

SUMMER VILLAGE OF ISLAND LAKE  
COUNCIL MEETING MINUTES  
TUESDAY, SEPTEMBER 21<sup>ST</sup>, 2021  
WESTLOCK INN AND VIA TELECONFERENCE/ZOOM

Council: Mayor Chad Newton  
Deputy Mayor Alan Fisher  
Councillor John Wasmuth

Administration: Chief Administrative Officer, Wendy Wildman  
Administrative Assistant, Diane Wannamaker (via zoom)

Public at Large: 0 in person / 5 via zoom

1.	<b>CALL TO ORDER</b>	Mayor Newton called the meeting to order at 4:36 p.m.
2.	<b>AGENDA</b> 21-192	<b>MOVED</b> by Deputy Mayor Fisher that the September 21 <sup>st</sup> , 2021 Agenda be approved with the following additions:  7.e) Access to Meetings 7.f) Seacan Enforcement  <b>CARRIED</b>
3.	<b>MINUTES</b> 21-193  21-194	<b>MOVED</b> by Mayor Newton that the August 17 <sup>th</sup> , 2021 Council Meeting Minutes be approved as presented. <b>CARRIED</b>  <b>MOVED</b> by Deputy Mayor Fisher that the Organizational Meeting Minutes be approved with the following addition:  4. NOMINATIONS: "Councillor Newton nominated Councillor Fisher for Mayor.  Subsequent to discussion, Councillor Fisher declined the nomination." <b>CARRIED</b>
4.	<b>APPOINTMENTS</b>	N/A
5.	<b>PUBLIC HEARINGS</b>	N/A

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6.	<b>BYLAWS</b> <i>Bylaw 05-2020</i> 21-195	<p><b>MOVED</b> by Councillor Wasmuth that Bylaw 05-2020, being a Bylaw to regulate the procedure and conduct of Council and Council Committee Meetings be brought back to a future meeting with Council comments and amendments as discussed.</p> <p style="text-align: right;"><b>CARRIED</b></p>
7.	<b>BUSINESS</b> 21-196     21-197     21-198     21-199	<p><b>MOVED</b> by Mayor Newton that Administration contact James MacDonald, Executive Director for Northern Lights Library System regarding the decision of the Executive Committee with respect to representation for the Summer Villages on the NLLS Board and bring the information back to Council for further direction.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Newton that an onsite meeting at 179 Lakeshore Drive South take place to ascertain what the best course of action may be regarding drainage; and if required, engage a contractor and/or engineer to provide various options and pricing.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Newton that an onsite meeting take place at Spruce Drive and Lakeshore Drive South, to further discuss the Traffic Speed Study and Safety Review and proposed improvements provided by WSP Canada Inc. and bring back to a subsequent Council meeting for further discussion.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Newton that the request from the property owner at 9 Irene Avenue be acknowledged as a request for a letter of no objection for the placing of a dock off of a Municipal Reserve property as opposed to parking his boat on the Reserve, further that this property owner be advised he must submit a Letter of Request to the Summer Village, including a site plan, and that Council will then give consideration for his request as part of his application for a Temporary Field Authorization (TFA) and in consideration of Summer Village Policy C-ENV-APP-2, Management of Municipal Property.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	21-200	<b>MOVED</b> by Councillor Wasmuth that the access to meetings discussion be accepted for information.  <b>CARRIED</b>
	21-201	<b>MOVED</b> by Councillor Wasmuth that Administration forward a letter to the owner of 26 Lakeshore Drive advising that per Land Use Bylaw 08-2021, there is a requirement to obtain a development permit for any accessory building brought into a property in the Summer Village and further that the letter is a courtesy advisement, and that after 14 (fourteen) days, if the accessory building has not been removed or a Development Permit Application has not been received by the Municipal Office, further action will be taken, including the issuance of a Stop Order.  <b>CARRIED</b>
<b>8.</b>	<b>FINANCIAL REPORT</b> 21-202	<b>MOVED</b> by Deputy Mayor Fisher that the Financial Report for September, 2021 be accepted as presented.  <b>CARRIED</b>
<b>9.</b>	<b>COUNCIL REPORTS</b> 21-203	<b>MOVED</b> by Mayor Newton that Council forward a letter to the Alberta Liquor and Gaming Commission, advising that the Summer Village of Island Lake supports the application made by Mr. Cory Kim for a Class D Retail Liquor Store liquor license and further that the "Municipal Authority" is the Summer Village of Island Lake and not Athabasca County.  <b>CARRIED</b>
	21-204	<b>MOVED</b> by Deputy Mayor Fisher that the Council reports be accepted as presented.  <b>CARRIED</b>
<b>10.</b>	<b>ADMINISTRATION REPORTS</b> 21-205	<b>MOVED</b> by Deputy Mayor Fisher that the Administration Reports be accepted as presented.  <b>CARRIED</b>
<b>11.</b>	<b>INFORMATION &amp; CORRESPONDENCE</b> 21-206	<b>MOVED</b> by Mayor Newton that the following correspondence and Information Items be accepted as presented:

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		<ul style="list-style-type: none"> <li>- Municipal Accountability Program (MAP) Review 2022.</li> <li>- 21DP07-04 Notice of Decision, denial, 229 Lakeshore Drive North</li> <li>- 21DP08-04, Construction of a single detach dwelling c/w addition (raised deck), installation of a water supply and septic system, 95 Lakeshore Drive South</li> <li>- 21DP09-04, Construction of a Deck, 264 Lakeshore Drive North</li> <li>- Development Officers Report to Council, August 31<sup>st</sup>, 2021</li> <li>- Government of Alberta – Statement of Direct Deposit of \$145,921 Municipal Sustainability Initiative – Capital Grant</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
	<p><b>CLOSED MEETING</b> 21-207</p>	<p><b>MOVED</b> by Deputy Mayor Fisher that pursuant to section 197(2) of the Municipal Government Act, and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIPP) – Disclosure Harmful to Personal Privacy, that Council go into a closed meeting session at 7:33 p.m. to discuss the following item:</p> <ul style="list-style-type: none"> <li>- Legal – FOIPP Act Section 27</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting recessed from 7:33 p.m. to 7:38 p.m.</p> <p>The following individuals were present for the Closed Meeting:</p> <p>Chad Newton  Alan Fisher  John Wasmuth  Wendy Wildman  Diane Wannamaker</p> <p>The Closed Session recessed from 9:06 p.m. to 9:11 p.m. to allow Wendy Wildman and Diane Wannamaker to leave the meeting.</p> <p><b>MOVED</b> by Mayor Newton that Council come out of closed session at 10:25 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting recessed from 10:25 p.m. to 10:28 p.m.</p>
	21-208	

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	21-209	<b>MOVED</b> by Mayor Newton that Administration and Council review the easement registered on those titles involved in the back-alley realignment project (Elk Ave. and Tranquille Drive) including possible legal opinion and if necessary, subsequently obtain an independent appraisal of each property. <b>CARRIED</b>
	21-210	<b>MOVED</b> by Mayor Newton that Council review the annexation proposal received from Municipal Planning Services and put this item on the next agenda for further discussion. <b>CARRIED</b>
	21-211	<b>MOVED</b> by Councillor Wasmuth that Administration draft an advertisement for Development Officer services for the Summer Village of Island Lake and forward to Council for review of same. <b>CARRIED</b>
<b>13.</b>	<b>ADJOURNMENT</b>	The meeting adjourned at 10:30 p.m.

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Mayor, Chad Newton

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Chief Administrative Officer, Wendy Wildman