

SUMMER VILLAGE OF ISLAND LAKE  
COUNCIL MEETING MINUTES  
TUESDAY, DECEMBER 14<sup>TH</sup>, 2021  
VIA TELECONFERENCE/ZOOM

Council: Mayor Chad Newton  
Deputy Mayor Alan Fisher  
Councillor John Wasmuth

Administration: Chief Administrative Officer, Wendy Wildman  
Administrative Assistant, Diane Wannamaker

Public at Large: 0 in person / 4 via zoom

1.	<b>CALL TO ORDER</b>	Mayor Newton called the meeting to order at 4:30 p.m.
2.	<b>AGENDA</b> 21-245	<b>MOVED</b> by Mayor Newton that the December 14 <sup>th</sup> , 2021 Agenda be approved with the following additions:  7.g) Development Officer Interviews h) Notice of Council  <b>CARRIED</b>
3.	<b>MINUTES</b> 21-246	<b>MOVED</b> by Deputy Mayor Fisher that the November 16 <sup>th</sup> , 2021 Council Meeting Minutes be approved as presented.  <b>CARRIED</b>
4.	<b>APPOINTMENTS</b>	N/A
5.	<b>PUBLIC HEARINGS</b>	N/A
6.	<b>BYLAWS</b> <i>Bylaw 10-2021</i> 21-247  21-248	<b>MOVED</b> by Deputy Mayor Fisher that Bylaw 10-2021 being a Bylaw to regulate the procedure and conduct of Council Meetings be given 2 <sup>nd</sup> reading.  <b>CARRIED</b>  <b>MOVED</b> by Mayor Newton that Bylaw 10-2021, Council Procedural Bylaw be given 3 <sup>rd</sup> reading.  <b>CARRIED</b>

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	21-249	<p><b>MOVED</b> by Mayor Newton that further consideration of draft Bylaw 01-2022, Traffic Bylaw, be deferred to the January 18<sup>th</sup>, 2022 Council meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p>
7.	<b>BUSINESS</b>	
	21-250	<p><b>MOVED</b> by Mayor Newton that further consideration of the participant agreement with Capital Regional Assessment Services Commission for the provision of Assessment Review Board Services for 2022 – 2024 be deferred to a future meeting and further that Administration contact Athabasca County, the Town of Athabasca and surrounding Summer Villages to ascertain whether this service is available locally.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	21-251	<p><b>MOVED</b> by Mayor Newton that the Summer Village of Island Lake engage the services of Taxervice for property tax arrears recovery management and further execute the engagement letter authorizing same.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	21-252	<p><b>MOVED</b> by Mayor Newton that Administration contact the lawyer for the landowner at Plan 763TR, Block 1, Lot 12, 229 Lakeshore Drive North to schedule an onsite meeting to further discuss options of garage relocation on the property prior to January 8<sup>th</sup>, 2022 if possible.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	21-253	<p><b>MOVED</b> by Deputy Mayor Fisher that Administration forward a letter to the landowners of Plan 763TR, Block 1, Lot 13, 231 Lakeshore Drive outlining their encroachment into Reserve Areas Plan 763TR, Block 1, Lot 33R and Plan 763TR, Block 1, Lot 14R as well as the bed and shore of Island Lake, and request a remediation plan with time lines to return the areas to its' natural state.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	21-254	<p><b>MOVED</b> by Mayor Newton that a 2022 Interim Operating Budget be approved at ½ of the 2021 Operating Budget and that this 2022 Interim Operating Budget cease to have any effect once the 2022 Operating and Capital Budget is approved.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	21-255	<p><b>MOVED</b> by Mayor Newton that Council approve attendance of Council and/or Administration to participate in the Alberta Provincial Police Service Transition Study municipal engagement sessions in person or by virtual attendance.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	21-256	<p><b>MOVED</b> by Councillor Wasmuth that Council set up and carry out interviews (with at least two Councillors) with the two applicants identified as “TL” from Athabasca and “PH” from Spruce Grove (operating as “SV Planning &amp; Development”), initially comprising interviews via ZOOM sometime over the period December 15<sup>th</sup> thru 23<sup>rd</sup>, 2021, with follow up in-person interview(s) as deemed necessary by Council sometime over the period December 27<sup>th</sup>, 2021, thru January 2<sup>nd</sup>, 2022, and further that these applicants be contacted by Councillor Wasmuth to set up such interviews.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	21-257	<p><b>MOVED</b> by Mayor Newton that going forward, the order of business for Council meeting agendas include a section for “next meeting” to confirm meeting dates and platform.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.	<b>FINANCIAL REPORT</b> 21-258	<p><b>MOVED</b> by Mayor Newton that the Financial Report for December 2021 be accepted as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	<b>COUNCIL REPORTS</b> 21-259	<p><b>MOVED</b> by Mayor Newton that the Council reports be accepted as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
10.	<b>ADMINISTRATION REPORTS</b> 21-260	<p><b>MOVED</b> by Mayor Newton that the Administration Reports be accepted as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
11.	<b>INFORMATION &amp; CORRESPONDENCE</b> 21-261	<p><b>MOVED</b> by Mayor Newton that the following correspondence and Information Items be accepted as presented:</p> <ul style="list-style-type: none"> <li>- Government of Canada - \$538, FCSS December payment, November 9, 2021</li> </ul>

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		<ul style="list-style-type: none"><li>- RCMP Mandated Retroactive Pay – letter from Shannon Stubbs, MP Lakeland</li><li>- Municipal Sustainability Initiative (MSI) Grant Funding</li></ul> <p style="text-align:right"><b>CARRIED</b></p>
12.	<b>CLOSED MEETING</b>	N/A
13.	<b>NEXT MEETING</b>	Next meeting is scheduled for January 18 <sup>th</sup> , 2022 via zoom, 4:30 p.m.
14.	<b>ADJOURNMENT</b>	The meeting adjourned at 7:19 p.m.

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Mayor, Chad Newton

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Chief Administrative Officer, Wendy Wildman