

SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 23RD, 2021
VIA TELECONFERENCE

Council: Mayor Chad Newton
Deputy Mayor Duncan Binder
Councillor Jim Montague

Administration: Chief Administrative Officer, Wendy Wildman
Administrative Assistant, Diane Wannamaker

Appointments: a) N/A

Public at Large: 0 in person / 2 via teleconference

1.	CALL TO ORDER	Mayor Newton called the meeting to order at 4:30 p.m.
2.	AGENDA 21-15	MOVED by Councillor Montague that the February 23 rd , 2021 Agenda be accepted with the following addition: 6. e) Road Sanding CARRIED
3.	MINUTES 21-16	MOVED by Councillor Montague that the minutes of the regular Council meeting held on January 19 th , 2021 be approved as presented. CARRIED
4.	APPOINTMENTS	N/A
5.	BYLAWS	N/A
6.	21-17	MOVED by Mayor Newton that Council approve the following Municipal Procedures and Policies as presented and further that Policy A-HUM-COD-1, Human Resources Code of Conduct and Policy C-HUM-REC-1 Recruitment be amended and brought back to a future meeting for review: 1. C-COU-POL-1 Council & Administrative Policy Development 2. C-COU-AUTH-1 Signing or Authorization of Municipal

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		<p>Documents Policy</p> <p>3. A-ADM-INF-1 Dissemination of Information to the Public</p> <p>4. A-FIN-TAX-1 Tax Recovery Fees</p> <p>5. A-ADM-TAX-2 Tax Roll Address Change</p> <p>6. A-REC-PLAY-1 Playground Equipment</p> <p>7. A-TRA-ISNP-1 Road Inspection & Maintenance Policy</p> <p>8. C-CAO-PERF-1 Chief Administrative Officer Performance Evaluation</p> <p>9. C-COU-COMM-1 Resident Communications to Individual Councillors</p> <p>10. C-COU-MTG-1 Notification of Council & Committee Meetings</p> <p>11. C-FIN-BUD-1 Expenditures not Included in Annual Budgets</p> <p>12. C-FIN-DCA-1 Disposal of Capital Assets</p> <p>13. C-FIN-PUR-1 Purchasing Policy</p> <p>14. C-FIN-RES-1 Restricted Surplus & Reserves</p> <p>15. C-FIN-TEN-1 Tendering Policy</p> <p style="text-align: right;">CARRIED</p>
	21-18	<p>MOVED by Deputy Mayor Binder that Council authorize execution of the Mutual Aid Fire Control Plan between the Ministry of Agriculture and Forestry, Forestry Division and the Summer Village of Island Lake for the period of March 1st, 2021 to February 28th, 2023.</p> <p style="text-align: right;">CARRIED</p>
	21-19	<p>MOVED by Councillor Montague that Council appoint Jeff Dalley as Returning Officer and Rachel Ramey as Substitute Returning Officer for the 2021 Municipal Election.</p> <p style="text-align: right;">CARRIED</p>
	21-20	<p>MOVED by Mayor Newton that the Summer Village of Island Lake plan it's 2021 Nomination Day for July 24th, 2021 from 10:00 a.m. to 12:00 p.m., the Advance Poll for August 18th, 2021 from 4:00 p.m. to 8:00 p.m. and Election Day as August 21st, 2021 from 9:00 a.m. to 8:00 p.m., all to be held at the Grosmont Hall.</p> <p style="text-align: right;">CARRIED</p>
	21-21	<p>MOVED by Mayor Newton that Administration revise the budget as directed by Council and bring back to the next meeting for further review.</p> <p style="text-align: right;">CARRIED</p>

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	21-22	MOVED by Mayor Newton that the discussion with regard to sanding the Village be accepted for information. CARRIED
7.	FINANCIAL REPORT 21-23	MOVED by Mayor Newton that Council accept the Income and Expense Statement of January 31 st , 2020 as presented. CARRIED
8.	COUNCIL REPORTS 21-24	MOVED by Deputy Mayor Binder that the Council reports be accepted for information. CARRIED
9.	ADMINISTRATION REPORT 21-25	MOVED by Deputy Mayor Binder that the Administration reports be accepted for information. CARRIED
9.	INFORMATION AND CORRESPONDENCE 21-25	MOVED by Mayor Newton that the following correspondence be accepted for information: a) 20DP37-04 – as built construction of one RV parking pad, 2 accessory buildings, install of a septic system connected to both an outhouse and an RV and utilization of 1 RV for occupation and storage, 227 Lakeshore Drive N b) 21DP01-04 – construction of an accessory building (33.4 sq. m) 240 Lakeshore Drive c) Government of Alberta – Statement of Direct Deposit of \$538.00 on February 2, 2021, 2020 for Feb. FCSS d) Letters from the MD of Spirit River No. 133 and Mackenzie County to the Honourable Jason Kenney with regard to the reopening of the economy moving forward from the COVID restrictions. e) Municipal Stimulus Program (MSP) Red Tape Reduction 2020 – this report is a required component of the Municipal Stimulus Program Grant Funding. f) Alberta Municipal Service Corporation insurance

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		<p>reduction advisement resulting from subscriber-owned insurance pool</p> <p>g) Alberta Police Interim Advisory Board report on recommendations for 2021-22 policing priorities. This report was previously sent to Council for review.</p> <p>h) Fortis Alberta – approved FortisAlberta 2021 Distribution Rates.</p> <p style="text-align: right;">CARRIED</p>
	21-26	<p>MOVED by Councillor Montague that pursuant to section 197(2) of the Municipal Government Act, Council move into a Closed Meeting at 5:45 p.m. to discuss the following items:</p> <p>1. “Legal Matters (FOIPP Matter/Annexation Matter) – FOIPP Act Section 27”</p> <p style="text-align: right;">CARRIED</p>
	21-27	<p>The meeting recessed from 5:45 p.m. to 6:27 p.m.</p> <p>MOVED by Councillor Montague that Council move out of the Closed Meeting at 6:27 p.m.</p> <p style="text-align: right;">CARRIED</p>
10.	ADJOURNMENT	The meeting adjourned at 6:30 p.m.

Next meetings: March 16th, 2021
April 20th, 2021
May 18th, 2021
June 15th, 2021
July 20th, 2021

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman