
**THIS IS A BYLAW OF THE SUMMER VILLAGE OF ISLAND LAKE, IN THE
PROVINCE OF ALBERTA, TO BE KNOWN AS THE
SUMMER VILLAGE OF ISLAND LAKE FEES & CHARGES BYLAW.**

WHEREAS, in accordance with the *Municipal Government Act*, a municipality has the authority to establish fees and charges for the provision of goods and services;

AND WHEREAS the Summer Village of Island Lake wishes to establish, in a bylaw, certain fees and charges.

NOW THEREFORE, the Council of the Summer Village of Island Lake, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw may be cited as the "FEES & CHARGES BYLAW".
2. The rates and fees for the Summer Village of Island Lake are as set out in Schedule "A" attached to and forming part of this bylaw.
3. The Council of the Summer Village of Island Lake may, by resolution, waive or excuse a person or persons from paying all or part of a fee or charge that is set out in Schedule "A" where Council assesses, in their discretion, that the circumstances warrant such waiver or excusal. For certainty, this power is in addition to the authority granted to the Chief Administrative Officer, as the head of the public body under the *Freedom of Information and Protection of Privacy Act*, RSA 2000, c F-25 (the "Act"), to excuse a person from paying all or part of a fee under that Act.
4. If any provision of this bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this bylaw shall remain valid and enforceable.
5. Bylaw No. 04-2020 is repealed upon this bylaw passing and coming into full force and effect.
6. This bylaw shall come into force and have effect on the date of the third and final reading.

Read a first time on this 19th day of December, 2023.

Read a second time on this 19th day of December, 2023.

Read a third and final time on this 20th day of February, 2024.

ORIGINAL SIGNED

Mayor, Chad Newton

Chief Administrative Officer, Phyllis Forsyth

Municipal Government Act RSA 2000 Chapter M-26
Part 1, Section 8 Establishing Fees

Summer Village of Island Lake		
Schedule “A” – The Fees Schedule		
SERVICES OTHER THAN UNDER THE <i>FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT</i> RSA 2000, c F-25 (“FOIP ACT”):		
REQUEST FOR COPIES OF VILLAGE DOCUMENTS PER REQUEST	\$10.00	
COST OF COPIES PER COPY	\$0.25	
SPECIAL SERVICES RATE PER HOUR	\$75.00	
(Special services rate applies to all inquiries for information that takes in excess of fifteen minutes to acquire. Estimates will be given under the \$10.00 fee.)		
TAX CERTIFICATES	\$25.00	
COMPLIANCE CERTIFICATES		
-Standard	\$75.00	
-Rush	\$150.00	
RETURNED PAYMENT / NSF FEE	\$50.00	
ASSESSMENT APPEAL FEE (Refundable if applicant is successful.)	\$100.00	
SUBDIVISION OR DEVELOPMENT APPEAL FEE	\$500.00	
SUBDIVISION OR DEVELOPMENT APPEAL FEE (Adjoining neighbor.)	\$500.00	
LOT CONSOLIDATION FEE	\$750.00	
LAND USE BYLAW AMENDMENT FEE	\$1,000.00	
<u>DEVELOPMENT PERMITS:</u>		“As built” or after project begins
SINGLE FAMILY DWELLING	\$300.00	\$600.00
GUEST HOUSE	\$300.00	\$600.00
ACCESSORY BUILDING – GAZEBO OR SHED	\$150.00	\$300.00
ACCESSORY BUILDING – DETACHED GARAGE	\$300.00	\$600.00
GROUND LEVEL DECKS OR STRUCTURES	\$150.00	\$300.00
ADDITIONS TO DETACHED DWELLINGS	\$300.00	\$600.00
RECREATIONAL VEHICLE AND PARKING PAD	\$150.00	\$300.00
SEPTIC SYSTEM AND HOLDING TANKS	\$150.00	\$300.00
BOAT HOUSE	\$150.00	\$300.00
HOME OCCUPATION	\$150.00	\$300.00
VARIANCE (IN ADDITION TO THE FEE FOR THE STUCTURE)	\$150.00	

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SIGNS	\$100.00	
DEMOLITION PERMITS	\$100.00	\$200.00
COMMERCIAL	\$300.00	\$600.00
MAXIMUM DEVELOPMENT PERMIT FEE FOR MULTIPLE BUILDINGS OR STRUCTURES SUBMITTED ON ONE APPLICATION	\$500.00	\$1000.00
<u>SAFETY CODE PERMITS</u>		
BUILDING PERMITS	AS PER SAFETY CODES PROVIDER	
ELECTRICAL PERMITS		
PLUMBING PERMITS		
GAS & HEATING PERMITS		
REMOVAL OF STOP WORK ORDER	\$500.00	
DOCKS ON MUNICIPAL PROPERTY:		
(Policy #2015-01 Management of Municipal Property-Waterfront)		
Registration and Annual application	Nil fee	
Failing to remove by Sept 30 th , Failing to register		
-first offence*	\$125.00	
-second offence*	\$250.00	
-third offence*	\$500.00	
*plus the cost of removal of the structure		

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Schedule “A” – The Fees Schedule		
SERVICES RELATED TO REQUESTS UNDER THE <i>FOIP ACT</i> OTHER THAN THE INITIAL APPLICATION FEE WHERE THE FEES ESTIMATED BY THE SUMMER VILLAGE EXCEED \$150.00 AND SUCH FEES ARE PERMITTED BY THE FOIP ACT AND REGULATIONS*		
For searching for, locating and retrieving a record	\$6.75 per ¼ hour	
For producing a record from an electronic record – computer processing and related charges	Actual cost	
For producing a record from an electronic record – computer programming	Actual cost up to \$20.00 per ¼ hour	
For producing a copy of a paper record – photocopies and computer printouts – black and white up to 8 ½” x 14”	\$0.25 per page	
For producing a copy of a paper record – photocopies and computer printouts – other formats	\$0.50 per page	
For producing a copy of a paper record - from microfiche or microfilm	\$0.50 per page	
For producing a copy of a paper record - plans and blueprints	Actual cost	
For producing a copy of a record by duplication from microfiche or microfilm	Actual cost	
For producing a copy of a record by duplication from computer disks	\$5.00 per disk	
For producing a copy of a record by duplication from computer tapes	Actual cost	
For producing a copy of a record by duplication from slides	\$2.00 per slide	
For producing a copy of a record by duplication from audio and video tapes	Actual cost	
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 4” x 6”	\$3.00	
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 5” x 7”	\$6.00	
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 8” x 10”	\$10.00	
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 11” x 14”	\$20.00	
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 16” x 20”	\$30.00	
For producing a copy of a record by any process or in any medium or format not listed above	Actual cost	
For preparing and handling a record for disclosure	\$6.75 per ¼ hour	
For supervising the examination of a record	\$6.75 per ¼ hour	
For shipping a record or a copy of a record	Actual cost	
* The CAO, as head of the public body, has the authority to excuse an applicant from paying all or part of a fee for such services in accordance with the FOIP Act.		

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Summer Village of Island Lake		
Schedule “A” – The Fees Schedule		
SUBDIVISION		
Base Application Fee	750.00	
Per Lot Fee ¹	250.00	
Per Lot Endorsement Fee ²	200.00	
Recirculation	250.00	
Extension	350.00	
Title Search	15.00	

1. Reserve lots, roads, and public utility lots are exempt from the per lot application fee.
2. Reserve lots, roads, and public utility lots are exempt from the per lot endorsement fee.
3. Endorsement fees are not charged for Separation of Titles (s.652(4) of the Municipal Government Act R.S.A.2000, c. M-26, as amended.
4. There are other costs that are usually associated with the Subdivision Process
 - a. Surveying Costs
 - b. Municipal Reserves
 - c. Municipal Services
 - d. Land Titles Office
 - e. Statutory Plan or Land Use Bylaw Amendments
 - f. Professional Studies or Reports