

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, NOVEMBER 21, 2023
VIA ZOOM

Council: Mayor Newton
Deputy Mayor Fisher
Councillor Wasmuth

Administration: Chief Administrative Officer, Phyllis Forsyth
Administrative Assistant, Les Forsyth

1.	CALL TO ORDER	Mayor Newton called the meeting to order at 5:00 p.m.
2.	AGENDA 23-199	MOVED by Mayor Newton that the November 21 st , 2023, Regular Meeting Agenda be approved as presented. CARRIED
3.	MINUTES 23-200	MOVED by Deputy Mayor Fisher that the October 17 th , 2023, Regular Council Meeting Minutes be approved as presented. CARRIED
4.	APPOINTMENTS or DELEGATIONS 23-201 23-202	Island Lake Historical and Improvement Society MOVED by Mayor Newton the presentation from the Island Lake Historical and Improvement Society be received for information and further THAT the request for funding be brought forward to the December 19 th , 2023 Council Meeting. CARRIED Climate Adaptation and Resilience Plan MOVED by Mayor Newton that Council accept the Climate Adaptation and Resilience Plan upon receipt of comments from Councillor Wasmuth and Councillor Fisher. CARRIED

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	23-203	<p>Closed Session FOIP Section 20 – Law Enforcement MOVED by Mayor Newton to enter into closed session for the purpose of discussing FOIP Section 20 – Law Enforcement at 5:52 p.m.</p> <p style="text-align: right;">CARRIED</p>
	23-204	<p>Administration attending the closed session included the Chief Administration Officer, Development Officer and Administration Assistant pursuant to Section 197 (6) of the Municipal Government Act.</p> <p>MOVED by Mayor Newton to return to open session at 6:23 p.m.</p> <p style="text-align: right;">CARRIED</p>
	23-205	<p>MOVED by Deputy Mayor Fisher that Administration have Inspections Group issue all orders of compliance for safety code deficiencies for Tax Roll Number 66.</p> <p style="text-align: right;">CARRIED</p>
	23-206	<p>MOVED by Deputy Mayor Fisher that Administration review the Subdivision and Development Appeal Board Appeal Ruling for Tax Roll Number 66 and notify property owners to adhere to the Subdivision and Development Appeal Board Orders.</p> <p style="text-align: right;">CARRIED</p>
5.	PUBLIC HEARINGS	N/A
6.	BYLAWS	Fees and Charges
	23-207	<p>MOVED by Councillor Wasmuth that Council review the current bylaw and provide comment to Administration and Administration update the bylaw and bring back to the December 2023 Council meeting.</p> <p style="text-align: right;">CARRIED</p>

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7.	BUSINESS	
		Island Land Regional Water Extension Feasibility Study
	23-208	MOVED by Mayor Newton that Council provide letter of support for the Water for Life Grant Application. CARRIED
		Ball Diamond / Park Rental Agreement
	23-209	MOVED by Mayor Newton that Administration draft an updated policy and procedure for review at the December 2023 Council meeting. CARRIED
		Reserve Area Parking
	23-210	MOVED by Mayor Newton that Administration update the Reserve Bylaw as discussed and bring back to the December 2023 Council meeting. CARRIED
	23-211	MOVED by Mayor Newton that Administration complete inspection of reserves and provide report to Council at the December 2023 Council meeting. CARRIED
	23-212	MOVED by Councillor Wasmuth that Administration request an official response to the written comment provided by the Summer Village of Island Lake to Athabasca County in regard to Bylaw Enforcement. CARRIED
	23-213	MOVED by Councillor Wasmuth that Administration be authorized to sign and seal the Next Gen 9-1-1 Agreement. CARRIED
	23-214	MOVED by Councillor Wasmuth that Administration check with Milestone Municipal Services to confirm the Council from the Summer Village of Island Lake can select a subset of members to sit on future Subdivision and Development Board Hearings and further that Administration research other providers of service. CARRIED

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8.	FINANCIAL REPORT	
		October 31st, 2023, Income and Expense Statement
	23-215	MOVED by Mayor newton that the October 31 st , 2023 Income and expense Statement be received for information. CARRIED
	23-216	MOVED by Mayor Newton that the 3 Year Operating Plan be approved subject to amendments as discussed. CARRIED
	23-217	MOVED by Deputy Mayor Fisher that the 5 Year Capital Plan be approved subject to amendments as discussed. CARRIED
	23-218	MOVED by Mayor Newton that the 2024 Operating Budget be amended and brought back to Council for review at the December 2023 Council meeting. CARRIED
	23-219	MOVED by Councillor Wasmuth that the MSI Grant report be received for information. CARRIED
9.	COUNCIL REPORTS	
	23-220	MOVED by Mayor Newton that Council accept the Council Reports for information. CARRIED
10.	ADMINISTRATION REPORTS	
	23-221	MOVED by Mayor Newton that Council accept the Administration Report for information. CARRIED

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11.	COMMUNICATION & CORRESPONDENCE	N/A
12.	CLOSED MEETING	Held earlier in the meeting.
13.	NEXT MEETING	Next meeting is scheduled for December 19 th , 2023, at 5:00 p.m. via zoom.
14.	ADJOURNMENT 23-222	MOVED by Mayor Newton that the Regular Council meeting for the Summer Village of Island Lake for November 21 st , 2023, be adjourned at 8:04 p.m.

Mayor, Chad Newton

Chief Administrative Officer, Phyllis Forsyth