

Summer Village of Island Lake  
Organizational Meeting  
Tuesday, August 21, 2018  
Held at 11506-16A Avenue SW Edmonton, Alberta

	<b>PRESENT</b>	<p>Councillors: Duncan Binder, Jim Montague, Chad Newton</p> <p>Administration: Municipal Advisor, Dwight Moskalyk Administrative Assistant, Susan Dales</p> <p>Public at Large: 0</p>
1.	<b>CALL TO ORDER</b>	Dwight Moskalyk called the meeting to order at 5:30 p.m.
3.	<b>AGENDA</b> 18-84	<p><b>MOVED</b> by Councillor Binder that the August 28, 2018 Organizational Agenda be accepted as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4.	<b>NOMINATIONS</b>	<p>Dwight Moskalyk called for nominations for Mayor.</p> <p>Councillor Montague nominated Councillor Newton</p> <p>Dwight Moskalyk called for nominations a second time.</p> <p>Dwight Moskalyk called for nominations a third time.</p> <p><b>MOVED</b> by Councillor Newton that nominations cease.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Chad Newton was declared Mayor and was administered the Oath of Office for Mayor and assumed the Chair.</p> <p>Mayor Newton called for nominations for Deputy Mayor.</p> <p>Councillor Montague nominated Councillor Binder.</p> <p>Mayor Newton called for nominations a second time.</p> <p>Mayor Newton called for nominations a third time.</p> <p><b>MOVED</b> by Mayor Newton that nominations cease.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Duncan Binder was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.</p>

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5.	<b>COMMITTEE APPOINTMENTS</b> 18-87	<p><b>MOVED</b> by Councillor Binder that the following committee appointments be approved:</p> <ul style="list-style-type: none"> <li>a) Public Works (Councillor Montague)</li> <li>b) Association of Summer Villages of Alberta (ASVA) (Deputy Mayor Binder)</li> <li>c) Baptiste Fire Department (Mayor Newton)</li> <li>d) Community League / Island Lake Days (Mayor Newton)</li> <li>e) Baptiste And Island Lake Society (BAILS) (Councillor Montague)</li> <li>f) Library (Deputy Mayor Binder)</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
6.	<b>FINANCIAL</b> 18-88  18-89  18-90	<p><b>MOVED</b> by Deputy Mayor Binder that the following financial information be confirmed:</p> <ul style="list-style-type: none"> <li>a) Signing Authority to be all of the Council and the Chief Administrative Officer, and Administrative Assistant, Two signatures are required: -One signature to be any member of Council (Chad Newton, Jim Montague, Duncan Binder) and; -One signature to be the Chief Administrative Officer, Wendy Wildman or the Administrative Assistant, Susan Dales</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Binder that the Council Remuneration Policy Document 1.0 be approved.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Newton that the banking authority be Alberta Treasury Branch and Royal Bank.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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7.	<b>MEETINGS</b> 18-91	<p><b>MOVED</b> by Mayor Newton that Regular Council meetings be scheduled for the third Tuesday of each month at 5:30 p.m., to be held at 11506-16A Avenue SW Edmonton, Alberta, that teleconferencing be deemed an acceptable way of holding a meeting and that any changes to the date of the meetings be posted on the Summer Village website.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.	<b>CONFIRMATION OF APPOINTMENTS</b>	
	18-92	<p><b>MOVED</b> by Mayor Newton that the Chief Administrative Officer appointment be confirmed as Wildwillow Enterprises Inc., Wendy Wildman.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	18-93	<p><b>MOVED</b> by Councillor Montague that that the Auditor Appointment be confirmed as Seniuk &amp; Company.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	18-94	<p><b>MOVED</b> by Deputy Mayor Binder that the Solicitor appointment be confirmed as Patriot Law Group.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	18-95	<p><b>MOVED</b> by Mayor Newton that the Assessor Appointment be confirmed as Ian Ferguson, Municipal Assessment Services Group.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	18-96	<p><b>MOVED</b> by Mayor Newton that the Development Authority Appointment be confirmed as Tony Sonnleitner.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	18-97	<p><b>MOVED</b> by Councillor Montague that the Planning Authority appointment be confirmed as Municipal Planning Services Ltd., Jane Dauphinee.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	18-98	<p><b>MOVED</b> by Mayor Newton that the Municipal Planning Commission be confirmed as all of Council.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	18-99	<p><b>MOVED</b> by Deputy Mayor Binder that the FOIPP Coordinator be confirmed as the Chief Administrative Officer.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	18-100	<b>MOVED</b> by Mayor Newton that the Municipal Office Location be confirmed as 4808-51 Street, Town of Onoway. <b>CARRIED</b>
	<b>ADJOURNMENT</b>	Mayor Newton declared the meeting adjourned at 5:45 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer