SUMMER VILLAGE OF ISLAND LAKE AGENDA

Tuesday, November 19, 2019 at 4:30 p.m. Four Points By Sheraton Edmonton Gateway 10010, 12th Avenue SW Edmonton, AB

1.	<u>Call to order</u>		
2.	<u>Agenda</u>	a)	Tuesday, November 19, 2019 Regular Council Meeting
3.	<u>Minutes</u> : ー니	a)	Wednesday, October 16, 2019 Regular Council Meeting Minutes
4.	<u>Appointments</u> : 5	a)	4:40 p.m. John Wasmuth from the Summer Village of Island Lake Action Group: Please refer to his email dated November 5, 2019. (<i>Direction given by Council at meeting time</i>).
5.	<u>Bylaws:</u>	a)	N/A
6.	Business:		
		•	Summer Village Council email addresses –This item was deferred from our last meeting. Deputy Mayor Binder is suggesting council

- 6 +7 from our last meeting. Deputy Mayor Binder is suggesting council members have summer village emails and that their personal emails not be used on the go forward. Administration has contacted our IT person and new emails can be set up for each council member at no cost to the summer village. (*Direction as given by council*)
 - b) Muniware, Brandi Whiting, CEO, letter dated October 8, 2019 advising the 2020 Software Support Agreement and the Software License Agreement are up for renewal. There is a 2 % increase to the Software Support Agreement. (*Approve and authorize execution of both the Software Support Agreement and the Software Licensing for the 2020 year*)
 - c) Ron Jackson, 79 Spruce Drive, email dated November 6, 2019. Mr. Jackson's email is to inform Council of Temporary Field Authorization (TFA) for Seasonal Docks is required as per Envi ronment and Parks regulation. He is in the process of applying for a TFA however if his land is not waterfront, he needs consent from the landowner which is the Summer Village of Island Lake. He is requesting a letter from the Summer Village providing consent for the application process for a Seasonal Dock TFA. (*Approve a letter or some other direction as given by Council*).

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SUMMER VILLAGE OF ISLAND LAKE AGENDA

Tuesday, November 19, 2019 at 4:30 p.m. Four Points By Sheraton Edmonton Gateway 10010, 12th Avenue SW Edmonton, AB

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d) Intermunicipal Development Plan (IDP)–Kyle Miller, email dated November 8, 2019. The Provincial Government is asking for an IDP between bordering communities by the end of April, 2020. Island Lake has been invited to join the other municipalities within Athabasca County on this project. Grant funding has been received by the group to complete the IDP's. This email is requesting that Council make a motion to appoint a Council member to the Intermunicipal Development Planning Committee and Athabasca County to create an IDP for Island Lake. (Moved by _____ that the Summer Village Island Lake appoints

______ or his designate, to the Intermunicipal Development Planning Committee with Athabasca County, and the Summer Village of Island Lake along with Island Lake the Summer the Summer and Athabasca County to create an Intermunicipal Development Plan for Island Lake).

e) Service Alberta – Honourable Nate Glubish, Minister of Service Alberta, letter dated October 31, 2019. This letter is noting that his department is committed to continue working with municipalities, telecommunication providers, and infrastructure owners to find ways to expand high-speed broadband services across the Province. They are inquiring if we have a designate who can speak to this, and also if we have any plans or initiatives currently on the go. (*Direction as given at meeting time*).

f) Land Use Bylaw Amendment Fee – Council needs to establish a fee for Land Use Bylaw amendments. This fee will cover mail outs, public meetings, and administrative/Council time with respect to these changes. A common fee in other Summer Villages is \$2,000 At agenda preparation time Administration is still inquiring with other Summer Villages.

(Move to set a fee of _____ for the Land Use Bylaw Amendment Fee)

g)

2020 Interim Operating Budget – each year Council must pass an Interim Operating Budget until such time as the current year Operating and Capital Budget is approved. In the past we have done this at the first meeting of the year, but Municipal Affairs has advised that best practice is to do this at the last meeting of the previous year (that a 2020 Interim Operating Budget be approved at ½ of the 2019 Operating Budget and that this 2020 Interim Operating Budget cease to have any effect once the 2020 Operating and Capital Budget is approved).

SUMMER VILLAGE OF ISLAND LAKE AGENDA

Tuesday, November 19, 2019 at 4:30 p.m. Four Points By Sheraton Edmonton Gateway 10010, 12th Avenue SW Edmonton, AB

	h)		
	i)		
	j)		
7.	<u>Financia</u> l	a)	Income & Expense Statement as of October, 2019.
8.	Councillors' Reports	a) b) c)	Mayor Newton Deputy Mayor Binder Councillor Montague
9.	Administration Report	<u>:s</u> a)	CAO Annual Review

35 b) Grant Funding Report

10. Information and Correspondence

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- b) Statement of Direct Deposit for FCSS remaining fourth quarter funds of \$1,077.00 dated November 5, 2019
- $43t^{44}$ c) AUMA President Barry Morishita, Mayor the City of Brooks. Thanking everyone who attended the AUMA Convention and to make clear AUMA's expectations on the key priorities.
 - d)
 - 11. <u>Closed Meeting (if required)</u> –

Next Meeting:

Tuesday December 17, 2019 Location to be determined

PRESEN	IT: Mayor Chad Newton Deputy Mayor Duncan Binder Councillor Jim Montague
Administration:	Chief Administrative Officer Wendy Wildman, Administrative Assistant Susan Dales
Delegation(s):	1
Public at Large:	0

	MOVED #	
1.	CALL TO ORDER	Mayor Newton called the meeting to order at 4:30 p.m.
2.	AGENDA 19 - 112	MOVED by Deputy Mayor Binder that the October 1, 2019 agenda be approved as presented.
		CARRIED
3.	MINUTES 19 - 113	MOVED by Councillor Montague that the minutes of the regular council meeting held October 1, 2019 be approved as presented.
		CARRIED
4.	APPOINTMENTS	
	19 - 114	MOVED by Deputy Mayor Binder that the presentation by Daryn Hobal, representing the Summer Village of Island Lake Action Group on matters relating to the Summer Villages Land Use Bylaw and recent stop orders issued, be accepted as information.
		CARRIED
5.	Bylaws	N/A
6.	BUSINESS	
	19 - 115	MOVED by Mayor Newton that the Summer Village franchise fee with Alta Gas remain at 0% for the 2020 calendar year. CARRIED

MOVED by Mayor Newton that Deputy Mayor Binder be authorized to attend the Greater North Foundation meeting being held at Grassland Community Hall on November 4, 2019 at 6:30 p.m.	19 - 116	
CARRIED		
MOVED by Councillor Montague that the Proposed Police Funding Model spreadsheet indicating that the amount Island Lake could potentially have to pay ranging between \$10,940 to \$51,036 be accepted for information, and that council/administration continue to be engaged in the conversation and lobby for the Summer Village.	19 - 117	
CARRIED		
MOVED by Councillor Montague that the request from the property owner of tax roll 68 and tax roll 40 to remove the tax penalty from these two tax accounts be denied.	19 - 118	
CARRIED		
MOVED by Mayor Newton that further discussion on having summer village emails for council be deferred.	19 - 119	
CARRIED		
MOVED by Mayor Newton that the location for the November 19, 2019 regular meeting be moved from 11506 – 16A Avenue SW Edmonton to Four Points by Sheraton Edmonton Gateway located at 10010 12 Ave. SW, in Edmonton, AB commencing 4:30 p.m.	19 - 120	
CARRIED		
MOVED by Mayor Newton that the September 29, 2019 letter from Athabasca Regional Waste Management Services Commission advising that the fees per resident will be increasing by no more than \$5.00 for the 2020 year be accepted for information.	19 – 121	
CARRIED		
MOVED by Councillor Montague that the 5 free pass gift certificates to the Athabasca Regional Multiplex be given away to property owners by way of a random draw, details on entry to be included in the December newsletter and on the website.	19 – 122	
CARRIED		

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7.	FINANCIAL REPORTS 19 - 123	MOVED by Mayor Newton that the Income and Expense statements as of August 2019 be accept as presented. CARRIED
8.	COUNCIL REPORTS	
	19 - 124	MOVED by Councillor Montague that the verbal and written reports from Council and Administration be accepted for information.
		CARRIED
9.	INFORMATION and CORRESPONDENCE	
	19 - 125	 MOVED by Councillor Montague that the following correspondence be accepted as information: a) Government of Alberta FCSS partial payment (October Portion) direct deposit of \$539.00 b) Government of Alberta Municipal Sustainability Initiative Operating Grant direct deposit of \$11,883.00 c) Alberta Municipal Affairs – Gary Sandberg letter dated September 30, 2019. In March 2018 the Deputy Minister indicated that Municipal Affairs would be implementing a new performance measure for the ministry. The ministry will report the percentage of municipalities deemed to be "not at risk" based on 13 defined financial, governance, and community indicators. The Summer Village of Island Lake did not trigger any of the 13 indicators. d) FortisAlberta letter dated September 16, 2019 on their proposed FortisAlberta 2020 e) Development Permit Application 19DP05-04 Construction of a detached dwelling with a deck, installation of water cistern and septic system holding tank 99 Spruce Avenue.

Next meeting Tuesday, November 22, 2019 at 4:30 p.m. at Four Points by Sheraton Edmonton Gateway 10010, 12 Avenue SW, Edmonton, AB.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman

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SVIL Council Meeting - November 19, 2019

Sent: 11/5/2019 10:42 AM

. . .

To: "Susan Dales" <svislandlake@wildwillowenterprises.com>, "Wendy Wildman" <cao@onoway.ca>, svislandlake@wildwillowenterprises.com

Good morning Susan & Wendy,

Please add my name to the agenda for the Summer Village Island Lake – Regular Council Meeting scheduled for Tuesday November 19th, 2019 at Four Points by Sheraton. I will be speaking on behalf of the SVIL Action Group. Our presentation will address proposed amendments to the Summer Village Island Lake – Land Use Bylaw. A portion of the presentation may involve others on the SVIL Action Committee. I anticipate our presentation will take approximately 30 to 40 minutes.

Please advise me if you have any questions in regard to this request.

Best regards, John Wasmuth, P. Ag., AACI (Retired) President SVIL Action Group

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RE: Emails for council

Sent: 10/10/2019 7:40 AM

To: svislandlake@wildwillowenterprises.com

No cost. 🎯

From: svislandlake@wildwillowenterprises.com <svislandlake@wildwillowenterprises.com> Sent: October 10, 2019 8:34 AM

Subject: RE: Emails for council

Let me check with Wendy if she wants one. What is the cost to set these up. We have a meeting on Wednesday and they were asking.

Susan Dales Administrative Assistant

Summer Village of Island Lake

Box 8, Alberta Beach, AB TOE 0A0 P: 780-967-0271 F: 780-967-0431

www.islandlake.ca svislandlake@wildwillowenterprises.com

------ Original Message------Subject: RE: Emails for council

Date: 10/9/19 1:48 pm To: svislandlake@wildwillowenterprises.com

gman,

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Sure can.

I will set up the @islandlake email accounts in the next day or so and send them instructions on how to access the accounts.

I assume we need:

- mayor@ for Chad
- deputy.mayor@ for Duncan
- councillor@ for Jim

Or would they prefer chad@, duncan@, jim@ and wendy@. I know they pass around the titles every couple of years, so it just depends if they want to redo their configuration when they change their roles.

And did you want one as well? admin@islandlake.ca?

Thanks, Alison

From: svislandlake@wildwillowenterprises.com>Sent: October 9, 2019 2:38 PM

Subject: Emails for council

Hi Alison,

Would you be able to help council get their own email addresses. Right now they use their personnel ones and they would like an island lake one.

Susan Dales Administrative Assistant

Summer Village of Island Lake

Box 8, Alberta Beach, AB TOE 0A0 P: 780-967-0271 F: 780-967-0431

<u>www.islandlake.ca</u> svislandlake@wildwillowenterprises.com

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08 October 2019

SV OF ISLAND LAKE Box 8 AB BEACH, AB TOE OAO Canada



Re: 2020 Software Support Agreement and Software License Agreement

First and foremost, we at MuniWare would like to thank you for your continued partnership with us.

Find enclosed with this letter two (2) copies of your 2020 Software Support Agreement, noting that there is a two percent (2%) increase to the Software Support Agreement for the 2020 year and (2) copies of your Licensed Agreement.

Please note that the 2020 Software Support Agreement is based on licensed modules currently installed within your organization.

Support costs for additional modules that may be licensed and installed before January 1, 2020, have not been reflected in the enclosed 2020 Software Support Agreement. At your request, an updated 2020 Software Support Agreement that includes the new support costs for these additional modules will be provided to you.

Please retain one signed copy of both the Software Support Agreement and the Software License Agreement for your records and return the other signed copy of each of these documents to our office. It is the utmost importance that our office receives these agreements back to our office on or before January 1, 2020.

On behalf of myself and my MuniWare colleagues, I would like to thank you for your continued partnership with us and look forward to assisting you in meeting your future organizational goals.

Should you have any questions or concerns regarding these agreements, please feel free to contact me directly.

Sincere regards,

Branch Whitig

Brandi Whiting, CEO, Director of Operations Municipal Information Systems Inc. (MuniWare)



MUNICIPAL INFORMATION SYSTEMS INC.

SOFTWARE LICENSE AGREEMENT

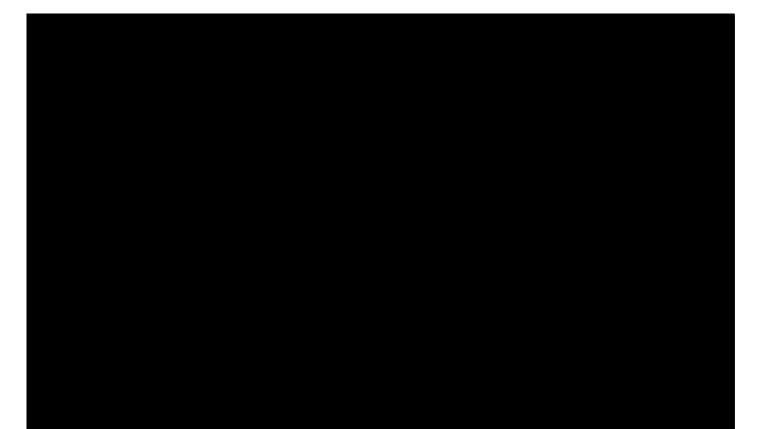
This Agreement is made effective as of the _____day of _____ 20____

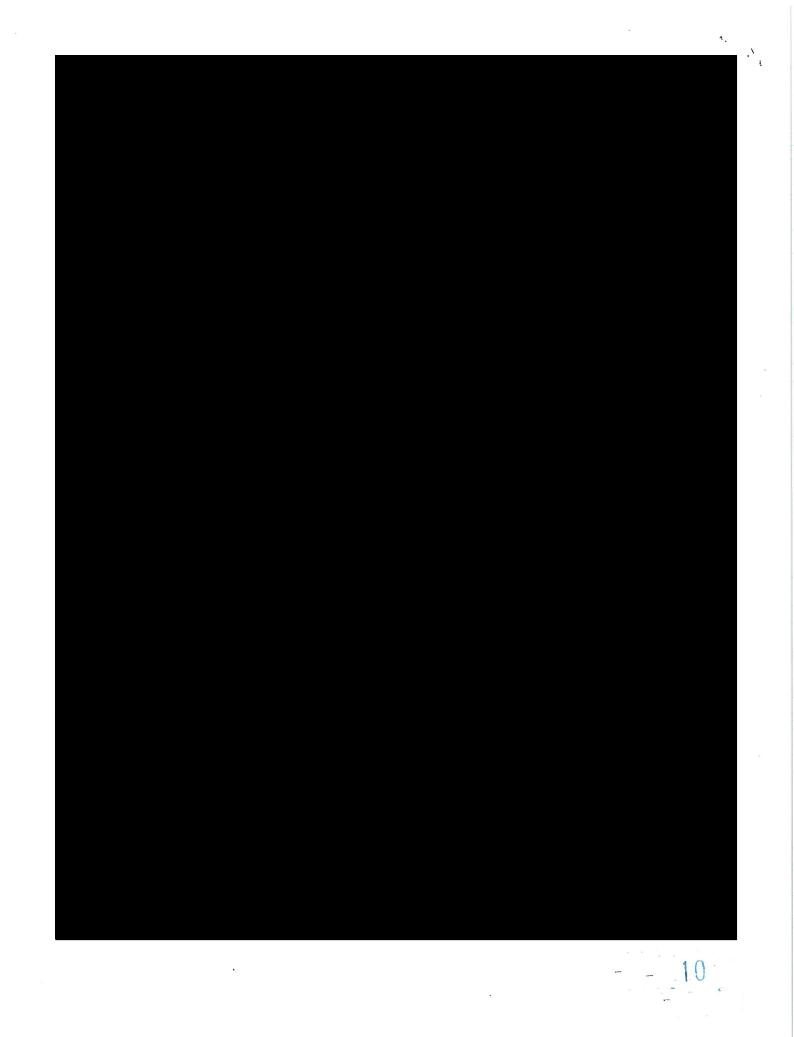
BETWEEN:

SV OF ISLAND LAKE Box 8 AB BEACH, AB TOE 0A0 Canada (Hereinafter referred to as "CUSTOMER")

AND

MUNICIPAL INFORMATION SYSTEMS INC. Box 3021, 10013 – 100 Avenue MORINVILLE, Alberta T8R 1R9 Canada (Hereinafter referred to as "MUNIWARE")





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MUNICIPAL INFORMATION SYSTEMS INC.

2020 SOFTWARE SUPPORT AGREEMENT

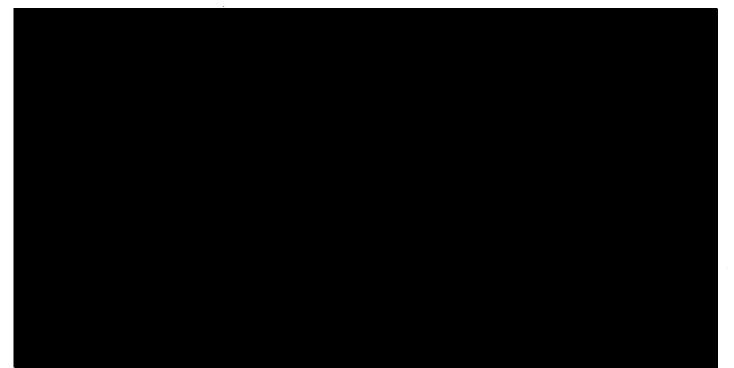
This Agreement is made effective as of the _____day of _____ 20____

BETWEEN:

SV OF ISLAND LAKE Box 8 AB BEACH, AB TOE 0A0 Canada (Hereinafter referred to as "CUSTOMER")

AND

MUNICIPAL INFORMATION SYSTEMS INC. Box 3021, 10013 – 100 Avenue MORINVILLE, Alberta T8R 1R9 Canada (Hereinafter referred to as "MUNIWARE")



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Temporary Field Authorizations

Sent: 11/6/2019 8:15 AM

To: svislandlake@wildwillowenterprises.com

Hi Wendy,

As of June, 2019 a Temporary Field Authorization (TFA) for Seasonal Docks is required as per Environment and Parks regulation (https://www.alberta.ca/lakeshores.aspx)

I am in the process of applying for this TFA to be prepared for next summer; and, as per the regulation, if the applicant is not the waterfront landowner, written consent from the waterfront landowner is required prior to the TFA being issued. We are located on #79 Spruce Drive (Lot 1 Block 2 Plan #5537MC). According to the Land Title there is a Community Reserve R2 between our lot and the lake front. Therefore I am requesting a letter from the Summer Village providing consent to us for the application process for the Seasonal Dock TFA.

Thank you,



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Attachments: Plan5537MC-Block2-Lot1.jpg

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Alberta

Home \rightarrow Environment \rightarrow Land \rightarrow Land management \rightarrow Shorelands \rightarrow Lakeshores

Lakeshores

It is important to protect the natural areas around lakes from the effects of development.

Effective immediately, a Temporary Field Authorization (TFA) will be required for placing a mooring structure for personal recreational use in Crown owned bed and shore, for longer than 14 days. For full details, see below in Docks and related mooring structures subsection under <u>Common lakeshore activities</u>.

Overview

Property development is increasing on Alberta's lakeshores. Shoreland development can have cumulative, detrimental effects on lakes and lakeshore areas. Concerns include:

- water quality changes
- erosion of banks and shores
- user conflicts
- increased boating
- loss of habitat and natural shorelines

Development approval

Landowners must obtain authorization before modifying shorelands. This ensures that:

- all aquatic and water resource management issues are reflected in the approval
- any unanticipated issues are addressed before construction
- construction does not occur during sensitive times when fish spawn or birds nest

See Shorelands - Approvals and regulatory requirements for further details.

Common lakeshore activities

Aquatic plant control

Aquatic vegetation beds in the shallow, littoral (shallow submerged) zone of a lake are essential to the lake's health and ecology. Aquatic plants:

- provide breeding, nesting and shelter areas for birds and fish
- limit shore erosion by significantly reducing the erosive energy of waves
- maintain water quality by trapping and stabilizing sediment

Waterfront property owners may wish to clear aquatic plants to:

- place piers or boat lifts on lakebeds
- make boat lanes to access open water
- create swimming areas

Controlled aquatic vegetation removal may be approved in some circumstances. The guidelines are outlined in <u>Aquatic Vegetation Removal from Alberta Lakes</u>.

Beaches, beach renovations and sand dumping

Very few Alberta lakes have shores of natural sand. Beaches usually need to be constructed. Depositing sand on the shore and shallow lake bed can:

- cover good fish habitat or nesting areas
- introduce weeds, fine sediment and other harmful substances
- wash away quickly to other areas of the shore or into the lake Beach construction is generally allowed on private property but must be located above the ordinary high water mark or bank of a lake. Public beaches may also be approved on Alberta lakes and in provincial parks.

Docks and related mooring structures

Effective immediately, a Temporary Field Authorization (TFA) will be required for placing a mooring structure (example: dock, boat lift) for personal recreational use in Crown owned bed and shore, for longer than 14 days. This application applies to seasonal structures that are put in place and used during May 15 to September 30.

For further information, see:

• Temporary Field Authorizations (TFA): temporary seasonal docks for personal recreational use

See below for access to the TFA application form and additional information.

Mooring structures include:

- docks/piers
- mooring anchors for buoys
- boat lifts and shelters
- swimming rafts and wharves

You need authorization to place any mooring structure into a lake for more than 14 days (Public Lands Administration Regulation). This applies to the seasonal use of a dock by a waterfront landowner for personal recreational use.

Exceptions to the placement of mooring structures may apply when:

- other plans limit or restrict such uses:
 - local municipal development plans
 - lake management plans
 - water management plans
- the province or federal government has set restrictions around an environmentally sensitive area or management concern
- the structure blocks public access along the lakebed or shore of the lake
- the structure's design interferes with the normal flow of water
- the structure increases the probability of bank or shoreline erosion

It is your responsibility to determine if any area of a lake is subject to a restriction. Contact your local municipal planning office and provincial or federal regulatory office. Without prior approval, mooring structures may have to be removed.

Obtaining Authorizations for a temporary, seasonal dock for personal recreational use

A waterfront or semi-waterfront landowner can make application for a dock authorization using the *Public Lands Act Application for Temporary Field Authorization – Personal Use Recreational Docks* form, located at:

<u>Alberta Environment and Parks land forms: Temporary Field Authorization and Disposition</u>
 <u>Operational Approvals</u>

If you are not the waterfront landowner, you will need to provide written consent of the waterfront landowner before an authorization may be issued. In many instances, this will be the local municipality if the waterfront property is a municipal reserve.

A <u>User Guide for Dock Permits</u> is available to assist in completing and submitting an application to the department.

Applications for dock authorizations are to be submitted directly to, or by e-mail to the department's regional office based on which region the water body is located in. A contact map is available to assist in choosing the correct office location.

• <u>Contact List and Map for Dock Authorizations</u> – (PDF, 2.2 MB)

Dredging

Removing fill or sediment from a lake can have a significant effect on the aquatic environment. You must obtain prior approval before dredging.

Environmental reserves

Local municipalities may own land that sits between the lake and private property. These environmental or municipal reserves:

- maintain public access to the lake
- provide a buffer area between developed areas and the lake
- are usually maintained in a natural state

Local municipalities govern and approve activities on reserve lands. AEP must issue an approval to the municipality for any work that affects the lakebed and shore next to reserve land.

Erosion protection

Waterfront landowners have a common-law right to protect their land from erosion. They may construct erosion protection features up to the natural boundary of their property. Approval from the Crown is required to construct these works if they disturb the natural boundary, bank or the bed of the water body.

Some sites will need a structurally engineered solution to erosion. The design should consider:

- the erosion potential of the shore and bank
- the expected wave environment for the site

Many other sites can reduce land erosion by:

- allowing native vegetation to regrow
- planting vegetation to add structural stability

To determine the erosion potential of a site, see:

- Lakeshore erosion potential calculator
- Worksheet to calculate lakeshore erosion potential (PDF, 312 KB)

Erosion Potential (EP) Scores and Categories		
EP Score	Erosion Potential	Erosion Control

	Erosion Potential (EP) Scores and Categories		
EP Score	Erosion Potential	Erosion Control	
0-20	Low	Allow natural regeneration to occur. Allow emergent vegetation to re- grow. Scores at upper end of range, use bio-engineering techniques.	
20-35	Medium	Use bio-engineering and armouring to control erosion. Requires engineering design and review.	
35 +	High	Use engineered solution. Requires engineering design and review.	

Marinas

Inland marinas

Inland marinas are constructed by excavating private land to create a basin next to a water body. They:

- do not require a long-term Public Lands Act disposition
- require written approval to breach the bank of the lake to fill the basin
- need written approval to dredge an access channel in the lake
- may require additional municipal and/or federal approvals

Open water marinas

Open water marinas are constructed directly in a water body. They:

- often involve construction of a breakwater to protect the harbour basin
- require a formal Public Lands Act disposition to occupy the lakebed
- need a development plan for new or expanding marinas

The approval process for open water marinas includes:

- a pre-application meeting to clarify regulatory requirements
- public notification to determine if the proposal is in the public interest
- a multi-jurisdictional review of the detailed plan

Permanent structures

Permanent structures include:

- breakwaters
- groynes (trap sand and hold it on the beach)
- piers

Permanent structures placed on a lakebed can:

- significantly alter the movement of water
- affect the erosion, transport and deposit of sediment along a shore
- interfere with the public's right of navigation and access to and around the shores of a lake

All permanent structures occupying the beds and shores of a lake require a formal disposition. In general, permanent structures are not approved for private use. They may be approved for commercial or public use.

Related

Caring for shoreline properties: changing the way we look at owning lakefront property in Alberta

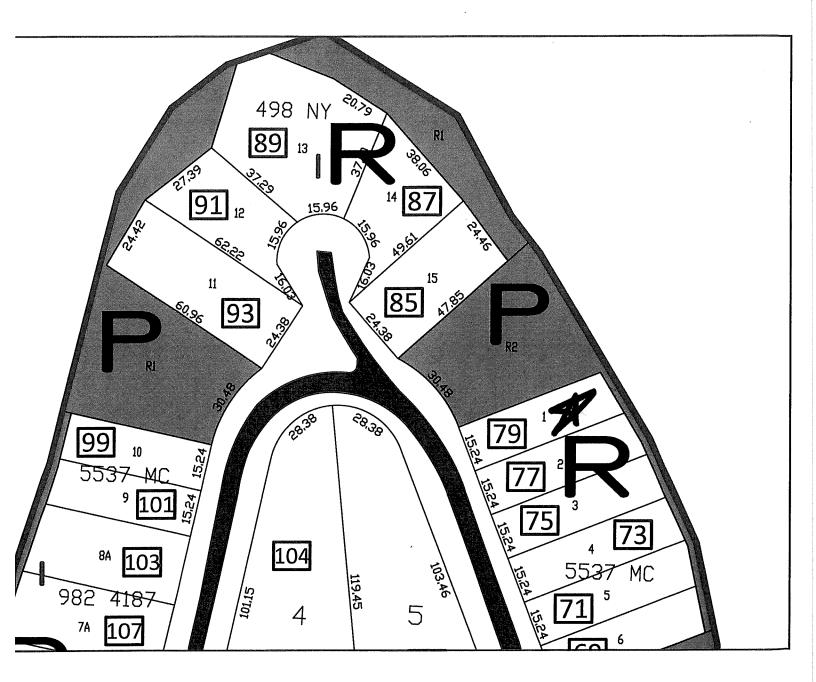
Respect Our Lakes

Canadian Coast Guard

Fisheries and Oceans Canada

Fisheries and Oceans - Alberta office

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Athabasca County

Kyle Miller [k.miller@munplan.ab.ca]

Sent: 11/8/2019 2:47 PM

To: "Ryan Maier" <cao@athabascacounty.com>, "Vivian Driver" <viviandriver@mcsnet.ca>, "Ed Tomaszyk (tomaszyk@mcsnet.ca)" <tomaszyk@mcsnet.ca>, "Kim Bancroft" <bancroftkim@hotmail.com>, "Wendy Wildman (cao@onoway.ca)" <cao@onoway.ca>, svislandlake@wildwillowenterprises.com, "Garth and Marion Bancroft" <GMbancroft@outlook.com>

Cc: "Jane Dauphinee" <j.dauphinee@munplan.ab.ca>

Good afternoon everyone,

The notes from our first meeting in the summer outlined that each municipality would appoint their Chief Elected Official, who would represent each municipality during the preparations of the Intermunicipal Development Plans (and Intermunicipal Collaboration Framework for Baptiste Lake).

The Intermunicipal Planning Committees will be working to develop an Intermunicipal Development Plan for the Summer Villages and the County around each lake (and Intermunicipal Collaboration Framework for Baptiste Lake). Please find the following motions for appointing Councillors to the Intermunicipal Planning Committee:

MOVED BY Councillor XXXXX THAT the Summer Village of XXXXX appoints Mayor XXXXX, or his designate, to the Intermunicipal Planning Committee with Athabasca County, and the Summer Villages of South Baptiste, Sunset Beach, West Baptiste, and Whispering Hills, to create an Intermunicipal Development Plan and Intermunicipal Collaboration Framework for Baptiste Lake.

MOVED BY Councillor XXXXX THAT Athabsaca County appoints Reeve ARMFELT, or his designate, to the Intermunicipal Planning Committee with the Summer Villages of South Baptiste, Sunset Beach, West Baptiste, and Whispering Hills, to create an Intermunicipal Development Plan and Intermunicipal Collaboration Framework for Baptiste Lake.

MOVED BY Councillor XXXXX THAT the Summer Village of XXXXX appoints Mayor XXXXX, or his designate, to the Intermunicipal Planning Committee with Athabasca County, and the Summer Village of Island Lake and Island Lake South to create an Intermunicipal Development Plan for Island Lake.

MOVED BY Councillor XXXXX THAT Athabsaca County appoints Reeve ARMFELT, or his designate, to the Intermunicipal Planning Committee with the Summer Villages of South Baptiste, Sunset Beach, West Baptiste, and Whispering Hills, to create an Intermunicipal Development Plan for Island Lake.

MOVED BY Councillor XXXXX THAT the Summer Village of XXXXX appoints Mayor XXXXXX, or his designate, to the Intermunicipal Planning Committee with Athabasca County, and the Summer Villages Bondiss and Mewatha Beach to create an Intermunicipal Development Plan for Skeleton Lake.

MOVED BY Councillor XXXXX THAT Athabsaca County appoints Reeve ARMFELT, or his designate, to the Intermunicipal Planning Committee with the Summer Villages of Bondiss and Mewatha Beach, to create an Intermunicipal Development Plan for Skeleton Lake.

Jane indicated that we would send Council motions to Wendy and Ed for their Councils to pass a motion which supports their inclusion in the Intermunicipal Development Plans. We will send this separately to them.

Jane also indicated that she is working on a Change of Scope document which we will send out next week.

Please let us know if you have any other questions or concerns.

Kyle Miller, B.A. Planner

Municipal Planning Services (2009) Ltd.

<u>www.munplan.ab.ca</u> #206, 17511 – 107 Avenue Edmonton, AB T5S 1E5 T: (780) 486-1991 x222 F: (780) 483-7326

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Office of the Minister MLA, Strathcona-Sherwood Park

AR36637

October 31, 2019

His Worship Chad Newton Mayor, Summer Village of Island Lake PO Box 8 Alberta Beach, AB TOE 0A0

Dear His Worship Newton:

I am reaching out to you with regard to the important issue of broadband internet. On my recent tour of Alberta, I met with hundreds of Albertans including elected officials, community representatives, small business leaders, and concerned citizens across 36 communities.

It quickly became clear the pressing need for improved access to high-speed broadband and the challenges that rural and remote communities are facing in its absence. I also heard inspiring examples of communities working together to overcome the connectivity challenges head-on with innovative local solutions, often in partnership with regional neighbours.

As Minister of Service Alberta, I am committed to continue working with municipalities, telecommunications providers, and infrastructure owners to find ways to expand high-speed broadband services across the province. During my tour I was able to strengthen relationships with key stakeholders, and I want my department to foster this dialogue with elected representatives, municipal officials, and business leaders across the province. To help nurture this ongoing collaboration and dialogue, I am requesting the following information:

- The name of a designated contact within your organization for broadband.
- Contact information for that individual, including an email address and telephone number.
- If applicable, a short summary of current plans or initiatives your municipality is involved in for expanding access to high-speed broadband to your community.

.../2

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103 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-422-6880 Fax 780-422-2496

His Worship Chad Newton Page 2

My department's contact person is Richard Bates, Provincial Broadband Business Analyst, and he can be reached at <u>richard.bates@gov.ab.ca</u>. Please use the subject line, "Designated broadband contact". If you have any questions, you may contact Richard by telephone at 780-422-0198. To call toll-free, dial 310-0000 and then the number.

Thank you for your cooperation. I look forward to working with you on these issues.

Sincerely,

That Glubert

Honourable Nate Glubish Minister of Service Alberta

cc: Honourable Kaycee Madu Minister of Municipal Affairs

Summer Village of Island Lake



SPECIAL SERVICES FEE SCHEDULE FOR 2017

Adopted by resolution of council, August 28, 2017

REQUEST FOR COPIES OF VILLAGE DOCUMENTS PER REQ COST OF COPIES PER COPY SPECIAL SERVICES RATE PER HOUR (Special Services Rate applies to all inquiries for information that takes in excess of fifteer acquire. Estimates will be given under the \$10.00 fee.) TAX CERTIFICATES COMPLIANCE CERTIFICATES		\$10.00 \$0.25 \$75.00 \$25.00 \$75.00
ASSESSMENT APPEAL FEE (Refundable if applicant is successf DEVELOPMENT APPEAL FEE DEVELOPMENT APPEAL FEE (Adjoing neighbor) LOT CONSOLIDATION	Rush	\$150.00 \$50.00 \$200.00 \$100.00 \$750.00
DEVELOPMENT PERMITS HOME OCCUPANCY, SIGNS, DECKS, FENCES , HOLDING TAI DEMOLITION PERMITS COMMERCIAL	NK	\$500.00 \$75.00 \$75.00 \$200.00
AFTER CONSTRUCTION HAS STARTED DEVELOPMENT PERMITS - MAJOR - MAIN BUILDINGS DEVELOPMENT PERMITS - MINOR ANCILLARY BUILDINGS HOME OCCUPANCY, SIGNS, DECKS, FENCES, HOLDING TAN DEMOLITION PERMITS COMMERCIAL	NK	\$500.00 \$150.00 \$150.00 \$150.00 \$400.00
BUILDING PERMITS ELECTRICAL PERMITS PLUMBING PERMITS GAS & HEATING PERMITS	AS PER INSPECTION GROUP	
REMOVAL OF STOP WORK ORDER		\$500.00
TRAILER- Recreational vehicle permit required for > than 2 on a lo	ot	\$100.00
DOCKS on Muncipal Property (Bylaw 01-2015 management of Municpal Property) Registration and Annual application		\$0.00
 Failing to remove by Sept 30th, Failing to register first offence second offence third offence plus the cost of removal of the structure 		\$50.00 \$250.00 \$500.00

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Island Lake

Year	Description	Amou	nt
2019	MSI-Capital Allocation - August 2019	\$	92,373
2019	MSI-Capital Allocation - October 2019 Additional Funding	\$	4,420
2019	MSI-Operating Allocation	\$	11,883
2019	Gas Tax Fund Allocation	\$	35,764
2019	Total 2019 Allocations	\$	144,440



Box 2945, Stony Plain, AB., T7Z 1Y4 Phone (780) 718-5479 Fax (866) 363-3342 Email: <u>pcm1@telusplanet.net</u>

October 10, 2019

File: 19DP13-04

Re: Development Permit Application No. 19DP13-04 Plan 072 5822, Block 17, Lot 40 : 12 Elk Avenue (the "Lands") R2 – Residential – Large Lot District : Summer Village of Island Lake

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

CONSTRUCTION OF A DETACHED GARAGE (96.6 SQ. M.)

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- Two (2) Off-Street parking spaces must be provided on site.
- 3- The applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 4- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.
- 5- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 6- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 7- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.

8- DRIVEWAY / CULVERT:

Culvert / curb cut(s) / access(es) shall be constructed and located to the standards and satisfaction of the Public Works Supervisor for the Summer Village of Island Lake. Please contact the Summer Village Office at the (780) 967-0271 prior to undertaking works upon the municipal laneway.



Box 2945, Stony Plain, AB., T7Z 1Y4 Phone (780) 718-5479 Fax (866) 363-3342 Email: <u>pcm1@telusplanet.net</u>

- 9- The improvements take place in accordance with the plans and sketch submitted as part of the permit application; including:
 - Front Yard setback shall be a minimum of 8.0 metres;
 - Side Yard setback shall comply with the requirements of the Alberta Building Code or be a minimum of 1.2 metres whichever is greater;
 - Rear Yard setback shall be a minimum of 1.0 metre;
 - Maximum Height shall be 6.7 metres (average grade to peak), and
 - The building shall be located in such a manner that it does not encroach upon easements and rights-of-way.

Note: Please be reminded that where walls are located within 2.4 metres of the property line they shall be constructed as a fire separation of not less than 45 minutes. (Alberta Fire Code - Article 9.10.15.5).

Note: Development shall also conform to the Alberta Electrical and Communication Utility Code. A copy of TABLE 9 – Minimum Design Clearances From Wires and Conductors not Attached to Buildings, Signs and Similar Plants is attached to the permit for your information.

- 10- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 11- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 12- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Notes:

It is strongly recommended that the applicant(s):

- I. have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR should be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application.
- II. design and construct a building foundation drainage system adequate for the existing soil conditions.
- III. determine if there are any special considerations required for building foundation construction.



Box 2945, Stony Plain, AB., T7Z 1Y4

Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

IV. provide positive grading to ensure drainage. A minimum gradient of two percent (and greater if possible) is recommended.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete	October 10, 2019
Date of Decision	October 10, 2019
Effective Date of	· · · · ·
Permit	November 8, 2019
Signature of Development Officer	T. 5-14_

Tony Sonnleitner, Development Officer for the Summer Village of Island Lake

- cc Municipal Administrator, Summer Village of Island Lake Municipal Assessment Services Group Inc. = Ian Ferguson : email ianferguson@shaw.ca
- <u>Note</u>: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Island Lake Box 8 Alberta Beach, AB TOE 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.



Box 2945, Stony Plain, AB., T7Z 1Y4 Phone (780) 718-5479 Fax (866) 363-3342 Email: <u>pcm1@telusplanet.net</u>

NOTE:

- 1. The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.
- 2. The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Development Appeal Board within twenty-one (21) days after notice of the decision is given.
- 3. A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.

IMPORTANT NOTES

- 1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
- 2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
- 3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.
- 4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
 - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:



Box 2945, Stony Plain, AB., T7Z 1Y4 Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

The Inspections Group Inc. Edmonton Office

12010 - 111 Avenue NW Edmonton, Alberta T5G 0E6 E-mail: questions@inspectionsgroup.com Phone: 780 454-5048 Fax: 780 454-5222 Toll Free Ph: 1 866 554-5048 Toll Free Fax: 1 866 454-5222

- 6. A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.
 - (a) Water and sewage systems are under the jurisdiction of the Inspections Group Inc. (780) 454-5048 or 1-866-554-5048.
 - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch -Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
 - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.



Box 2945, Stony Plain, AB., T7Z 1Y4

Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

Public Notice

DEVELOPMENT APPLICATION NUMBER: 19DP13-04

APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property Plan 072 5822, Block 17, Lot 40 : 12 Elk Avenue with regard to the following:

CONSTRUCTION OF A DETACHED GARAGE (96.6 SQ. M.)

Has been CONDITIONALLY APPROVED by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board Officer a written statement of his objection to such use indicating the following:

- 1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
- 2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board no later than October 31, 2019 Statements of concern with regard to this development permit should be addressed to:

Summer Village of Island Lake Box 8 Alberta Beach, AB TOE 0A0 Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	October 10, 2019
Date of Decision	October 10, 2019
Effective Date of Permit	November 8, 2019
Signature of Development Officer	T.5-1+_

Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.

- <u>Note</u>: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.
- <u>Note</u>: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

Government of Alberta 📾

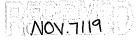
STATEMENT OF DEPOSIT NON-NEGOTIABLE

PAGE 1

VENDUR	VENDOR		VENDOR ID		DATĘ IS	SUED
SUMMER VILLAGE OF ISLAND LAKE		0000069839		01-Nov-2019		
DEPOSITED AT BANK: 021908989 BRANCH: 08989 ACCOUNT: 00798679300		0068418252	DATE 05-Nov-2	2019 TOTAL	AMOUNT \$1,077.00 \$1,077.00	
PAYMTED E D 00457 SUMMER VILLAGE OF PO BOX 8 ALBERTA BEACH AB CAN TOE 0A0						



DEPOSIT N		INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
CT036847	FCSS REMAINING Fourth Quarter Payment Total Payment From COMM & SOC SERV HEAD QUARTERS For Inquiries Call 825/468-4314	ACS246544FCSS011119	\$1,077.00	\$1,077.00



From:President <President@auma.ca>Sent:October 10, 2019 8:46 AMSubject:AUMA Convention: What we heard from the Province

Dear Municipal Colleagues,

As AUMA President, and on behalf of the Board of Directors, I want to express my gratitude to everyone who attended AUMA's 2019 Convention. We appreciate the investment you made to join almost 1,200 municipal leaders from across Alberta even though it meant time away from family and your many responsibilities. Your enthusiastic participation contributed to an electric event from which I hope you gained great value.

We were delighted to have over half of our provincial colleagues attend Convention. Many attendees told me the highlight of Convention was the ability to connect directly with government representatives who attended education sessions, networked with members, and engaged in dialogue sessions. These interactions gave us the timely opportunity to clearly communicate our key priorities and to hear from MLAs and Cabinet Ministers prior to the budget announcement on October 24.

From Minister Madu we heard "we will all need to share in the recovery before we can share in the prosperity that lies ahead." Premier Kenney told us budget cuts will not be as severe as those of 1993.

It is important that we hold them to their statements, so I want to make clear AUMA's expectations on our key priorities.

- **Municipal Funding Framework (MFF)** We understand the government's fiscal situation and we are willing to join with them in restraint if it contributes to the long-term wellbeing of all Albertans. They included in their platform document that it is important municipalities have adequate and predictable long-term funding. We are looking forward to seeing this acknowledgement reflected in the budget.
- **Police Resource Funding** Minister Madu was explicit when he stated that any new funds generated under a new police funding model will be used to invest in more policing, not less. This commitment was encouraging and we expect the new police funding formula to also be based on need, the ability to pay, and to include 'a say for pay'. We have more meetings planned with the government and will continue to advance these points.
- **Cannabis Property Tax Assessments** While Minister Toews said the cannabis industry is yet to generate adequate revenues for the government, we anticipate that the industry will be revenue-generating in the future. Once it is, we will continue to impress upon the Provincial Government that the Federal Government increased the percentage of the cannabis excise tax to 75% with the intent that a portion of these revenues would be shared with municipalities. Other provinces already have long-term funding agreements in place.

Minister Madu said he would entertain the idea of changing the regulations around Property Tax Assessment for industrial-scale producers. However, he also acknowledged that the exemptions "are there for a reason." We will continue our efforts on this issue because too many of our residents and businesses are subsidizing the services and infrastructure cannabis producers are using for free.

- Extended Producer Responsibility (EPR) Minister Nixon said he is aware of AUMA's report on EPR and wants to explore all options before developing a made-in-Alberta solution. We have paved the way for the government to take appropriate action on this issue and I am optimistic that they will value our vision.
- Red Tape Premier Kenney told AUMA members that the government is reducing red tape by one-third, making "Alberta the most competitive jurisdiction in North America for investment and job creation". We are pleased that he said he would remove unnecessary reporting and oversight on municipalities and that he is looking forward to a greater partnership with our member municipalities in Team Alberta's efforts to promote our energy industry.

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The AUMA team and I will keep you updated on our progress on these priorities. We will be issuing a news release with our initial impressions of the budget the day it is released. I will be down at the Legislature asking questions to

1

our provincial colleagues to understand the municipal implications of the budget. Lastly, we are working with the Provincial Government to schedule a webinar for our members shortly after the budget is released. Stay tuned for more information.

As an association, it is essential we are coordinated and speak with a single voice. Your ongoing engagement in AUMA's advocacy is crucial to our collective success and in helping Strong Communities Build Alberta.

Barry Morishita | President Mayor, City of Brooks



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November 19, 2019

DELIVERED IN PERSON

Summer Village of Island Lake - Council Box8 Alberta Beach, AB TOEOA0

Attn: Mayor Chad Newton Councillor: Duncan Binder Councillor: Jim Montague

I, John Wasmuth, represent the interests of a large group of Summer Village Island Lake (SVIL) property owners who have bonded together under the name of "SVIL Action Group."

I urge you to review the details in Appendix I - Background Information attached, regarding various communications of myself, other members of our group and legal counsel for John & Carol Wasmuth and both Administration and Council representing the SVIL.

The SVIL Action Group is very concerned with the strong positions expressed by both Council and Administration relative to the alleged official status of the SVIL "Land Use Bylaw No. 03-2012-Adopted June 20, 2012, Consolidated to February 1, 2019" only to finally have administration admit on November 5, 2019, after significant prodding by legal counsel, that this "Consolidated bylaw" had absolutely no legal status as it was never passed by Counsel.

The SVIL Action Group, and I am sure all property owners at SVIL, expect, and should receive, a much greater duty of care, professionalism and integrity from Council and Administration than exhibited in their communications over the past three plus months. We are particularly concerned with the apparent lack of knowledge of the SVIL's contracted Development Officer and/or his ability to advise Council and Administration in regard to the provisions of the Municipal Government Act (MGA) relative to procedures required to amend, change or replace the Summer Village's - Land Use Bylaw.

As ratepayers of the SVIL we are of the opinion that we should not have to incur, through ones taxes, the fees and charges of Tony Sonnleitner, as provided in his contract with SVIL, plus incur significant legal expenses, both individually and as a group, to educate Mr. Sonneleitner, Administration and Council on the provisions of the MGA.

As I am sure you are aware, and as exhibited in Appendix I attached hereto, SVIL Action Group members have expressed concerns with the legal status of the Consolidated LUB since the Annual Information Meeting held on August 10, 2019 at Island Lake South Hall.

I am advised that in the past a committee of SVIL property owners was tasked with reviewing previous versions of the LUB and making recommendations to Council on proposed amendments. The SILV Action Group recently requested that Counsel enable the formation of a similar committee to review the issues with the current LUB and we also requested that members of the SVIL Action Group have representatives on such a committee. In our request we stated:

"This independent committee will then provide Council with recommendations on amendments to the LUB that are based on Consultation with all stakeholders in the SVIL"

Based on numerous lengthy discussions between SVIL Action Group members and Mr. Sonnleitner, his actions to date as a SVIL contractor and his similar actions relative to attempts to rid several Summer Villages with whom he is contracted as a Development Office, we find him extremely biased and against allowing RV's on private lots within Summer Villages.

As you know, the SVIL Action Committee has extensively consulted with legal counsel and also with the Minister of Municipal Affairs. This consultation has informed us of our options in resolving the issues we have brought forth to SVIL Counsel and Administration. Before proceeding further with a petition for a ministerial review under Part 7, Sections 219 through 226 of the MGA and/or considering any potential legal actions, the SVIL Action Group request that Council proceed with the following actions:

- **1.** Issue a public statement retracting any and all application, use or reference to the version of the Land Use Bylaw referenced as "Consolidated to February 1, 2019"
- 2. Retract all Stop Orders issued by Tony Sonnleitner in 2019 to owners of property within the SVIL
- 3. As the SVIL is a "Summer Village" with the majority of property owners being seasonal residents rather than full time residents, that Council commit to the ratepayers that public consultations (i.e. open houses open forums, public hearings) in regard to proposed changes to Land Use Bylaws, Municipal Development Plans and any other statutory plans will take place at or near SVIL (I.e. surrounding 30 km radius) between the dates of May 1st and September 30th of any given year.
- 4. In accordance with at least some practices in the past, Council enable the formation of an independent committee of SVIL ratepayers including members of SSVIL Action Committee, to review the currently existing Land Use Bylaw No. 03-2012 given 3rd reading June 20th 2012 and Bylaw 03-2018, charged with the responsibility of providing recommendations to Council as to amendments to the LUB or provisions to be contained within a new LUB.

The SVIL Action Group considers the above requested actions by Council to be reasonable given the following relative to each request.

- **1.** The public statement by Council would simply confirm what Administration has admitted in private communication.
- 2. As the Stop Orders were issued under the guise of the "Consolidated LUB" and that Council has admitted their issuance was premature and that allegedly 33 out of an identified 72 property owners were targeted, their total retraction would be a very wise "goodwill gesture" by Council toward those ratepayers whose lives were significantly disrupted by the issued orders.
- 3. Public consultation and a public hearing is a requirement under the MGA. This request is simply to ensure that Council receives a fulsome engagement with SVIL ratepayers to draft and ultimately pass a LUB and MDP that conforms to the needs of the affected property owners and accommodates a variety of desired uses.
- 4. Further to #3 above, Council has the authority, under Part 5, Section 145 and 146 of the MGA, to establish such a committee. This action would also demonstrate that Council is serious in implementing Policy 02-2018, the "Public Participation Policy" of the SVIL, approved June 19, 2018 under which the stated "PURPOSE AND APPLICATION" is:

"In accordance with Section 216.1 of the Municipal Government Act, this Public Participation Policy has been developed to recognize the value of public participation and create opportunities for meaningful public participation in decisions that directly impact the public."

and

'7his Public Participation Policy is in addition to and does not modify or replace the statutory public hearing requirements in the Municipal Government Act."

As the SVIL Action Group desires to move forward with an action plan, with or without the cooperation of Council, we will hold off on any further actions via petition to the Minister and/or consideration of legal actions until January 30th, 2020 by which time we expect to hear from Council regarding willingness to proceed with actions as initially stated above.

The SVIL Action Committee also hereby request that this letter along with the Appendix I be recorded as part of the minutes and be posted on the SVIL website on or before December 31, 2019.

On behalf of SVIL Action Group, I thank you for the opportunity to address you this afternoon and we look forward to a much improved working relationship in the future.

Yours truly,

1.00

Warmit

John F. Wasmuth, P.Ag., AACI (Retired) President, SVIL Action Group

BACKGROUND SUMMARY

- July/August 2019 Development Officer, Tony Sonnleitner, on instructions from Council, issued 33 "Stop Orders" to SVIL property owners, the main thrust of which was to order the recipients to "comply with the Land Use Bylaw by: immediately stopping the use and removing any, and all, recreation vehicles from the Lands".
- August 10, 2019Annual Information Meeting (AIM) was held at Island Lake South Hall with
Mayer Newton and Councillors Binder and Montague in attendance along
with Tony Sonnleitner. The hall was filled with SVIL ratepayers, many of them
very agitated with the actions of Council and Mr. Sonnleiter.

August 15th-John Wasmuth requested numerous documents from the SVIL AdministrationSeptember 12th,"Relative to the Changes in the Land Use Bylaw (the Consolidated Land Use2019-Bylaw with changes printed in red as posted on the SVIL website). I eventually
received most of the documents requested. However, I noted that, although
requested, none of the documents provided informed as to how the majority
of the "changes" got applied to the LUB, as consolidated on February 1, 2019.

- September 13, 2019-Several members of our Committee, (Daryn Hobal, Gary Winter, Sue Cole & Carmen Morin} sent, via email, letters to Wendy Wildman, CAO-SVIL, requesting to address Council at October 1st Council Meeting regarding these items:
 - Status of 33 Stop Orders and plans for enforcement
 - Concerns regarding recent "changes to the LUB"
 - Status of the Draft MDP and dates for proposed "Public Hearing"

This letter specifically stated:

"Members of the Committee have undertaken a review of the current and immediately prior Land Use By-Laws and have concerns with respect to changes that were made that effectively removed RVs as a discretionary use on lots without "dwellings^{II} and the process that was followed to incorporate these changes into the currently posted Land Use By-law."

and

"Would Council be open to removing the clauses, or portions of clauses, that were added to Sections 5.2, 5.3 and 6.14 which generally restrict or do not permit Recreation Vehicles upon lots *unless a dwelling has been previously constructed or placed upon that lot" and then enabling the formation of an independent committee to study the issues relating to RV's within the SVIL? This independent committee will then provide Council with recommendations on amendments to the LUB that are based on consultation with all stakeholders In the SVIL?"

October 1, 2019 -	Our Committee members made presentation to Council, including the issues
	outlined in the letters of September 13 th , 2019.

- Council advised that they had followed proper procedures per the MGA and that they did nothing wrong in changing the LUB.
- In a discussion outside of the formal Council Meeting, Mayor Newton advised Gary Winter that "Tony was hired to do ajob and he is getting the job done. H
- October 7, 2019 John Wasmuth sent an email to Administration (Wendy Wildman and Susan Dales) which was forwarded to Council by Mr. Wasmuth on October 8, 2019. This email again stated concerns regarding the lack of documentation on changes to the LUB and specifically stated:

"What concerns the SVIL Action Committee more than these errors you have responded to, is the total omission of any record as to how and by whom the additional wording relative to RVs got added to the SVIL -Land Use Bylaw {LUB}. These particular amendments to the LUB have more impact on residents/ratepayers than any of the other amendments applied in 2018 per MGA procedures that provide for Public Notice and Public Hearing of proposed LUB amendments, yet there appears to be absolutely no record of these amendments in the minutes, agendas, public notices or bylaws passed in 2018. Please advise if you have failed to send me some piece of documentation that shows otherwise."

In addition to the above, the email contained three additional requests for response to our concerns.

October 24, 2019 - SVIL Administration (Susan Dales) finally responded to my email of October 7, 2019, but failed to respond to any of my specific requests or questions. The reply email stated:

uFurther to your emails, and in general reference to appointments at our lost two council meetings from representatives of the Island Lake Action Committee, <u>the Summer Village is of the opinion that proper procedures</u> <u>and processes were followed with respect to recent Land Use Bylaw</u> <u>changes."</u> (emphasis added)

JFW Comment: I don't know how a non-person of the Summer Village can have an opinion, but I assume that Tony Sonnleitner and members of Council were consulted and provided input into this response as it took nearly 3 weeks to respond.

- October 16, 2019 Regular Council Meeting at Sheraton Four Points Members of SVIL Action Committee again attended and requested answers to 3 or 4 questions.
 - Council responded:

	 Council feels they did nothing wrong with changing the LUB as posted on the website Position - no dwelling- No RV's allowed Have engaged Tony Sonnleitner to proceed with a complete "renovation" of the LUB Plan to hold 2 Open Houses and then roll out a new LUB in late December
October 4, 2019 -	Susan Dales responds to SVIL Action Committee's stated convern and states the following <i>nit is councils hope that prior</i> to <i>the end of 2019 they will have reviewed</i> <i>potential changes to the existing Land Use Bylaw which will then be</i> <i>shared with the community</i> ^H .
November 4, 2019 @II:46am	Kathleen Elhatton - Lake, lawyer with Shores Jardine, requests from SVIL certified copies of LUB No. 03-2012, Bylaw 01-2018 and Bylaw 05-2018. Also, upon checking the consolidated LUB posted on the SVIL website, Ms. Elhatlon-Lake notices that further amendments have been applied including the addition of "Pursuant to Municipal Government Act, Section 63(2)(g)" in sections of 5.2 and 5.3 and that this wording was not contained within Bylaw 05-2018 or 01-2018.
November 4, 2019 @ 1:19 pm-	Susan Dales responds to Ms. Elhatton-Lake as follows: NA/ter discussion with the Development Officer, Tony Sonnleitner this is the explanation for your question." "There is not an additional Bylaw, the bracketed text does not form part of the Bylaw, it is merely a note to the reader. <u>pursuant to Section</u> <u>63f2ltql of the MGA.</u> advising them of the facts with respect to the use, as a clarification to the Bylaw. Rather than an individual needing to go through the entire text of the LUB to find that the use is not permitted upon a vacant parcel, it is put as a not [sic] within the two Districts for the convenience of the reader." [Emphasis Added]
November 4, 2019 @7:36 pm-	Ms. Elhatton-Lake sends a further enquiry to SVIL Administration (Susan Dales and Wendy Wildman) quoting relevant sections of 63(1) of the MGA and noting that any such revisions must be by bylaw and that the bylaw wmust not be given first reading until after the chief administrative officer has certified in writing that the proposed revisions were prepared in accordance with this section" [section 63)
	Ms. Elhatton-Lake then requested, in the same email, that "SVIL Administration provide her with the bylaw passed by Council making those revisions and the certification by the CA0°

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November S, 2019 @ Approx. 1:30 pm	 Ms. Elhatton - lake received a phone call from Wendy Wildman, advising that "they [SVIL] were not going to have a consolidated Land Use Bylaw But wouldjust have the original 2012 bylaw, and then the two amending Bylaws". Ms. Wildman further advised that "she will retract the certified copy of the consolidated bylaw because It appears to contain language never passed by council."
	NOTE: The red lined version of the <u>"Land Use Bylaw No. 03-2012</u> Adopted June 20, 2012, <u>Consolidated to February 1₁2019". specifically references</u> <u>"Bylaw No. 01-2018" relative to most of the changes/amendments that</u> were added and highlighted in red.
November 5, 2019 @1:43 pm	SVIL Administration (Susan Dales) emails Kathleen Elhatlon•Lake and states:
	"Further to your conversation with Wendy I hove attached Bylaw 03- 2012, Bylaw 012018, 05-2018 <u>The Consolidated version of Bylaw 03-</u> <u>2012 will no longer be referenced.</u> <u>We did go bock through the records of bylaws we have in our possession</u> <u>and in those documents we did not find any other bylaw between the</u> <u>period 2012 and 2016 with respect to any fond use bylaw amendments."</u> [Emphasis Added]
November 6, 2019 Approx. 6:45 pm	During a telephone discussion between John Wasmuth and Kathleen Elhatton- Lake, we checked the SVIL website and discovered that the version of the LUB, (LUB No. 03-2012, Adopted June 20, 2019, <u>Consolidated to February 1,</u> <u>2019.</u> had been taken down off the website and replaced with the signed original version of the 03-2012 LUB.
November 15, 2019 @ 10:07 am	In an email from Kathleen Elhatton-Lake to Susan Dales, Kathleen requests the following: "To confirm, as a certified bylaw is proof in the absence of evidence to the contrary of a bylaw pursuant to section 612 of the MGA, can you confirm that the consolidated bylaw provided to me that was certified is not a valid bylaw and will not be used as a true copy of the original pursuant to section 612 of the MGA?"
November 15, 2019 @2:16pm	 Wendy Wildman responds on behalf of Susan Dales: "Kathleen - sorry for the delay in reply. <u>I needed to confirm prior to</u> responding. The consolidated bylaw Is to be used as an office copy version for easier reference for us In the office who do not refer to this document a lot. Please refer to the 3 original and approved bylaws that we send you." [Emphasis Added]

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November 15, 2019 @3:12 pm-	Within the latest of a stream of emails between Katleen Elhatton-Lake and Susan Dales, Ms. Elhatton-Lake asks the following:
	"What I am really looking for an answer on Is that the Summer Village will not be relying on the "Consolidated Land Use Bylaw" in any SDAB proceedings or Court Application in the future-,»
November 18, 2019 @10:07 am-	Wendy Wildman responds on behalf of Susan Dales in an email to Kathleen Elhatton-Lake:
	"Correct, the consolidated bylaw you are referring to will not be used. In the future the Summer Vliiage may choose to toke a consolidated bylaw to Council for consideration, and if approved that is what would then be used."
JFW QUESTION:	As it is obvious that the <u>LUB No. 03-2012 - "Consolidated to February 1, 2019"</u> was not passed by Council, as required under the MGA, why would anyone, Including Council, Administration and the Development Officer (Tony Sonnleitner) be using or relying upon this version?