

Summer Village of Island Lake
Organizational Meeting
Monday, August 28, 2017
Held at 11506-16A Avenue SW Edmonton, Alberta

	PRESENT	<p>Councillors: Duncan Binder, Jim Montague, Chad Newton</p> <p>Administration: Chief Administrative Officer, Wendy Wildman Susan Dales, Administrative Assistant Heather Luhtala, Administration Team Member</p> <p>Public at Large: 0</p>
1.	CALL TO ORDER	Wendy Wildman called the meeting to order at 5:33 p.m.
2.	OATH OF OFFICE	Wendy Wildman congratulated and welcomed Council to their 4-year term and administered the Oath of Office to each Councillor.
3.	AGENDA 17-105	<p>MOVED by Councillor Binder that the August 28, 2017 Organizational Agenda be accepted as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	NOMINATIONS	<p>Wendy Wildman called for nominations for Mayor.</p> <p>Councillor Montague nominated Councillor Newton</p> <p>Wendy Wildman called for nominations a second time.</p> <p>Wendy Wildman called for nominations a third time.</p> <p>MOVED by Councillor Newton that nominations cease.</p> <p style="text-align: right;">CARRIED</p> <p>Chad Newton was declared Mayor and was administered the Oath of Office for Mayor and assumed the Chair.</p> <p>Mayor Newton called for nominations for Deputy Mayor.</p> <p>Councillor Binder nominated Councillor Montague.</p> <p>Mayor Newton called for nominations a second time.</p> <p>Mayor Newton called for nominations a third time.</p> <p>MOVED by Councillor Montague that nominations cease.</p> <p style="text-align: right;">CARRIED</p> <p>Jim Montague was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.</p>

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5.	COMMITTEE APPOINTMENTS 17-108	<p>MOVED by Councillor Binder that the following committee appointments be approved:</p> <ul style="list-style-type: none"> a) Public Works (Deputy Mayor Montague) b) Association of Summer Villages of Alberta (ASVA) (Councillor Binder) c) Baptiste Fire Department (Mayor Newton) d) Community League / Island Lake Days (Mayor Newton) e) Alberta Lake Management Society (ALMS) (Deputy Mayor Montague) f) Library (Councillor Binder) <p style="text-align: right;">CARRIED</p>
6.	FINANCIAL 17-109	<p>MOVED by Deputy Mayor Montague that the following financial information be confirmed:</p> <ul style="list-style-type: none"> a) Signing Authority to be all of the Council and the Chief Administrative Officer, Wendy Wildman, and Administrative Assistant, Susan Dales Two signatures are required: -One signature to be any member of Council (Chad Newton, Jim Montague, Duncan Binder) and; -One signature to be the Chief Administrative Officer, Wendy Wildman or the Administrative Assistant, Susan Dales b) Council Remuneration Policy Document 1.0. <p style="text-align: right;">CARRIED</p>
7.	MEETINGS 17-110	<p>MOVED by Mayor Newton that Regular Council meetings be scheduled for the third Tuesday of each month at 5:30 p.m., to be held at 11506-16A Avenue SW Edmonton, Alberta, that teleconferencing be deemed an acceptable way of holding a meeting and that any changes to the date of the meetings be posted</p>

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		on the Summer Village website. CARRIED
8.	ADJOURNMENT	Mayor Newton declared the meeting adjourned at 5:52 p.m.

Mayor

Chief Administrative Officer