

SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 15, 2020
AT THE WESTLOCK INN & CONFERENCE CENTRE & VIA TELECONFERENCE

Council: Mayor Chad Newton
Deputy Mayor Duncan Binder
Councillor Jim Montague

Administration: Chief Administrative Officer, Wendy Wildman
Administrative Assistant, Heather Luhtala
Administrative Assistant, Diane Wannamaker

Appointments: a) 4:35 p.m. – in person Legal Counsel Michelle Gallagher and
Development Officer Tony Sonnleitner – to present and
review draft revised fees and charges bylaw

Public at Large: (it is estimated that 3 participants called into the meeting)

1.	CALL TO ORDER	Mayor Newton called the meeting to order at 4:30 p.m.
2.	AGENDA 20-119	MOVED by Deputy Mayor Binder that the September 15, 2020 Agenda be approved with the following addition: Under Business f) WSP Canada Inc. proposal for traffic calming study CARRIED
3.	MINUTES 20-120	MOVED by Councillor Montague that the minutes of the regular Council meeting held on August 18, 2020 be approved as presented. CARRIED
4.	APPOINTMENTS	4:35 p.m. – (in person) Legal Counsel Michelle Gallagher and Development Officer Tony Sonnleitner – to present and review draft revised fees and charges bylaw 4:50 p.m. – (in person) Daryn Hobal – to discuss proposed bylaw with respect to fees and charges and the waiving of fees related to development permits for recreational vehicles

SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES

TUESDAY, SEPTEMBER 15, 2020

AT THE WESTLOCK INN & CONFERENCE CENTRE & VIA TELECONFERENCE

	20-121	<p>MOVED by Deputy Mayor Binder that schedule "A" of the draft Fees & Charges Bylaw 04-2020 be discussed in detail during the consideration of the bylaw under 5a.</p> <p style="text-align: right;">CARRIED</p>
	20-122	<p>5:05 p.m. – (via telephone) Maureen Mohs Chair of the Historical Society – to discuss establishment of two small lending libraries within the Summer Village</p> <p>MOVED by Mayor Newton that Council has no objection to the Historical Society placing two small lending libraries near the current gazebo location in spring of 2021.</p> <p style="text-align: right;">CARRIED</p>
5.	<p>BYLAWS</p> <p>20-123</p>	<p>MOVED by Deputy Mayor Binder that Bylaw 04-2020 being a Bylaw to authorize Fees & Charges for the Summer Village of Island Lake, be given 1st reading with the Schedule "A" fees being amended to reflect the following changes for Development Permits:</p> <p><u>DEVELOPMENT PERMITS:</u></p> <p>SINGLE FAMILY DWELLING - \$300.00 GUEST HOUSE - \$300.00 ACCESSORY BUILDING – GAZEBO OR SHED – \$150.00 ACCESSORY BUILDING – DETACHED GARAGE - \$300.00 GROUND LEVEL DECKS OR STRUCTURES – \$150.00 ADDITIONS TO DETACHED DWELLINGS - \$300.00 RECREATIONAL VEHICLE AND PARKING PAD - \$150.00 SEPTIC SYSTEM AND HOLDING TANKS - \$75.00 BOAT HOUSE - \$150.00 HOME OCCUPATION - \$150.00 VARIANCE (IN ADDITION TO THE FEE FOR THE STRUCTURE) - \$150.00 SIGNS – \$75.00 DEMOLITION PERMITS - \$75.00 COMMERCIAL – \$200.00 MAXIMUM DEVELOPMENT PERMIT FEE FOR MULTIPLE BUILDINGS OR STRUCTURE SUBMITTED ON ONE APPLICATION - \$500.00</p> <p>ADDITIONAL FEES FOR DEVELOPMENT PERMITS FOR "AS BUILTS" OR AFTER CONSTRUCTION HAS STARTED -DOUBLE THE FEE(S) OUTLINED ABOVE</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES

TUESDAY, SEPTEMBER 15, 2020

AT THE WESTLOCK INN & CONFERENCE CENTRE & VIA TELECONFERENCE

	20-124	MOVED by Councillor Montague that amended Bylaw 04-2020 be given second reading. CARRIED
	20-125	MOVED by Mayor Newton that amended Bylaw 04-2020 be considered for third reading. CARRIED UNANIMOUSLY
	20-126	MOVED by Mayor Newton that amended Bylaw 04-2020 be given third and final reading. CARRIED
	20-127	MOVED by Mayor Newton that the Summer Village grant a temporary waiver of fees for development permits for applications for existing structures only, where such structures exist as of the date of this motion, and where the development permit application is submitted to the Development Authority for processing between the dates of September 15, 2020 and December 18, 2020, with such waiver being provided to encourage residents to bring their properties into compliance with the current Land Use Bylaw. CARRIED
6.	BUSINESS 20-128	MOVED by Mayor Newton that Council and Administration be authorized to attend the virtual Association of Summer Villages of Alberta Annual General Meeting and Advocacy Panel Discussion scheduled for Thursday, October 15, 2021 at 4:00 p.m. CARRIED
	20-129	MOVED by Mayor Newton that the Summer Village ratify approval of the letter of no objection issued to Michelle Sierink of 3 Salmon Street to place a dock off of the municipal reserve providing all provincial guidelines are followed and provincial approvals are in place. CARRIED
	20-130	MOVED by Mayor Newton that Council approve draft policy A-COM-DIS-1 respecting Landowner Disputes Resolution as presented. CARRIED
	20-131	MOVED by Councillor Montague that the Summer Village of Island Lake support the Athabasca Wildfire Mitigation Plan and the FRIAA Firesmart Proposal. CARRIED

SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 15, 2020
AT THE WESTLOCK INN & CONFERENCE CENTRE & VIA TELECONFERENCE

	20-132	MOVED by Mayor Newton that the Annual Information Meeting be postponed to the end of November 2020 pending availability of a moderator to host the meeting and the Summer Village's auditor to present the 2019 Audited Financial Statements. CARRIED
	20-133	MOVED by Mayor Newton that Council ratify approval of the quote from WSP Canada Inc. for a traffic study and safety recommendation report. CARRIED
7.	FINANCIAL REPORT 20-134	MOVED by Deputy Mayor Binder that Council accept for information the Income & Expense Statement as of August 31, 2020 as presented. CARRIED
8.	COUNCIL REPORTS 20-135	MOVED by Deputy Mayor Binder that the Council reports be accepted for information. CARRIED
9.	ADMINISTRATION REPORT 20-136	MOVED by Mayor Newton that the Administration report be accepted for information. CARRIED
10.	INFORMATION AND CORRESPONDENCE 20-137	MOVED by Mayor Newton that the following correspondence be accepted as information: a) Government of Alberta Direct Deposit on September 1 st , 2020 of \$538.00 for September FCSS funding CARRIED

SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 15, 2020
AT THE WESTLOCK INN & CONFERENCE CENTRE & VIA TELECONFERENCE

11.	CLOSED MEETING	n/a
12.	ADJOURNMENT	The meeting adjourned at 6:28 p.m.

Next meeting:

Tuesday, October 20, 2020 at 4:30 p.m. at the Westlock Inn & Conference Centre.

Mayor, Chad Newton

Chief Administrative Officer, Wendy Wildman