

SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES
TUESDAY, JANUARY 9, 2018
11506-16A AVENUE, EDMONTON, ALBERTA

PRESENT: Council: Mayor, Chad Newton (Via Teleconference)
Deputy Mayor, Jim Montague (Via Teleconference)
Councillor, Duncan Binder (Via Teleconference)

Administration: Wendy Wildman, Chief Administrative Officer
(Via Teleconference)
Susan Dales, Administrative Assistant
(Via Teleconference)

Delegation(s): Development Officer – Tony Sonnleitner
(Via Teleconference from 5:50 p.m. to 6:40 p.m.)

Public at Large: 0

	MOVED #	
1.	CALL TO ORDER	Mayor Newton called the meeting to order at 5:32 p.m.
2.	AGENDA 18-1	MOVED by Mayor Newton that the January 9, 2018 agenda be approved with the following amendment: Under Administrator's Report 9. Enforcement Updates CARRIED
3.	MINUTES 18-2	MOVED by Deputy Mayor Montague that the minutes of the November 21, 2017 Regular Council Meeting be approved as presented. CARRIED
4.	BUSINESS 18-3 18-4	MOVED by Councillor Binder that the Engagement Letter as presented by Seniuk & Company for the completion of the 2017 Financial Audit for the Summer Village be approved and that execution of same be authorized. CARRIED MOVED by Mayor Newton that Council approve a 2018 Interim Operating Budget in the amount of ½ of the 2017 approved Operating Budget and that this 2018 Interim Budget cease to have any effect once the 2018 Operating Budget is approved. CARRIED

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	18-5	MOVED by Mayor Newton that administration proceed with a request for expression of interest under the Forest Resource Improvement Association of Alberta Firesmart Grant for vegetation management. CARRIED
	18-6	MOVED by Mayor Newton that Council ratify approval of the contract for Development Officer Services between Tony Sonnleitner and the Summer Village of Island Lake effective December 1, 2017 for a term of 12 months and that execution of same be authorized. CARRIED
5.	FINANCIAL 18-7	MOVED by Councillor Binder that the following financial items be accepted for information: <ul style="list-style-type: none"> - Bank Statements, Bank Reconciliations, Accounts payable cheque listings for November & December 2017, - Income statement and Expense statements as of November & December 2017 - Grant Report as at December 31, 2017 CARRIED
	18-8	<u>Development Officer, Tony Sonnleitner joined the meeting via teleconference at 5:50 p.m.</u> MOVED by Deputy Mayor Montague that Council accept the discussion on various development matters and the builder licensing information for contractors with the Development Officer, Tony Sonnleitner, for information. CARRIED
6.	COUNCIL REPORTS 18-9	MOVED by Deputy Mayor Montague that Council accept for information the verbal Council reports as presented. CARRIED
7.	ADMINISTRATOR'S REPORT 18-10	MOVED by Deputy Mayor Montague that Council accept for information the Administrator's report as presented. CARRIED

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8.	INFORMATION AND CORRESPONDENCE-18-11	<p>MOVED by Mayor Newton that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> a) Fortis Alberta – Dave Hunka, Manager, Key Accounts, Customer Service Letter dated November 24, 2017 – Fortis Alberta Approved Rates for 2018 b) Alberta Environment and Parks – Minister Shannon Phillips Letter dated December 12, 2017 to Mr. Peter Pellatt, President, Alberta Summer Villages Association regarding weed harvesting permits Resolution ASVA 2017-03. Summer Villages can submit proposals and they will be evaluated based on need. c) Alberta Municipal Affairs – JD Kliewer, Director, Grant Accountability - Letter dated December 13, 2017 Confirming the Operating Funding Statement of Funding and Expenditures has been submitted and they are satisfied that it meets the reporting requirements of the MSI Agreement. d) RhPAP – Quarterly – A publication of the Rural Health Professions Action Plan and information of the 2018 Conference being held in Brooks Alberta, April 10-12, 2018. e) Northern Lights Library System Board Meeting minutes held December 9, 2017. f) Alberta Seniors Communities & Housing Association – Raymond Swonek, ASCHA President – If you have the occasion to govern local housing decision-making as a board member there is advocacy toolkits on seniors housing issues. g) Wendy Appleby, BAILS Communication - email regarding BAILS Technical Project as of October 2017 & Consult Meeting with Rolf Vinebrooke and associate Mark h) Alberta Infrastructure, Sandra Jensen, Minister - letter dated December 20, 2017. Provided is a fact sheet about the Investing in Canada Infrastructure Plan. It outlines the four funding streams and cost-sharing requirements and provides information on the Canada Infrastructure Bank. i) Beverly Smith, Executive Director ASVA – Email Dated December 19, 2017. Ms. Smith met with ADM Gary Sandberg, Municipal Affairs. Gary provided a Legislative Checklist a helpful resource which states what has to be completed as a result of the MGA changes. <p style="text-align: right;">CARRIED</p>
10.	IN CAMERA	n/a

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11.	NEXT MEETING 18-12	MOVED by Mayor Newton that the February 20, 2018 Council meeting be re-scheduled to Tuesday, February 13, 2018 at 5:30 p.m. at 11506-16A Avenue in Edmonton, Alberta. <p style="text-align: right;">CARRIED</p>
12.	ADJOURNMENT	The meeting adjourned at 7:15 p.m.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman