

SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES
TUESDAY, APRIL 21, 2020
HELD VIA TELECONFERENCE AT 4:30 P.M.

Council: Mayor Chad Newton
Deputy Mayor Duncan Binder
Councillor Jim Montague

Administration: Chief Administrative Officer, Wendy Wildman
Administrative Assistant, Heather Luhtala
Jane Dauphinee & Kyle Miller, Municipal Planning Services
Michelle Gallagher, Patriot Law

Appointments: a) Ken Stashko, presentation on wake boats
b) John Wasmuth & Marc Lachambre, to discuss the Annual Information Meeting and Terms of Reference for the Municipal Development Plan and Land Use Bylaw Steering Committee

Public at Large: (it is estimated that up to 40 different phone numbers called into the meeting including Council, Administration and Appointments)

1.	CALL TO ORDER	Mayor Newton called the meeting to order at 4:35 p.m.
2.	AGENDA 20-35	MOVED by Deputy Mayor Binder that the April 21, 2020 agenda be approved with the following additions: Under Delegations: b) John Wasmuth & Marc Lachambre - to discuss the Annual Information Meeting and the Terms of Reference for the Municipal Development Plan and Land Use Bylaw Steering Committee Under Business: f) Island Lake Boat Launch Accesses CARRIED
3.	MINUTES 20-36	MOVED by Councillor Montague that the minutes of the regular Council meeting held on March 17, 2020 be approved as presented. CARRIED
4.	APPOINTMENTS	4:40 p.m. - Ken Stashko, presentation on wake boats 4:55 p.m. - John Wasmuth & Marc Lachambre, to discuss the Annual Information Meeting and Terms of Reference for the Municipal Development Plan and Land Use Bylaw Steering Committee

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	20-37	<p>MOVED by Mayor Newton that Council accept for information the presentations made by the appointments Ken Stashko, John Wasmuth and Marc Lachambre.</p> <p style="text-align: right;">CARRIED</p>
5.	BYLAWS	n/a
6.	BUSINESS	
	20-38	<p>MOVED by Deputy Mayor Binder that the proposal from Municipal Assessment Services Group Inc. to renew property assessment services for a 5-year term (April 1, 2020 to March 31, 2025) be approved as outlined in their March 30, 2020 letter.</p> <p style="text-align: right;">CARRIED</p>
	20-39	<p>MOVED by Deputy Mayor Binder that as a result of the COVID-19 pandemic the 2020 annual information meeting previously scheduled for Saturday, May 30th, 2020 be postponed AND THAT administration check on the availability of Grosmont Hall throughout August and bring back to the next Council meeting.</p> <p style="text-align: right;">CARRIED</p>
	20-40	<p>MOVED by Mayor Newton that in recognition of the extreme circumstances resulting from the COVID-19 pandemic and resulting hardships faced by property owners, Council approve the 2020 Draft Operating and Capital Budget as presented with a 0% increase in municipal tax dollars collected, and that the minimum municipal tax remain at \$600.00 per property.</p> <p style="text-align: right;">CARRIED</p>
	20-41	<p>MOVED by Mayor Newton that Bylaw 01-2020 being a Bylaw to authorize the several rates of taxation imposed for all purposes for the 2020 Tax Year for the Summer Village of Island Lake, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
	20-42	<p>MOVED by Deputy Mayor Binder that Bylaw 01-2020 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
	20-43	<p>MOVED by Mayor Newton that Bylaw 01-2020 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>

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20-44	<p>MOVED by Deputy Mayor Binder that Bylaw 01-2020 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
20-45	<p>MOVED by Mayor Newton that in recognition of the extreme circumstances resulting from the COVID-19 pandemic and resulting hardships faced by all property owners, and as mandated by the Province of Alberta with respect to non-residential school property tax collection, Council approve the tax payment deadline date be moved from July 31st to September 30th for all properties for the 2020 year only, and that the August 1st tax penalty of 18% be changed to an October 1st penalty of 6%, a November 1st penalty of 6% and a December 1st penalty of 6% for all properties, also for the 2020 year only.</p> <p style="text-align: right;">CARRIED</p>
20-46	<p>MOVED by Mayor Newton that Bylaw 02-2020 being a Bylaw to impose penalties on unpaid taxes for the Summer Village of Island Lake, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
20-47	<p>MOVED by Councillor Montague that Bylaw 02-2020 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
20-48	<p>MOVED by Deputy Mayor Binder that Bylaw 02-2020 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
20-49	<p>MOVED by Councillor Montague that Bylaw 02-2020 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
20-50	<p>MOVED by Deputy Mayor Binder that the Terms of Reference document for the Municipal Development Plan and Land Use Bylaw Steering Committee dated March 2020 that was mailed out to all property owners AND THAT was on the March 17, 2020 Council Agenda, remain as is.</p> <p style="text-align: right;">CARRIED</p>
20-51	<p>MOVED by Mayor Newton that the Island Lake Intermunicipal Development Plan Spring 2020 Newsletter and survey as presented by Municipal Planning Services be accepted for information and distributed to all property owners in the Summer Village of Island Lake.</p> <p style="text-align: right;">CARRIED</p>

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	20-52	MOVED by Mayor Newton that administration inquire with Island Lake South and Athabasca County as to whether they are giving consideration to closing their boat launch accesses this summer and what, if any, alternate action they will be taking. CARRIED
7.	FINANCIAL REPORT	n/a
8.	COUNCIL REPORTS 20-53	MOVED by Mayor Newton that the Council reports be accepted for information. CARRIED
9.	ADMINISTRATION REPORT 20-54	MOVED by Mayor Newton that the Administration reports be accepted for information. CARRIED
10.	INFORMATION AND CORRESPONDENCE 20-55	MOVED by Mayor Newton that the following correspondence be accepted as information: a) Alberta Urban Municipalities Association – March 24th, 2020 statement on supporting provincial governments education tax relief b) Alberta Urban Municipalities Association – March 19th, 2020 letter from President Barry Morishita to Municipal Affairs Minister Kaycee Madu with respect to Provincial support to our communities during the COVID-19 pandemic c) Government of Alberta Statements of Direct Deposit: March 6th, 2020 \$35,764.00 for Gas Tax Funds, and April 3rd, 2020 \$539.00 second quarter FCSS funds d) Association of Summer Villages of Alberta – March 30th, 2020 letter fishing huts and temporary field authorizations for boat mooring e) Municipal Planning Services – April 3rd, 2020 letter on impacts of Ministerial Order MSD: 022/20 with respect to subdivision and development

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		<p>f) Department of Agriculture & Forestry – March 31st, 2020 email on fire bans and OHV restrictions in April/May</p> <p style="text-align: right;">CARRIED</p>
11.	CLOSED MEETING	
	20-56	<p>MOVED by Deputy Mayor Binder that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 6:15 p.m. to discuss the following:</p> <p>-Review and Evaluation of Expressions of Interest from 11 individuals to sit as Committee Members on the Municipal Development Plan and Land Use Bylaw Steering Committee - FOIPP Act Section 17 (personal privacy), FOIPP Act Section 19 (confidential evaluations), -FOIPP Act Section 24 (advice from officials)</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed at 6:15 p.m. to allow the closed meeting participants the time to call into a separate and controlled teleconference line.</p> <p>The meeting reconvened at 6:20 p.m.</p> <p>The following individuals were present at the Closed Meeting:</p> <p>Chad Newton Duncan Binder Jim Montague Wendy Wildman Heather Luhtala Jane Dauphinee Kyle Miller Michelle Gallagher</p> <p>The meeting recessed at 7:40 p.m. to allow the closed meeting participants to return to the public teleconference line.</p> <p>The meeting reconvened at 7:46 p.m.</p>
	20-57	<p>MOVED by Councillor Montague that Council return to an open meeting at 7:46 p.m.</p> <p style="text-align: right;">CARRIED</p>

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	20-58	<p>The meeting recessed at 7:46 p.m. to allow the public the opportunity to re-engage on the public the public teleconference line.</p> <p>The meeting reconvened at 7:50 p.m.</p> <p>MOVED by Mayor Newton that having considered the submissions received and the evaluation criteria outlined in the Terms of Reference for the Municipal Development Plan and Land Use Bylaw Steering Committee, and having evaluated the applicants who have put their names forward, and having considered that all of the interested applicants would bring different skills and experience to the project, and needing to ensure a balance and diversity of skills, aptitudes and experience on the committee, Council directs the consultant to contact the identified candidates for participation on the Committee.</p> <p style="text-align:right">CARRIED</p>
		The meeting adjourned at 7:53 p.m.

Next meeting:
Tuesday, May 19, 2020 at 4:30 p.m. via teleconference.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman