

Summer Village of Island Lake

Box 2945, Stony Plain, AB., T7Z 1Y4

Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

December 3, 2020

File:

20DP20-04

Re:

Development Permit Application No. 20DP20-04

Plan 3857 KS, Block 14, Lot 14 + Pt. Lot 15: 157 Lakeshore Drive South (the

"Lands")

R1 - Residential - Small Lot District: Summer Village of Island Lake

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

"AS-BUILT" CONSTRUCTION OF TWO (2) RECREATIONAL VEHICLE PARKING PADS, DETACHED GARAGE (24' X 24'), FIVE (5) SHEDS 9' X 11', 8.5' X 8.5', 9.5' X 9.5', 8' X 8', 8.5' X 8.5'), TWO (2) DECKS (4' X 12' AND 8' X 20'); UTILIZATION UPON THE SITE OF TWO (2) RECREATIONAL VEHICLE FOR THE PURPOSES OF OCCUPATION AND STORAGE; AND UTILIZATION OF THE EXISTING OR INSTALLATION OF A SEPTIC SYSTEM TO BE CONNECTED TO BOTH AN OUTHOUSE AND THE TWO (2) RECREATIONAL VEHICLE SITES.

- 1- All municipal taxes must be paid.
- 2- The Outhouse and Recreational Vehicles shall be connected to an approved septic system. Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice 2009 as adopted by legislation for use in the Province of Alberta.
- 3- The applicant shall provide to the Summer Village of Island Lake copies of the required Private Sewage System permit, and satisfactory inspection report from the Safety Codes Officer from Inspections Group Inc., with respect to the Septic System connected to the Outhouse and the two Recreational Vehicle sites.
- 4- Two (2) Off-Street parking spaces must be provided on site.
- 5- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 6- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.

SISLAND LAKE

Development Services

Summer Village of Island Lake

Box 2945, Stony Plain, AB., T7Z 1Y4
Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

- 7- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 8- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, including development setback of 1.5 metres from all boundaries.
- 9- No use as sleeping accommodations is herein approved for any or all of the Accessory Buildings.
- 10-All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 11-The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 12-No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.



Summer Village of Island Lake

Box 2945, Stony Plain, AB., T7Z 1Y4

Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed

Complete

Date of Decision

Effective Date of

Permit

Signature of Development

Officer

December 3, 2020

December 3, 2020

January 2, 2021

7-9-14-

Tony Sonnleitner

Development Officer for the Summer Village of Island Lake

CC

Municipal Administrator, Summer Village of Island Lake Municipal Assessment Services Group Inc. = Ray Crews

Note:

An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Island Lake Box 8 Alberta Beach, AB TOE 0A0



Summer Village of Island Lake

Box 2945, Stony Plain, AB., T7Z 1Y4
Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

November 18, 2020

File:

20DP25-04

Re:

Development Permit Application No. 20DP25-04

Plan 3857 KS, Block 12, Lot 15: 95 Lakeshore Drive South (the "Lands") R1 — Residential — Small Lot District: Summer Village of Island Lake

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

"AS-BUILT" CONSTRUCTION OF ONE (1) ACCESSORY BUILDING (COLD STORAGE ONLY); INSTALLATION OF A WATER SUPPLY (CISTERN) AND SEPTIC SYSTEM (HOLDING TANK), CONSTRUCTION OF ONE (1) RECREATIONAL VEHICLE PARKING PAD; AND UTILIZATION UPON THE SITE OF ONE (1) RECREATIONAL VEHICLE FOR THE PURPOSES OF OCCUPATION AND STORAGE

- 1- All municipal taxes must be paid.
- 2- Two (2) Off-Street parking spaces must be provided on site.
- 3- The cistern shall be excavated and installed in conformance with the Safety Codes Act or as amended and all such other regulations which may apply to their construction.
- 4- The Recreational Vehicle shall be connected to an approved septic system. Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal systems shall comply with the Private Sewage Systems Standard of Practice 2009 as adopted by legislation for use in the Province of Alberta.
- 5- No approval is herein granted for any residential use of any of the Accessory Buildings.
- 6- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 7- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.



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- 8- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 9- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, including a development setback of 1.5 metres from all boundaries.
- 10-All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 11-The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 12-No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.



Summer Village of Island Lake

Box 2945, Stony Plain, AB., T7Z 1Y4
Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

November 19, 2020

File:

20DP27-04

Re:

Development Permit Application No. 20DP27-04

Plan 3857 KS, Block 16, Lot 14: 198 Lakeshore Drive South (the "Lands") R1 – Residential – Small Lot District: Summer Village of Island Lake

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

"AS-BUILT" CONSTRUCTION OF TWO (2) RECREATIONAL VEHICLE PARKING PADS, TWO (2) ACCESSORY BUILDINGS, AND A DECK; AND INSTALLATION OF A SEPTIC SYSTEM (HOLDING TANK) CONNECTED TO BOTH AN OUTHOUSE AND A RECREATIONAL VEHICLE; AND UTILIZATION UPON THE SITE OF TWO (2) RECREATIONAL VEHICLES FOR THE PURPOSES OF OCCUPATION AND STORAGE

- 1- All municipal taxes must be paid.
- 2- The Recreational Vehicle shall be connected to an approved septic system. Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice 2009 as adopted by legislation for use in the Province of Alberta.
- 3- Two (2) Off-Street parking spaces must be provided on site.
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.



Summer Village of Island Lake

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Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed

Complete

Date of Decision

Effective Date of

Permit

Signature of Development

Officer

November 18, 2020

November 18, 2020

December 17, 2020

7-9-14

Tony Sonnleitner

Development Officer for the Summer Village of Island Lake

CC

Municipal Administrator, Summer Village of Island Lake Municipal Assessment Services Group Inc. = Ray Crews

Note:

An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Island Lake Box 8 Alberta Beach, AB TOE 0A0



Summer Village of Island Lake

Box 2945, Stony Plain, AB., T7Z 1Y4
Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

December 3, 2020

File:

20DP28-04

Re:

Development Permit Application No. 20DP28-04

Plan 782 0256, Block 13, Lot 11: 168 Lakeshore Drive South (the "Lands")

R1 - Residential - Small Lot District : Summer Village of Island Lake

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

"AS-BUILT" CONSTRUCTION OF TWO (2) RECREATIONAL VEHICLE PARKING PADS, A DECK (12' X 16'), AND INSTALLATION OF A SEPTIC SYSTEM (HOLDING TANK + CONNECTION TO BOTH RECREATIONAL VEHICLE SITES; AND UTILIZATION UPON THE SITE OF TWO (2) RECREATIONAL VEHICLES FOR THE PURPOSES OF OCCUPATION AND STORAGE.

- 1- All municipal taxes must be paid.
- 2- The Recreational Vehicles shall be connected to an approved septic system. Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice 2009 as adopted by legislation for use in the Province of Alberta.
- 3- Two (2) Off-Street parking spaces must be provided on site.
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development. Copies of all Safety Codes permits shall be provided to the Summer Village of Island Lake.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.



Summer Village of Island Lake

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- 7- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, including development setback of 1.5 metres from all boundaries.
- 8- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 9- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 10- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed

Complete

Date of Decision

Effective Date of

Permit

Signature of Development

Officer

December 3, 2020

December 3, 2020

January 2, 2021

Tony Sonnleitner

Development Officer for the Summer Village of Island Lake

cc Municipal Administrator, Summer Village of Island Lake Municipal Assessment Services Group Inc. = Ray Crews

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

T-6-H

Summer Village of Island Lake Box 8 Alberta Beach, AB TOE 0A0



Summer Village of Island Lake

Box 2945, Stony Plain, AB., T7Z 1Y4
Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

November 28, 2020

File:

20DP29-04

Re:

Development Permit Application No. 20DP29-04

Plan 092 5358, Block 17, Lot 25B: 30 Trout Street (the "Lands") R2 — Residential — Large Lot District: Summer Village of Island Lake

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

"AS-BUILT" CONSTRUCTION OF ONE (1) RECREATIONAL VEHICLE PARKING PAD; CONSTRUCTION OF ONE (1) RECREATIONAL VEHICLE PARKING PAD, TWO (2) ACCESSORY BUILDINGS (8' X 16' & 16' X 12'), AND A DECK (28' X 16'), AND INSTALLATION OF A SEPTIC SYSTEM (HOLDING TANK + CONNECTION TO BOTH RECREATIONAL VEHICLE SITES; AND UTILIZATION UPON THE SITE OF TWO (2) RECREATIONAL VEHICLES FOR THE PURPOSES OF OCCUPATION AND STORAGE.

- 1- All municipal taxes must be paid.
- 2- The Recreational Vehicles shall be connected to an approved septic system. Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice 2009 as adopted by legislation for use in the Province of Alberta.
- 3- Two (2) Off-Street parking spaces must be provided on site.
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development. Copies of all Safety Codes permits shall be provided to the Summer Village of Island Lake.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.



Summer Village of Island Lake

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- 7- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, including development setback of 1.5 metres from all boundaries.
- 8- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 9- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 10-No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed

Complete

Date of Decision

Effective Date of

Permit

Signature of Development

Officer

November 28, 2020

November 28, 2020

December 27, 2020

1.6/4

Tony Sonnleitner

Development Officer for the Summer Village of Island Lake

cc Municipal Administrator, Summer Village of Island Lake Municipal Assessment Services Group Inc. = Ray Crews

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Island Lake Box 8 Alberta Beach, AB TOE 0A0



Summer Village of Island Lake

Box 2945, Stony Plain, AB., T7Z 1Y4
Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

December 2, 2020

File:

20DP31-04

Re:

Development Permit Application No. 20DP31-04

Plan 3857 KS, Block 10, Lot 29: 11 Lakeshore Drive South (the "Lands") R1 — Residential — Small Lot District: Summer Village of Island Lake

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

CONSTRUCTION OF ONE (1) RECREATIONAL VEHICLE PARKING PAD AND UTILIZATION UPON THE SITE OF ONE (1) RECREATIONAL VEHICLE FOR THE PURPOSES OF STORAGE

- 1- All municipal taxes must be paid.
- 2- Two (2) Off-Street parking spaces must be provided on site.
- 3- The Recreational Vehicle shall be connected to an approved septic system. Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal systems shall comply with the Private Sewage Systems Standard of Practice 2009 as adopted by legislation for use in the Province of Alberta.
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 7- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, including a development setback of 1.5 metres from all boundaries.



Summer Village of Island Lake

Box 2945, Stony Plain, AB., T7Z 1Y4

Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

- 8- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 9- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 10-No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed

Complete

Date of Decision

Effective Date of

Permit

Signature of Development

Officer

December 2, 2020

December 2, 2020

December 31, 2020

Tony Sonnleitner

<u>Development Officer for the Summer Village of Island Lake</u>

cc Municipal Administrator, Summer Village of Island Lake Municipal Assessment Services Group Inc. = Ray Crews

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

1.9-14

Summer Village of Island Lake Box 8 Alberta Beach, AB TOE 0A0



Summer Village of Island Lake

Box 2945, Stony Plain, AB., T7Z 1Y4
Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

December 2, 2020

File:

20DP32-04

Re:

Development Permit Application No. 20DP32-04

Plan 5537 MC, Block 2, Lot 4:73 Spruce Street (the "Lands")

R1 - Residential - Small Lot District : Summer Village of Island Lake

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

CONSTRUCTION OF ONE (1) RECREATIONAL VEHICLE PARKING PAD; "ASBUILT" INSTALLATION OF TWO (2) SEPTIC SYSTEMS (HOLDING TANK UNDER OUTHOUSE AND HOLDING TANK CONNECTED TO RECREATIONAL VEHICLE); AND UTILIZATION UPON THE SITE OF ONE (1) RECREATIONAL VEHICLE FOR THE PURPOSES OF OCCUPATION AND STORAGE

- 1- All municipal taxes must be paid.
- 2- The Recreational Vehicle shall be connected to an approved septic system. Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice 2009 as adopted by legislation for use in the Province of Alberta.
- 3- The applicant shall submit reasonable plans for the proposed Recreational Vehicle Parking Pads to the Summer Village of Island.
- 4- Two (2) Off-Street parking spaces must be provided on site.
- 5- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 6- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.



Summer Village of Island Lake

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Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

- 7- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 8- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, including development setback of 1.5 metres from all boundaries.
- 9- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 10-The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 11-No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.



Summer Village of Island Lake

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Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed

Complete

Date of Decision

Effective Date of

Permit

Signature of Development

Officer

December 2, 2020

December 2, 2020

December 31, 2020

7.9-14-

Tony Sonnleitner

Development Officer for the Summer Village of Island Lake

CC

Municipal Administrator, Summer Village of Island Lake Municipal Assessment Services Group Inc. = Ray Crews

Note:

An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Secretary of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Island Lake Box 8 Alberta Beach, AB TOE 0A0