigate. • Upon conviction a driver will receive a criminal punishment and a permanent criminal record. 	<p>If the driver is unsatisfied, they may seek Judicial review at the Court of Queens's Bench of Alberta.</p>

Traffic Safety Violations

The *Provincial Administrative Penalties Act* also allows for other traffic contraventions to be resolved by SafeRoads Alberta. This new online system of dealing with non-criminal traffic offences will be introduced in late 2021 and will be easier and quicker for Albertans to navigate. SafeRoads Alberta will divert nearly two million traffic tickets from Alberta's courts, freeing up court time for criminal matters, ensuring law enforcement can spend more time on the streets and less in courtrooms for violations, and avoids the necessity for hundreds of thousands of Albertan's to visit courthouses merely to pay tickets or schedule hearings.

The resources currently devoted to managing these millions of tickets can then be dedicated to addressing serious justice matters and returning police to the community.



2022 Winter Newsletter

Welcome to winter. It has certainly been a cold start to this winter. I hope you are staying warm and safe. At Sylvan Lake, the ice fishing huts are out in full force and there are a number of enterprising businesses ready to delivery hot meals directly to the huts. Like those entrepreneurs, the ASVA is staying busy during this time of year and below I will provide an update of some of our key activities and the issues we are following on your behalf.

ASVA Membership Fee

In 2022, the membership fee is \$.0262 x equalized assessment / 1000 and the maximum membership fee is \$975. The mil rate and maximum membership fee remain the same as 2021.

Boat Mooring Regulations - Town Hall

Based on member feedback, ASVA will host a virtual Town Hall in March to provide additional information on the Alberta Environment & Parks (AEP) Disturbance Standard for Temporary, Seasonal Docks and other Mooring Structures for Personal Recreational Purposes released in April 2021. We are pleased to announce that Gerry Haekel from AEP will be joining us. In addition to the AEP Q&A session, a number of members will share what their Summer Village has done to implement the new regulations and, in particular, their accommodation for Back-Lot property owners. Additional information on this Town Hall will be coming in early February.

Strategic Planning and Member Engagement

As part of reconnecting with the vision, mission and priorities of the ASVA, the Board of Directors plan to update the ASVA Strategic Plan in early 2022. The timing of this work is appropriate as the recent municipal elections resulted in new members elected to the ASVA Board and the beginning of a new four year term for the ASVA Board.

To ensure the Strategic Plan aligns with member expectations, the ASVA will create multiple opportunities for members to provide feedback on their priorities and those of their residents. Member engagement and feedback will help inform the ASVA on their priorities for Advocacy, Communication, and Educational efforts during this Board's four year term. Please watch for information on a membership survey in mid-February.

Local Government Fiscal Framework (LGFF)

The MSI infrastructure grants are very important to Summer Villages. It allows us to build and maintain the infrastructure our Summer Villages and residents need. The province is intending to replace MSI with the LGFF in 2024. For years the ASVA has been advocating for funding that is fair, equitable, and that is consistent with all other municipalities in Alberta. President Pashak is participating on an Alberta Municipalities committee that is working on an allocation method for the LGFF. The work of this committee will be completed in February and it will be used to inform the Government of Alberta on what municipalities would like to see as a predictable, sustainable, and adequate capital funding model.

Alberta Provincial Police Service (APPS)

APPS is a hot topic these days. In October 2021, the Government of Alberta released the independent report developed by Price Waterhouse Coopers LLP (PwC) that studied the feasibility of replacing the RCMP with the APPS; approximately 400 pages of information in three separate reports. Based on this transition study you likely received notice that the Government of Alberta is moving forward on engagements with municipalities on a new APPS. These engagement sessions run from mid-January to the end of March and are a combination of in-person and virtual meetings. The virtual meetings are currently scheduled from March 14 to March 18. The relevant reports and information on the provincial engagement can be found at <https://www.alberta.ca/provincial-police-service-engagement.aspx>

This issue has the potential to significantly impact service levels, governance, and costs associated with policing in Alberta. The ASVA has been following this issue and look to participate with Alberta Municipalities to create position statements and advocacy efforts. The work that Alberta Municipalities will do on this issue is a prime example of the value that Summer Villages receive as being a member in Alberta Municipalities. To that end, Alberta Municipalities will be hosting a webinar, tentatively scheduled for January 19 at 6 pm to inform members about what is happening, solicit feedback to help establish a position, and provide information and questions that may be helpful for those that are attending the provincial engagements. Monitor your emails for further information on this important event.

Final Thoughts

As the ASVA President, I am the Summer Village representative on the Alberta Municipalities Board of Directors. I am also happy to advise that I have been appointed to the Alberta Municipalities Small Communities Committee. Mayor Ren Giesbrecht from the SV of West Cove was also appointed to that committee and together we are committed to ensure the interests of Summer Villages are brought to the table and will strongly advocate on your behalf.

We continue to update the website and regularly circulate information to our members on a variety of topics or as things are updated or changed. We offer fan-out support by sending out questions and queries to your CAO's. Job postings are sent out to members as well as posted on our website.

The ASVA is very proud to state to the provincial decision-makers and all other stakeholders that our membership is supported by 100% of the Summer Villages. If you have any questions, suggestions or comments, please never hesitate to call or email our Executive Director, Sherry Poole at 780-236-5456 or execdirector@asva.ca or info@asva.ca

Warmest Regards.

Mike Pashak

President, ASVA