

SUMMER VILLAGE OF ISLAND LAKE  
COUNCIL MEETING MINUTES  
TUESDAY, NOVEMBER 16<sup>TH</sup>, 2021  
VIA TELECONFERENCE/ZOOM

Council: Mayor Chad Newton  
Deputy Mayor Alan Fisher  
Councillor John Wasmuth

Administration: Chief Administrative Officer, Wendy Wildman

Public at Large: 0 in person /5 via zoom

1.	<b>CALL TO ORDER</b>	Mayor Newton called the meeting to order at 4:31 p.m.
2.	<b>AGENDA</b> 21-229	<b>MOVED</b> by Councillor Wasmuth that the November 16 <sup>th</sup> , 2021 Agenda be approved with the following addition:  7. h) -status of required changes to the Island Lake website -status update of property appraisals on back-alley re-alignment -status of advertising for new Development Officer  <b>CARRIED</b>
3.	<b>MINUTES</b> 21-230	<b>MOVED</b> by Councillor Wasmuth that the October 19 <sup>th</sup> , 2021 Council Meeting Minutes be approved as presented.  <b>CARRIED</b>
4.	<b>APPOINTMENTS</b>	4:45 p.m. Jane Dauphinee, Municipal Planning Services (Annexation Application Cost Estimate)  5:15 p.m. James McDonald, Executive Director, Northern Lights Library System, Service Presentation
5.	<b>PUBLIC HEARINGS</b>	N/A
6.	<b>BYLAWS</b> <i>Bylaw 10-2021</i> 21-231	<b>MOVED</b> by Councillor Wasmuth that Bylaw 10-2021 being a Bylaw to regulate the procedure and conduct of Council Meetings be given 1 <sup>st</sup> reading with the following amendments:

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		<p><b>Definitions:</b></p> <p>2 a) add an example at the end of the clause (example: if a Council meeting is scheduled on a Tuesday then the 5 business days prior would be the Tuesday prior, subject to no general holidays occurring during this time)</p> <p>2 a) change “than” to “then”</p> <p>2. k) add brackets around the s in Meetings in 2 places</p> <p><b>Agendas and Order of Business:</b></p> <p>Clause 15. Remove the comma and word “and” from the first line</p> <p>Clause 16. Add to the first line “and post to the Island Lake website” ... of each Council Member and post on the Island Lake website a copy of the agenda.....AND change two (2) business days to three (3) business days in the last line. Also change “posted” to “post” in both references</p> <p><b>Participation by Delegations:</b></p> <p>Clause 39 – remove “in its letter” from the existing Clause 39</p> <p>Clause 42..... “Notwithstanding Section 37, delegations that have not applied .....</p> <p>Clause 42 – in the first line change “Members” to “Council” and remove the “the” in the fourth line ..... outline, Council shall determine....</p> <p>Move the amended Clause 42 up to become Clause 39 and renumber remaining Clauses</p> <p>Clause 45 – add to the first line “of each respective Council meeting” ..... unapproved minutes of each respective Council meeting will be sent to Council .....of the existing Clause 45</p> <p style="text-align: right;"><b>CARRIED</b></p>
7.	<b>BUSINESS</b> 21-232	<p><b>MOVED</b> by Mayor Newton that the Summer Village proceed with Phase I of the Annexation Proposal as agreed to with Municipal Planning Services in the estimated amount of \$4,780.00, and that</p>

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		<p>Athabasca County be contacted early in this process to determine if they are going to contest this proposed annexation.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	21-233	<p><b>MOVED</b> by Mayor Newton that in consideration of the value received for the dollars contributed to the Northern Lights Library System by the Summer Village of Island Lake, that motion #21-81 made April 20<sup>th</sup>, 2021 be rescinded.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	21-234	<p><b>MOVED</b> by Mayor Newton that with respect to the Traffic Study and Safety Recommendations provided by WSP Canada Inc, the Summer Village proceed with the low-cost items recommended by Deputy Mayor Fisher, that these costs be included in the 2022 budget and that Council further review costs for digital display speed signs during their 2022 budget deliberations:</p> <ol style="list-style-type: none"> <li>1. Complete road divider line painting as outlined in the document a. both of the roads (3.25 km) will have divider lines painted at an estimated cost of \$3,250.00</li> <li>2. Speed humps with signage – continue to use humps already purchased, look at potential signage “Playground Ahead”</li> <li>3. Shared Use Lane Signs – WSP has suggested installing one shared lane sign at the start of each road at a cost of \$500.00 each</li> <li>4. Recommend that we confirm that each road has a speed limit sign at each end. The cost to supply and install each sign is estimated to be \$500.00, maximum investment \$2,000.00</li> </ol> <p>Total cost to implement all of the suggestions is \$6,250.00 plus the cost of info signage and painting on roadway.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	21-235	<p><b>MOVED</b> by Councillor Wasmuth that Rainbow Williams, John Roznicki, Gerald Stark, Denis Meier and Jamie Kralej be appointed Board Members to the Subdivision and Development Appeal Board for the Summer Village of Island Lake.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	21-236	<b>MOVED</b> by Mayor Newton that the Muniware Software Support Agreement and Software License Agreement for 2022 be approved and execution authorized. <b>CARRIED</b>
	21-237	<b>MOVED</b> by Mayor Newton that the information provided by the Athabasca Regional Waste Management Services Commission on the increase in member requisitions for 2022 be accepted for information, and that Deputy Mayor Fisher follow up directly with Commission Manager Robert M. Smith on matters as discussed. <b>CARRIED</b>
	21-238	<b>MOVED</b> by Councillor Wasmuth that the December 21 <sup>st</sup> Council meeting be re-scheduled to December 14th, 2021. <b>CARRIED</b>
	22-239	<b>MOVED</b> by Mayor Newton that Administration forward Council members an email update on the following matters:  -website changes -property appraisals -Land Use Bylaw amending bylaws -interviews for Development Officer position <b>CARRIED</b>
	22-240	<b>MOVED</b> by Councillor Wasmuth that the Development Officer position continue to be advertised as follows:  -post back on AUMA website -in the Alberta Weekly Newspaper Association 3 more times (was only run once, pay for 3 get 4 <sup>th</sup> free) <b>CARRIED</b>
8.	<b>FINANCIAL REPORT</b> 21-241	<b>MOVED</b> by Mayor Newton that the Financial Report for November 2021 be accepted as presented. <b>CARRIED</b>
9.	<b>COUNCIL REPORTS</b> 21-242	<b>MOVED</b> by Mayor Newton that the Council reports be accepted as presented. <b>CARRIED</b>

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<b>10.</b>	<b>ADMINISTRATION REPORTS</b> 21-243	<b>MOVED</b> by Mayor Newton that the Administration Reports be accepted as presented.  <b>CARRIED</b>
<b>11.</b>	<b>INFORMATION &amp; CORRESPONDENCE</b> 21-244	<b>MOVED</b> by Mayor Newton that the following correspondence and Information Items be accepted as presented:  <ul style="list-style-type: none"> <li>- Government of Canada - \$1,741, Canada Summer Jobs Grant, October 18, 2021</li> <li>- Fortis Alberta, Update for Government &amp; Stakeholders, Oct. 26/21</li> <li>- Summer Village of Alberta – Nomination to the AUMA Board of Directors, Oct. 27/21</li> <li>- 21DP11-04 – Construction of an addition to an existing single family dwelling; 26 Lakeshore Drive</li> <li>- Development Officers Report</li> </ul> <b>CARRIED</b>
	<b>CLOSED MEETING</b>	N/A
<b>13.</b>	<b>ADJOURNMENT</b>	The meeting adjourned at 7:45 p.m.

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Mayor, Chad Newton

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Chief Administrative Officer, Wendy Wildman